

Action Taken Report of the IQAC meeting held on 6 June 2018 at Rev. Dr. John Vallamattam Hall

1. Dr. Bijimol Thomas, IQAC Co-ordinator and Dr. Jerome K. Jose of the Dept. of English were entrusted with the responsibility of bringing out the Academic Calendar at the earliest.
2. All departments were asked to conduct Dept. staff meeting at the earliest and submit their action plan.
3. IQAC decided to monitor the progress and assess the academic plan.
4. Details of the certificate courses should be submitted on or before 09 June 2018.
5. Departments are asked to submit the mentor, mentee list before 15 June 2018
6. Ms. Dary John of Dept. of Mathematics was given the duty of modifying the Teacher Perfomane Report (TPR)

Dr. Bijimol Thomas

IQAC Coordinator

Rev. Dr. Vincent Nedungattu

Principal

Action Taken Report of the IQAC meeting held on 26 July 2018 at Rev. Dr. John Vallamattam Hall

1. Action plan submitted by the departments will be included in the college calendar.
2. Ms. Dary John of Dept. of Mathematics will be in charge of Tutorial Register.
3. AQAR will be placed before management body in the first week of August.
4. Begin classes of Add on/ Value added/ Vocational training for the current academic year, when the first year admissions are over.
5. Internal exams will be conducted as per the decision of the Interl Exam Cell.

Dr. Bijimol Thomas

IQAC Coordinator

Rev. Dr. Vincent Nedungattu

Principal

Action Taken Report of the IQAC meeting held on 2 August 2018 at Rev. Dr. John Vallamattam Hall

1. Decided to conduct one-day workshop on NAAC Criteria
2. Criterion wise committees were constituted for preparation of the fourth cycle of NAAC Accreditation.
3. Orientation Programme for the First year students will be arranged in the auditorium. All the coordinators will detail their activities.
4. Women's Cell Programme Officers will be in charge of conducting Onam Celebrations.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 4 September 2018 at Rev. Dr. John Vallamattam Hall

1. Departments are asked to submit the report of their extension programmes. Decided to conduct seven Faculty Development Programmes, five for the teaching staff and two for the non-teaching staff.
2. The password of INFLIBNET will be displayed in the library notice board and students should use those materials in their projects, assignments and seminars. Details should be included in the works cited list.
3. Dr. Cincy George and Ms. Sona John of the Department of Chemistry were assigned with the duty of preparing the proposal for community college. Proposal should be submitted by 6 September.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 1November 2018 at Rev. Dr. John Vallamattam Hall

1. Documents of the NIRF ranking should be made available before 10th November 2018.
2. Decided to adopt Kumaramangalam Village by Newman NCC Unit
3. Decided to start driving classes in association with Maruti Driving School
4. Class tutors of final year students should monitor the student progression data.
5. It is decided to appoint a full time placement officer.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 19 November 2018 at Rev. Dr. John Vallamattam Hall

1. Dr. Jane A. Luke, Dept. of Statistics is asked to make all necessary arrangements for PTA meeting and open house.
2. Green Auditing should be completed within three months.
3. Co-ordinators of cultural and sports activities are asked to give the time schedule of the programmes in advance.

Dr. Bijimol Thomas

IQAC Coordinator

Rev. Dr. Vincent Nedungattu

Principal

Action Taken Report of the IQAC meeting held on 31 December 2019 at Rev. Dr. John Vallamattam Hall

1. Guidelines for the feedback will be issued by the IQAC within a week.
2. Women's cell co-ordinators should carry out Gender Auditing.

Dr. Sony Kuriakose of Dept. of Commerce is asked to file the reports of Teacher Evaluation by students and hand over to the principal.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 16 January 2019 at Rev. Dr. John Vallamattam Hall

1. Assigned dates for various departments for Golden Jubilee celebrations. Departments of English, Mathematics, Chemistry, Zoology, Economics and History are given dates and venues.
2. Co-ordinators of clubs and associations should submit the reports by 25th January 2019
3. Department visit will be on 29 January 2019.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 21 February 2019 at Rev. Dr. John Vallamattam Hall

1. The detailed estimate for the renovation of science labs should be submitted to the committee headed by Rev. Fr. Thomas Poovathinkal, Bursar.
2. Newman Youth Excellence Award will be on 6 March 2019. Details of the competition will be charted by the IQAC. Dr. Jerome K. Jose is selected as the programme coordinator.
3. List of the students who received scholarships, grants and endowments should be submitted to Ms Beena Deepthi of Dept. of Commerce within two days.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal

Action Taken Report of the IQAC meeting held on 28 March 2019 at Msgr. Thomas Malayakkudy Hall

1. All the departments are asked to discuss and plan programmes for the next academic year and submit it on the first week of June.
2. PBAS should be submitted by the second week of April.
3. Departments and clubs were asked to submit their future plans.
4. The facilities of the indoor stadium will be given to public after monitoring its significance.
5. Pending extension activities should be completed by mid-April.

Dr. Bijimol Thomas
IQAC Coordinator

Rev. Dr. Vincent Nedungattu
Principal