



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>Newman College</b>
• Name of the Head of the institution	<b>Dr. Bijimol Thomas</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04862229797</b>
• Mobile no	<b>9961971552</b>
• Registered e-mail	<b>principal@newmancollege.ac.in</b>
• Alternate e-mail	<b>newmancollegethodupuzha@gmail.com</b>
• Address	<b>Newman College, Thodupuzha East-685 585</b>
• City/Town	<b>Thodupuzha</b>
• State/UT	<b>Kerala</b>
• Pin Code	<b>685585</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	UGC 2f and 12(B)																																		
• Name of the Affiliating University	Mahatma Gandhi University																																		
• Name of the IQAC Coordinator	Dr. Anju T R																																		
• Phone No.	09446002071																																		
• Alternate phone No.	04862229797																																		
• Mobile	9446002071																																		
• IQAC e-mail address	iqac@newmancollege.ac.in																																		
• Alternate Email address	anju.tr@newmancollege.ac.in																																		
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://newmancollege.ac.in/uploads/2023/09/AQAR-21-22.pdf">https://newmancollege.ac.in/uploads/2023/09/AQAR-21-22.pdf</a>																																		
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://newmancollege.ac.in/uploads/2023/12/2022-23-Handbook.pdf">https://newmancollege.ac.in/uploads/2023/12/2022-23-Handbook.pdf</a>																																		
<b>5.Accreditation Details</b>																																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>Three Star</td> <td>1</td> <td>2000</td> <td>07/02/2000</td> <td>07/03/2007</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>86</td> <td>2007</td> <td>31/03/2007</td> <td>31/03/2014</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.32</td> <td>2016</td> <td>17/03/2016</td> <td>16/03/2021</td> </tr> <tr> <td>Cycle 4</td> <td>A++</td> <td>3.71</td> <td>2024</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	Three Star	1	2000	07/02/2000	07/03/2007	Cycle 2	A	86	2007	31/03/2007	31/03/2014	Cycle 3	A	3.32	2016	17/03/2016	16/03/2021	Cycle 4	A++	3.71	2024	Nil	Nil
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																														
Cycle 1	Three Star	1	2000	07/02/2000	07/03/2007																														
Cycle 2	A	86	2007	31/03/2007	31/03/2014																														
Cycle 3	A	3.32	2016	17/03/2016	16/03/2021																														
Cycle 4	A++	3.71	2024	Nil	Nil																														
<b>6.Date of Establishment of IQAC</b>	11/08/2004																																		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DST SERB/ Dr. Subin Jose	Startup Research grant	SERB	2022	2599872
DST SERB/ Dr. Alex joseph	SIRE Fellowship	SERB	2022	1503120

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>	<b>9</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>			

<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>
Participation in NIRF college ranking and NIRF Innovation
Green audit by Mahatma Gandhi University team and Best Green Campus Award
Implementation of Outcome Based Education with attainment mapping
Fostering innovation ecosystem with IIC ranking 3.5 stars and skill enhancement with establishment of START programme of ISRO
Initiation of a major intercollegiate Oration award- Pulimootil Silk

## Best Speaker award competition

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Promote the skill of Teaching and Non teaching Staff	FDPs, refresher courses and skill enhancement programmes were conducted in collaboration with various agencies
Introduction of new certificate courses and value added courses	33 new certificate/ value added courses and 2 add-on courses were offered
Collection of Stakeholders' Feedback Forms on academic performance and ambience of the institution	IQAC has revised the feedback forms for various stakeholders and feedback is analysed and corrective measures are taken.
Induction programme for newly joined first year students to orient them and bridge the gap in learning	Students were given goal orientation sessions and could identify their learning outcomes, learning resources and library facilities
Introduction of student centric teaching learning process	Learning outcomes are explained to students and peer learning and experiential learning are promoted
Promotion of knowledge dissemination to students and faculty members	Several international/ national/ state level seminars/ conferences/ invited talks and faculty development programmes were organised.
Promote student participation in arts and sports	Students actively participated in sports in National, state and university level with won many prizes
Strengthen the research capacity of the college and promote interdisciplinary research	Infrastructural facilities were augmented and properly maintained to promote faculty and research scholars' research. Many Faculty got publications in Scopus/Web of Science listed

	journals. Faculty members and students carried out interdisciplinary projects.
Encourage the innovative ecosystem of the campus	Institution Innovation Council (IIC) and Entrepreneurship Development (ED) club were active and got recognitions for its activities. Many teams presented innovative ideas in KDISC Young Innovator's Programme
Promotion of the activities of research centres	Many publications were produced from the Research department of English, Physics and Chemistry and two Ph.D thesis submitted from research department of English.
Promotion of activities focussed on sustainable development goals (SDGs) and human rights	Various activities were conducted on all SDGs and human rights and the knowledge was disseminated to public through books and articles
Enhancement of employability and competitive skills.	20 students got job and 13 students cleared different competitive examinations.
Encouraging alumni involvement in college activities	Mega alumni meet was conducted and departmental alumni meet was conducted.
Completion of Student Satisfaction Survey on institutional performance	SSS was conducted, feedback of students were analysed for further action
Conduct Academic and administrative audit and appraisal of staff	Gender audit and Internal Academic and Administrative Audit were conducted in 2023. Self appraisal was collected from staff members and analysed
Participation in various National Rankings	Participated in NIRF ranking, NIRF innovation ranking and IIC ranking
<b>13. Whether the AQAR was placed before</b>	<b>Yes</b>

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Managing Board of Colleges	11/12/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-2023	05/04/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>As part of the College preparedness to NEP, various measures are taken such as (1) Offering Certificate Courses and value added courses that provide skill based training and the opportunity to engage with cross-cutting disciplinary subjects (2) Local Chapter for NPTEL/SWAYAM Courses and subscription to Coursera to encourage asynchronous and diverse learning experiences (3) MoUs with academic institutions including one International MoU to promote the academic ambience and flexibility in learning (4) Promotion of Transdisciplinary research and STEM approach. In addition, the University curriculum offers interdisciplinary approaches as (1) Open Courses for Undergraduates (2) Multidisciplinary/interdisciplinary Projects for Undergraduates and Post graduates</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>The College has made efforts in integrating ABC system. The college communicated with UGC National Academic Depository (NAD) to know the feasibility of registering in ABC and was informed that affiliated non-autonomous colleges that have not issued any academic awards to their students directly need not require registering themselves on NAD/ABC as of now. The College invested our efforts in sensitizing students on credit transfer and choice based credit system, which is followed for all programmes.</p>	
<b>17. Skill development:</b>	
<p>The College offers various skill based programs in addition to the University curriculum with the establishment of Centre for Continuing Education Kerala (NSDC) for Professional Diploma in Shipping and Logistics and Advanced Diploma in Logistics and supply chain management. The College is a recognised centre for ASAP skill</p>	

acquisition Programme, supported by the Government of Kerala, that offers skill training to the selected students based on requirement and also offers Fitness Trainer certificate course in association with the Department of Physical education. The College also offers other skill based programmes like Diploma in Computer Application supported by Govt. of Kerala and Tally and Entrepreneurship courses by various Departments. In addition, the College offers around 15 value added courses including UGC Add on Course on Plant Tissue Culture and training activities through Institution's Innovation Council, Entrepreneurship Development Club, The Innovation and Entrepreneurship Development Centre, Business Incubation Centre, Dramatic and Film club, Media Club, Oratory and Debate Club.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In tune with NEP guidelines, the college has many initiatives to instil the values and culture of our country from the campus activities. Language Clubs are established to teach Indian languages such as Hindi, Malayalam etc. through interactive games, discussions, and storytelling. Cultural festivals are done to celebrate the diverse cultures and traditions of India, dance performances, traditional music, food, art, and other cultural activities. Art and Craft Workshops are conducted to teach traditional Indian art forms like Pookalam, Rangoli, etc. Conduct workshops and classes on Indian folk music and dance forms like Theyyam, kallamezhuttu. These traditional art forms are a unique way of expressing culture. International conference was conducted in association with University of Texas to identify and promote the teachings of Indian philosopher- Sree Narayana Guru. The college encourages the commemoration of all the national days of importance and Indian festivals with the students in the frontline. The NCC and NSS units of the college are functioning actively to ensure that all the students are given awareness and opportunity to practice their national and social commitment.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The College took proactive measures in implementing Outcome Based Education to ensure

student centric education with priority on skill and knowledge enhancement. The outcomes of all programmes and courses are clearly defined and displayed to students and other stakeholders in the college website and department notice boards. The IQAC of the College takes adequate measures to introduce OBE and outcome mapping to the faculty members through intensive FDP programmes and

awareness sessions. The students are introduced to learning outcomes and goals of OBE during the one week long induction programme in the first year of graduation. Further, learning outcomes were defined in the programme plan which enables learners to identify the graduate attributes and exit outcomes of the chosen programme. The college also made efforts to map the outcome of students with Management

Information System- Linways (ERP), where direct and in direct attainment mapping are done. The outcome based questions as per the Blooms Taxonomy are generated for each course by the faculty members for continuous internal evaluations and are properly evaluated and mapped to CIE component of direct attainment. Based on the attainment analysis, corrective measures are adopted to reach the desirable outcomes.

## 20.Distance education/online education:

Online/ distance education provides more possibilities in the education framework giving space to asynchronous learning modes; blended/ flipped classes etc. The college has taken adequate measures to ensure the quality of teaching learning process by incorporating the immense possibilities of online education options. College has utilized various online platforms like Google classroom and meet via educational G suite; College Youtube channel; Moodle and college LMS- Linways for effective teaching learning process. E-resources and asynchronous classes are shared through LMS.

## Extended Profile

### 1.Programme

1.1	462
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2016
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>



2.2	479
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	741
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	104
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	104
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	68
Total number of Classrooms and Seminar halls	
4.2	548.98
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	158
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Newman College being affiliated to Mahatma Gandhi University, Kottayam follows the curriculum fixed by the University. Annual academic calendar including all the academic activities of the college is prepared by the IQAC in tune with the University academic calendar and department level academic plan and is integrated in the college handbook.

Details of syllabus, weightage of examinations, study materials, question banks and academic plans are communicated to the students by publishing it in the website of the college.

Faculty members from various departments in the college have contributed to the curriculum development and assessment of undergraduate and postgraduate programmes as Board of Studies members and question paper setters of Mahatma Gandhi University.

Curriculum is complemented with certificate courses, add on programs, hands on activities, project/ field visits, study tours and value added initiatives by all the departments.

Additional Skill Acquisition programme is implemented for developing academic skills.

Various clubs and cells along with a proactive NCC and NSS which provide curricular and co-curricular options for the students to promote their interests.

ICT enabled Teaching Learning Mechanism

Regular class wise PTA is meetings monitor the feedback regarding regular completion of syllabus and evaluation.

Feedback regarding curriculum and academic ambience is collected from students, alumni, employers, parents and teachers and evaluation is done to plan for the forthcoming academic years.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/1.1.1-1.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/1.1.1-1.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College council gives priority to prepare an academic calendar in consensus with the department calendar specifying the internal exam dates.

There is an Internal Examination Cell for ensuring quality of internal examinations and assessment through continuous and specific methods of evaluation.

The college has LMS Linways for the systematic recording and retrieval of internal marks.

Assignments and seminars are given to students on each course apart from first and second internal examination.

Publication of internal marks, uploading the marks etc are done by the internal exam cell under the supervision of principal.

Monthly tests are conducted by all the departments on limited syllabus and parents' meetings are organised and the progress report is given to the parents by the end of each semester for evaluating students' performance.

Internal examinations are conducted in a centralized manner and grievances regarding internal exams are redressed at the department level or through the exam committee.

IQAC ensures adherence to the academic calendar in respect of the conduct of CIE. Any deviations identified are analysed and discussed for resolution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://newmancollege.ac.in/uploads/2023/12/2022-23-Handbook.pdf">https://newmancollege.ac.in/uploads/2023/12/2022-23-Handbook.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**23**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****34**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****1737**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Newman College gives top priority in delivering the courses related to Gender, Environment and Sustainability, Human Values and Professional Ethics prescribed by the M G University. The curriculum has a thrust in promoting value based education, women empowerment, gender sensitisation, skill development. Various clubs and cells of the college caters to the needs of the society upholding human values. The college offers moral and value education to all the students through classes, training programmes and announcements.

Environment club in the college actively function to foster values relating environmental sustainability. Green protocol is strictly abided by the institution in the lab and research methods. The college has adopted effective waste collection and disposal system and is successfully maintaining a rain water harvesting system and

has installed solar panel. The NSS and NCC units of the college engage in imparting social awareness and training programs. Women cell of the college address gender issues. Value education and language courses offered for all programmes have an emphasis on gender sensitisation human values and help to nurture empathy towards the weaker sections of the society. Career guidance programmes are organised to impart professional ethics practices in students. The college believes in holistic development of the students who are not only intellectually bright but also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1134

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/1.4.1-Feedback-Analysis-22-23.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/1.4.1-Feedback-Analysis-22-23.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/11/1.4.1-Sample-Feedback-Forms-F.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/11/1.4.1-Sample-Feedback-Forms-F.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

710

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

351

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College adopts a systematic policy for identification of learning levels of students who hails from different backgrounds to ensure effective attainment of learning outcomes. A post admission test (PAT) is conducted to the heterogenous group of students to initially screen the student on the basis of aptitude, subject knowledge and language skills. The academic history of the learners from the time of admission till graduation is monitored for continuous assessment of learning levels. The ongoing measurement of student learning provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives. This continuous assessment is possible through their quality of assignments and the performance in internal exams. Based on initial and continuous assessment there are many programmes are strategically planned for weak and fast learners. For slow learners, each department is conducting remedial coaching and bridge classes to facilitate their learning. They are encouraged to submit group assignments and projects to motivate them for obtaining their learning objectives. Likewise, advanced learners have got many opportunities to nurture their talents through programmes like



coaching for competitive exams, opportunities in paper presentations for conferences and webinars, skill improvement in research activities and moreover, they become mentors for their classmates through peer teaching programme.

File Description	Documents
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.2.1.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2016	104

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are presented with a myriad of experiential learning prospects aimed at honing skills both within and beyond the confines of the classroom. This immersive learning journey takes various forms, including internships, undergraduate projects, fieldwork and studies, community service, volunteer engagements, on-the-job training, and industrial visits. Such opportunities foster a holistic perspective, equipping students with diverse knowledge to tackle everyday challenges. Additionally, students are encouraged to partake in webinars and online competitions, enriching their educational journey. To further enrich learning experiences, instructors have embraced various strategies such as lively discussions, debates, assignment presentations, and peer teaching sessions. These collaborative methods effectively engage students in active learning practices. Learners are equipped with diverse problem-solving strategies, leveraging suitable mobile apps and software in disciplines like commerce and mathematics. Regular quizzes administered by teachers serve to enhance learners' proficiency and efficiency. Moreover, the institution has instituted numerous initiatives to enhance students' communication skills and

overall personality development.

Some of the student centric methods used are:

On Job training: for experiential learning

Internships/ projects: for participative and problem solving learning

Exhibitions/ workshops/ training/ field surveys/ case studies/ role play: experiential, participative and problem solving

Some unique methods are:

- Sky watch programmes by Physics department
- Interdisciplinary projects and presentations
- Book publication from student projects
- Presentations in international/ national conferences

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/2.3.1.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Student-centric methods like experiential learning, participative learning, and problem-solving methodologies are at the forefront of enhancing the learning experience. In tandem with these methods, teachers leverage ICT-enabled tools and online resources to create an effective and dynamic teaching and learning environment. This fusion of student-centric methods and technology-driven resources fosters a more engaging and impactful educational journey, equipping students with the skills and knowledge needed to thrive in the digital age.

Some of the student centric methods using ICT enabled tools are:

- Presentations
- Online Debates
- You Tube/ Blogs
- Blended Classrooms

- E resources through LMS/ G classroom
- Quizzes/ polls

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

103

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

85

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

553

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation of each course is conducted in a most efficient and transparent way. The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be 20 marks for internal evaluation and is conducted twice in each semester in a centralised manner. The evaluation of all components is published in academic management software and is acknowledged by the candidates. All documents of internal assessments are kept in the college for two years and shall be made available for verification by the university.

The continuous internal assessment has four components: two test paper, assignment/ seminar, attendance; each carrying equal weightage. The testpapers are carried out as per the examination calendar in a centralised manner. The notification regarding all assessment including its rubrics will be communicated to students well in advance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.5.1.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment shall not be used as a tool for personal or other, type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level. Level 1: Dept. Level: The department cell chaired by the Head; and Dept. coordinator and teacher in-charge, as members. Level 2: College level: A committee with the Principal as Chairman, Dept. Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as members. Level 3: University Level: A Committee constituted by the Vice Chancellor as Chairman and Pro-Vice-Chancellor, Convener - Syndicate sub committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member secretary. To make examination system transparent and efficient a new Management Information System (MIS) was utilized. Students can logged into MIS with their given ID and access all their academic matters including internal marks, time table and so on.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.5.2.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website. In addition to this, it is communicated to students through proper programme file provided during the admission time. Besides, it is displayed in

front of all the concerned departments and is also available in respective LMS platform of each department. Communication of the same is also done during orientation programme by the Head of the Departments.

The learning outcomes are communicated to students through various channels as follows:

- Induction Programme orientation sessions
- Website
- Academic Management System
- Program file shared with students
- Instructions of tutors in class
- PO display boards in every block of the college
- PSO display boards in every department
- Outcome Based Education Manual

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://newmancollege.ac.in/learning-outcomes/">https://newmancollege.ac.in/learning-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a comprehensive method for measuring the level of attainment of Course Outcomes (COs), Program Outcomes (POs) and Program Specific Outcomes (PSOs). The attainment is measured by mapping the assessment to CO, PSO and PO. Both direct and indirect attainment is measured. Direct attainment is measured directly based on the scores attained by the students on the continuous internal evaluation (CIE) based on test papers/ lab involvement, attendance and assignment presentations/ record/ thesis and end semester evaluation on 20: 80 proportions. Indirect attainment is measured from the exit survey.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/2.6.2-additional-doc.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/2.6.2-additional-doc.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

528

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://newmancollege.ac.in/uploads/2024/03/Annual-report-22-23.pdf">https://newmancollege.ac.in/uploads/2024/03/Annual-report-22-23.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/sss-22-23.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

25.99872

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/HomePage">https://www.serbonline.in/SERB/HomePage</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has created a niche to foster the growth of innovation and entrepreneurship among staff and students and hosted an array of



activities to promote creativity, knowledge transfer, and technology development among students. These initiatives and activities are organised by the HEI through Institution's Innovation Council (IIC), Entrepreneurship Development Club (ED Club), Innovation and Entrepreneurship Development Centres (IEDC) as well as Intellectual Property Right cell.

#### Institution's Innovation Council (IIC)

- Ministry of Education (MoE)'s initiative IIC established in the year 2021-2022
- Awarded 3.5 star rating in 2022-2023
- Two teams of eight students submitted their ideas in YUKTI-National Innovation Repository (NIR).

#### Innovation and Entrepreneurship Development Centre (IEDC)

IEDC received a grant of Rs. 2.0 lakhs from the Kerala Start-up mission to fund young entrepreneurs.

#### Young Innovators Programme (YIP)

- Newman College Thodupuzha is a registered institution of the Kerala Development and
- Innovation Strategy Council (KDISC) YIP programme (ID: 12212).
- 31 students submitted their ideas in Young Innovators Program-2022.
- Faculty members recognized as District level coordinator of Innovation activities of K-DISC YIP by Govt. of Kerala and as evaluator of K-DISC YIP

IPR Cell: Programmes conducted in association with NIPAM, Govt. of India

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/3.2.1.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR) and entrepreneurship year wise during the year**

27

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

4

File Description	Documents
URL to the research page on HEI website	<a href="https://newmancollege.ac.in/research-highlights/">https://newmancollege.ac.in/research-highlights/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

41

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

79

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college is actively involved in many extension activities through its departments, NCC, NSS and other cells. These activities were planned in the nearby communities in accordance with the Sustainable Development Goals, with the aim of educating students on important social issues, the outcomes of which have greatly benefited students' overall development. The departments provide extension such as water quality analysis in the nearby residence association; DRC testing for rubber farmers; science projects for other college students; science activities for school students; library projects etc.

NCC regularly conducts extension activities like:

- Share a bread: Daily food packet distribution to orphanage
- Home for Homeless
- Punit Sagar Abhiyan: cleaning of water bodies

NSS unit of Newman College adopted a village and also constructed 3 homes for needy people. Women Cell has undertaken many extension activities to uplift women in society. Through such programmes the students are made aware of the need to cultivate a socially conscious generation that would be considerate to the needs and challenges posed by the society. Through an active involvement in such activities the students are initiated into the outside world with the motto of reform and tolerance. Thereby, they are also given an exposure that transcends the boundaries of formal education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

2465

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Newman College, Thodupuzha, offers 15 undergraduate programmes, 8 post graduate programmes and 3 research programmes with state of art infrastructural facilities. The campus is spread across a total area of 26 acres and is divided into 6 blocks- A, B C, D, E and F (newly added under RUSA grant) blocks; indoor stadium and cultural areas.

#### Class Rooms

- ICT enabled 59 classrooms
- Wifi enabled classrooms with 35 Wi-Fi access points and 200 Mbps internet leased line.
- 5 a/c seminar halls, one auditorium, theatre, open stage and video centre
- All departments have separate faculty room with computers, printers, scanners and LAN.

#### Laboratory facilities

- 18 laboratories for UG, PG and research (1 botany lab, 1 biotechnology lab, 3 chemistry labs, 3 physics labs, 1 Zoology lab, 5 research labs, 1 Plant Tissue Culture lab, 1 Computer Lab, 1 Language Lab and 1 Media Lab).

#### Computing facility

- 1 central computer facility, 2 computer labs, 1 browsing centre.

#### Other facilities

- Library, Digital Library, Kibo facility, Research scholars' study centre and IGNOU.
- Separate rooms for NSS, NCC, Career guidance and Placement cell, Women's cell, Counselling, incubation centre, alumni association, Controller of examination, guest rooms, first aid room, rest room for girls and supporting staff.
- Hostel facility for girls.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/4.1.1-proof.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/4.1.1-proof.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities to promote the overall development and well being of students. Various clubs such as dance club, music club, debate club, theatre club promote the artistic/cultural skills and talents of students and the established physical education department of the college promotes sports and games.

#### Facilities for cultural activities:

- One main auditorium and one mini auditorium (Sanjoe Hall)
- 2 Fully air-conditioned halls
- Exclusive music room with necessary equipment for College orchestra and dedicated practice room for college dance club.
- Open stage for various cultural activities.
- Dedicated area for Flash mob.
- Kalam Park for open air cultural activities like debates, music, plays etc.
- Indoor stadium
- Front stage of college for activities like dance, public speech, plots etc.
- Mini theatre, art corners, library courtyard were used for various activities.

#### Yoga

- College has a dedicated yoga master to train and popularise yoga practices to students and public.
- The college has a Yoga training centre with daily training

sessions to students, staff members and public.

#### Sports facilities

- College has spacious ground and indoor stadium for both outdoor and indoor sports and games.
- Multipurpose synthetic stadium for basket ball, volley ball, throw ball, net ball, tennis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/4.1.2.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

68

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/ict-enabled-classrooms.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/ict-enabled-classrooms.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

240.49



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library currently houses 51797 books, 1843 reference volumes,

subscription to 53 journals and 43 magazines, 25383 e- journals and 316592 e- books

Library is automated with library management software solution LIBSOFT. The software provides user friendly interface and provide remote access to e- resources through web- OPAC and NLIST. UGCNLIST membership, login ID and password for all members.

Remote access services by library:

UGC- INFLIBNET, NLIST: Remote access through individual login ID and password to all staff members, PG students and research scholars; common login ID and password to all UG students.

DELNET-Developing Library Network: Access to the Major Digital Library Resources in South Asia through common login ID and password

UGC-INFONET e-journal service provided in MGU study centre in the campus through the VPN server of University Library.

Remote access to all e journals subscribed by the M G University through Shibboleth remote access facility

Web OPAC: Digital library facilities ensuring access to a number of online resources including e-books, journals, theses, OERs, magazines, previous year question paper repository, etc.

Open Educational Resources: DOAJ, DOAB, Shodhganga, Google scholar, N-LIST, DELNET, NDLI, NPTEL

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/11/4.2-ILMS.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/11/4.2-ILMS.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**3.34129**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**561**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Newman College, Thodupuzha consistently strives to integrate and update state-of-the-art technology and ICT facilities into the student-centric pedagogy.

#### Updation in internet facilities:

- High-speed internet connectivity is ensured throughout the campus and its facilities
- 36 WI-FI routers providing up to 5GHz signal strength to facilitate 100 connected devices per router

#### Updation in Computers/ICT facilities

- 100% ICT-equipped classrooms and seminar halls
- 3 Smart class rooms (common) with interactive panel
- ICT enabled administrative tasks through Academic Management System- Linways

#### Updation in library resources and other facilities

- RFID system in library
- There are 95 CCTV cameras installed across the campus.
- The campus flora is provided with a QR Coded label
- The institutional website was updated and is made Divyangjan friendly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/4.3.1.IT-policy.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/4.3.1.IT-policy.pdf</a>

**4.3.2 - Number of Computers**

188

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

243.9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's Planning body, consisting of key stakeholders such as the Principal, Bursar, IQAC Coordinator, Heads of departments, Purchase Committee, Building Committee, Campus Development Cell, and Library Advisory Committee, regularly meets to evaluate the

college's needs in terms of physical resources, academics, and support. The Purchase Committee prepares the annual budget based on priority requirements, ensuring efficient allocation of funds. The Bursar, appointed by the Corporate Educational Agency Kothamangalam, is responsible for maintaining and monitoring the college's physical facilities. Various committees oversee these areas under the Bursar's supervision, following standardized protocols for maintenance and resource utilization. Comprehensive documentation is maintained through a maintenance register.

Laboratory facilities adhere to standardized operating procedures, with trained assistants supervised by the Head of the Department. The library is properly organized and accessible to students and faculty, with automation systems for book issuance and renewal. Head of the Physical Education Department ensures proper maintenance of sports equipment, the indoor stadium, gymnasium, and college ground. The college's technical team monitors internet facilities, Wi-Fi, computers, electronic gadgets, and software installations and upgrades. Annual maintenance contracts are in place for sophisticated instruments and facilities. The Bursar oversees the Housekeeping Staff and ensures the overall maintenance of the campus infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.Infrastructure-Policy.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.Infrastructure-Policy.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1382

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### **5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

#### **5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**156**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://igac.newmancollege.ac.in/criterion-5-student-support-and-progression/5-1-student-support/5-1-2/">https://igac.newmancollege.ac.in/criterion-5-student-support-and-progression/5-1-student-support/5-1-2/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1415

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1415

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

272

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

27

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

47

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college has a statutory Student Council, and the members are democratically elected in the presidential manner, according to University Statutes. It comprises Chairperson, Vice Chairperson,

General Secretary, Arts Club Secretary, Sports Club Secretary, Magazine Editor, two lady representatives and two University Union Councilors who function as the representatives of the students of this college in the University. It serves as a platform for the students to raise their demands to the college or management. All important decisions are taken in the combined meetings of the student council members, class representatives. The various activities in association with Student Council during the academic 2021- 2022 include Sports Day, Arts Festival,

Literary and Cultural events, food fest, Observance of National Days, capacity enhancement activities, Exhibitions, Onam and Christmas Celebration. The Student Council coordinated students' participation in M G University Youth Festival and publishing of College Magazine. Apart from the students council, the activities of clubs and forums like NSS, NCC, Women's cell, Debate and Oratory club, Quiz Club, Nature club etc. are coordinated by the students along with the faculty coordinators. Student representatives are there in administrative bodies like IQAC, Canteen Committee, Anti ragging Committee, etc.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/5.3.2.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/5.3.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

79

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Newman College -Newmanites- a registered Alumni Association has been functioning for many years as a supportive organ of the college and playing a pivotal role in the pursuit excellence in the field of higher education. The Alumni

Association registered during the academic year 2021-2022. The college has illustrious alumni who are spread over different parts of the globe and the Association is playing a key role in keeping them all connected.

Alumni Lecture Series organised by the departments

Placement training and Career Development Programmes

Lectures/invited talks and entrepreneurship trainings

Involvement in committees: Many alumni play pivotal roles in the HEI's administrative process, serving as members of the Internal Quality Assurance Cell (IQAC) and the Managing Board.

Feedback from Alumni: The alumni provide feedback that helps improve the College's academic environment and curriculum.

Annual Alumni Meeting: Annual alumni gathering, held on January 26th of every year.

Departmental Alumni Meetings: Department-specific Alumni meetings are organized to strengthen the bond among graduates from particular

courses.

Newman College Alumni Association, or Newmanites, actively contributes to their alma mater, support current students, and continually strive to make a positive impact on the HEI's academic and extracurricular activities.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/5.4.1.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Newman College steered by the Corporate Educational Agency Kothamangalam was established with a clearly articulated vision, mission, and core values.

#### Vision

Transforming youth through holistic education for attaining global competency, moral integrity and social welfare

#### Mission

Inculcate skill-based education to attain academic excellence and competency

Promote values, ethics and integrity in character to become morally upright social beings

Encourage inclusiveness and spiritual vitality to serve the

community and nation

Core Values (TIPS)

Trust in God Integrity of Character

Pursuit of Excellence

Social Commitment

Governance

The institution's leadership and governance system operate across multiple tiers, in alignment with the institution's vision and mission. This governance mechanism is robust and transparent, designed to adapt to evolving educational landscapes such as the integration of NEP 2020. It places strong emphasis on decentralization and participative management, ensuring that stakeholders from diverse levels actively contribute to decision-making and implementation processes. This governance model effectively translates Newman College's vision and mission into actionable steps.

Decentralized Governance and Participative Management are ensured through faculty representation in, constitutions and meetings of various committees such as Managing Bard, IQAC, College Council, Staff Council, Department, Finance Committee, Planning Board, Discipline, ICC, Grievance Redressal, Anti-Ragging, Minority, and Sexual Harassment Prevention Committees.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.1.1-Decentralised-Governance-wf.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.1.1-Decentralised-Governance-wf.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Decentralization- Case Study**

Newman College achieved the remarkable feat of establishing three Research Centers, including two within the Science departments

during the last five years. This success prompted the need for expanded research facilities to meet growing requirements and cultivate an enriched academic environment. Additionally, a surge in faculty members assuming roles as Research Guides and contributing to high impact global publications further underscored the institution's commitment to the attainment of the vision of global competency in academic realm. In response to these developments, students and aspiring researchers of the Botany and Biotechnology department advocated for an augmentation of research lab facilities of the department, leading to a proposal submitted to the Research Promotion Council. The Research Promotion Council, acknowledging the resonance of the proposal with the institution's vision, forwarded it to the Internal Quality Assurance Cell (IQAC). The IQAC team, in turn, recommended and a dedicated laboratory space for Biological Sciences. Later the idea was sanctioned by Managing Board through College Council.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.1.1-Decentralised-Governance-wf.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.1.1-Decentralised-Governance-wf.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Planning serves as a guiding compass for the institution, offering a roadmap for decision-making and aiding in prioritizing activities, resource allocation, and progress evaluation. A key component of the Strategic Plan for the year 2022-23 entails fostering a culture of interdisciplinary and transdisciplinary research and innovation among both faculty and students.

A significant focus for the year was to boost the number of publications by both faculty members and students. This was achieved through the active mentoring provided by the Innovation Council, which not only encouraged student publications but also ensured proper copyright protection. As a result, around 100 students who completed their research under the STRIDE Project were motivated to publish their projects. Leveraging the expertise of ICC members from the departments of Economics and History, two edited books were successfully published as part of this initiative, further enriching the institution's scholarly contributions. The published books

centered around themes concerning environmental protection, tribal culture, climate change, and sustainability. Additionally, a student from the II MA English program published her poetry anthology under the guidance of the Institution's Innovation Council. These accomplishments underscore the successful implementation of this year's strategic focus on innovation and the enhancement of research, as outlined in the Strategic Plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/6.2.1.-Long-Term-Final.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2024/05/6.2.1.-Long-Term-Final.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Administration

The Corporate Educational Agency, Kothamangalam manages the well-structured organizational system of the college. The Bishop, as the Patron, holds the highest authority in the institution's organogram. The Managing Board, consisting of the President and stakeholders like Member of Parliament, Member of Legislative Assembly, Former Managers, Principal, Superintendent, IQAC coordinator, and industrialists, is responsible for policy-making matters. The Manager, assisted by the Educational Secretary, responsible for implementing the Managing Board's directives in accordance with the norms and guidelines stipulated by the government and other regulatory agencies. The Principal and Vice Principal jointly manage the institution's day-to-day affairs. The Staff Council is responsible for taking appropriate measures for the implementation of the strategic plan and making major decisions regarding the college's administrative affairs. The college administration is supported by various committees and cells, including the IQAC, Planning Board, Purchase Committee, Building Committee, Campus Development Committee, Library Advisory Committee, Anti-Ragging Committee, Anti-Sexual Harassment Cell, SC/ST Monitoring Cell, Grievance Redressal Cell, Ethics Committee, Internal Complaints Committee, Discipline Committee, Women Empowerment Cell, Minority

Cell, and IPR Cell. Promotions and recruitments are based on merit and carried out by duly constituted committees in accordance with the regulations of Mahatma Gandhi University and UGC.

File Description	Documents
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/6.2.2-Appointment-Evidences.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/6.2.2-Appointment-Evidences.pdf</a>
Link to Organogram of the institution webpage	<a href="https://newmancollege.ac.in/organogram/">https://newmancollege.ac.in/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes judicious care in extending various welfare schemes for the cognitive, emotional and physical well-being of the teaching and non-teaching staff. The following are the welfare measures adopted by college:

Faculty Development and other training programmes are conducted for professional and skill development of teaching and non -teaching community.

Staff Co-operative Society in the campus to meet the financial



requirements of staff members which provides short term and long-term loans with low interest rates and viable terms.

Group Insurance and Medical Insurance schemes. Yoga classes and Zumba dance sessions are provided to manage stress problems.

Annual gathering and staff tour are conducted regularly Staff Day, Onam & Christmas Day Celebrations

Free Wi-Fi facility and domain email address for all the teaching staff.

Post office and ATM facilities are available in the campus.

Canteen facility Open gymnasium Separate Parking Area is provided for parking staff vehicles.

Ladies Recreation and Rest Rooms Ramp facility for differently-abled staff members.

Collaboration with St. Joseph's day care centre for preschool and day care facilities for the children of Newman College staff members

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.1Welfare-Measures-wf.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.1Welfare-Measures-wf.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**84**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

90

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To ensure consistent quality and performance in academic and administrative realms, an effective Performance Appraisal System is in place. This system operates in four tiers:

1. Managerial Academic Audit is conducted annually, where Performance Appraisal Record- PBAS completed by teacher is reviewed by an academic committee headed by the manager.
2. Each teacher is provided with a Teacher Performance Record (TPR) to document their daily activities, such as lesson plans, tests, assignments, projects, mentoring, tutoring, remedial classes, and leave taken. TPR is evaluated regularly.
3. Head of Departments assess and prepare confidential report on curricular and non-curricular performance of teachers, identifying their strengths and weaknesses, in prescribed format.
4. Students evaluate their teachers online in each semester based on various criteria, such as accessibility, classroom management, communication skills, fairness in internal assessment, ability to inspire, interaction with students, punctuality and regularity, effective completion of syllabus, subject knowledge, and use of technology in teaching.
5. Research Audit: An inspection of all research departments was conducted this year. Half yearly presentations are held every 6 months. The non-teaching staff is also evaluated annually through a performance appraisal system developed by IQAC. The principal, teachers, and students evaluate the non-teaching staff in specified format.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.1-Performance-Appraisal-System-wf.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.1-Performance-Appraisal-System-wf.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution maintains transparent and systematic financial management system for both government and non-government funds. To ensure accountability, external and internal audits are conducted regularly. Statutory Audit of all accounts maintained by institution is carried out every year by chartered accountant. Head accountant manages accounts of government funds on behalf of principal. This audit includes examination of all non-government funds, such as management funds, self-financing course fees and salary of management staff. Records and accounts of these funds are maintained by Bursar, who represents management. Periodical Audits are conducted by Accounts General and Directorate of Collegiate Education, Government of Kerala, to verify the utilization of funds received from central and state governments, including grants from UGC, NAAC, RUSA, DIST-FIST, KSCSTE, KSHEC and other government agencies. External Financial Audit is carried out every year by the Deputy Directorate of Education, Ernakulam, Government of Kerala. They analyze all registers and accounts of institution. Audit team verifies financial utilization of public funds, scrutinizing cash books, teaching non-teaching staff acquittance, SC/ST/OEC acquittances, e-grants accounts, caution deposits, and fee receipts. Government also scrutinizes grants received from UGC in various plan periods for minor research projects, national seminars, IQAC, general development assistance, and UG, PG grants.

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.-CA-audit-reports.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.-CA-audit-reports.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

55.81

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College has well-established policy for fundraising and optimal utilization of resources. Planning Board, consisting of Principal and other members, plans, implements, and supervises fundraising activities. It evaluates requirements of departments and forums for fund allocation and budgetary provisions for academic and administrative activities are planned at beginning of each financial year. Planning Board functions in consultation with various committees to formulate strategies for fund mobilization. Central government funds, such as UGC, NAAC, RUSA, ICSSR, DSTFIST, DBT-STAR, and scholarships, are utilized for developmental activities, academic resources, and infrastructure development, including laboratories, equipment, and sports facilities. State government funds like KSCSTE and KSHEC, grants-in-aid for salary, funds for NSS, ASAP, WWS, and SSP are utilized for introducing innovative programs, workshops, conferences, green initiatives, extension activities, student mentoring, and clubs. Non-government funds include endowment awards, funds raised by departments/associations, fees from self-financing courses, PTA funds, aid from philanthropists, contributions from teachers, alumni, and financial assistance from management and rent from SIB ATM. Funds are used to meet developmental needs of institution. College ensures optimal utilization of available resources to address needs of stakeholders. At each financial year's end, internal and external audits are conducted to ensure proper utilization and accounting of funds availed.

File Description	Documents
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.finance-policy.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.4.1.finance-policy.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements since last NAAC accreditation. Major Quality Assurance Practices that are institutionalized during assessment period**  
**Implementation of e-governance and Academic Management System including LMS and Outcome mapping for improved administration and teaching learning system**  
**Institutionalizing Innovative ecosystem in campus by establishing Institution Innovation Council (IIC), Innovation and Entrepreneurship Development Centres (IEDC) and IPR Cell**  
**Review and framing of Strategic Plan in tune with vision and mission of institution and planning goals and strategies at various levels of governance**  
**Effective support for faculty and student empowerment through financial support, skill based training programmes**  
**Institutionalizing quality initiatives through regular participation in quality audits and ranking system**

File Description	Documents
Paste link for additional information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.5.1-Institutionalise-UPLOAD.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.5.1-Institutionalise-UPLOAD.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC conducts periodic reviews of teaching-learning process, structures and methodologies of academic operations and learning outcomes and records incremental improvements in various activities through Systematic Academic Planning at institutional, department and teacher level;**

- **Regular Feedback on Teaching learning and academic ambience;**
- **Outcome Mapping, Exit Survey and Result Analysis;**
- **Appraisal systems;**
- **Academic and Administrative Audit and Action taken.**
- **Systematic Academic Planning:**

**Following initiatives highlight comprehensive approach taken by IQAC**

for teaching learning process:

- Academic Planning at institutional, department and teacher level with Course Plan and Teacher plan for curricular delivery
- Enrichment of Curriculum with Certificate and value added courses, seminars, workshops and training programs
- Mentoring Guidance Team Examination Wing to monitor proper conduct, review and evaluation of exams
- Research Promotion Council to augment research-related facilities.
- ICT Maintenance Committee to ensure quality through information technology.
- Library Advisory Committee to address extra reading resources and e- learning resources
- Grievance Redressal Committee to ensure timely redressal for conducive teaching and learning environment.
- Planning Board and Purchase Committee to ensure adequate infrastructure facilities
- Regular Feedback Mechanism: Feedback collected from various stakeholders; its systematic analysis and action taken ensures periodic review and implementation of incremental improvement strategies for teaching learning quality.
- Feedback on Curriculum and Academic Ambience
- Parent feedback on teaching learning process

File Description	Documents
Paste link for additional information	<a href="https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.5.1-2-REVIEW-UPLOAD.pdf">https://iqac.newmancollege.ac.in/wp-content/uploads/2023/12/6.5.1-2-REVIEW-UPLOAD.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.3.-Annual-Report-2022-2023.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/6.3.3.-Annual-Report-2022-2023.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Newman College has an Equal Opportunity Centre functional in the campus in addition to statutory Internal Complaint Committee. Admission is based purely on merit and not gender biased. 48 Courses in the curriculum address gender related topics. Student Projects and research publications were made addressing gender issues.

To uphold the safety and security of the students, the following facilities are available:

- Restricted entry of outsiders to the campus
- 24x7 Surveillance cameras for safety
- Basic facilities like ATM, post office facilities, canteen, gym, library, photocopiers, book stall, store, toilets, University Extension Counter, Study Centre, etc.
- Girls hostel
- An active grievance redressal cell, counselling cell, Women empowerment cell and anti ragging cell is functional in the campus.

#### COMMON ROOMS

- The Student Amenity centre has ample toilet and dine-in facilities for the students to relax and socialize with each other.
- There is a spacious recreational room for the female students.
- The college canteen is also well-aerated and provides hygienic



food.

- The ladies washroom is installed with sanitary napkin dispensers and incineration facilities.

File Description	Documents
Annual gender sensitization action plan	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.1.gender-Plan-22-23.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.1.gender-Plan-22-23.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/Safety-and-Security.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2023/12/Safety-and-Security.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college is actively participated in various waste management initiatives through Swachh Bharat Abhiyan, the most significant cleanliness program initiated by MHRD ministry.

To achieve the 3R s principles such as Reduce, Reuse, and Recycle, the College implement a following comprehensive waste management system.

**Biodegradable solid waste management**

- Segregation at source
- Biogas plant with a capacity of 1.25 m3 for managing food waste

- Vermicompost

**Non biodegradable solid waste**

- Paper waste and Non-biodegradable wastes such as glass and other meal items are sold to municipality for recycling .

**Plastic waste Management**

- Plastic Shredding Unit: Neman College installed a heavy-duty plastic shredder in 09/2015 with a power of 212 KW,AMPS: 418,Volts: 440 and capacity of the shredding unit: 20 Liters

**Other solid wastes: Incinerators**

**Liquid waste management**

1. Waste water recycling: A sewage treatment plant is set up to recycle the used water from washbasins.

**E waste**

- E wastes such as batteries, old computers, CDs or electrical and electronic appliances are sent to e waste storage room.
- Collaboration with an approved agency, MSH e waste collection at Erattupetta, Kerala for collection and removal of e waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<p><b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b></p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p><b>The college offers equal educational facilities to students coming from all cultural, regional, linguistic, communal and socio-economic backgrounds. They are admitted purely on merit basis and the reserved categories can also claim their reserved seats. Newman College undertakes a variety of activities and projects to promote</b></p>

tolerance, peace, and an understanding of constitutional responsibility among students and faculty members. Cultural awareness programmes, workshops, and events are being organised to commemorate and educate the community about diverse cultural, regional, linguistic, and communal traditions. This develops a feeling of community and ensures that the institution is sensitive to its socioeconomic surroundings.

The cultural and regional diversities are transmitted by the college through Onam Festival,

Christmas and Kerala Piravi and ethnic day celebration. Apart from these, art performances were also organized and conducted throughout the years which transmit the cultural and regional sense among students and faculties. Literary competitions organized by the college, different departments, cells, clubs and organization ensure the inclusiveness of linguistics diversity among the community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has organized various programmes to impart the constitutional values among students. It includes Independence Day celebration, republic day celebration etc. Various

competitions and programmes on national importance were also organized. The college has

displayed the preamble of the constitution at various places in the college campus. The

students union election is done in a parliamentary mode promote a spirit of democratic

principles among students. The national anthem is played in every working day.

Women's cell conducted programmes on human rights and legal awareness.

Electoral literacy club: conducts awareness sessions and voter's pledge

NCC and NSS: regularly conducts various programs to instil constitutional obligations and sensitize rights to students.

Awareness programmes on constitutional rights were conducted by road safety club, women's club, SC-ST/ OBC cells etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.9.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.9.pdf</a>
Any other relevant information	<a href="https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.9.pdf">https://igac.newmancollege.ac.in/wp-content/uploads/2024/05/7.1.9.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organized various events to commemorate important days. Some of the days celebrated by the college in this regard during the academic year 2022-23 include:-

- Independence day
- World entrepreneurship day
- Reading week
- Centennial year of T S Eliot's - The Wasteland
- Vayalar Film Song Competition
- Teachers Day
- Yoga Day Celebration
- Reading Day Competition
- International Moon Day 2022
- Ramanujan Day Lecture
- Energy conservation day
- Marie Curie Day
- APJ Abdul Kalam day Report
- World Environment Day
- Anti Tobacco Day
- World River Day
- National Pollution Control Day
- Youth Day
- NCC Day
- Yoga day Celebration
- Kerala Piravi day

Various activities like seminar, competitions and initiatives were undertaken to celebrate these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## BEST PRACTICE 1

Title: Newman Community based participatory research (NCPR)

Objectives:

- To foster the research and innovation ecosystem of the College

Context:

The National Education Policy 2020 emphasizes the significance of creating a conducive ecosystem to energize research and innovation in HEIs.

The Practice & Evidence of success

Innovation/ ideation:

- Ideas of students deposited in YUKTI-National Innovation Repository
- 30 ideas in Young Innovators Program (YIP)
- Rs. 2 lakhs financial support by Kerala Start up Mission for IEDC

Student Research Capacity Building

- 100 students conducted community based participative research
- 80 students published book chapters in edited book.
- 7 students published in SCOPUS indexed journals

Problem Encountered and Resource Required

Tight academic schedule with no dedicated hours for research and innovation

## BEST PRACTICE 2

Title: Newman Service Learning (NSL)

Objectives:

- To foster social responsibility and community engagement through service learning



**Context:**

In alignment with UGC guidelines, College addresses the demands of current world by integrating its social responsibility to structured learning and knowledge sharing process with community engagement.

**Practic & Evidence of success**

- Share a bread
- Home for home less
- Punit Sagar Abhiyan: water conservation
- Serve the underprivileged in tribal areas: through English training, Sasthrapadam and Sasthrajalakam etc

**Problem Encountered and Resource Required**

Require more fund and time

File Description	Documents
Best practices in the Institutional website	<a href="https://iqac.newmancollege.ac.in/criterion-7-institutional-values-and-best-practices/7-2-best-practices/7-2-1-best-practices/">https://iqac.newmancollege.ac.in/criterion-7-institutional-values-and-best-practices/7-2-best-practices/7-2-1-best-practices/</a>
Any other relevant information	<a href="https://iqac.newmancollege.ac.in/criterion-7-institutional-values-and-best-practices/7-2-best-practices/7-2-1-best-practices/">https://iqac.newmancollege.ac.in/criterion-7-institutional-values-and-best-practices/7-2-best-practices/7-2-1-best-practices/</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Newman Educational Hub for Sustainable Development Training (NEST)**

In alignment with the United Nations' Sustainable Development Goals (SDGs), Newman College has ingeniously integrated global aspirations into its academics, exemplifying a profound dedication to sustainability.

**Curricular Integration of SGDS**

The College integrated SDGs in the existing curriculum by the SDGs invarious certificate and value added courses.

### Student-led initiatives to address SDGs

In tune with its vision to transform youth through holistic education, the HEI opens platform for students to explore and address SDGs in their own ways through various student-led initiatives like Share a bread, share a home etc.

### Transdisciplinary Community Engaged Research

Newman College initiated 21 projects under Scheme for Transdisciplinary Research for India's Developing Economy (STRIDE) project tackling various Western Ghats issues, resulting in 4 significant publications, including 2 international and 2 national works. Notably, one publication is a collaborative effort by Students from various disciplines and the project effectively addresses SDGs.

### Experiential learning to address SDGs

Various experiential learning strategies were adopted to understand and address SDGs. Students got sensitized on SDGs and its attainment strategies through Science, Technology and Decentralized deliberations

### Outreach and community engagement and other activities

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To submit SSR and get reaccredited by NAAC for Cycle 4
2. To promote the skill enhancement activities and outcome based evaluation
3. To give faculty orientation in technological advances in teaching learning
4. To promote NEP and actively involve in four year UG programme plans.
5. To increase the publications of faculty and students

