

NEWMAN COLLEGE

Thodupuzha, Kerala 685 585

Tel: 04862 229797

(Reaccredited at 'A' Grade by NAAC and
Affiliated to Mahatma Gandhi University, Kottayam)



LEAD KINDLY LIGHT



**HANDBOOK
AND
CALENDAR** **2018-19**



FOUNDED IN 1964

NEWMAN COLLEGE

THODUPUZHA, KERALA - 685 585

(Re-Accredited by NAAC with A Grade at CGPA 3.32
and affiliated to M.G. University)

HANDBOOK & CALENDAR

2018-2019

Telephones:

Office	: 04862 222686
Manager	: 0485 2861625
Secretary	: 0485 2861625
Principal	: 04862 229797
Bursar	: 04862 222486
Library	: 04862 229329
Staff Co-op. Society	: 04862 227805
IGNOU	: 04862 229086
University Information Centre	: 04862 221275
Vijnana Matha Church	: 04862 225958
Hostel	: 04862 223503
South Indian Bank	: 04862 221612
Fax	: 04862 229797
E-mail	: principal@newmancollege.ac.in newmancollegethodupuzha@gmail.com
Website	: www.newmancollege.ac.in

NEWMAN COLLEGE STUDENT CHARTER

We the students of Newman College, Thodupuzha, have consciously debated and meticulously documented this charter.

- Foremost, we resolve to make deliberate effort to propagate adopt and accomplish the aims of this charter in our daily tasks. We shall remind ourselves frequently about this charter.
- Understanding the fact that self-motivation is very essential to keep our spirits high and to strengthen our focus, we will ensure that we will remain self-motivated and self-disciplined.
- Understanding the role of self-learning in higher education, we faithfully take on the responsibility of self-learning (*under the guidance of faculty*).
- Variety being the spice of life, we appreciate the variegated opinions of our friends and consider them the essence of democratic thinking. The differences of our opinions and beliefs with regard to politics, religion and the like not prevent us from uniting in our effort for common progress based on this charter.
- We love our mother tongue and will keep it close to our heart, but we realize the importance of English as a global language, and we shall conquer it for bettering our future chances. Towards this end, we will unfailingly practice this language.
- We understand the importance of meeting persons from various fields and from various institutions with various outlooks and experiences. We shall always grab such opportunities which will help us to broaden our vision.
- We understand the importance of developing a positive attitude towards constructive criticism and of self-assessment and therefore we shall adopt both.
- We realize that education is not all about answering questions but about asking questions also. Hence we resolve to raise a question a day and display it for all to ponder, to kindle the spirit of creative questioning.
- Public hygiene and ecofriendly practices are obviously important to any civilized community and we shall strive to uphold these in all our actions.

Adopted in 2015



PATRON:

Mar George Madathikandathil
Bishop of Kothamangalam

MANAGER:

V. Rev. Msgr. Dr. Cherian Kanjirakompil
Vicar General

SECRETARY:

Rev. Dr. George Thanathuparambil

PRINCIPAL:

Rev. Dr. Vincent Joseph Nedungattu

VICE PRINCIPAL:

Rev. Dr. Raju Jacob Pichalakkattu

BURSAR:

Rev. Fr. Thomas Poovathunkal

MISSION AND VISION

Newman College is a minority Christian institution governed and managed by the Syrian Catholic Diocese of Kothamangalam, specially founded to cater to the needs of the community without any discrimination against other social segments. Established in 1964, the college is named after John Henry Cardinal Newman, one of the greatest luminaries of all times in the field of higher education. Nationally re-accredited at 'A' grade by the NAAC in 2007, the college has all along identified three key areas as its mission:

- academic excellence
- spiritual vitality
- social concern

The college seeks to serve certain important social ideals. These include the inculcation of spiritual and moral values in students and imparting training in socially productive sectors intended to mould them as socially useful citizens. The values which guide us at Newman College are:

- Trust in God
- Integrity of Character
- Social Commitment
- Pursuit of Excellence

The integral development of an individual is attained through academic excellence and professional competence, personal, interpersonal and societal skills. The college is committed to its mission and vision in all its endeavours.

COLLEGE ANTHEM

Lead, kindly Light, amid th'encircling gloom
lead Thou me on!

The night is dark, and I am far from home; lead Thou me on!

Keep Thou my feet; I do not ask to see
The distant scene; one step enough for me.

I was not ever thus, nor prayed that Thou shouldst lead me on;
I loved to choose and see my path; but now lead Thou me on!

I loved the garish day, and, spite of fears,
Pride ruled my will. Remember not past years!

So long Thy power hath blest me, sure it still will lead me on.
O'er moor and fen, o'er crag and torrent, till the night is gone,
And with the morn those angel faces smile, which I
Have loved long since, and lost awhile!

Meantime, along the narrow rugged path, Thyself hast trod,
Lead, Savior, lead me home in childlike faith, home to my God.
To rest forever after earthly strife
In the calm light of everlasting, life.

നിത്യമാം പ്രകാശമേ നയിക്കുകെന്ന നീ
ചുറ്റിലും ഇരുൾ പരന്നിടുന്ന വേളയിൽ
അന്ധകാരപൂർണ്ണമായ രാത്രിയാണുപോൽ
എൻ ഗൃഹത്തിൽ നിന്നും ഏറെ ദൂരെയാണു ഞാൻ

നീ നയിക്കുക! സാദരം വിഭോ!
നിൻ പ്രകാശധാര തുകി
നീ നയിക്കുക! നീ നയിക്കുക!

ഏറെ ദൂരെയുള്ള നല്ല കാഴ്ച കാണുവാൻ
അല്ല എന്റെ അർത്ഥനകൾ നിൻ വരത്തിനായ്
എന്റെ പാദമൊന്നു നീ നയിക്കിലെത്രയും
എന്റെ മാർഗ്ഗദീപമേ എനിക്കു തൃപ്തിയായ്

നീ നയിക്കുക! സാദരം വിഭോ!
നിൻ പ്രകാശധാര തുകി
നീ നയിക്കുക! നീ നയിക്കുക!

- Card. John Henry Newman (1801 - 1890)

JOHN HENRY CARDINAL NEWMAN (1801 - 1890)

John Henry Cardinal Newman was a prominent religious leader of the 19th century, born on February 21, 1801 in London. In 1816, he entered Trinity College, Oxford. The experiences at Oxford gave him substance for his classic, "The Idea of a University". After 1833, he became the leader of the spiritual renewal known as the Oxford Movement. The movement was Newman's whole life between 1833 and 1845. In 1845 he embraced Catholicism. It was the culmination of a long interior struggle in search of truth and light. He says, "it was like coming to port after a rough sea." He was ordained priest in Rome in May 1847. Later in May 1879, Pope Leo XIII made him Cardinal. Cardinal Newman died on August 11, 1890. On his death, 'The Cork Examiner' affirmed "Cardinal Newman goes to his grave with the singular honour of being acknowledged by all creeds and classes as the just man made perfect."

Two volumes of Catholic sermons, two novels, three major sets of lectures, one of them the book we know as the "Idea of a University", two minor series of lectures - are the main literary works of Newman. "The Idea of a University" was published in 1852. The discourses in it are directed to the aims and principles of education. The book defines a gentleman as "one who does not inflict pain upon others." The aim of a university is to form a gentleman of everyone.

"Lead Kindly Light" is a beautiful hymn composed by Newman in 1833 while sailing from Sicily to France. It describes the author's spiritual conflict. The poem has gained universal acclaim as an expression of the basic conflict in the mind of everyone caught up in a dilemma. It was a favourite of Mahatma Gandhi. The Father of our nation used to sing it at his prayer meetings. It is our college anthem also.

CONTENTS

Programmes of Study	8
Governing Body	10
Internal Quality Assurance Cell	11
Staff Council	12
Plannning Board	12
Faculty	13
Office	17
Task Force	18
Mentoring System	30
College Rules and Regulations	31
Attendance and Leave of Absence	37
ID Card & Certificates	39
Collection and Payment of Fees	40
Fee Details	42
Scholarships & Awards	44
Fee Concession, Stipend & Scholarship	48
Examination & Promotion	48
Study Tours / Excursions / Picnics	49
CBCSS	50
Course Content UG	60
Course Content PG	66
Parent Teacher Association	69
Library & Reading Room	69
Facilities on the Campus	71
Extension Services	74
Calender	75
Facets of History	87
Succession List	96
Retired Teachers	99
Retired Non-Teacheing Staff	104
Contact Numbers	105
Code Of Conduct For The Managing Board Of The College	106
Mahatma Gandhi University Students'	
Code of Conduct – Rules 2005 – Extracts	112
Kerala Ragging Prohibition Act 1998	114
Inter - Com Numbers	116
Time Table & Personal Data	117

PROGRAMMES OF STUDY

1. Three Year Under Graduate Programmes	No. of Seats
Common Courses	
English	
Malayalam / Hindi	
Core and Complementary Courses	
B.A. 1. Economics (Core), History, Political Science (Compl.)	60
2. History (Core), Economics, Political Science (Compl.)	60
3. English (Core), Evolution of Literary Movements, Political Science (Compl.)	60
4. Malayalam (Core), Kerala Culture and Sanskrit (Compl.)	24
5. English Literature & Communication Studies - Model III- Double Main (SF)	24
B.Sc. 1. Mathematics (Core), Statistics, Physics (Compl.)	50
2. Physics (Core), Mathematics, Chemistry (Compl.)	32
3. Chemistry (Core), Mathematics, Physics (Compl.)	40
4. Zoology (Core), Chemistry, Botany (Compl.)	40
5. Botany , Biotechnology and Biochemistry (Model -II)	24
B.Com 1. B.Com : Finance & Taxation	50
2. B.Com: Computer Applications - Model III (S.F)	40
3. B.Com: Co-operation - Model I (S.F)	40
4. B.Com: Finance & Taxation - Model I (S.F)	40
2. Two Year Post Graduate Programmes	
1. M.Sc Mathematics	15
2. M.Sc Physics	12
3. M.Sc Chemistry	12
4. M.Sc Mathematics (SF)	15
5. M.Com.	15
6. M.A. English	15
7. M.A. Economics	15
8. M.Com: Finance (S.F)	20
3. Doctoral Programmes	
1. Physics	
2. English	

4. Add-on Programmes

The career oriented certificate / Diploma programmes run parallel to the conventional B.A., B.Com. and B.Sc Courses. The Add - on Programmes currently available are:

1. **Computerised Accounting** (UGC)
2. **First Aid and Safety Education** (UGC)
3. **Communicative English** (UGC)
4. **Electronic Equipment Maintenance** (UGC)
5. **Plant Tissue Culture** (UGC)
6. **Diploma in Computer Application** (Govt. of Kerala)
7. **Additional Skill Acquisition Programme** (ASAP) (Govt. of Kerala)
8. **Center for Continuing Education Kerala** (Shipping & Logistics)

OPEN COURSES OFFERED

SI No.	Programme	Open Courses Offered in the College	Code No.
1	Mathematics	Applicable Mathematics	MM5D02
2	Physics	Amateur Astronomy	H5D01.1U
3	Chemistry	Environmental Chemistry	H5D01.4
4	Botany	Biotechnology	05DB01U
5	Zoology	Human Genetics, Nutrition, Community Health and Sanitation	ZYSD02U
6	Economics	Foundations of Environmental Economics	EC5D01U
7	History	Social Implications of Modern Revolutions	HYCP04
8	English	English for Careers	EN0G3
9	Commerce	Capital Market and Investment Management	CM05DAP04
10	Malayalam	Journalism : Basic Principles	
11	Physical Education	Physical Health and Life Skill Education	PE05DAP01
12	Commerce (SF)	Investment and Port Folio Management	BB05DAP01

GOVERNING BODY

Mar George Madathikandathil (Patron)
Rev. Msgr. Dr. George Oliapuram (Protosyncellus)
Rev. Msgr. Dr. Cherian Kanjirakompil(Manager)
Rev. Dr. George Thanathuparambil (Secretary, Higher Education)
Rev. Dr. Stanislaus Kunnel(Secretary, Corporate Education)
Rev. Dr. Vincent Joseph Nedungattu (Principal)
Rev. Dr. Raju Jacob Pichalakkattu(Vice Principal)
Rev. Fr. Thomas Poovathumkal (Bursar)
Rev. Fr. Jose Pulloppillil
Rev. Fr. John Mundackal
Rev. Fr. Dr. Joseph Ezhumayil
Rev. Dr. Francis Alappatt
Rev. Dr. Thomas Periapuram
Rev. Fr. Jose Vengooran
Rev. Fr. Paul Nedumpurath
Rev. Fr. Kuriakose Kodakallil
Rev. Fr. Mathew Chandrankunnel
Rev. Fr. Francis Kannadan
Rev. Fr. Jose Mailadiath
Rev. Fr. Johnson Oroplackal
Rev. Fr. Abraham Niravathinal
Rev. Sr. Dr. Christina S.H.
Dr. T.M. Joseph
Prof. Jose Karikunnel
Dr. David Banjy
Dr. Vincent Aerathu
Dr. Suby Baby
Dr. Bijimol Thomas
Mr. V. J. Sebastian
Ms. Lovely Varghese
Ms. Sherin Mathew
Mr. P. J. Joseph (MLA)
Mr. Eldho Abraham (MLA)
Adv. Joyce George (MP)
Mr. Francis George (Ex. MP)
Adv. V. M. Kurian Vallamattam
Mr. Jose Kappen FCA
Ms. Annie Elayidom

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The National Assessment and Accreditation Council (NAAC) advocates the establishment of Internal Quality Assurance Cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity. The IQAC was set up in the college in 2005. The IQAC works in accordance with the guidelines issued by the UGC and acts as change agent in the college. The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Dissemination of information of various quality parameters of higher education, documentation of the various programmes and activities leading to quality improvement of the college are some of the important functions of the IQAC. IQAC meets at least once in a month.

Rev. Dr. Vincent Joseph

(Chairman)

Dr. Bijimol Thomas

(Co-ordinator)

Smt. Rageena Joseph

(Joint Co-ordinator)

Dr. A.P. Philip

(Joint Co-ordinator)

Sri. Jose Mathew

(Joint Co-ordinator)

Dr. K.V. Alice

(Joint Co-ordinator)

Dr. Celinkutty Mathew

(Joint Co-ordinator, on leave)

Rev. Fr. Thomas Poovathunkal

Prof. (Dr.) Jacob John Kattakayam

(Alumni Representative)

Prof. (Dr.) P.K. Abdul Azis

(External Member)

Sri. Issac Joseph Kottukappally

(External Member)

Fr. Jacob Thalappally

(External Member)

Fr. (Dr.) Raju Jacob

Dr. P.A. Jose

Sri. Benny Mathew

Dr. Jane A. Luke

Sri. Prageesh C. Mathew

Dr. Saju Abraham

Smt. Jisha Jacob

Dr. Jenni K. ALEX

Dr. Bejoy Thomas

Sri. Xavier Kurian P.

Dr. M.V. Krishnakumar

Ms. Sindhu Rachel Joy

Ms. Dary John

Dr. George Sebastian

Dr. Sony Kuriakose

Ms. Sobha Thomas

Ms. Anu Joy Chemparathy

Ms. Liz Jacob

Sri. V.J. Sebastian

Student Representative

STAFF COUNCIL

Rev. Dr. Vincent Joseph
Rev. Dr. Raju Jacob
Dr. Sr. Alphonsa P.O.
Sri. P.A. John
Dr. K.V. Alice
Sri. M.C. Thomas
Dr. Jane A. Luke
Smt. Regeena Joseph
Sri. Jose Mathew
Smt. Jisha Jacob
Sri. Benny K.P
Dr. Saju Abraham
Smt. Sobha Thomas
Dr. Celinkutty Mathew (on leave)
Dr. K.A. Benny
Dr. Thomson Joseph (Secretary)
Dr. P.A. Jose
Dr. Bijimol Thomas
Dr. Jenni K. Alex
Dr. Neerada Maria Kurian
Smt. Liz Jacob

PLANNING BOARD

Rev. Dr. Vincent Joseph (Chairman)
Rev. Dr. Raju Jacob
Fr. Thomas Poovathunkal
Dr. K.V. Alice
Sri. K.P. Benny
Sri. Jose Mathew
Smt. Rageena Joseph
Dr. Bijimol Thomas
Dr. Jenni K. Alex
Smt. Liz Jacob
Dr. George Sebastian (Secretary)

FACULTY

PRINCIPAL

Rev. Dr. Vincent Joseph M.A., B.Ed., Ph.D. 229797, 9447368222

VICE PRINCIPAL

Rev. Dr. Raju Jacob M.A., B.Ed., Ph.D. 9447432908

DEPARTMENT OF ENGLISH

Associate Professors

1. **Dr. (Sr.) P.O. Alphonsa** M.A., M.Phil., Ph.D. (H.O.D.) 222293, 9446173293
2. **Dr. Bijimol Thomas** M.A., M.Phil., Ph.D., B.Ed. 9961971552

Assistant Professors

3. **Dr. Jerome K. Jose** M.A., M.Phil., Ph.D. 0484 2645521, 8547441757
4. **Smt. Princy Jacob** M.A., B.Ed., (on FDP leave) 262436, 9961435299
5. **Smt. Anu Joy Chemparathy** M.A. (on leave) 9605117685
6. **Dr. George Sebastian** M.A., Ph.D., PGDJC, B.Ed 8547484335
7. **Sr. Leena P. Kuriakose** M.A., B.Ed 8281204293
8. **Dr. Manu C. Skaria** M.A., M.Phil., Ph.D. 7012008327
9. **Dr. Anitha J Mattam** M.A., Ph.D.(on leave) 9447056769
10. **Smt. Bindu Joseph** M.A., B.Ed 9497320019

Assistant Professors on Contract

11. **Ms. Liss Dominic** M.A. 9497176804
12. **Ms. Krishnaja A.R.** M.A. 9946535232
13. **Sri. Bibin Sebastian** M.A 7988404369
14. **Sri. Augustine Benny** M.A 9446611785
15. **Ms. Grace Augustine** M.A 9446010699
16. **Ms. Maria Michael** M.A 6282263460

SELF FINANCING DIVISION

Honorary Professors

17. **Sri. P.A. John** M.A. (Course Co-ordinator) 9947225756
18. **Sri. Baby George** M.A. 9747101105

Assistant Professors on Contract

19. **Ms. Romy Thomas** M.A., B.Ed 9846605629
20. **Sri. Josith James** M.A. 9947469927
21. **Ms. Fathima Begum** M.A. (on leave) 7558884405
22. **Ms. Athira Sathish** M.C.J 9037637438
23. **Ms. Dilna Raju**
24. **Anaswara Krishna**

DEPARTMENT OF HINDI

Assistant Professor

1. **Dr. Neerada Maria Kurian** M.A. B.Ed (H.O.D) 9447064187

Assistant Professor on Contract

2. **Dr. Preethi R.,** M.A., M.Phil., Ph.D. 9746847655

DEPARTMENT OF MALAYALAM

Associate Professor

1. Fr. Dr. Vincent Joseph M.A., B.Ed., Ph.D (Principal) 229797, 9447368222

Assistant Professors

2. Fr. (Dr.) Raju Jacob M.A., B.Ed., Ph.D. (H.O.D & Vice Principal) 9447432908

Assistant Professors on Contract

3. Ms. Afina Mary Saju, M.A., B.Ed. 9656282180
4. Ms. Linta Scaria, M.A., B.Ed. 9846997611
5. Ms. Dinta Elizabeth Manual, M.A., B.Ed. 9526980595
6. Ms. Alphonsa Chacko, M.A., M.Phil (Sanskrit) 9747035817
7. Ms. Greeshma Ann George, M.A., B.Ed. M.Phil 8301870577
8. Ms. Sibi Mohanan M.A., B.Ed 8086874517

DEPARTMENT OF MATHEMATICS

Associate Professors

1. Dr. K. V. Alice M.Sc., M. Phil. Ph.D. (H.O.D) 223096, 9447915509
2. Smt. Nancy Jacob M.Sc., M.Phil, B.Ed. 9446131937

Assistant Professors

3. Sri. Pratheesh Mathew M.Sc., B.Ed., M. Phil. 9846927238
4. Smt. Dary John M.Sc., B.Ed. 9446517397
5. Dr. Sona Jose M.Sc. Ph.D 9495701057

Assistant Professors on Contract

6. Ms. Nisha Jose M.Sc. 9400864228

SELF FINANCING DIVISION

Honorary Professors

7. Sri. M.C. Thomas, M.Sc., M.Phil, (Course Co-ordinator) 9447252233
8. Smt. Marykutty Thomas, M.Sc 9496209189

Assistant Professors on Contract

9. Ms. Athira Sivan M.Sc. 8281818323
10. Ms. Priya Augustine M.Sc. 9495007895
11. Ms. Simnamol P.S. M.Sc. 9747066478

DEPARTMENT OF STATISTICS

Associate Professors

1. Dr. Jane A. Luke M.Sc, M.Phil, B.Ed. PGDCA, Ph.D. 225305, 9495748227

Assistant Professor on Contract

2. Ms. Christeena Joy

DEPARTMENT OF PHYSICS

Associate Professors

1. Smt. Rageena Joseph M.Sc. (H.O.D) 9526037824
2. Sri. K.A. Philip M.Sc., M.Phil 0485 2830856, 9847930856
3. Dr. Joe Jacob M.Sc., Ph.D 220408, 222784, 9846015011

- | | | |
|---|--|------------------------|
| 4. | Sri. Baby Mathew M.Sc. | 9446216171 |
| 5. | Smt. Marykutty John M.Sc., B.Ed, M.Phil | 9895414632 |
| Assistant Professor | | |
| 6. | Dr. Indu Sebastian M.Sc., Ph. D. | 9446802549 |
| 7. | Dr. Beena Mary John M.Sc., Ph. D. | 9447819863, 8848522094 |
| 8. | Sri. Noble C. Kurian M.Sc, B.Ed, M. Tech | 9446501116 |
| Assistant Professors on Contract | | |
| 9. | Sri. Sudheesh T.P. M.Sc. | 9747414255 |

DEPARTMENT OF CHEMISTRY

Associate Professors

- | | | |
|----|---------------------------------------|--------------------|
| 1. | Sri. Jose Mathew M.Sc. (H.O.D) | 223854, 9447985258 |
|----|---------------------------------------|--------------------|

Assistant Professors

- | | | |
|----|---|------------|
| 2. | Dr. Bejoy Thomas M.Sc., Ph. D., D. Catal (Ulm, Germany) | 9497579673 |
| 3. | Ms. Sona John M.Sc. | 9562845410 |
| 4. | Dr. Cincy George M.Sc., Ph.D. | 9447142289 |
| 5. | Dr. Alex Joseph M.Sc., Ph. D | 9497719239 |
| 6. | Dr. Cintil Jose Chirayil, M.Sc., Ph.D. | 9048994868 |
| 7. | Sri. Jithin Joy, M.Sc. , B.Ed | 9895981293 |
| 8. | Dr. Albish K. Paul M.Sc, Ph.D. | 9847729031 |

Assistant Professors on Contract

- | | | |
|----|-----------------------------|------------|
| 9. | Ms. Joicy George M.Sc. B.Ed | 7559041495 |
|----|-----------------------------|------------|

DEPARTMENT OF ZOOLOGY

Assistant Professors

- | | | |
|----|--|------------|
| 1. | Smt. Jisha Jacob M.Sc., B.Ed. (HOD) | 9446373858 |
| 2. | Sri. Bany Joy, M.Sc., JRF | 9656491003 |

Assistant Professors on Contract

- | | | |
|----|---------------------------------------|------------|
| 3. | Ms. Anju B. Kanjirakkattu, M.Sc., JRF | 9446806294 |
|----|---------------------------------------|------------|

DEPARTMENT OF BOTANY

Associate Professors

- | | | |
|----|--|--------------------|
| 1. | Dr. Sajy Abraham M.Sc., Ph. D. (HOD) | 9447384331 |
| 2. | Dr. Stephen Joseph M.Sc., M.Phil., Ph.D. | 225377, 9447612913 |

Assistant Professors

- | | | |
|----|-----------------------------|------------|
| 3. | Ms. Sindhu Rachel Joy M.Sc. | 9495923123 |
|----|-----------------------------|------------|

BIO TECHNOLOGY DIVISION

- | | | |
|----|---------------------------|------------|
| 4. | Dr. Anju T.R. M.Sc., Ph.D | 9446002071 |
|----|---------------------------|------------|

Assistant Professors on Contract

- | | | |
|----|------------------------|------------|
| 5. | Ms. Parvathy S., M.Sc. | 9497675624 |
|----|------------------------|------------|

6. Ms. Jismol George, M.Sc. 9539467358

DEPARTMENT OF ECONOMICS

Associate Professor

1. **Dr. Celinkutty Mathew** M.A., M.Phil., Ph.D (H. O. D.) 9539420865

Assistant Professors

2. Dr. Jenni K. Alex M.A. (Eco.) M.A. (Soc.), B.Ed , Ph. D 9495383191
3. Sri. Xavier Kurian P., M.A., B.Ed 04822-262119, 9447146639

Assistant Professors on Contract

4. Ms. Rose Mary Varghese, M.A., B.Ed 9497445354
5. Sri. Beetu Sebastian, M.A. 9605108142
6. Sri. Ratheesh E.R. 9947178519
7. Ms. Sandhyamol V.S. 8281179760

DEPARTMENT OF HISTORY

Associate Professor

1. **Dr. K. A. Benny** M. A., M.Phil., Ph. D, DTA., (H. O. D.) 9495571357

Assistant Professors

2. Dr. M.V. Krishnakumar M.A., M.Phil., Ph. D 9995552731
3. Sri. Joby Thomas M.A., B.Ed 9656442092

DEPARTMENT OF POLITICAL SCIENCE

Associate Professor

1. **Dr.P.A. Jose** M.A., M.Phil., Ph.D.(H.O.D) 225316, 9495763832

PARTMENT OF COMMERCE

Associate Professors

1. Sri.K.P. Benny M.Com., L.L.B. (H.O.D) 9947162016
2. Dr. A.P. Philip M.Com., Ph. D. 9446223651

Assistant Professors

3. Lt. Prageesh C. Mathew M.Com.M.Ed., M.B.A, M.Sc(Psy), PGDHRM, 9947710433, 9400272427
4. Dr. Sony Kuriakose M.Com, Ph.D 8113980672
5. Smt. Divya James M.Com, M.Phil., (on FDP leave) 9961064252
6. Smt. Beena Deepthi Louis M.Com, M.Phil., B.Ed 9446287087
7. Smt. Anitha Thomas M.Com, M.Phil., B.Ed 9446821975

Assistant Professors on Contract

8. Ms. Aparna Maria Mathew M.Com, M.Phil 9495023932
9. Ms. Geethu Jose M.Com 7034698368

SELF FINANCING DIVISION

Assistant Professors on Contract

10. **Ms. Sobha Thomas** M.Com., B.Ed (Co-ordinator) 9562421565
11. Ms. Jain Maria George M.Com 9747682635
12. Ms. Rosmy T. Jolly M.Com 8139889999
13. Ms. Maria Mathews M.Com, MBA 9497479660

14. Ms. Sany Emmanuel M.Com	9544408836
15. Ms. Teena Baby M.Com	9562873203
16. Ms. Elizabeth Joseph M.Com	9947800895
17. Sri. Jayalesh V.C. M.Com	8921333938
18. Sri. Ajin James. M.Com	
19. Ms. Nimmy John. M.Com	9605030217
20. Ms. Rintu Jose M.Com	9567730783
21. Ms. Preethy Mathew M.Com	9496826699
22. Ms. Chandranjaly V.C. M.Com	9447744528
23. Ms. Lakshmi Anil Kumar M.Com	9656691713

Computer Application Division

Assistant Professors on Contract

24. Mintu Movi M.CA	9496295689
---------------------	------------

DEPARTMENT OF PHYSICAL EDUCATION

Associate Professors

1. Dr. Thomson Joseph M.P.Ed, Ph.D (H.O.D)	9446222716
2. Sri. Benny Mathew M.P.E., M.Phil	229429, 9447984818

OFFICE

Working Hours 9.30 a. m. - 4.30 p. m.

Noon Break 12.30 - 1.15 p. m.

OFFICERS

Dr. Fr. Vincent Joseph	Principal	9447368222
Dr. Fr. Raju Jacob	Vice Principal	220333
Fr. Thomas Poovathunkal	Bursar	222486
Sri.V.J. Sebastian	Sr. Superintendent	9495376056
Smt. Gracy E.R.	Head Accountant	9497461123

CLERKS / TYPISTS

Sr. Ancy Varghese	UDC	9446415580
Shylet Peter	UDC	9495843284
Jose K.V.	UDC	9544967244
Sr. Philomina V.U.	UDC	9497318783
James M.E.	LDC	9744763526
Sri.Emmanuel Thomas	LDC	9496227498, 261447
Sr. Jayamol Thomas	LDC	9656070242
Sri.Jose Varghese	LDC	9497318783

LIBRARY

Smt.Liz Jacob M. L. I. Sc.	(UGC Librarian)	9447049516
Smt. Jolly P.D.	Lib. Asst.	9495601978

LABORATORY ASSISTANTS

Smt.Molly Joseph	Hr. Gr.	9539251965
Smt. Shally Joseph		9446864239
Sri.Babu Jacob (on leave)		243614, 9495818047
Smt.Susan Jose		0485 - 2567130, 8547527951
Sri. George Joseph		9496459827

TECHNICAL STAFF

Sri.Jinesh Joseph	9447067653
-------------------	------------

HOSTEL

Director

Fr. Thomas Poovathunkal	9947710277
-------------------------	------------

Warden

Sr. Philamin Thekkummattam SABS	223503
---------------------------------	--------

ADHOC STAFF

Sri. Sangeeth Jose	9495316413
Smt. Sindhu Sabu	9497027171
Sri. Jerin George	9544583946
Sri. Ajin Joy	8281157039
Smt. Jenimol Augustine	9961216077
Sri. Anoop P. Thomas	9947484558
Smt. Sinolji Jose	9605514814
Sri. Joseph Mathew	9895850614
Smt. Shiny Benny	9745979783
Sri. Jubin Jolly Baby	8086987971
Sri. Ajo Martin Thomas	9633405553
Sri. Siny Joseph	7356633928
Smt. Celinamma	
Smt. Reethamma	9526841101
Smt. Leelamma	9544316150
Smt. Lisy Regy	9747341508
Smt. Sheeba Baiju	9656447838
Sri. Jithu Benny (Placement Officer)	8281261697

TASK FORCE

A. Administrative Services

Principal	:	Dr. Fr. Vincent Joseph
Vice Principal	:	Dr. Fr. Raju Jacob
Bursar	:	Rev. Fr. Thomas Poovathunkal
College Council Secretary	:	Dr. Thomson Joseph
Staff Adviser & Returning Officer	:	Sri. K.P. Benny
Additional Returning Officer	:	Pratheesh Mathew
Academic Facilitators &	:	Dr. K.V. Alice, Smt. Dary John
Course Content & Syllabus	:	
IQAC Co-ordinator	:	Dr. Bijimol Thomas

Chief Supt. of Examinations :	Dr. Thomson Joseph
Senior Asst. of Examinations :	Sri. Jose Mathew
Additional Senior Asst. of Examinations :	Dr. Saju Abraham
Internal Exam Co-ordinator :	Sri. Jose Mathew, Sri. Xavier Kurian P.
Co-ordinator, UGC Cell :	Dr. K.V. Alice, Dr. M.V. Krishnakumar, Smt. Dary John, Smt. Indu Sebastian
On line Teacher Evaluation :	Dr. Sony Kuriakose, Dr. M.V. Krishnakumar
FIST Programme (DST) :	Dr. Bejoy Thomas, Dr. Anju T.R.
Placement Officer :	Lt. Prageesh C. Mathew, Smt. Jisha Jacob
Teacher Performance Record :	Ms. Dary John
On line Registration of Students :	Sri. Jose Mathew, Dr. A.P. Philip
Web Site :	Dr. Sony Kuriakose, Sri. Jithin Joy
Campus Photography :	Sri. Benny Mathew, Sri. Joseph Mathew
Campus Lay out , Mapping & Sign Boards :	Dr. Bijimol Thomas, Sri. Benny Mathew, Sri. Sangeeth Jose
Inspirational Photo Display :	Dr. George Sebastian
Staff Vehicle Parking facilities :	Sri. M.C. Thomas, Sri. Pratheesh Mathew
Student Assignments & Seminars :	Ms. Sindhu Rachel Joy
Information Centre :	Sri. Sangeeth Jose, Sri. Joseph Mathew
Public Relation officers :	Dr. George Sebastian, Sri. Prageesh C. Mathew
Liaison with the University :	Dr. A.P. Philip, Dr. George Sebastian
Liaison with the D.D. Office :	Dr. M.V. Krishnakumar, Sri. V.J. Sebastian
Event Management :	Fr. Dr. Raju Jacob, Dr. Bijimol Thomas, Dr. Thomason Joseph, Lt. Prageesh C. Mathew, Dr. Jenni K. Alex, Ms. Dinta Elizabeth Manuel, Ms. Dary John, Sri. Noble C. Kurian, Dr. Anitha J. Mattam
CBCSS Co-ordinator :	Sri. Jose Mathew
Open Courses :	Dr. K.V. Alice, Ms. Dary John
PTA Secretary :	Dr. Jane A. Luke
Budgeting & Auditing :	Sri. M.C. Thomas, Dr. K.V. Alice, Smt. Nancy Jacob
Nodal Officer for CAP :	Sr. Leena P. Kuriakose, Ms. Sobha Thomas
Admission Committee :	Fr. Dr. Raju Jacob, Smt. Beena Mary John, Sr. Leena P. Kuriakose, Sri. Benny Mathew, Sri. Pratheesh Mathew, Smt. Beena Depthi Louis, Smt. Sindhu Rachel Joy, Ms. Sobha Thomas, Sri. Noble C. Kurian, Sri. Ratheesh E.R., Ms. Anju B. Kanjirakkattu, Sri. V.J. Sebastian
Students' Uniform :	Sri. Benny Mathew, Dr. Jenni K. Alex, Dr. Neerada Maria Kurian, Sri. Prageesh C. Mathew, Smt. Dary John

Time Table	: Smt. Dary John
Identity Cards	: Smt. Jisha Jacob, Dr. Jerome K. Jose
Nodal officer for	
Academic Innovations	: Dr. George Sebastian
SPARK	: Dr. Saju Abraham, Sri. M.E. James
State Public Information Officer	: Fr. Dr. Raju Jacob
Assist. State Public	
Information Officer	: Sri. Emmanuel Thomas
Statistical Data & Reports	: Ms. Sona John, Dr. Cincy George
Attendance of Students	: Smt. Marykutty John, Sri. K.A. Benny, Ms. Sindhu Rachel Joy, Sri. Joseph Mathew
Student Charter	: Sri. Joby Thomas

UGC Sponsored Add-on Courses:

Electronic Equipment

Maintenance & Management	: Sri. K.A. Philip
Communicative English	: Dr. Bijimol Thomas, Sri. P.A. John
First Aid and Safety Education	: Sri. Benny Mathew
Plant Tissue Culture	: Ms. Sindhu Rachel Joy, Dr. Anju T.R.

Diploma Courses under Community College:

Dairy Science	: Smt. Sona John
Rubber Technology	: Dr. Cincy George

Diploma Courses under Dept. of Continuing Education (Govt. of Kerala):

Diploma in Computer Application	: Sri. Xavier Kurian P.
---------------------------------	-------------------------

Special Programmes under New Initiatives in Higher Education

Additional Skill Acquisition

Programme (ASAP)	: Dr. Saju Abraham
Scholar Support Programme (SSP)	: Sri. Jithin Joy
Walk with the Scholar (WWS)	: Dr. Cintil Jose, Dr. Anju T.R.

B. ICT Enabled Services

Computer Networking	: Dr. Sony Kuriakose, Dr. Alex Joseph Sri. Jithin Joy, Ms. Mintu Movi
Internet Facility	: Dr. Sony Kuriakose, Sri. Jithin Joy
Inter-com Facility	: Sri. Jinesh Joseph
Smart Class Rooms	: Sri. Xavier Kurian P., Sri. Jithin Joy
English Language Laboratory	: Sr. Dr. P.O. Alphonsa
PG Computer Lab	: Sri. K.A. Philip, Dr. Joe Jacob
Community College Computer Lab & Library Computer Lab	: Sri. Jinesh Joseph
Computer Training Centre	: Sri. Xavier Kurian P., Ms. Mintu Movi
Theatre	: Dr. George Sebastian, Dr. Preethy R., Sri. Jinesh Joseph, Sri. Anoop Thomas

C. Student Support Services / Amenities

Nodal Officer for	
Scholarships & Grants	: Smt. Beena Deepthi Louis, Smt. Anitha Thomas

Endowments	:	Smt. Beena Deepthi Louis Smt. Anitha Thomas
Bank Coaching	:	Sri. Prageesh C. Mathew
CPT-CA Coaching	:	Dr. Sony Kuriakose
PSC Coaching & Civil Service:	:	Sri. Joby Thomas
Students with Special Needs :	:	Dr. M.V. Krishnakumar
Enabling Unit for Differently		
Abled Persons (Co-ordinator):	:	Dr. M.V. Krishnakumar
Employment Information Cell:	:	Lt. Prageesh C. Mathew, Smt. Liz Jacob
Human Resources		
Development Centre	:	Lt. Prageesh C. Mathew
Remedial Teaching	:	Dr. Cintil Jose, Ms. Sindhu Raichel Joy
Suggestion Box	:	Dr. Jenny K. Alex
UGC NET Coaching	:	Lt. Prageesh C. Mathew, Dr. Jenny K. Alex
Catholic Students Movement :	:	Fr. Dr. Raju Jacob, Sr. Leena P. Kuriakose, Dr. Jane A. Luke, Sri. Pratheesh Mathew, Sri. Bany Joy
Retreat, Seminars	:	Fr. Dr. Raju Jacob, Sr. Dr. P.O. Alphonsa Dr. Jane A. Luke, Sri. Pratheesh Mathew
AIACHE Programmes & Xavier Board	:	Sr. Leena P. Kuriakose, Sri. Pratheesh Mathew, Smt. Dary John
Human Rights Club	:	Dr. K.A. Benny, Sri. Joby Thomas
Legal Awareness	:	Sri. K.P. Benny
Astronomical Observatory	:	Dr. Joe Jacob, Sri. Baby Mathew
Canteen	:	Dr. P.A. Jose, Sri. V.J. Sebastian
'Kalam' Park	:	Sr. Leena P. Kuriakose, Sri. Beetu Sebastian
Reprographic Centre	:	Smt. Sini Joseph
Caretaker of students living in private lodges	:	Dr. M.V. Krishnakumar, Sri. Bibin Sebastian
Travel Facilities of Students	:	Dr. Benny K.A., Sri. Joby Thomas
Counselling Cell	:	Sr. Dr. P.O. Alphonsa, Dr. Jane A. Luke
Women Empowerment Cell & Common Room for Ladies	:	Dr. Jane A. Luke, Dr. Neerada Maria Kurian

D. Publications

Director of Publication Division:	:	Dr. M.V. Krishnakumar
New Man and Society (Journal):	:	Dr. M.V. Krishnakumar
IJPCL (Journal)	:	Dr. Bijimol Thomas, Dr. Jerome K. Jose
Trade Wind (Journal)	:	Dr. Sony Kuriakose, Smt. Anitha Thomas
Newman News (News Letter):	:	Dr. P.A. Jose, Dr. Jerome K. Jose
College Magazine	:	Dr. Bijimol Thomas, Fr. Dr. Raju Jacob, Dr. Neerada Maria Kurian, Ms. Dinta Elizabeth Manuel
Department Magazines	:	Fr. Dr. Raju Jacob, Dr. Bijimol Thomas
Brochure & Prospectus	:	Sri. Pratheesh Mathew
Jubilee Souvenir	:	Dr. Jose Augustine (External Member),

Handbook & Calendar	:	Dr. Bijimol Thomas, Dr. Jenni K. Alex,
Annual Report	:	Dr. George Sebastian
Wall Calendar	:	Dr. Bijimol Thomas, Dr. Jerome K. Jose
Documentary Production	:	Dr. Bijimol Thomas
	:	Sri. Benny Mathew, Sri. Augustine Benny
	:	Dr. George Sebastian

E. Study / Training Centres

Gandhian Study Centre (UGC)	:	Dr. P.A. Jose
Centre for Women Empowerment	:	Dr. Jane A. Luke, Dr. Neerada Maria Kurian
Equal Opportunity Centre (UGC)	:	Dr. Cyntil Jose Chirayil
Yoga Training Centre	:	Dr. Thomson Joseph, Sri. Benny Mathew
	:	Sri. Paul Madathikandam
Fitness Centre	:	Dr. Thomson Joseph, Sri. Benny Mathew

F. Extra - Curricular Activities

Arts Club	:	Fr. Dr. Raju Jacob, Dr. Bijimol Thomas, Ms. Dary John, Dr. Neerada Maria kurian Dr. Jenni K. Alex, Dr. M.V. Krishnakumar, Ms. Anitha Thomas, Ms. Sobha Thomas Dr. Cyntil Jose Chirayil
Dance Club	:	Dr. Neerada Maria Kurian, Ms. Anu Joy Chemparathy, Ms. Linta Scaria, Ms. Krishnaja A.R., Ms. Athira V.S., Smt. Liss Dominic, Ms. Alphonsa Chacko
Communicative English and Soft Skills	:	Sr. Dr. P.O., Alphonsa, . Grace Augustine
Health Club	:	Sri. Benny Mathew, Dr. Thomson Joseph
Music Club	:	Dr. M.V. Krishnakumar, Dr. Jenny K. Alex, Ms. Rose Mary Varghese Dr. Preethi R., Ms. Linta Scaria
Debate & Oratory Club	:	Fr. Dr. Raju Jacob, Dr. Jenni K. Alex, Ms. Sona John, Sr. Leena P. Kuriakose, Ms. Greeshma Ann George
Newman Economic Forum	:	Dr. Jenni K. Alex, Sri. Xavier Kurian P.
Quiz Club	:	Dr. A.P. Philip, Dr. Sony Kuriakose
E.D. Club	:	Dr. Sony Kuriakose, Ms. Anitha Thomas
Science Club	:	Sri. Jithin Joy
Road Safety Club	:	Sri. Benny K.A., Sri. Joby Thomas, Dr. Indu Sebastian
Folklore Club	:	Fr. Dr. Raju Jacob, Dr. Preethy R.
Tourism Club	:	Dr. Benny K.A., Sri. Xavier Kurian
Dramatic & Film Club	:	Dr. George Sebastian, Dr. Jerome K. Jose, Dr. Manu C. Skaria, Sri. Augustine Benny
Chess Club	:	Dr. Saju Abraham, Sri. Prageesh C. Mathew
Spoken English Club	:	Ms. Anu Joy Chemparathy, Dr. Manu C. Skaria, Ms. Maria Michael

Nature Club : Dr. Stephen Joseph, Dr. Saju Abraham
Ms. Sindhu Rachel Joy, Smt. Jisha Jacob

G. Green Initiatives

Organic Farming Club : Sri. Benny Mathew, Dr. Saju Abraham,
Smt. Nancy Jacob
Green Pavilion : Sri. Benny Mathew, Dr. Saju Abraham,
Smt. Nancy Jacob
Rain Water Recharging Unit : Sri. Benny Mathew
Solar Power System : Sri. Baby Mathew, Sri. Jinesh Joseph
Bio-Diversity Club : Dr. Saju Abraham, Sri. Benny Mathew
Anti-Narcotic Club : Sri. Benny Mathew,
Ms. Rosemary Varghese
Animal Welfare Club : Smt. Jisha Jacob
Plastic Shredding Unit : Sri. Jithin Joy, Dr. Indhu Sebastian
Waste Management : Dr. Cyntil Jose Chirayil,
Smt. Romy Thomas
'Bhoomitrasena' Project : Dr. Saju Abraham, Ms. Sindhu Rachel Joy
Botanical Garden : Dr. Saju Abraham, Dr. Anju T.R.

H. Extension Activities

Newman Youth Excellence Award: Dr. Bijimol Thomas, Dr. Jerome K. Jose
Dr. George Sebastian
NSS : Sri. Jithin Joy, Smt. Nancy Jacob,
Sr. Leena P. Kuriakose
NCC : Lt. Prageesh C. Mathew
IGNOU : Sri. K.P. Benny, Dr. Sony Kuriakose,
Ms. Sobha Thomas
Multi-Sport Space Facility : Dr. Thomson Joseph, Sri. Benny Mathew
'Zero Hour' & : Dr. George Sebastian, Ms. Siby Mohan
Newman Radio : Ms. Athira Sathish, Ms. Fathima Begum
Science Popularisation : Dr. Joe Jacob, Dr. Saju Abraham
DRC Testing Unit : Dr. Cincy George, Sri. Jithin Joy
Water Testing Unit : Dr. Cyntil Jose Chirayil
'Sneha Sparsam'
(Share a Bread) Programme : Lt. Prageesh C. Mathew
Heritage Museum : Dr. K.A. Benny, Dr. M.V. Krishnakumar
Soil Testing : MS. Sona John, Dr. Alex Joseph
'Summer Showers' : Dr. Sr. Alphonsa P.O., Dr. Jerome K. Jose
Smt. Anu Joy Chemparrathy
Blood Donors Forum : Lt. Prageesh C. Mathew,
Dr. Saju Abraham
Dr. George Joseph Endowment
Inter-Collegiate Mathematics Quiz: Dr. Jane A. Luke, Sri. Pratheesh Mathew
Prof. U.V. John Memorial
Inter-Collegiate Elocution
Competetion : Fr. Dr. Raju Jacob, Sri. Baby Mathew

Rev. Dr. John Vallamattam Memorial Inter-Collegiate Elocution Competetion	: Fr. Dr. Raju Jacob, Ms. Sobha Thomas
Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Inter-Collegiate Elocution Competetion	: Fr. Dr. Raju Jacob, Sr. Dr. P.O. Alphonsa Sr. Leena P. Kuriakose, Ms. Anitha Thomas, Ms. Dary John
Prof. C.J. Thomas Memorial Inter-Collegiate English Literary Quiz (Litt-Regatta)	: Sr. Dr. P.O. Alphonsa, Dr. Bijimol Thomas Dr. Jerome K. Jose, Dr. George Sebastian

I. Associational Activities

Alumni Association	: Dr. Thomson Joseph, Lt. Prageesh C. Mathew, Ms. Anu Joy Chemparathy, Sri. Jithin Joy
Staff Tour	: Sri. K.P. Benny, Dr. Thomson Joseph, Sri. Xavier Kurian P., Dr. Jane A. Luke
Non-Teaching Staff Tour	: Sri. V.J. Sebastian, Sr. Jayamol Thomas
Food Festival & Trade Fair	: Sri. K.P. Benny, Dr. Thomson Joseph, Dr. Jane A. Luke
Onam Celebrations	: Fr. Dr. Raju Jacob, Sri. K.P. Benny, Dr. Thomson Joseph, Dr. Jane A. Luke Dr. Preethy R., Sri. Jayalesh V.C.
Science Day Celebrations	: Dr. Cyntil Jose Chirayil, Sri. Jithin Joy
Christmas Celebrations	: Fr. Dr. Raju Jacob, Sri. Benny Mathew, Dr. Thomson Joseph, Sr. Leena P. Kuriakose
Staff Co-operative Society	: Dr. Sony Kuriakose (President) : Smt. Marykutty John (Secretary)
Former Faculty Forum (FFF)	: Prof. George Joseph Koickakudy, Prof. E.D. Sebastian
Staff Recreation	: Dr. Regeena Joseph, Dr. Thomson Joseph, Dr. Neerada Maria Kurian, Dr. Albish K. Paul

J. Public Lectures

Newman Day Lecture	: Sr. Dr. Alphonsa P.O., Dr. Beena Mary John
Merit Day Lecture	: Ms. Beena Deepthi Louis, Ms. Anitha Thomas
Mar. Mathew Pothanamuzhy Memorial Lecture	: Dr. Jenny K. Alex, Dr. Albish K. Paul
Prof. V.A. Mathew Memorial Lecture	: Dr. Alex Joseph, Dr. Cyntil Jose Chirayil
Prof. V.M. Ouseph Memorial Lecture	: Smt. Jisha Jacob
Foundation Day Lecture	: Dr. Bijimol Thomas
Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Lecture	: Fr. Dr. Raju Jacob Sr. Dr. P.O. Alphonsa, Sr. Leena P. Kuriakose

Rev. Dr. John Vallamattam Memorial Lecture	: Dr. Bijimol Thomas, Dr. George Sebastian
Prof. P.S. Cherian Memorial Lecture	: Sri. Baby Mathew, Smt. Marykutty John
Prof. Francis Thonikuzhy Memorial Lecture	: Sri. Jenni K. Alex, Smt. Rose Mary Varghese
Newman Monthly Lecture Series	: Dr. Jenni K. Alex, Dr. Manu C. Skaria Prof. M.T. Joseph, Dr. Jose Augustine
Faculty Orientation Lectures	: Dr. Alice K.V., Dr. K.A. Benny
Prof. U.V. John Memorial Lecture	: Smt. Rageena Joseph, Ms. Anitha Thomas
Prof. K.S. Tomy Endowment Lecture	: Sri. Baby Mathew, Sri. K.A. Philip
Annual Day Lecture	: Sri. K.P. Benny, Dr. Sona Jose, Ms. Afina Mary Saju
Fr. Paul Tharaniyil Memorial Lecture: Dr. Beena Mary John, Dr. Indhu Sebastian	

K. Research and Development

Nodal Officer for Research Grants	: Dr. Bejoy Thomas
Course Work for Ph.D	: Dr. Joe Jacob, Dr. George Sebastian
Erudite Scheme	: Dr. Alex Joseph
Flair	: Dr. George Sebastian

Research Guides

Dr. Stephen Joseph (Botany)	Dr. Joe Jacob (Physics)
Dr. S. Sankararaman (Physics)	Dr. Thomas Varghese (Physics)
Dr. George Sebastian (English)	Dr. Jinu George (English)
Dr. Bejoy Thomas (Chemistry)	Dr. Cincy George (Chemistry)

Campus Development Cell

Fr. Dr. Vincent Joseph	Fr. Dr. Raju Jacob
Fr. Thomas Poovathunkal	Dr. K.V. Alice
Sri. Benny Mathew	Prof. M.C. Thomas

Value Education

Sr. Leena P. Kuriakose
Dr. Jenni K. Alex
Smt. Dary John
Sri. Pratheesh Mathew
Smt. Bindhu Joseph

L. Regulatory Bodies

Purchase Committee

The committee will look after the genuineness and budgetary limit in respect of the proposals made by the Heads of the department / authorized faculty member, subject to the guidelines of the Stores and Purchase Manual of the Government of Kerala/UGC directions.

Fr. Dr. Vincent Joseph	Fr. Dr. Raju Jacob
Fr. Thomas Poovathunkal	Dr. K.V. Alice
Sri. Jose Mathew	Dr. Bejoy Thomas
Smt. Leena John	Dr. Thomson Joseph

Research Promotion Committee

The College aims at achieving excellence in teaching as well as research. Various research programmes are undertaken with the support of various agencies by the faculty of the College. Emphasis is placed on pure, applied, interdisciplinary and socially relevant subjects/ topics.

Fr. Dr. Raju Jacob	Dr. George Sebastian
Dr. K.V. Alice	Dr. Alex Joseph
Dr. Bejoy Thomas	Dr. Joe Jacob
Dr. Cyntil Jose Chirayil	Dr. M.V. Krishnakumar
Dr. Indu Sebastian	Dr. Sony Kuriakose
Dr. Jerome K. Jose	

P.T.A. Executive

Fr. Dr. Vincent Joseph (President)	
Dr. Jane A. Luke (Secretary)	Dr. K.V. Alice (Joint Secretary)
Fr. Dr. Raju Jacob	Fr. Thomas Poovathumkal
Dr. Bijimol Thomas	Smt. Marykutty John
Sri. K.P. Benny	Sri. Thomas Paul
Sri. Paul Kuzhippillil	Sri. Benny K.C.

Hostel Committee

A five member committee is constituted to superwise the functioning of the Hostel.

The Principal (Chairman)	Fr. Dr. Raju Jacob
Fr. Thomas Poovathumkal	Prof. M.C. Thomas
Sr. Philomine SABS (Convener)	

Grievance Redressal Forum

Grievance Redressal Forum is an appellate body to hear and decide on the matters related to academic, discipline, curricular and co-curricular activities which could not be settled at the grievance redressal cell formed at Department level. The grievance redressal cell at the department level consists of the Head of the Department and the faculty advisor concerned. The Grievance Redressal Forum at the college level consists of the following members:

- Principal (Chairman)
- Staff Advisor
- Coordinator of the Internal Assessment
- A member of the College Council nominated by the Principal
- A student representative nominated by the Principal

Ethics Committee

An ethics committee has been constituted as per the Govt. Order (RT) No. 346/05/H.Edn. dt. 01/03/2005 to monitor implementation of the decision banning mobile phones, cinematic dance and fashion show on the campus with the cooperation of the PTA, Staff, Management, NSS, NCC and local authorities. The Committee consists of the following members:

Chairman	: Principal
Vice Chairman	: PTA Vice President

Convener : Staff Advisor
Members : Bursar
NSS Officer
NCC Officer
Ward Counsellor, Municipal Council
Co-ordinator, Women's Cell
Student Representative.

Surprise Inspection Squad

A surprise inspection squad has been constituted in the College as per the circular No. 30115/K3/09/H.Edn. dt. 10-02-2010 of the Higher Education Department, Govt. of Kerala for prohibiting the use of mobile phones in the college. The squad consists of the Vice Principal, one lady teacher, one representative of PTA and two representatives of students.

Ragging

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardships or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student will be treated as ragging. Ragging of any form is a non-bailable offence and requires criminal procedure. If any incident of ragging and / or of abetting ragging comes to the notice of the authority, severe action will be taken against such students. Please refer "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" in the website of the UGC www.ugc.ac.in.

Anti-Ragging Committee

The Anti – Ragging Committee shall consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty. The Anti-Ragging Committee is constituted as follows:

1. Rev Dr Vincent Joseph, Principal (Chairman)
2. Rev Dr. Raju Jacob, Vice Principal
3. Dr Jane A Luke (Convener)
4. Sri Jose Mathew (Teacher representative)
5. Dr A P Philip (Teacher representative)
6. Ms. Anitha Thomas (Teacher representative)
7. Ms. Liz Jacob (Non teaching staff representative)
8. James John (Student representative)

Anti-Ragging Squad

The Anti – Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The squad will have vigil, oversight and patrolling functions. It shall be kept

mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said committee.

Anti - Narcotic Cell

Fr. Dr. Vincent Joseph, President
Fr. Dr. Raju Jacob, Vice President
Sri. Benny Mathew, Secretary
PTA Vice President, Member
Ms. Anitha Thomas, Member
Student Representative, Member

Internal complaint committee

Rev Dr Vincent Joseph, Principal (Chairman)
Rev Dr. Raju Jacob (Vice Principal)
Dr A. P. Philip (Teacher Representation)
Dr. Jane A Luke (Teacher Representation)
Sri. Biju Peter (Teacher Representation)
Ms. Anitha Thomas (Teacher Representation)
Ms Liz Jacob (Non Teaching Staff Representation)
Shahzabanu M M (Student representative)

Grievance Redressal Committee

Rev. Dr. Vincent Joseph, Principal (Chairman)
Rev. Dr. Raju Jacob (Vice Principal)
Dr. A. P. Philip (Teacher Representative)
Dr. Jane A Luke (Teacher Representative)
Sri. Biju Peter (Teacher Representative)
Ms. Anitha Thomas (Teacher Representative)
Ms. Liz Jacob (Non Teaching Staff Representative)
Shahzabanu M M (Student representative)

M. Monitoring Bodies

Discipline Committee

Fr. Dr. Raju Jacob (Convener)
Fr. Thomas Poovathunkal
Dr. Thomson Joseph
Sri. Prageesh C. Mathew
Smt. Nancy Jacob
Dr. Jane A. Luke
Sri. K.P. Benny

UGC Committee

Dr. Alice K.V.
Dr. Bijimol Thomas
Sri. Jose Mathew

Dr. Jenni K. Alex
Smt. Rageena Joseph
Sri. K.P. Benny
Dr. Thomson Joseph
Dr. Saju Abraham
Dr. Bejoy Thomas
Smt. Liz Jacob

Building Committee

Fr. Dr. Vincent Joseph (Chairman)
Fr. Dr. Raju Jacob
Fr. Thomas Poovathunkal
Sri. P. Purushothaman Pillai, Asst. Registrar , M.G. University
Ms. Tessimol Sebastian, Asst. Exe. Engineer, Building Sub Division PWD
Dr. George Sebastian (Secretary)
Dr. Alice K.V.
Sri. M.C. Thomas
Sri. V.J. Sebastian (Office Supt.)
Sri. Gracy E.R. (Head Accountant)
Smt. Maja M. Kalappura. (Architect)
Sri. Anson M.R. (Engineer)

Career Orientation Council for Add-on Courses

Fr. Dr. Vincent Joseph	Sri. K.A. Philip (Convenor)
Fr. Thomas Poovathunkal	Dr. Sony Kuriakose
Sri. Benny Mathew	Dr. Bijimol Thomas
Ms. Sindhu Rachel Joy	

Library Advisory Committee

Fr. Dr. Vincent Joseph (Chairman)	Smt. Liz Jacob (Convenor)
Fr. Dr. Raju Jacob	Fr. Thomas Poovathunkal
Dr. Bejoy Thomas	Dr. Bijimol Thomas
Dr. K.V. Alice	Dr. M.V. Krishnakumar
Dr. Jerome K. Jose	Ms. Jain Mariya George
Dr. George Sebastian	Dr. Alex Joseph
Ms. Indu Sebastian	

Staff Welfare Committee

Fr. Dr. Raju Jacob (Chairman)	Dr. Thomson Joseph
Sri. Baby George	Sri. Jose Mathew
Sri. Pratheesh Mathew	Sri. V.J. Sebastian

SC/ ST Monitoring Cell

The SC/ST Monitoring Cell is constituted to promote the welfare of SC/ST students. It takes care to provide them with all assistance available from the government in addition to addressing their personal problems. Their progress is examined periodically and great care is taken to see that they are not marginalized in the college.

Fr. Dr.

Vincent Joseph, Chairman
Municipal Chairperson

Dr. M.V. Krishnakumar, Secretary
Smt. Marykutty Thomas

MENTORING SYSTEM

Each class is entrusted to the care of one or two Faculty Advisors. They are the local guardians and the students are advised to seek their help in all their needs. The Advisors will have personal contact with their students and thereby help them grow as better human beings. He / She may give them proper guidance in matters of study and conduct within and outside the class room. The Faculty Advisors are also encouraged to arrange programmes of their choice for the cultural, social and intellectual growth of their students. The Advisor is the immediate authority of that class in all its day to day affairs. The following are the Faculty Advisors of each class.

Dept.	Batch	
MATHEMATICS	MS1 & MS2	Nancy Jacob Dr. Sona Jose
	MS3 & MS4	Pratheesh Mathew Nisha Mathew
	MS5 & MS6	Dary John Christeena Joy
	MS7 & MS8	Dr. Jane A. Luke
	MS9 & MS10	Dr. Alice K.V., Dr. Sona Jose
	MT7 & MT8	Simnamol P.S.
	MT9 & MT 10	Priya Augustine
PHYSICS	PS1 & PS2	Dr. Indhu Sebastian Noble C. Kurian
	PS3 & PS4	Marykutty John Sudeesh T.P
	PS5 & PS6	Rageena Joseph Beena Mary John
	PS7 & PS8	Dr. Joe Jacob
	PS9 & PS10	Baby Mathew
CHEMISTRY	CS1 & CS2	Jose Mathew Jithin Joy
	CS3 & CS4	Dr. Cincy George Dr. Albish K. Paul
	CS5 & CS6	Dr. Alex Joseph Dr. Cintil Jose Chirayil
	CS7 & CS8	Jose Mathew Sona John
	CS9 & CS10	Dr. Bejoy Thomas Joicy George
BOTANY	BS1 & BS2	Sindhu Raichel Joy
	BS3 & BS4	Jismol George
	BS5 & BS6	Dr. Saju Abraham
ZOOLOGY	ZS1 & ZS2	Anju B. Kanjirakkattu
	ZS3 & ZS4	Bani Joy
	ZS5 & ZS6	Jisha Jacob
ENGLISH	LS1 & LS2	Sr. Leena P. Kuriakose Augustine Benny
	LS3 & LS4	Dr. Bijimol Thomas Dr. George Sebastian
	LS5 & LS6	Dr. Jerome K. Jose Dr. Anitha J. Mattam

Dept.	Batch	
ENGLISH	LS7 & LS8	Dr. Manu C. Skaria
	LS9 & LS10	Bindu Joseph
	ELS1 & ELS2	Romy Thomas
	ELS3 & ELS4	Dilna Raju
	ELS5 & ELS6	Athira Satheesh
ECONOMICS	ES1 & ES2	Ratheesh E.R, Divya K.R.
	ES3 & ES4	Beetu Sebastian Rosemary Varghese
	ES5 & ES6	Dr. Jenni K. Alex, Xavier Kurian P.
	ES7 & ES8	Xavier Kurian P. Ratheesh E.R,
	ES9 & ES10	Dr. Jenni K. Alex, Rose Mary Varghese
HISTORY	HS1 & HS2	Dr. Krishnakumar M.V.
	HS3 & HS4	Joby Thomas
	HS5 & HS6	Dr. Benny K.A.
MALAYALAM	MLS1 & MLS2	Linta Scaria
	MLS3 & MLS4	Dinta Elizabeth Manuel
	MLS5 & MLS6	Afina Mary Saju
COMMERCE	KS1 & KS2	Lt. Prageesh C. Mathew Athira V.S.
	KS3 & KS4	Beena Deepthi Loues Aparna Merin Mathew
	KS5 & KS6	Anitha Thomas Geethu Joseph
	KS7 & KS8	Dr. Sony Kuriakose
	KS9 & KS10	Dr. A.P. Philip
	KCS1 & KCS2	Teena Baby
	KCS3 & KCS4	Maria Mathew
	KCS5 & KCS6	Mintu Movi
	KOS1 & KOS2	Nimmy John
	KOS3 & KOS4	Chandranjaly V.C.
	KOS5 & KOS6	Jayalesh V.C
	KFS1 & KFS2	Preethi Mathew
	KFS3 & KFS4	Ajin James
	KFS5 & KFS6	Rintu Jose
	KFS7 & KFS8	Lakshmi Anil Kumar
	KFS9 & KFS10	Elizabeth Joseph

COLLEGE RULES AND REGULATIONS

- I. The following rules and regulations are applicable to all students of the college.
 1. The Principal is the ultimate disciplinary authority in the college.
 2. Ragging is banned on the college campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the college and a case will be filed with the local police authorities.
 3. The college prohibits political activities on the campus and forbids students from conducting and attending political meetings within the college campus.
 4. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phone on the campus and bring their vehicles to the restricted areas of the college.
 5. Students shall compulsorily wear the prescribed college uniform on all all the prescribed days. Uniform symbolises unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability . Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Newmanite shall possess.
 6. No celebration be arranged in the campus without the written permission of the Principal.
 7. Programmes by External agencies / professional groups/paid programmes such as D J, musical events shall not be permitted inside the campus. No type of fund raising by the students should be permitted, as these practices lead to extortion and misuse of funds.
 8. Bike race / motor car race / elephant procession or similar activities shall not be permitted inside the campus / Hostel premises.
 9. No type of vehicles shall be used during celebrations inside the college campus / hostel.
 10. All celebrations in the campus will be under the supervision of the Principal or the staff designated by him.
 11. Students will be allowed to bring their vehicles only upto the designated parking area. Entry beyond that point is strictly prohibited.
 12. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the class rooms.
 13. Students shall not invite Police or Media Persons to the campus on their own.

14. Students shall not use the emblem / Photo of the college in the transaction of the social media (Facebook, Whats App etc). Students are strictly advised not to participate in any discussions, trolling or any such or other kinds of activities detrimental to the reputation of the college, departments, staff and students. If any such activities come to the notice of the Principal, the authorities shall initiate appropriate legal action against such individuals or groups under the provisions of Cyber Crime Act.
15. The Principal reserves the right to refuse admission to any applicant for any course without assigning any reason, if he or she feels that admission of that person is detrimental to the interest and discipline of the College.
16. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student for his/her misconduct.
17. Misconduct shall include:
 - a) Staying away from classes without sufficient reason.
 - b) Disrespectful behaviour towards the staff
 - c) Provoking students to strike and participating in strike, dharna etc. in the college.
 - d) Loitering in the verandas during free hours and creating disturbance to the classes in progress. (During free hours the students are expected to make use of the library)
 - e) Disorderly behaviour in the class.
 - f) Organizing tours without the permission of the Principal
 - g) Organizing meetings in the college or displaying notices on the college notice board without the permission of the Principal.
 - h) Blocking gates/doors or passages which would restrict the mobility of staff and students in the college.
 - i) Involvement in manhandling or harassing fellow students.
 - j) Disturbing the functions in the auditorium by shouting, howling or dancing.
 - k) Resorting to any kind of malpractice in the examinations.
 - l) Collecting money from staff or students without the permission of the Principal.
 - m) Distributing leaflets, hand- bills or other materials and displaying banners and posters inside the campus.
 - n) Scribbling offensive, abusive or obscene words or figures on black boards or any kind of writing on the walls or other places in the college or the college campus.

18. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be taken against those found under the influence of alcohol or narcotic drugs within the campus.
19. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine.
20. The college campus and classrooms should always be kept neat and clean. Students should see that no damage is done to college property including plants and trees in the campus. Scribbling on wall and furniture is strictly prohibited.
21. The college is not responsible for the loss of textbooks, note books, tiffin boxes, clothes, money, ornaments etc.
22. Discourtesy towards any member of the staff or any act, which affects the discipline and tone of the college, will be seriously viewed and in extreme cases they are sufficient reason for dismissal from college. Immorality, grave insubordination, contempt for authority, wilful damage to college property, malpractice in examinations etc., are sufficient reasons for immediate dismissal.
23. Students should carry at all times college identification cards which should be shown to the staff and to the watchman when demanded.
24. When the students meet a member of the staff within the campus or outside, they will greet him/ her as a mark of respect.
25. Students are expected to keep decency and decorum in their dress and behaviour.
26. Students have to occupy their seats by the second bell at the commencement of morning and afternoon sessions. The teachers will be present in the class at the second bell. Observance of strict silence during morning prayer is compulsory.
27. If the teacher is absent, the class leader should inform the Head of the Department / Principal for alternative arrangements
28. Late comers should not enter the class room, nor should any student leave the class room, without the permission of the teacher in charge of the class.
29. In any case, late comers will not be given attendance
30. Parents/ guardians are expected to respond to the calls from the college authorities, from time to time.
31. Teachers hold the responsibility of maintaining discipline in their classes.
32. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
33. A Call to the auditorium or conference halls for any programme must be promptly and strictly responded. No one should remain in the classrooms or elsewhere during such occasions.

I I. General Rules and Regulations

1. Any unavoidable movements on the verandahs (to the library, laboratory, auditorium, activity rooms etc.) during class hours have to be in silence. This is to avoid disturbance to neighbouring classes.
2. No Student shall enter another class room without prior permission.
3. Every student has to participate in atleast two of the co-curricular activities offered in the college.
4. No Student is allowed to remain in the campus after 5.30 p.m.
5. Students are not allowed to bring their vechiles beyond the parking slot as per the order of the Hon. High Court and Govt.
6. Any student persistently insubordinate, repeatedly or will fully mischievous, guilty of fraud or malpractice in examinations shall be removed from the rolls.
7. Students are expected to spend their free time in the library. They should not loiter along the corridor or crowd along the verandah.
8. No student shall leave the campus during the working hours without the permission of the Principal. He/She shall not be sent home without the written request by the parent/guardian.
9. Strict silence must be observed in Chapel and Library. Chapel and its premises are used only for prayer.
10. Discipline and decorum is expected from the students during programmes convened in the auditorium or else where.
11. Prior permission from the Principal is essential to take part in inter – collegiate competitions or in live photographic modelling, Fashion shows or Radio/T.V. programmes.
12. It is the responsibility of the student to earn a conduct certificate. It is not issued as a matter of right. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
13. The Principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his /her study in the college without assigning any specific reason.
14. For acts of misbehavior the principal may impose such punishment as fines, cancellation of attendance, withholding of terms certificate, forfeiture of educational concession and scholarship, suspension and expulsion.
15. The Principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the discipline, credit and reputation of the college and the hostels.
16. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring

the class rooms, the furniture, compound walls and buildings or any part of the college campus by pasting poster's fixing nails or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.

17. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
18. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
19. Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed especially culpable and be punished accordingly.
20. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
21. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof, shall be treated as infringing on the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/ST's and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
22. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students / officials/ faculty members.
23. Outsiders including police and media shall not enter the campus without the permission of Principal.
24. Photography / video / audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
25. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing of vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staff have to register their vehicle number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
26. The Security Personnel / designated college staff are authorized to inspect the records of the vehicles entering the campus and register the details in the gate register.

27. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
28. Complaints of students will be looked into if they are presented through the proper channel. Collective petitions, however will not be allowed. Students and staff members can make use of the grievance redressal mechanism available in the college.
29. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
30. The Principal reserves the right to amend and alter the Rules and Regulations at par with the timely requirements.
31. It is the responsibility of the students and staff to get informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not condoned.
32. The Principal is the final authority to interpret the rules and regulations in the best interest of the institution.

III. GOOD MANNERS AND CONDUCT

1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her.
2. When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
3. Students should keep with them the texts and note books required for classes they attend.
4. No student shall leave the classroom during a lecture without the permission of the teacher.
5. Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read or retire to their hostels.
6. Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
7. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum.
8. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.

9. Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
10. Students are expected to keep decency and decorum in their talk behaviour, dress, hair style etc.

IV. **ATTENDANCE AND LEAVE OF ABSENCE**

1. The College works from 9.30 a.m. to 4.30 p.m. For the purpose of attendance, all working days will be considered as full working days irrespective of the number of hours. **Absence during one hour either from the forenoon or the afternoon session will be considered half a day of absence. Late comers will not be given attendance.**
2. Semester certificate of attendance and progress required for admission to university examination as well as promotion shall not be given unless the applicant has attended at least 75% of the working days of the semester and the Principal is satisfied with the student's progress and conduct.
3. Leave for one hour may be obtained from the tutor. Application for longer periods of absence must be made to the Principal. Application for sick leave for more than three days should be supported by a medical certificate. The certificate should be submitted immediately after the treatment. Certificates delayed and dubious will be summarily rejected.
4. Absence without leave is punishable.
5. Absence for ten consecutive working days will result in the removal of the name from the rolls.
6. Duty leave for participating in Arts/Sports events will be granted only to students representing the College or the University in various competitions. In such cases, leave applications should be submitted to the Principal in advance and it should be recommended by the teacher in charge.

RESIDENCE

1. Students not residing with parents may reside in approved hostels. They may, also reside with local guardians subject to the approval of the Principal. Students are forbidden to reside in unapproved private lodgings. Approved lodges will be subjected to inspection by the staff member appointed for the purpose.
2. They should submit full information regarding their residence to the college office at the time of admission. Any subsequent change in residence may be made only after informing the Principal.

COLLEGE HOSTEL

1. Hostel accommodation is available for girl students. Admission to the

hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office. Admission is confirmed only after remitting the admission fee and the first instalment of fee. Hostel fee has to be paid on a monthly basis. Clearance of Hostel dues is essential for issuing Hall ticket, T.C and other certificates.

2. Admission is only for one academic year. The warden reserves the right to grant or deny admission/readmission, without assigning any reason.
3. Parent/Guardian should be present at the time of admission/readmission.
4. Residents are bound to comply with all the rules of the hostel set down by the warden.
5. Residents should strictly observe the study time **(6.00 pm to 8.00 pm and 8.45 pm to 10.30pm)**.
6. Residents are **not permitted to receive or entertain guests** including their class/college mates without the prior written permission from the warden.
7. Residents should return to the hostel by 5.30pm after their classes.
8. Use of mobile phone is strictly controlled in the hostel. Residents are directed not to use mobile phone between 6.00pm and 5.00am.
9. Attendance position of the residents will be periodically checked and those who are found to be irregular in the class will not be permitted to continue in the hostel.
10. Residents will not have the choice to select their room and room mates. The room and room mates will be changed and shuffled after each semester.
11. It is the responsibility of the residents to ensure that the room allotted to them are very kept tidy. Electrical fittings, furniture and other facilities provided in the room should remain intact. Residents will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room.
12. Attitude and relationship of the residents with the employees of the hostel should be cordial and positive.
13. Residents shall make the entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
14. Residents who wish to stay in the hostel during vacation should get prior permission from the Warden.
15. **Hostel dues of each month should be cleared before 10th of next month. Defaulter names will be removed from the hostel roll.**

16. Readmission will strictly be on the basis of performance in the University/ College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
17. **Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police.** They will be immediately dismissed from the hostel and the college.
18. Grievances, Complaints, Suggestions by the residents can be brought to notice of the Warden.
19. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
20. Decision of the Warden pertaining to all matters of the hostel will be final.

IDENTITY CARD & UNIFORM

1. **Students must always wear their identity cards on their neck whenever they are on the campus. Students found without Identity card will be charged a fine of Rs. 500/-** They are essential for bus concession, payment of fee entry into the library, loan of books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extraordinary circumstances, on formal application establishing the loss of the original and on payment of Rs. 200/-. Identity card must be surrendered when the T.C. is issued.
2. Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolises unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability. Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Newmanite shall possess.

CERTIFICATES

1. Students in need of any certificate shall apply in the prescribed form worth Rs. 5/-. Applicants for unusual certificates will have to pay service charge of Rs. 100/.
2. Ordinarily a notice of 24 hours is necessary for issue of certificates. No certificate will be sent by post unless the transmission charges are prepaid.
3. Transfer certificate should be issued only after the payment of all dues to the College and the College hostel.
4. Transfer Certificates of students expelled from the college will be sent to the Registrar of the University and the matter will be reported to the

guardians. Duplicate T.C. will be issued only on very extra-ordinary circumstances and would be charged Rs. 100/-

5. Conduct Certificates will be issued only on recommendation of the tutor. It is the responsibility of the students to earn a good conduct certificate. It is not issued as a matter of right.
6. S.S.L.C. book, Mark list or other qualifying certificates have to be claimed at least within a year after leaving the college. The college office cannot be held responsible for any damage or loss to the certificates left unclaimed by the student.

Collection and Payment of Fees

1. Fee of Self financing section shall be collected at the beginning of each semester (i.e., June and December) and fee of Aided section shall be collected at the beginning of each year.
2. Fee for the whole semester will be levied from the students who leave the College in the course of a semester.
3. Each instalment of fees shall be paid on the date notified in the college calendar / notice board. All cash transactions in the office will be closed at 2.30 p. m. every day.
4. Students seeking admission have to pay the prescribed fee at the time of admission. Students joining the college in the middle of a semester have to pay the fees due from them from the beginning of the semester.
5. Receipts signed by the accountant will be issued to the students at the time of payment of fees and the students must keep them safe and produce them on demand.
6. Mistakes if any, in the receipts issued for payments made should be pointed out then and there, and should get corrected on the spot. Complaints made later will not be entertained.
7. The special fees prescribed will be collected from the students of junior classes, viz. I.D.C and I.P.G. classes, at the time of admission, and from students of senior classes, within a period of seven consecutive working days commencing from the re-opening of the College after the semester break. Particular days will be allotted to each class.
8. If any student fails to pay the fees or special fees on the due dates, he / she shall be liable to pay fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day.
9. If the fee with the fine of Rs. 5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 10/- will have to be paid and the fee and the fine should be paid on the eleventh day after the due date.
10. If the fee and fines are not paid on the 11th day or within 15 days from that date, the name of the student will be entered in a special register of

defaulters. The attendance of the student would also be taken every day as usual and his/ her attendance or absence would be marked. If the student settles the arrears of fees with fine before the last opportunity given for such settlement, he/she would be granted attendance as per actual presence or absence recorded. The students, who fail to settle the dues to the college till the last date prescribed, will not be sent up for the University Examination or promoted to the next higher class as the case may be. The last opportunity for clearing one instalment will be at the date previous to the due date for the succeeding instalment. A student will be admitted to the next semester only if he / she clears the dues for the previous semester before the commencement of the next semester.

Note:- Re-admission fee for a student whose name is removed off the rolls for reasons other than default in payment of fees will be Rs. 100/ Rules 9 and 10 will not be applicable to students enjoying full fee concession by virtue of their community when they are subsequently awarded with scholarships / fee concessions.

11. Every student shall be liable to pay the prescribed fee for the whole semester or any part of which his / her name is on the rolls of the College.
12. The Caution Deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for on completion of the course or on leaving the College on transfer certificate. The caution deposit will be refunded after adjusting dues, if any, and on surrender of identity cards. Caution deposit remaining unclaimed after six months of the due date for completion of the course will be forfeited. Excess caution deposit, if any, on change of course of study would be refunded on sanction of such change.
13. SC/ST/OEC/KPCR students, who discontinue their studies before concession being granted by the govt., will be required to pay all fees before their transfer certificates are issued.
14. Students joining under self-financing stream are not eligible for fee concession, except SC/ST/OEC students who join under merit quota.
15. Collective common fines will be imposed on all the students of the college to realise the loss caused to furniture, tools and apparatuses of college due to the reckless handling of the college properties.
16. Fee once paid will not be refunded, except caution deposit.

DETAILS OF FEES

CHART 1

	Fee Structure	I DC	II DC	IIIDC	I PG	II PG
1	Tuition Fee	1000	1000	1000	1800	1800
2	Admission Fee	75	-	-	150	-
3	Library Fee	100	100	100	100	100
4	Stationary Fee	50	50	50	50	50
5	Medical Insp. Fee	5	-	5	5	-
6	Athletic Fee	100	100	100	100	100
7	Calendar	30	30	30	30	30
8	Magazine	50	50	50	50	50
9	Association	50	50	50	50	50
10	Uty. Students Welfare Fund	30	30	30	30	30
11	Uty. Union	50	50	50	50	50
12	College Union	20	20	20	20	20
13	Audio Visual	25	25	25	25	25
14	Group Accident Policy	23	23	23	23	23
15	Sports Affiliation	300	300	300	300	300
16	Student Aid Fund	5	5	5	5	5
17	Matriculation	150	-	-	-	-
18	Uty. Affiliation Fee	400	-	-	400	-
19	Caution Deposit	360	-	-	600	-
20	Women's Study	5	5	5	5	5
21	Laboratory Fee					
	Mathematics	300	300			
	Physics	400	400	250	1200	1200
	Chemistry	400	400	250	1200	1200
	Botany	550	550	250	-	-
	Zoology	550	550	250	-	-

CHART II

COURSE	I Sem		II Sem	Total
	Tuition Fee (Rs.)	Spl. & Uty Fee+CM (Rs.)	Tuition Fee (Rs.)	
I DC				
B.A., B.Com	500	1468+360	500	2828
B.Sc Maths	500	1768+360	500	3128
B.Sc Phy., Chem	500	1868+360	500	3228
B.Sc Bot, Zool.	500	2018+360	500	3265
B.Com, Com. Appl.	11250	1403	11250	23903
B.Com Tax, Co-op, B.A. Com. Eng	9000	1403	9000	19403
II DC				
B.A, B.Com	500	838	500	1838
B.Sc Maths	500	1138	500	2138
B.Sc Phy., Chem	500	1238	500	2238
B.Sc Bot., Zool.	500	1388	500	2388
B.Com Com. Appl	11250	853	11250	23353
B.Com Tax, Co-op, B.A. Com. Eng	9000	853	9000	18853
III DC				
B.A, B.Com, B.Sc Maths	500	843	500	1843
B.Sc Phy, Che., Bot., Zoo.	500	1093	500	2093
B.Com Com. Appl	11250	853	11250	23353
B.Com Tax, Co-op, B.A. Com. Eng	9000	853	9000	18853
I PG				
M.A., M.Com., M.Sc Maths	900	1393+600	900	3793
M.Sc Phy., Chem.	900	2593+600	900	4993
M.Com, M.Sc Maths (SF)	18750	1503	18750	39003
II PG				
M.A. M.Com, M.Sc Maths	900	838	900	2638
M.Sc Phy, Chem.	900	2038	900	3838
M.Com, M.Sc Maths (SF)	18750	1103	18750	38603

* Defaulters of fee are not eligible for attendance

SCHOLARSHIPS AND AWARDS

COLLEGE LEVEL AWARDS

The college has instituted the following awards sponsored by the benefactors, teachers and alumni. The awardees will receive the interest of the endowment given against each award subject to the conditions set forth in the guidelines for each endowment.

Deposit No.	Award	Instituted by	Amount deposited
General			
	St. Mary's Scholarship (to the daughter of a widow)	Dr. K.J. John	1,58,160
659	Mar George Punnakottil award for the Best NCC Cadet	Dr. K.J. John	1,00,000
K. 2307 (3113)	Sri. Joseph Kulathinal merit cum means award (from among all students)	Sri. Joseph Kulathinal	1,07,896
696	Sri K.D. Francis award for top scorer in SSLC among children of NTS, Newman College	Sri K.D. Francis	4157
Department of English			
699	Msgr. Mathew Palamattam award for top scorer in MA English (final)	Msgr. Mathew Palamattom	6,327
270 2 (A)	Prof. Sr. Berchumans memorial award for top scorer in Part I English (upto IV Sem)	Family of Prof. Sr. Berchumans	2,500
272 & 39	Prof. Sr. Amanda memorial award for top scorer in BA English (upto IV Sem)	Family of Prof. Sr. Amanda	2,500
688	Prof. Manuel Thomas memorial award for top scorer in BA English (Final)	Family of Prof. Manuel Thomas	6327
687	Prof Elezabeth Joseph award for top scorer in MA English (upto II Sem)	Prof. Elezabeth Joseph	7,713
591	SABS sisters award for top scorer in MA English (Final)	SABS Congregation	25,000
Department of Mathematics			
698	Prof T.S. Chacko award for top scorer in B.Sc. Mathematics (upto IV Sem)	Prof. T.S. Chacko	3,557

692	Prof. K. Bhaskaran Nair award for top scorer in M.Sc. Mathematics (Final)	Prof. Bhaskaran Nair	2,472
Department of Physics			
38	Prof. U.V. John Memorial award for top scorer in B.Sc. Physics (upto IV Sem)	Family of Prof. U.V. John	1,000
693	Anusha Memorial award for top scorer in B.Sc. Physics (Upto II Sem)	Classmates	1,927
Department of Chemistry			
28	Prof. V.A. Mathew memorial award for top scorer in B.Sc. Chemistry (Upto IV Sem)	Family of Prof. V.A. Mathew	1,000
95	Prof. P.C. Abraham award for top scorer in B.Sc. Chemistry (Upto II Sem)	Prof. P.C. Abraham	1,500
691	Dr. K.U. Joseph memorial award for top scorer in M.Sc. Chemistry (Upto II Sem)	Family of Prof. K.U. Joseph	12,054
703	Prof. Lucy James merit cum means award (from among B.Sc. Chemistry students)	Prof. Lucy James	48,417
708	Sr. Jose Mary Memorial Endowment for Quiz in Chemistry	Fr. Jose Mulanjananiyil	25,000
Department of Zoology			
690	Prof. Kochuthressia Joseph award for top scorer in B.Sc. Zoology (Final)	Prof. Kochuthressia Joseph	5,219
Department of Botany			
695	Prof. K.J. John award for top scorer in B.Sc. Botany (Final)	Prof. K.J. John	3,557
590	Sr. Lissieux Award for Top Scorer in B.Sc. Botany (Final)	Prof. Biniamma Abraham	20,000
Department of Economics			
697	A.S. Gafoor memorial award for top scorer in B.A. Economics (Upto IV Sem)	Classmates	3,557

589	Rony M. Joshy memorial award for top scorer in B.A. Economics (Final)	Family of Sri Rony M. Joshy	1,00,000
Department of History			
702	Jins Jacob memorial award for top scorer in B.A. History (Upto IV Sem)	Classmates	3,142
701	Golden Jubilee memorial endowment award for top scorer in B.A. History (Final)	1997-80 BA History Batch	26,969
Department of Commerce			
694	Prof. M.J. John Award for Top Scorer in M.Com (Upto II Sem)	Prof. M.J. John	6,327
OTHER ENDOWMENTS			
581	Prof. V.A. Mathew Memorial Lecture	Family of Prof. V.A. Mathew	150,000
505	Mar Mathew Pothanamuzhy Memorial Lecture	Rev. Dr. Thomas Pothanamuzhy	10,00,00
574	Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Lecture	Mar George Punnakottil	100,000
573	Prof. C.J. Thomas Memorial English Literery Quiz	Dr. Bijimol Thomas	75,000
704	Prof. K.S. Tomy Endowment Lecture	Prof. K.S. Tomy	107,125
689	Dr. George Joseph Endowment Mathematics Quiz	Dr. George Joseph	25,995
220	NSS Award	NSS	5000
219	NSS Award	NSS	5000
686 & 700	Best Out going student Award	College	12991

STATE GOVERNMENT SCHEMES

Scheme	Amount	Eligibility	Time to Apply
Kerala State Suvarna Jubilee Scholarship	Rs.10,000/p.a	50% marks in the qualifying examination and belongingness to BPL family	After the completion of first year admission
State Merit Scholarship	Degree Rs. 1250 p.a. P.G. – Rs. 1500 p.a	50% marks in the qualifying examination, income limit Rs. 1.00 lakh	After the completion of first year admission
District Merit Scholarship	Rs. 1250 p.a.	Student who gets A+ Grade in SSLC Examination	”
C.H. Muhammed Koya Girls Scholarship	Degree Rs. 4000/- P.G. Rs. 5000/ p.a	Only Muslim girls Income limit Rs. 2.5 lakhs	”
Hostel fee for Muslim girls	Maximum Rs. 10000/- p.a.	Muslim Girls residing in Govt. approved hostels and income limit Rs. 2.5 Lakhs	”
Muslim Nadar Scholarship	Rs. 125/- p.a.	Girl students from Muslim / Nadar communities; 50% marks in qualifying exam; income limit Rs. 18000/- p.a.	”
Scholarship for blind / Deaf / Physically Challenged Students	Fee and Hostel Charges	Fee Concessin only to those whose annual income is below Rs. 25000/-	”

CENTRAL GOVERNMENT SCHEME

Post Metric Scholarship for Minority Students	Tuition fees and maintenance allowance	Only Muslim & Christian students, 50 % Marks in qualifying exam. Income limit Rs. 2.00 lakhs	Decided by Govt. of India www.minorityaffairs.gov.in
Central Sector Scholarship	UG - Rs. 1000 p.m. PG - Rs - 2000 p.m.	Income: 6 lakhs	

FEE CONCESSIONS, STIPEND & SCHOLARSHIPS

1. Students belonging to Scheduled Castes, Scheduled Tribes and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, and monthly stipends at the rate fixed by the Govt. from time to time.
2. They will have to produce a certificate of nativity and community (if these are not specified in their S.S.L.C. book) from the Village Officer concerned. Proper applications with necessary certificates have to be submitted within the prescribed time, to the Harijan Welfare Department through the Principal.
3. The Lumpsum grant and monthly stipend will be released to the students only on the basis of their good conduct, attendance and progress in studies, as certified by the Principal.
4. Poor students of Other Backward Communities and Forward communities who are bona fide subjects of Kerala State, are eligible for full fee concession as per Kumara Pillai Commission Report (KPCR).
5. They will have to produce the necessary nativity and income certificates (below Rs.1,00,000/- for both UG & PG) from the Village Officer. They also will have to submit proper applications together with necessary certificates within the prescribed time.
6. Poor students can apply for assistance from college SAF in the month of August.
7. Benefits of the 'Students' Welfare Scheme' launched in connection with the Ruby Jubilee of the College, will be made available to poor students who happen to undergo prolonged and expensive medical treatment or who fall victims to natural calamities.
8. Fee concession is not available for students joining under self-financing stream except those belonging SC/ST/OEC categories who have joined under merit quota.

EXAMINATION & PROMOTION

1. The following points will receive special consideration in deciding promotion and selection of candidates for University Examinations:- (a) The progress as testified by marks throughout the course (b) Regularity of attendance (minimum 75%) and (c) Conduct and behaviour.
2. Candidates who do not register their names for the Unty. examination of the semester will not be permitted to continue the course of study in the next semester.
3. Candidates who register their names for the I semester exami-

nation and who do absent themselves will not be eligible for “improvement” as per provisions in the regulations.

4. Candidates who have appeared for the first semester examination will be allowed to appear again for the first semester examination for improvement, only along with the same semester examination in the next year and on registering for that semester Examination.
5. The provisions contained in (3) and (4) above will be applicable in the case of candidates appearing for the subsequent semester examinations.
6. Cancellation is permitted only for examinations, the results of which are published by the University. Cancellation will be permitted only part wise and not paper wise or group wise.

STUDY TOURS / EXCURSIONS / PICNICS

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Principal.
2. Study tours will be organized by the respective Departments.
3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
4. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
5. No student from another class will be permitted to join a class going on excursion.
6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.
7. A lady escort (regular teaching faculty) is compulsory in case there are any girl student in the tour team.
8. As far as possible, study tours shall be conducted during the months of November and December.
9. Final year UG students are allowed to organize study tours for a maximum period of 60 hours.
10. Final year PG students are allowed to organize study tours for a maximum period of 36 hours.
11. No tour be organized without the prior permission of the tutor, Head of the Department and the Principal

12. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teachers in charge.
13. The students shall obey all the directions given by class teacher / teachers accompanying them.
14. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
15. The use of alcohol, drugs and tobacco is strictly prohibited while on tour.
16. When the tour party returns at night, the approximate time of arrival should be intimated to the night watcher.
17. The Principal has the right to cancel or to make any modification in the tour programme at any time.

**CHOICE BASED CREDIT -
SEMESTER SYSTEM AND GRADING (CBCSS)
(w.e.f. 2013 Admission)**

1. GENERAL FEATURES

- ★ The three year undergraduate programme will be divided into 6 semesters, each semester consisting of a minimum of 90 working days, inclusive of examinations, distributed over 18 five-day academic weeks. The duration of the odd semesters will be from June to October and even semesters from November to March.
- ★ The time table shall be set according to the Day order system to provide proper distribution of working days for all courses. There will be a common calendar giving schedule of admission, classes, Internal and External examinations, evaluation and publication of results.

2. The structure of the semester system will be as follows:

- ★ **Common Courses:** which will include compulsory courses in English and additional Languages.
- ★ **Core Courses:** which include methodology courses and courses on the subject of specialisation, one elective and one project which will be compulsory for all students doing a particular programme.
- ★ **Complementary Courses:** which include courses the study of which would complement the study of the subject of specialisation, which will be compulsory for all students doing a particular programme.
- ★ **Open Courses:** which include all courses other than courses in the area of specialisation of the student concerned, the choice which will be decided by preferences of students and availability of teachers.

3. DEFINITIONS

- 3.1. 'Academic Week' is a unit of five working days in which distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 3.2. 'Additional Course' is a course registered by a student over and above the minimum required courses.
- 3.3. 'Audit Course' is a course for which no credits are awarded.
- 3.4. 'College Co-ordinator' is a teacher nominated by the College Council to co-ordinate the continuous evaluation undertaken by various departments within the college. He/she shall be nominated to the college level monitoring committee.
- 3.5. 'Common Course I' means a course that comes under the category of courses for English and 'Common Course II' means additional language, a selection of both is compulsory for all students undergoing undergraduate programmes.
- 3.6. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.7. 'Core course' means a course in the subject of specialization within a degree programme.
- 3.8. 'Course' means a complete unit of learning which will be taught and evaluated within a semester.
- 3.9. 'Credit' is the numerical value assigned to a course according to the relative importance of the content of the syllabus of the programme.
- 3.10. 'Department' means any teaching department in a college.
- 3.11. 'Department Co-ordinator' is a teacher nominated by a Department Council to co-ordinate the continuous evaluation undertaken in that department.
- 3.12. 'Department Council' means the body of all teachers of a department in a college.
- 3.13. 'Faculty Advisor' means a teacher from the parent department nominated by the Department Council, who will advise the student in the choice of his/her courses and other academic matters.
- 3.14. Grace Marks shall be awarded to candidates as per the University Orders issued from time to time.
- 3.15. 'Grade' means a letter symbol (e.g., A, B, C, etc.), which indicates the broad level of performance of a student in a course/ semester/ programme.
- 3.16. 'Grade point' (GP) is a numerical of the percentage of marks awarded to a student in a course.

- 3.17. 'Open course' means a course outside the field of his/her specialization, which can be opted by a student.
- 3.18. 'Parent Department' means the department which offers core courses within a degree programme.
- 3.19. 'Programme' means a three/four year programme of study and examinations spread over six/eight semesters, according to the regulations of the respective programme, the successful completion of which would lead to the award of a degree
- 3.20. 'Semester' means a term consisting of a minimum of 450 contact hours distributed over 90 working days, inclusive of examination days, within 18 five-day academic weeks.
- 3.21. Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes.

4. ELIGIBILITY FOR ADMISSION, AND RESERVATION OF SEATS

- 4.1 Eligibility of admission, Norms for admission, reservation of seats for various Degree Programmes shall be according to the rules framed by the University from time to time.

5. DURATION

- 5.1 The duration of U.G. programmes shall be 6/8 semesters (the semesters defined under 3.20, above).
- 5.2 The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months vacation during April and May in every academic year.
- 5.3 A student may be permitted to complete the Programme, on valid reasons, within a period of 12/16 continuous semesters from the date of commencement of the first semester of the programme.

6. REGISTRATION

- 6.1 The strength of students for each course shall remain as per existing regulations, except in case of open courses for which there shall be a minimum of 15 and maximum of 75 students per batch, subject to a marginal increase of 10.
- 6.2 Each student shall register for the courses in the prescribed registration form in consultation with the Faculty Advisor within two weeks from the commencement of each semester. Faculty Adviser shall permit registration on the basis of the preferences of the student and availability of seats.
- 6.3 The number of courses/credits that a student can take in a semester is governed by the provisions in these regulations pertaining to the minimum and maximum number of credits permitted.

- 6.4 A student can opt out of a course/courses registered subject to the minimum credits requirement, within seven days from the commencement of the semester.
- 6.5 The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat courses to the University in the prescribed form within 20 days from the commencement of the Semester.
- 6.6 Those students who possess the required minimum attendance and progress during an academic year/semester and could not register for the annual/semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

7. SCHEME AND SYLLABUS

- 7.1. The U.G. programmes shall include (a) Common courses I & II, (b) Core courses, (c) Complementary Courses, (d) Open Course.
- 7.2. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

8. PROGRAMME STRUCTURE

There shall be a maximum of three credits for the open course and remaining one credit should be shifted to choice based course or any other core course.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the programme	120
c	Minimum credits required from common courses	38
d	Minimum credits required from Core + complementary + vocational* courses including Project	79
e	Minimum credits required from Open course	3
f	Minimum attendance required	75%

*The credit distribution for vocational courses is to be decided separately.

9. EXAMINATIONS.

9.1 The evaluation of each course shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of **20** marks for internal evaluation. For all courses (theory & practical), grades are given on a 07-point scale based on the total percentage of marks. **(ISA+ESA)** as given below

Percentage of Marks	Grade	Grade Point
90 and above	A+ - Outstanding	10
80-89	A - Excellent	9
70-79	B - Very Good	8
60-69	C - Good	7
50-59	D - Satisfactory	6
40-49	E - Adequate	5
Below 40	F - Failure	4

Note: Decimal are to be rounded to the next whole number

10. CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a course is calculated using the formula

CP = C x GP, where C = Credit; GP = Grade point

Credit Point Average (CPA) of a Semester/Programme is calculated using the formula

CPA = TCP/TC, where TCP = Total Credit Point; TC = Total Credit

Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:

CPA	Grade
Above 9	A+ - Outstanding
Above 8, but below or equal to 9	A - Excellent
Above 7, but below or equal to 8	B - Very Good
Above 6, but below or equal to 7	C - Good
Above 5, but below or equal to 6	D - Satisfactory
Above 4, but below or equal to 5	E - Adequate
4 or below	F - Failure

Note: A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 40% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade E is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/ Programme only F grade will be awarded for that Semester/Programme until he/she improves this to E grade or above within the permitted period. Candidate who secures E grade and above will be eligible for higher studies.

11. MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below.

11.1 For all courses without practical

a) Marks of external Examination : 80

b) Marks of internal evaluation : 20

All the three components of the internal assessment are mandatory. For common course English in I Semester, internal oral examination shall be conducted instead of test paper.

Components of Internal Evaluation	MARKS
Attendance	5
Assignment /Seminar/Viva	5
Test paper(s) (1 or 2) (1x10=10; 2x5=10)	10
Total	20

11.2 For all courses with practical

a) Marks of theory –External Examination : 60

b) Marks of theory –Internal Evaluation : 10

Components of Theory – Internal Evaluation	Marks
Attendance	3
Assignment/Seminar/Viva	2
Test paper(s) (1 or 2) (1x5=5; 2x2.5=5)	5
Total	10

- c) Marks of Practical –External Examination: 40
(only in even semesters)
- d) Marks of Practical- Internal Evaluation: 20
(odd and even semesters combined annually)

Components of Practical-Internal evaluation	Marks
Attendance	4
Record*	10
Lab involvement	6
Total	20

***Marks awarded for Record should be related to number of experiments recorded.**

11.3 Project Evaluation: (Max. marks 100)

Components of Project-Evaluation	Marks
Internal Evaluation	20
Dissertation (External)	50
Viva-Voce (External)	30
Total	100

12. Attendance Evaluation

1) For all courses without practical

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

2) For all courses with practical

% of Attendance	Marks for theory
90 and above	3
80—89	2
75—79	1

% of Attendance	Marks for practical
90 and above	4
85—89	3
80—84	2
75—79	1

(Decimals are to be rounded to the next higher whole number)

13. ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.

14. SEMINAR/VIVA

A student shall present a seminar in the 5th semester and appear for Vivavoce in the 6th semester.

15) INTERNAL ASSESSMENT TEST PAPERS

At least one internal test-paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

15.1 Grievance Redressal Mechanism

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Dept. Level: The department cell chaired by the Head; and Dept. coordinator and teacher in-charge, as members.

Level 2: College level: A committee with the Principal as Chairman, Dept. Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as members.

Level 3: University Level: A Committee constituted by the Vice-Chancellor as Chairman and Pro-Vice-Chancellor, Convener - Syndicate sub-committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary.

15.2 The college council shall nominate a senior teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

15.3 The internal evaluation report in the prescribed format should reach the University before the 4th week of October and March in every academic year.

16. External examination

The external examination of all semesters shall be conducted by the University at the end of each semester.

- 16.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending University/ College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

- 16.2 All students are to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.
- 16.3 There will be no supplementary exams. For reappearance/ improvement, the students can appear along with the next batch.
- 16.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 16.5 A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.
- 16.6 A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently.
17. All programmes and courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification number and this number is to be attached with the codes of the courses for which he/she can perform examination duty.

The College Level Co-ordinator

The College level co-ordinator, who is nominated by the College Council shall perform the following:

The Coordinator shall make arrangement to give proper awareness of the programme, especially internal/continuous evaluation scheme to the students admitted.

The coordinator shall propose to the college council, the measures which are to be taken in the continuous evaluation.

The coordinator shall work as a link between the college and the university (as an assistance to the Principal) in academic matters.

The coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester.

The college shall send a list of students registered for each programme in the prescribed format given by the university.

The college shall intimate the student strength for each open course to the university.

The Department Level Co-ordinator

There shall be a department level Co-ordinator to oversee the process of internal assessment for all programmes under the Department. The Head of the Department shall normally hold this responsibility.

COURSE CONTENT - UG

Semester I- Common Courses				Semester I – Core/ Complementary			
				Programme	Course	Code	Title
COURSE CODE AND TITLE	ENICCH01 Fine - Tune your English ENICCC02 Pearls from the Deep ENICCC03 Prouse and One act play for Botany; ; for B.Com; Prouse and Mass Media MLICCT01 Katha Sahityam; for B.Com; Kathayam Kavithayam, MA01ABA01	ENICCC01 Prouse and One act play for Botany; ; for B.Com; Prouse and Mass Media ENICCC02 Pearls from the Deep ENICCC03 Prouse and One act play for Botany; ; for B.Com; Prouse and Mass Media MLICCT01 Katha Sahityam; for B.Com; Kathayam Kavithayam, MA01ABA01	ENICCC01 Prouse and One act play for Botany; ; for B.Com; Prouse and Mass Media ENICCC02 Pearls from the Deep ENICCC03 Prouse and One act play for Botany; ; for B.Com; Prouse and Mass Media MLICCT01 Katha Sahityam; for B.Com; Kathayam Kavithayam, MA01ABA01	B.Sc. Maths	Core- I	MMICRT01	Foundation of Mathematics
					Phy -I	PHICMT01	Properties of Matter and Error Analysis
					Stat. -I	STICMT01	Descriptive Statistics
				B.Sc. Phy.	Core -I	PHICRT01	Methodology and Perspectives of Physics
					Maths -I	MMICMT01	Partial Differentiation matrices, Trigonometry , Numerical Methods
					Chem. I	CHICRT01	Basic Theoretical and Analytical Chemistry
				B.Sc. Chem.	Core -I	CHICRT01	General and Analytical Chemistry
					Maths -I	MMICMT01	Partial Differentiation matrices, Trigonometry , Numerical Methods
					Phy. -I	PHICMT02	Properties of Matter and Thermodynamics
				B.Sc. Zoo.	Core -I	ZYICRT01	General Perspectives in Science and Protistan diversity
					Chem -I	CHICRT01	Basic Theoretical and Analytical Chemistry
					Bot. -I	BOICMT01	Cryptogams, Gymnosperms & Plant Pathology
				B.Sc. Bot.	Core -I	BOICRT01	Methodology of Science & An Introduction to Botany
					Bio-Chem.I	BCICMT01	Elementary Biochemistry
					V Course I	BOIV04T01	Introduction to Biotechnology
					V Course II	BOIV04T02	Microbiology
				B.A. Eng.	Core -I	ENICR01	Methodology for studying Literature
					Compl-I	PS01CA901	An introduction to Political Science
				B.A. Eco.	Core -I	ECICRT01	Perspective and methodology of Economics
					Compl-I	HYICMT02	Social Formation in Pre-modern India
				B.A. Hist.	Core -I	HYICRT01	Methodology and Perspectives of Social Science
					Compl-I	EC13CMT01	Principles of Economics
				B.A. Mal	Core I	MLICRT01	നാണി ഓഫിസ്
					Compl-I	MLICMT01	അനുഗ്രഹനരണങ്ങളുടെ ചരിത്രം/നരണങ്ങൾ.
						MLICMT02	നാണിപ്പം നദിനാലം
				B.A. Comm. Engl.	Core-1	ENICR01	NUANCES- Methodology of Literary Studies
					Core-2	ENICE02	Conversational Skills
					Compl. 1		Sociology
					Core-3	ENICS01	English in Informal Situations
COURSE	English - I English - II Hindi (Except all B.Com S.E. Course and B.A. Comm. Engl.) Malayalam (Except B.Sc. Bot., B.Com Comp. Appln & B.A. Comm.Engl)	English - I English - II Hindi (Except all B.Com S.E. Course and B.A. Comm. Engl.) Malayalam (Except B.Sc. Bot., B.Com Comp. Appln & B.A. Comm.Engl)	English - I English - II Hindi (Except all B.Com S.E. Course and B.A. Comm. Engl.) Malayalam (Except B.Sc. Bot., B.Com Comp. Appln & B.A. Comm.Engl)	B.Com (Fina. &Taxa)	Core-1	COICRT01	Dimensions and Methodology of Business Studies
					Core-2	COICRT02	Financial Accounting I
					Core-3	COICRT03	Corporate Regulations and Administration
					Com. Core	COICMT01	Banking and Insurance
				B.Com Comp. Appln. (Model III)		COICRT01	Dimensions and Methodology of Business Studies
						COICRT02	Financial Accounting I
						COICRT03	Corporate Regulations and Administration
						CM01CMT01	Banking and Insurance
						CO1CMT03	Business Communication and MIS
				B.Com Co-per. (Model I)		COICRT01	Dimensions and Methodology of Business Studies
						COICRT02	Financial Accounting I
						COICRT03	Corporate Regulations and Administration
						CO1CMT01	Banking and Insurance

Semester II- Common Courses		Semester II – Core/ Complementary			
		Programme	Course	Code	Title
TITLE	Issues that Matter Savouring the Classics Short stories and Novel Kavitha Aathmakaula, Lekanam Poetry Commercial Curriamendate and Translation, Prose and Short stories	B.Sc. Maths	Core-2	MM2CRT02	Analytic Geometry, trigonometry & differential Calculus
			Phy-2	PH2CMT01 PH2CMP01	T P Mechanics and Astrophysics Mechanics and Astrophysics
			Stat. -2	ST2CMT02	Probability Theory
		B.Sc. Phy.	Core 2	PH2CRT02 PH2CRP01	T P Mechanics and Properties of Matter
			Maths -2	MM2CMT02	Integral Calculus and Differential Equations
			Chem-2	CH2CMT02 CH12CA901	T P Basic Organic Chemistry Volumetric analysis
		B.Sc. Chem.	Core -2	CH2CRT02 CH2CRP01	T P Theoretical and Inorganic Chemistry Volumetric analysis
			Maths -2	MM2CMT02	Integral Calculus and Differential Equations
			Phy-2	PH2CMT02 PH2CMP01	T P Mechanics and Super conductivity Mechanics and Super conductivity
		B.Sc. Zoo.	Core -2	ZY2CRT02 ZY2CRP01	T P Animal diversity-Nonchordata General perspectives in science, Protistan diversity & Animal diversity, Nonchordata (P)
			Chem-2	CH2CMT02 CH12CA901	T P Basic Organic Chemistry
			Bot-2	BO2CMT02 BO2CMP02	T P Plant Physiology
		B.Sc. Bot.	Core -2	BO2CRT02 BO2CRP02	T P Microbiology, Mycology and Plant Pathology
			Bio.	BC2CMT02 CH12CA906	T P Biomolecules
			Chem-2	CH2CMT02 CH12CA906	T P Basic Organic Chemistry
			V.Co-III V.Co. IV	BO2VD4T03 BO2VD4T04 BO2VD4P04	T T P Molecular Biology Fundamentals of Enzymology and Radiobiology
COURSE CODE	EN2CC00 EN2CC04 HN2CCT02 ML2CCT02 HN2CCT02, HN2ACCT02 ML2CCT06	B.A. Eng.	Core -2	EN2CR02	Introducing Language and Literature
			Comp-2	PS02CA902	Indian Constitution: Social issues in India
		B.A. Eco.	Core -2	EC2CRT02	Micro economics Analysis I
			Comp-2	HY2CMT03	Translations to the Modern World
		B.A. Hist.	Core -2	HY2CRT02	Understanding Early India
			Comp-2	EC24CMT02	Basic Economic Studies
		B.A. Mal	Core 2	MLICRT02	ഭാരതവാക്യം എഴുതപ്പെട്ട മുതൽ കാലത്തു നാം
			Comp- 2	MLICMT03	ആധുനികതയുടെ കാലം
			Comp-2	ML2CMT04	സാഹിത്യത്തിന്റെ വർദ്ധനവ്
		B.A. Com. Engl	Core 3	ENCNE2	Introduction to Communication
			Core 4	ENCE 3	Business Communication
			Comp-2		Sociology
COURSE	English III English - IV Hindi Malayalam B.Com (Hindi), Botany(Hindi) B.Com (Malayalam)	B.Com (Fin. & Tax.)	Core	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
			Core	CO2CRT06	Business Management
			Com core	CO2CMT02	Principles of Business Decisions
		B.Com comp. Appln. (Model III)	Comp.	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
			Core	CO2CRT06	Business Management
			Core	CO2CMT02	Principles of Business Decisions
		B.Com Co-oper. (Model I)	Com core	CO2CMT04	Business Environment
			Core	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
			Core	CO2CRT06	Business Management
			Com core	CO2CMT02	Principles of Business Decisions

Semester III- Common Courses			Semester-III – Core/ Complementary			
			Programme	Course	Code	Title
TITLE	Literature and its Identity Poetry, Grammar and Translation	എഴുത്തും, വ്യാകരണവും, വിവർത്തനവും	B.Sc. Maths	Core-3	MT03CRT03	Calculus
				Phy-3	PH03CAA01	Quantum Mechanics, Spectroscopy, Nuclear Phy. Basic Electronics, & Digital Electronics
				Stat-3	ST03CAA02	Probability Distributions
			B.Sc. Phys.	Core -3	PH03CR001	Electronics
				Maths -3	MM03CMT03	Vector calculus Abstract Algebra and Analytical Geometry
				Chem-3	CH03CAA03	Physical Chemistry -I
			B.Sc. Chem.	Core -3	CH03CRC03	Organic Chemistry -I
				Maths -3	MM03CMT03	Vector calculus Abstract Algebra and Analytical Geometry
				Phy.-3	PH03CA901	Quantum Mechanics, Spectroscopy, Nuclear Phy. Basic Electronics, & Digital Electronics
			B.Sc. Zool.	Core -3	ZY03CRT03	Animal Diversity -Chordata
				Chem -3	CH03CMT04	Inorganic & Organic Chemistry
				Bot -3	BO03CMT03	Angiosperm Taxonomy & Economic Botany
			B.Sc. Bot.	Core -3	BO03CRT03	Phycology & Bryology
				Bio-Chem.-3	BC03CMT03	Enzymology and Metabolism
				V.Co. V	BO3V04T05	Biotechniques & Instrumentation
				V.Co IV	BO3V04T06	Basics of molecular cloning techniques
COURSE CODE	EN03C005 EN03CCT03 ML03CCT03	ML03CCT03	B.A. Eng.	Core -3	EN03CR03	Harmony of Prose
				Core-4	EN03CR04	Symphony of Verse
				Compl.-3	EN03CM03	Evoln. of Literary Movement: The Shapers of Destiny
			B.A. Econ.	Core -3	EC03CRT03	Microeconomic Analysis-II
				Core-4	EC03CRT04	Economics of Growth & Development
				Compl.3	PS03CL001	An introduction to Political Science
			B.A. Hist.	Core -3	HY03BAC01	Making of Modern Kerala
				Core 4	HY03BAC05	Informances
				Compl-3	PS03CL001	An introduction to Political Science
			B.A. Mal	Core 3	ML36RT03	സാമൂഹിക സാമ്പത്തികവും - പ്രശ്നവും
				Compl	ML3CMT05	സാഹിത്യചരിത്രവും / ചരിത്രസാഹിത്യം - അവലോകനം
				Compl. 3	SC03CMT01	Poetry, Rhetorics & Basics of Grammar
			B.A. Comm. Engl	Core 5	EN03CR03	Harmony of prose
				Core- 6	EN03CR04	Print Media and Journalism I
				Core-7	EN03CR04	Symphony of Verse
					EN03CR05	Indian writing in English
				Compl-2	EN03CR05	Evoln. of Liter.Movments: The Shapers of Destiny
COURSE	English IV Hindi (Except B.Sc. Bot., B.A Comm.Engl.& all B.Com batches) Malayalam (Except B.Sc. Bot., B.A. Comm. Engl.& all B.Com batches)	B.Com (Finan.& Taxa.) B.Com Comp. Appln. (Model III) B.Com Co-oper. (Model I)	B.Com (Finan.& Taxa.)	Core	CM03BAA01	Marketing Management
				Core	CM03BAA02	Corporate Accounts-I
				Com. core	CM03BAA03	Quantitative Technique for Business-I
				Core	CM03BAA04	Financial Markets and operations
				Opti.com	CM03BBA01	Goods and service Tax
			B.Com Comp. Appln. (Model III)	Compl.	C03CMT05	Business Ethics and Corporate Social Responsibility
				Core	C03CRT07	Corporate Accounts I
				Core	C03CRT08	Quantitative Techniques for Business-I
				Com core	C03CRT09	Financial Markets and Operations
				Core	C03CRT10	Marketing Management
				Voc.core	C03CCT02	Information Technology for Business
			B.Com Co-oper. (Model I)		C03CRT07	Corporate Accounts-I
					C03CRT08	Quantitative Techniques for Business-I
					C03CRT09	Financial Marketing and Operations
					C03CRT10	Marketing Management
					C03CCT03	Basics of Co-operation

'T' refers to Theory, 'P' refers to Practical

Semester IV - Common Courses		Semester IV - Core/ Complementary			
TITLE		Programme	Course	Code	Title
ILLUMINATIONS Drama and Long Poem ourayyaprasanna	EN4CC06 EN4CCT04 ML4CCT04	B.Sc. Maths	Core-5	MM4CRT04	Vector Calculus, Theory of Matrices & Transform
			Phy-4	PH03CAA02	T&P Physical Optics, Laser Physics and Astrophysics
			Stat-4	ST04CAA01	Statistical Inference
		B.Sc. Phy.	Core-4	PH04CR001	T&P Electricity and Electrodynamics
			Maths-4	MM4CMT04	Fourier Series, Laplace transforms & Complex Analysis
			Chem-4	CH4CMT05	T&P Physical Chemistry -II
		B.Sc. Chem.	Core-4	CH4CRT04	T&P Organic Chemistry -II
			Maths-4	MM4CMT04	Fourier Series, Laplace transforms & Complex Analysis
			Phy-4	PH04CAA01	T&P Physical Optics, Laser Physics and Astrophysics
		B.Sc. Zool.	Core-3	ZY4CRT04	T&P Research methodology, Biostatistics
			Chem-4	CH4CMT06	T&P Advanced Bio-organic Chemistry
			Bot-4	BO4CMT04	T&P Anatomy & Applied Botany
		B.Sc. Bot.	Core-4	BO4CRT04	T&P Palaeontology, Gymnosperms and paleobotany
			Bio-Chem-4	BC4CMT04	T&P Metabolism II
			V.C.VII	BO4V04T07	T&P Genetic engineering
			V.C.VIII	BO4V04T08	T&P Plant Tissue Culture
COURSE CODE	EN4CC06 EN4CCT04 ML4CCT04	B.A. Eng.	Core-5	EN4CR05	Modes of Fiction
			Core-6	EN4CR06	Language and Linguistics
			Compl-4	EN4CM04	Evolution of Literary Movements: The Cross Currents
		B.A. Econ.	Core-5	EC4CRT05	Micro Economic -I
			Core-6	EC4CRT06	Public Economics
			Compl-4	PS04CAB02	Governmental Machinery and Process
		B.A. Hist.	Core-5	HY04BAC01	Understanding the past
			Core-6	HY04BAC02	Early Societies in India
			Compl-4	PS04CAB02	Governmental Machinery and Process
		B.A. Mal.	Core 5	ML4CRT04	anagros-trasas-ganaraga
			Compl.	ML4CMT06	anagros, anagrasar
			Compl. 4	SC3MT02	Prose, Vrutna, Alankara, Theories of Poetics & Grammar
		B.A. Comm. Engl	Core-8	EN4CR05	Modes of Fiction
			Core-9	EN4CR06	Language and Linguistics
			Core-10	ENXE6	Print media & Journalism -2
				EN4CR07	Acts on the Stage
			Compl.2	ENCY2	Evolution of literary movements
COURSE	English V. (Except B.Com. Comp. Appln) Hindi (Except B.Sc. Bot., B.A. Comm, Eng & all B.Com batches) Malayalam (Except B.Sc. Bot., B.A. Comm, Eng & all B.Com batches)	B.Com (Finan. & Tax.)	Core	CM04BAA01	Quantitative Techniques for business - II
			Core	CM04BAA02	Corporate Accounts-II
			Com. Core	CM04BA01	Entrepreneurship Development & Project Manag
			Core	CM04BAA03	Financial Services
			Opt. core	CM04BBA01	Paper II-Value Added tax-Concepts & Practice
		B.Com Comp. Appln. (Model III)	Compl.	C04CRT11	Corporate Accounts II
			Core	C04CRT12	Quantitative Techniques for Business - II
			Core	C04CRT13	Entrepreneurship Development and Project Management
			Com. core	C04CT01	Financial Service
			Core	C04CT02	Logistics and Supply Chain Management
			Noc. core	C04CT02	Information Technology for Office
		B.Com Co-oper. (Model I)		C04CRT11	Corporate Accounts-II
				C04CRT12	Quantitative Techniques for Business-II
				C04CRT13	Entrepreneurship Development and Project Management
				CC04CT03	Co-operative Management and Administration

'T' refers to Theory, 'P' refers to Practical

Semester V – Core/ Complementary			
Programme	Course	Code	Title
B.Sc. Maths	Core-7	MT05BAA01	Mathematical Analysis
	Core-8	MT05BAA02	Differential Equations
	Core-9	MT05BAA03	Abstract Algebra
	Core-10	MT05BAA06	Fuzzy Mathematics
	Open Course	MT05DAP02	Applicable Mathematics
B.Sc. Phys.	Core-5	PH05BAA01	T&P Classical and Quantum Mechanics
	Core-6	PH05BAA01	T&P Physical Optics and Photonics
	Core-7	PH05BAA02	T&P Thermal and Statistical Physics
	Core-8	PH05BAA03	T&P Digital Electronics
	O.C.	PH05DAP01	Amateur Astronomy
	Project	PH05BAA04	
B.Sc. Chem.	Core-5	CH05BAA01	Chemistry of d and f block elements
	Core-6	CH05BAA02	Basic Organic Chemistry II
	Core-7	CH05BAA03	States of matter
	Core-8	CH05BAA04	Quantum mechanics and Spectroscopy
	O.C.	CH05DAP04	Environmental Chemistry
B.Sc. Zoa.	Core-5	ZY05CR001	T&P Cell Biology & Molecular Biology
	Core-6	ZY05CR002	T&P Environmental biology, Toxicology & Disaster Management
	Core-7	ZY05CR003	T&P Evolution, Zoogeography & Ethology
	Core-8	ZY05CR004	T&P Biochemistry, Human Physiology & Endocrinology
	O.C.	ZY05DAP02	Human gene, Nutrition, Community health & Sanitation
B.Sc. Bot.	Core-5	BO05BAA01	T&P Mycology, Lichenology and Plant Pathology
	Core VI	BO05CR001	T&P Environmental Sciences and Ecosystem
	Core VII	BO05CR002	T&P Genetics, Plant Breeding and Horticulture
	Core VIII	BO05BAA04	T&P Cell, Molecular Biology and Evolution
	O.C.	BO05DAP04	Biotechnology
B.A. Eng.	Core	EN05BAA01	Reading Drama
	Core	EN05BAA02	Language and Linguistics
	Core	EN05BAA03	Literary Criticism: Theory and Practice
	Core	EN05BAA04	Postcolonial Literatures
	Open Course	EN05DAP03	English for Careers
B.A. Eco.	Core-7	EM05CR002	Quantitative Techniques for Economic Analysis
	Core-8	EM05CR001	Principles of Macro Economics
	Core-9	EM05BAA03	Indian Economy
	Core-10	EM05BAA04	Economics of Financial Market
	O.C.	EM05DAP01	Foundations of Environmental Economics
B.A. Hist.	Core-7	HY05BAA01	Institutions in pre-colonial India
	Core-8	HY05BAA02	State and societies in the ancient world
	Core-9	HY05BAA03	India, Nation in the making
	Core-10	HY05BAA04	Trends in Historical writings
	O.C.	HY05DAP01	Social Implications of Modern Revolutions
B.A. Mal	Core-7		modernisation and social change
	Core-8		economic development and social change
	Core-9	ML5D001	social structure and social change
	Core-10		social structure and social change
	O.C.	ML5D001	social structure and social change
B.A. Comm. Engl	Core-11	ENSCRE001	Environmental Science and Human rights
	Core-12	ENCE-7	Creative writing and Translation studies
	Core-13	ENCE-8	Mass Communication and Broadcasting media: Radio
	Core-14	ENCE-9	Public relations
	O.C.		Open course
B.Com (Finance & Taxation)	Core	CM05BAA01	Cost Accounting
	Core	CM05BAA02	Special Accounting
	Compil.	CM05CAA01	Advertising and Sales Promotion
	O.C.	CM05DAP04	Capital Market (Regular) Investment Management (SF)
	Opt.core	CM05BBA01	Paper III- Income Tax- Law in Practice
B.Com Comp. Appn. (Model III)		CM05BAA01	Cost Accounting
		CM05CAA02	Programming in 'C' Language
		CM05BAA02	Special Accounting
		CM05BBA02	Computerised Accounting
		CM05CAC02	Open Course
B.Com Co-operation. (Model I)		C05CRT14	Cost Accounting-I
		C05CRT15	Environment and Human Rights
		C05CRT16	Financial Management
		C05CRT03	Co-operative Legal System
	Open Stream		Open course
Phy. Edu.	Open Course	PE05DAP01	Physical Health and Life Skill Education

*'T' refers to Theory, 'P' refers to Practical

Semester VI – Core/ Complementary			
Programme	Course	Code	Title
B.Sc. Maths	Core-11	MT06BAA01	Real Analysis
	Core-12	MT06BAA02	Complex Analysis
	Core-13	MT06BAA03	Discrete Mathematics
	Core-14	MT06BAI03	Linear Algebra and Metric Spaces
	Cho. Based Co	MT06BBA03	Operations research
	Project	MT06BBA02	
B.Sc. Phy.	Core-9	PH06BA901	T&P Computational Physics
	Core-10	PH06BA902	T&P Nuclear and Particle Physics
	Core-11	PH06BA903	T&P Condensed Matter Physics
	Core-12	PH06BA904	T&P Relativity and Spectroscopy
	Cho. Based Co	PH06BEC07	Astronomy and Astrophysics
B.Sc. Chem.	Core-9	CH06BA901	T&P Applied Inorganic Chemistry
	Core-10	CH06BA902	T&P Chemistry of Natural Products and Biomolecules
	Core-11	CH06BA903	T&P Equilibrium and Kinetics
	Core-12	CH06BA904	T&P Solution Chemistry
	Choice Based Co	CH06BEP01	Environmental Chemistry
	Project	CH06BA907	Project/ Dissertation
B.Sc. Zoo.	Core-9	ZY06CR001	T&P Reproductive & Developmental Biology
	Core-10	ZY06CR002	T&P Genetics & Biotechnology
	Core-11	ZY06CR003	T&P Microbiology & Immunology
	Core-12	ZY06CR004	T General Informatics, Bioinformatics & Biostatistics
	Cho. Based Co	ZY06BB003	Economic Zoology
	Project	ZY06CB001	
B.Sc. Bot.	Core-9	BO06BA901	T&P Plant Physiology and Biochemistry
	Core-10	BO06CR001	T&P Bryology, Phycology, GymnospERM and Palaeobotany
	Core-11	BO06CR002	T&P Systematic Botany and Economic Botany
	Core-12	BO06CR004	T&P Biotechnology and Bioinformatics
	Cho. Based Co	BO06BE901	Plant Genetic Resource Management
	Project	BO06BA01	
B.A. Eng.		EN06BA901	Women's Literature
		EN06BA902	Indian writing
		EN06BA903	Comparative Literature
		EN06BA904	American Literature
	Choice Based Co	EN06BIB002	Regional Literature in translation
	Project		
B.A. Eco	Core-11	EM06CR001	Quantitative Economics
	Core-12	EM06CR002	Macro Economic Analysis
	Core-13	EM06BA907	Development Issues of Indian Economy
	Core-14	EM06BA904	International Economics
	Choice Based Co	EM06BEP01	Human Resource Management
	Project	EM06BF001	
B.A. Hist.	Core-11	HY06BA001	Issues in contemporary India
	Core-12	HY06BA002	Situating Medieval world
	Core-13	HY06BA003	Understanding Modern World
	Core-14	HY06BA004	Capitalism and Colonialism
	Choice Based Co	HY06BIB001	Archaeology in India
	Project	HY06BFA01	
B.A. Mal	Core-11	ML06B01U	Accounting-I
	Core-12	ML06B02U	Accounting-II, Taxation
	Core-13	ML06B03U	Cost Accounting- I and II
	Core-14	ML06B04U	Financial Management
	Cho. Based Co	ML06B05U	International Financial Management
B.A. Comm. Eng	Core-15	ENCE-10	Entrepreneurship Development
	Core-16	ENCE-11	Visual media: TV and Cinema
	Core-17	ENCE12	Public Relations
	Core-18	ENCE-13	Office Administration and Human Resource management
	Elective	ENCE (E)	Choice Based Course
B.Com (Finance & Taxation)	Core	CM06BAA01	Applied Cost Accounting
	Corept.	CM06CR001	Principles of Business Decisions
	Core	CM06BAA02	Practical Auditing
	Core	CM06BAA03	Accounting for Managerial Decisions
	Optional core	CM06BBA01	Income Tax- Assessment and Provisions
	Project	CM06BFA01	Project & Viva
B.Com Comp. Apps. (Model III)		CM06BAA01	Applied Cost Accounting
		CM06CAR02	Programming with Visual Basic 6.0
		CM06BAA02	Practical Auditing
		CM06BAA03	Accounting for Managerial Decisions
		CM06BIL02	Data Base Management system for Business
	Project & Viva	CM06BFA01	
B.Com Co-operation (Model I)		CO6CRT17	Cost Accounting-II
		CO6CRT18	Advertisement and Sales Management
		CO6CRT19	Auditing and Assurance
		CO6CRT20	Management Accounting
		CO6OCT03	Co-operative Legal System
	Project and Viva	CO6PR01	

'T' refers to Theory, 'P' refers to Practical

COURSE CONTENT - PG

M.Sc Mathematics (Regular SF)	Semester - I	Course	Course Code	Title
		1	MT01C01	LINEAR ALGEBRA
		2	MT01C02	BASIC TOPOLOGY
		3	MT01C03	MEASURE THEORY AND INTEGRATION
		4	MT01C04	GRAPH THEORY
	Semester - II	5	MT01C05	COMPLEX ANALYSIS
		6	MT02C06	ABSTRACT ALGEBRA
		7	MT02C07	ADVANCED TOPOLOGY
		8	MT02C08	ADVANCED COMPLEX ANALYSIS
		9	MT02C09	PARTIAL DIFFERENTIAL EQUATIONS
	Semester - III	10	MT02C10	REAL ANALYSIS
		11	MT03C11	MULTIVARIATE CALCULUS AND INTEGRAL TRANSFORMS
		12	MT03C12	FUNCTIONAL ANALYSIS
		13	MT03C13	DIFFERENTIAL GEOMETRY
		14	MT03C14	NUMBER THEORY AND CRYPTOGRAPHY
	Semester - IV	15	MT03C15	OPTIMIZATION TECHNIQUES
		16	MT04C16	SPECTRAL THEORY
		17	MT04E01	ANALYTIC NUMBER THEORY
		18	MT04E04	PROBABILITY THEORY
		19	MT04E05	MATHEMATICAL ECONOMICS
		20	MT04E07	OPERATIONS RESEARCH
		21	MT04P01	PROJECT / DISSERTATION
		22	MT04V01	VIVA - VOCE

M.Sc Physics	Semester - I	Course	Course Code	Title
		1	PH1C01	MATHEMATICAL METHODS IN PHYSICS-1
		2	PH1C02	CLASSICAL MECHANICS
		3	PH1C03	ELECTRODYNAMICS
	Semester - II	4	PH1C04	ELECTRONICS
		5	PH1C05	MATHEMATICAL METHODS IN PHYSICS-II
		6	PH1C06	QUANTUM MECHANICS-I
		7	PH1C07	THERMODYNAMICS AND STATISTICAL MECHANICS
		8	PH1C08	CONDENSED MATTER PHYSICS
		P	PH1P01	GENERAL PHYSICS PRACTICALS
	Semester - III	P	PH2P02	ELECTRONICS PRACTICALS
		9	PH3C09	QUANTUM MECHANICS-II
		10	PH3C10	COMPUTATIONAL PHYSICS
		EE 1	PH3EA1	INTEGRATED ELECTRONICS AND DIGITAL SIGNAL PROCESSING
		EE 2	PH3EA 2	MICROELECTRONICS AND SEMICONDUCTOR DEVICES
	Semester - IV	11	PH4C11	ATOMIC AND MOLECULAR PHYSICS
		12	PH4C12	NUCLEAR AND PARTICLE PHYSICS
		EE 3	PH4EA3	INSTRUMENTATION AND COMMUNICATION ELECTRONICS
		OE	PH4OE1	OPTOELECTRONICS
		P	PH3P03	COMPUTATIONAL PHYSICS PRACTICALS
		P	PH4PA4	ADVANCED ELECTRONICS PRACTICALS
		P / D	PH4D05	PROJECT
		V V	PH4V06	VIVA VOCE

M.Sc Chemistry	Semester - I	Course	Course Code	Title
		1	CH1C01	ORGANOMETALLICS AND NUCLEAR CHEMISTRY
		2	CH1C02	STRUCTURAL AND MOLECULAR ORGANIC CHEMISTRY
		3	CH1C03	QUANTUM CHEMISTRY AND GROUP THEORY
	Semester - II	4	CH1C04	CLASSICAL AND STATISTICAL THERMODYNAMICS
		5	CH2C05	COORDINATION CHEMISTRY
		P	CH2P01	INORGANIC CHEMISTRY PRACTICAL - I
		6	CH2C06	ORGANIC REACTION MECHANISMS
		P	CH2P02	ORGANIC CHEMISTRY PRACTICAL -II
		7	CH2C07	CHEMICAL BONDING AND COMPUTATIONAL CHEMISTRY
		P	CH2P03	PHYSICAL CHEMISTRY PRACTICAL - I
		8	CH2C08	MOLECULAR SPECTROSCOPY
	Semester - III	9	CH3C09	STRUCTURAL INORGANIC CHEMISTRY
		10	CH2P01	ORGANIC SYNTHESIS
		11	CH3C11	CHEMICAL KINETICS, SURFACE CHEMISTRY AND PHOTOCHEMISTRY
		12	CH3C12	SPECTROSCOPIC METHODS IN CHEMISTRY
	Semester - IV	13 E1	CH4E01	ADVANCED INORGANIC CHEMISTRY
		P	CH4P04	INORGANIC CHEMISTRY PRACTICAL - 2
		14 E 2	CH4E02	ADVANCED ORGANIC CHEMISTRY
		P	CH4P05	ORGANIC CHEMISTRY PRACTICAL - 2
		15 E3	CH4E03	ADVANCED PHYSICAL CHEMISTRY
		P	CH4P06	PHYSICAL CHEMISTRY PRACTICAL-2
		16	CH4D01	PROJECT
		17	CH4V01	VIVA

M.A. Economics	Semester - I	Course	Course Code	Title
		1	ECOPGS101	MICROECONOMICS: THEORY OF CONSUMER BEHAVIOR & FIRM
		2	ECOPGS102	MARCOECONOMIC THEORY AND POLICY
		3	ECOPGS103	INDIAN ECONOMY: ISSUE AND POLICIES-I
		4	ECOPGS104	ECONOMICS OF DEVELOPMENT AND GROWTH-I
	Semester - II	5	ECOPGS105	QUANTITATIVE METHODS FOR ECONOMICS ANALYSIS - I
		6	ECOPGS206	MICROECONOMICS: THEORY OF CONSUMER BEHAVIOR & FIRM
		7	ECOPGS207	ADVANCED MACROECONOMIC THEORY AND POLICY
		8	ECOPGS208	INDIAN ECONOMY: ISSUE AND POLICIES-II
		9	ECOPGS209	ECONOMICS OF DEVELOPMENT AND GROWTH-II
		10	ECOPGS210	QUANTITATIVE METHODS FOR ECONOMICS ANALYSIS - II
	Semester - III	11	ECOPGS311	INTERNATIONAL TRADE THEORY AND POLICY
		12	ECOPGS312	PUBLIC ECONOMICS
		13	ECOPGS313	RESEARCH METHODS IN ECONOMICS
		14	ECOPGS314	ECONOMICS OF ENVIRONMENT AND SOCIAL SECTOR
		15	E G A	ECOPGELE1 MONETARY THEORY AND POLICY
	Semester - IV	16	ECOPGS415	GLOBAL TRADING AND MONETARY SYSTEM
		17	ECOPGS416	INDIAN PUBLIC FINANCE
		18	EGB	ECOPGELE8 PERSONAL MANAGEMENT
		19	EGB	ECOPGELE9 CAPITAL MARKET
		20	EGB	ECOPGELE11 ECONOMICS OF AGRICULTURE
		21		DISSERTATION CUM VIVA
		22		GENERAL VIVA

M.A. English	Semester - I	Course	Course Code	Title
		1	LEN01PC 1	CHAUCER AND THE ROOTS OF ENGLISH
		2	LEN01PC 2	WRITINGS OF THE RENAISSANCE
		3	LEN01PC 3	REVOLUTION AND THE ENLIGHTENMENT
		4	LEN01PC 4	LITERARY CRITICISM AND ACADEMIC WRITING
	Semester - II	5	LEN01PC 5	INDIAN ENGLISH LITERATURE
		6	LEN02PC 6	LITERATURE OF THE NINETEENTH CENTURY
		7	LEN02PC 7	MODERNISM IN CONTEXT
		8	LEN02PC 8	DIMENSIONS OF THE POSTMODERN
		9	LEN02PC 9	LANGUAGE AND LINGUISTICS
	Semester - III	10	LEN02PC 10	THEORIES OF KNOWLEDGE
		11	LEN03PC 11	AMERICAN LITERATURE
		12	LEN03PC 12	CULTURAL STUDIES
		13	LEN03PC 13	GENDER STUDIES
		14	LEN03PC 14	MODES OF FICTION
	Semester - IV	15	LEN03PC 15	THEORIES OF KNOWLEDGE
		16	LEN04PC 16	LITERATURE AND THE EMPIRE
		17	LEN04PE 01	MODERN EUROPEAN DRAMA
		18	LEN04PE 04	CANADIAN LITERATURE
		19	LEN04PE 06	DALIT STUDIES
		20	LEN04PE 10	ENGLISH LANGUAGE TEACHING (ELT)
		21	LEN04PP	PROGRAMME PROJECT
		22	LEN04VV	COMPREHENSIVE VIVA (No Grade Point or Grade)

M.Com (Regular & SF)	Semester - I	Course	Course Code	Title
		1	AF01C01	ADVANCED FINANCIAL ACCOUNTING-I
		2	PM01C02	PRINCIPLES OF MANAGEMENT AND ORGANISATIONAL BEHAVIOUR
		3	FM01C03	FINANCIAL MANAGEMENT PRINCIPLES
		4	RM01C04	RESEARCH METHODOLOGY
	Semester - II	5	QT01C05	QUANTITATIVE TECHNIQUES
		6	AF02C06	ADVANCED FINANCIAL ACCOUNTING-II
		7	SM02C07	STRATEGIC MANAGEMENT
		8	FM02C08	FINANCIAL MANAGEMENT STRATEGIES
		9	HR02C09	HUMAN RESOURCE MANAGEMENT
	Semester - III	10	OR02C10	OPERATIONS RESEARCH
		11	MA03C11	MANAGEMENT ACCOUNTING
		12	DT03C12	DIRECT TAXES-LAW AND PRACTICE
		13	1B03C13	INTERNATIONAL BUSINESS
		14	CG03C14	CORPORATE GOVERNANCE
	Semester - IV	15	BE03C15	BUSINESS ENVIRONMENT
		16	AC04C16	ADVANCED COST ACCOUNTING
		17	DT04C17	DIRECT TAXES - ASSESSMENT AND PROCEDURES
		18	1F04E01	INTERNATIONAL FINANCE
		19	FM04E02	FINANCIAL MARKETS AND DERIVATIVES
		20	SA04E03	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT
		21	PD04C18	PROJECT/DISSERTATION
		22	VV04C19	VIVA - VOCE

PARENT TEACHER ASSOCIATION (PTA)

The parent teacher association shall consist of the Principal, representative of the Manager, the members of the teaching staff, Office Superintendent and parents of all students on the rolls in the college register. The executive committee shall be constituted with the Principal, representative of Manager, five parent representatives representing each batch of students and teacher representatives nominated by the Principal. The Principal shall be the ex-officio President and Treasurer of the Association. The Vice President shall be a parent representative and Secretary will be a teacher representative. The association takes special interest in the development of the College and renders every possible help to the management and teachers for the smooth running of the College.

LIBRARY & READING ROOM

1. The college encourages every student to read additional books and periodicals to supplement what is learnt in the class rooms. The college has a well-equipped fully computerised library with about fifty thousand books on various heads covering almost all scholastic and co-scholastic disciplines.
2. All the members of the staff and students are entitled to use the Library for consultation and for taking books on loan. The entry to and exit from the library are regulated by the RFID attached to the Identity card. The staff and students are, therefore, required to extend their ID cards towards the device fixed at the entrance.
3. The Library will function from 9 A. M. to 5.30 P. M. on all working days and from 9. 30 a. m. to 3. 30 p. m. on Saturdays.
4. Only writing materials can be taken inside the reading room and library.
5. The number of books that can be borrowed at a time is follows:

UG Students - 02	Teaching Staff - 10
PG Students - 04	Non - Teaching Staff - 03
6. All the books borrowed from the centred library by students and members of teaching and non-teaching staff must be returned by the first of March every year for the annual physical stock verification of the library.
7. Transfer Certificate will be issued and caution deposit refunded only after the clearing of all dues to the library.
8. A member of staff who proceeds on leave or on transfer must return all books borrowed from the library before proceeding on leave/transfer.
9. The teaching staff who fails to return the library books on or before the due date also entails to pay the five (Rs. 1/- per day).
10. For loss of books, the following procedure will be followed.
 1. If the copies of the book is available with the suppliers, the book has to be replaced with a new one.
 2. If it is not available for replacement, the value of the lost book will be realised at the following rates.
 - a. Ten times the face value of the books which are published prior to 1946.

- b. Six times face value of the books which are published prior to 1970.
 - c. Three times face value of the books in all other cases.
 - d. If the book value cannot be ascertained from the library stock registers, compensation will be fixed on the basis of the market price of similar publication at the time of fixation.
11. Books in the reference section will not be lent out, but they may be consulted in the library.
 12. The Principal and the Librarian have the right to call back any book at 24 hours notice.
 13. Strict silence should be observed in the library and its premises.
 14. Readers will be responsible for any damage caused to books or any library property. To be safe, when a book is issued to a reader, he / she must point out to the Librarian any defect noted concerning the book. Otherwise the presumption will be that the book was quite intact when issued. CCTV is arranged in the Library to ensure strict surveillance.
 15. To get books on loan, degree students have to obtain one library card and P. G. students have to obtain two library cards on payment of Rs. 10/- each. If the card is irrecoverably lost, request for duplicate card will be considered on payment of Rs. 20/- each. For each card, a student can take two books at a time.
 16. All persons entering the library should register themselves in the Entrance Register kept for the purpose. Before getting books and other reading materials, students should produce their identity cards.
 17. Queue system is to be followed at the issue counter.
 18. The period of loan is usually 14 days including the day of issue. After that period a fine of Re. 1 per day will be levied per book. If the due date happens to be a holiday, books need be returned only on the next working day, except during the major vacation. Any book which is temporarily in special demand may be lent for shorter periods as determined by the Librarian.
 19. Sub-lending of books is strictly forbidden.
 20. Books will be lent to the members of the staff on getting their signature in a personal ledger maintained for the purpose. No member of the staff is allowed to keep with him more than 10 books at a time. All the books should be returned at the end of the academic year.
 21. All final year students should return the books borrowed from the library two weeks before the closing of the academic year.
 22. In all matters regards of the library the decision of the Principal shall be final.

FACILITIES ON THE CAMPUS

Indira Gandhi National Open University

The Study Centre of Indira Gandhi National Open University functioning in our college offers a number of Certificate/ Diploma/ Degree and P.G. Courses. These courses, offered through the distance education mode, have relaxed entry qualifications, low fees and wide choice of subjects. The instructional package includes self-study printed notes, classes on Sundays and audio/video components. The courses are designed for learner centred study and admission is open to all those who are eligible. Regular students also can join these courses to enhance their job potentials and skills.

The following courses are offered from the IGNOU Study Centre.

- ❖ M.A. in English, Rural Development
- ❖ Bachelors Degree (B.A/B.Com/ BTS/ BSW) in Commerce, Tourism, Social Work, English, History, Sociology etc.
- ❖ Diploma/ Certificate in Computer Education, Tourism, Rural Development, Food and Nutrition, Human Rights, etc.

M.G. University Study Centre

The M.G. University Study Centre in the College Campus offers a rich variety of latest books in almost all subjects. The Electronic Library called INFLIBNET containing several online journals is freely accessible at this centre.

Newman Institute of Human Resources Development

The HRD Centre functions in the college with special attention on the overall development of students. Classes and other training programmes are conducted regularly. The centre provides information on educational and job opportunities in India and abroad; gives training in public speaking and leadership, gives coaching for various competitive examinations conducted by various bodies. The centre also helps students to get placements in reputed companies/ institutions.

College Union

1. The objectives of College Union are (i) to train students of the college in the duties and rights of citizenship. (ii) to promote opportunities for the development of character, leadership and spirit of service among students. (iii) to organise debates, seminars, work squads etc. (iv) and to promote opportunities for students to organise sports, arts and other cultural and recreational activities.
2. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
3. The tenure of office of the College Union shall be one academic year.
4. The Principal shall be ex-officio patron and honorary treasurer of the College Union. The executive of the College Union, shall normally formulate the general policy of the Union, but the patron shall be the ultimate authority in all matters connected with the college Union. He can depute a staff member to act for him if he so desires.

5. To organise any programme by the College Union, prior permission of the Principal is to be obtained.
6. The details of the programme estimated expenditure, its sources and the details of grants should be intimated to the Principal through the Staff Adviser, at least five days prior to the conduct of the programme.
7. The funds of the College Union shall be held by the honorary treasurer.

N. C. C.

There are separate units of N.C.C. for boys and girls in the college. Interested students can seek admission to the unit. Besides imparting a sense of discipline, it helps students to take up career in defence services. Successful completion of the N.C.C. training will be an additional qualification for getting admission for higher studies and for securing jobs.

N. S. S.

National Service Scheme is the largest network in India, linking university / college students throughout the country. Founded in 1969, N. S. S. aims at personality development through community service. Coming under the Union Ministry of Human Resources Development, the NSS Promoter discipline, leadership, national integration, religious harmony, work culture, respect for labour and Gandhian principles and to channelise the energy and enthusiasm of the youth in productive endeavors. This college has three units of N. S. S. consisting of 200 volunteers led by two programme officers. The volunteers are required to put in 240 hours of work in two years. The NSS certificate holders will get 10 marks as grace marks along with the actual degree marks and five marks as weightage for admission to higher courses.

Entrepreneurship Development Club

The ED club, constituted as per the directions of the Department of Industries, Government of Kerala, has the prime objective of inculcating entrepreneurial culture among the youth and to equip them with the skills, techniques and confidence to survive in the modern era.

Science Club

The club envisages the development of scientific aptitude among the young minds. High school students from in and around Thodupuzha are provided basic training in developing their scientific skills.

Alumni Association

Newman College Alumni Association is an active organization which aims at the inculcation of intimate fellowship and promotion of frequent interaction among the former students of the college. Besides this, each department has its own Alumni Forum. Every year, the day after 'Thiruvonam' is celebrated as Alumni Day.

Retired Teachers' Forum

The Newman College Retired Teachers' Forum is an active association which aims at the inculcation of intimate fellowship and promotion of frequent

interaction among the former teachers of the college. The activities of the Forum are being guided by Prof. N.V. Thomas and Prof. E.D. Sebastian.

Computer Training Centre

The centre focuses its activities in providing computer literacy among the students. It also plays a key role in the application of modern technology to teaching and learning process.

Cultural Forum

Various clubs like Music club, Dance club, Quiz club, Debate club, etc. function under the Cultural Forum. It organizes various competitions and prepares students for participating in various University and State level competitions.

Library Committee

The Library committee supervises the proper functioning of the Library. It ensures that the students are given maximum access to the books and journals and more stock is added to the library every year.

Health Club

The club tries to create awareness among students on the importance of physical exercise. The club also aims at fighting alcoholism, smoking and the use of drugs.

Nature And Tourism Club

The club tries to enlighten the student community on the need for preserving the environment free from pollution. Opportunities to enjoy nature are provided to the students by taking them to different places of scenic beauty.

Staff Co-operative Society

A Staff Co-operative society functions in the college for the welfare of the staff of the college. All the permanent members of the teaching and Non – teaching staff are eligible for membership in the society. The society provides facilities for deposit and loans of various kinds. The management of the society is vested in a Board of Directors consisting of 8 members.

Catholic Students Movement

All Catholic students of the college shall be members of the C.S.M. The Catholic members of the faculty shall be honorary members. C.S.M. organizes various programmes to inculcate spiritual and moral values among the members.

Counseling Centre

This centre aims at the integral development of the students. Counseling helps the students:

- a) to become aware of his/her personal problems/strengths/weaknesses etc.
- b) to make appropriate decisions
- c) to use their psychic energy creatively
- d) to develop will power.

EXTENSION SERVICES

NEWMAN COMMUNITY COLLEGE

The education system of India has witnessed a huge change with the introduction of high quality affordable and socially relevant syllabus. This has helped to harness the full demographic dividend into the field of higher education. The immensity of human resources stands to the country's advantage though there is a dearth of skilled workforce. The XII Five year plan has envisaged many initiatives, to narrow down this disproportion between demand and supply of skilled workforce. Community colleges form a prominent source to contribute efficient and skilled human beings to this pressing demand in the global scene.

Aims and Objectives

1. To make higher education relevant to the learner and the community by providing skill based education.
2. To provide the platform for students to join the workforce at the end of every year and to resume their education at a subsequent stage, may be after some years.
3. To provide for up-gradation and certification of traditional/acquired skills of the learners irrespective of their age.
4. To provide opportunities for community- based life-long learning by offering courses of general interest to the community for personal development and interest.

Courses offered

The UGC has sanctioned one year diploma programmes in Dairy Science and Rubber Technology. On completion of first year the students are given a diploma in respective skill sector.

DRC Testing Centre

The Dry Rubber Content testing is the regular extension activity of the Chemistry Department. This service enables the farmers to get the genuine price for their rubber products.

'Summer Showers'

This ten day long crash course in summer vacation provides free coaching in Communicative English for the 10th Standard pupils from malayalam medium schools. This is the initiative from the Department of English.

Centre for Women Empowerment

The centre, attached to the Women's Forum of the College, aims, at enhancing the capability levels of women folk in the larger society. The centre undertakes various skill oriented training programmes and awareness programmes for women in society.

Centre for Gandhian Studies

The University Grants Commission has established a Gandhian Study Centre at the College in 2010. Attached to the Department of Political Science, the centre aims at propagating the ideals of Mahatma Gandhi in the Society at large.

Yoga Training Centre

The College has a well functioning Yoga Training Centre under the mastership of 'Yogacharya' Paul Madathikandam. The training facility is available to the students on all working days from 3.45 to 4.45 p.m.

June 2018		
Week	Program/ Event	Department/Club/Cell
Commencement of Classes UG -Semester III & V & PG Sem II (2017-2018 Batch)		
1st week	Celebration: World environment day	NCC/NSS
	Memonal: Padmana Ramachandran	Malayalam
2nd week	Golden Jubilee Celebration of Economics	Economics
	Seminar on Plastic pollution prevention	Chemistry
	Documentary film Screening Event	Communicative English
	Celebration: World Blood Donor's Day	NSS
3rd week	Celebration: Reading Day	Library
	Celebration: Yoga day	NCC/NSS
4th week	Celebration: International Day Against Drug Abuse	Antinarcotic cell

July 2018

Commencement of Classes
PG Sem III

1 st week	Celebration: Vanamahotsav week	
	One- Day Symposium/Seminar	Economics
2 nd week	Concelium of Researchers	English
3 rd week	Workshop on Astrophysics	Physics
4 th week	Celebration: Hiroshima and Nagasaki Day	Physics

August 2018		
1st Week	Bio vibes 2018	Botany and Biotechnology
	V A Mathew endowment Lecture	Chemistry
2nd Week	Celebration: Independence Day	NCC/NSS
	Celebration: Onam	IQAC/Departments
Onam Vacation		
3rd week	Seminar	Commerce
4th week	UG -Semester 3&5 - First Internal Examination	
	UG -Semester 3&5 - First Internal Examination	
	Program/Events: Teachers Day celebration	NSS

September 2018		
1st Week	National workshop/ training	Physics
2nd week	Celebration: Ozone Day	Botany and Biotechnology, Zoology
Commencement of Classes PG Sem I		
3rd week	workshop	Physics
4th week	Honoring of teachers	Economics
	UG -Semester 1 - First Internal Examination	

October 2018		
1st week	UG -Semester 5 - Second Internal Examination	
	P.S Cherian Memorial Lecture	Physics
2nd week	National Seminar	Chemistry
3rd week	Workshop	Chemistry
4th week	Workshop	Botany Biotechnology
	Celebration: Kerala Day	Botany Biotechnology
Commencement of Classes UG -Semester VI		

November 2018		
1st week	UG -Semester 3 - Second Internal Examination	
2nd week	Staff Tour	IQAC
Commencement of Classes UG -Semester IV		
3rd week	FDP	IQAC
4th week	Celebration: National pollution control day	Chemistry/Physics
Commencement of Classes PG Sem IV		

December 2018		
1st week	Field trip/ Nature camp	Nature Club
	District level English speech competition	English
	UG -Semester 1 – Model (Second) Internal Examination	
	UG -Semester 1 – Model (Second) Internal Examination	
2nd week	Celebration: Energy conservation day	Botany & Zoology
	Intercollegiate training programme	Mathematics
Commencement of Classes PG Sem II		
3rd week	Program/Events: Christmas day Celebration	IQAC/Departments
4th week	Christmas Vacation	

January 2019		
1st week	Celebration: National youth day	NSS
	Youth Icon Award& Youth Excellence Award	Economics
2nd week	All Kerala Intercollegiate Economics Quiz	Economics
	Talent scan	
3rd Week	Celebration: Ramanujan day	Mathematics
	Seminar	History
	Golden Jubilee celebrations	Economics
	Seminar	Chemistry
	Literary fest	Economics
4th week	Dr. K.S Tomy Memorial Lecture	Physics
	Seminar	English
	Dr. George Joseph Endowment - All Kerala Intercollegiate quiz competition	Physics
	UG Semester VI, (BA, BSc & BCom) First Internal	
	UG Semester VI, (BA, BSc & BCom) First Internal	
	Celebration:Wetland Day	Botany & Bio technology, Zoology

February 2019		
1st week	Union Budget Discussion	Commerce and Economics
	National Seminar	English
2nd Week	UG -Semester 2&4 - First Internal Examination	
	UG -Semester 2&4 - First Internal Examination	
3rd Week	Celebration: National Science Day	Physics
	K. U. Joseph Memorial Ever rolling Trophy Inter Collegiate Science Quiz competition	Physics
	Panel discussion on Union Budget Analysis	Commerce and Economics
	Seminar	Chemistry
	UG -Semester 6 – Second Internal Examination	
4th Week	National Seminar	English
	Prof. P.S Cherian memorial Lecture	Physics

March 2019		
1st Week	UG -Semester 2&4 - Second Internal Examination	Physics
	Seminar/ Invited Talk	Chemistry
2nd week	Mar Mathew Pothanamuzhy Memorial Lecture	IQAC
	Prof. K. S. Tomy Endowment Lecture	Physics
3rd Week	Celebration: Science day	Physics
	Prof. V. M. Ousepph Endowment Lecture	Physics
4th Week	Send off meeting	IQAC

April 2019		
Summer Vacation		
1st Week	FDP	IQAC
2 nd week		
3 rd week	Administrative& Academic Audit	IQAC
4 th week	Administrative& Academic Audit	IQAC

May 2019		
1 st week	Seminar	Malayam
2 nd week		
3 rd Week	Celebration: International Day for Biological Diversity	Botany and Biotechnology
	Prof. V. A. Mathew Memorial Lecture	Chemistry
4 th Week	Prof. Jose Mary Memorial Online Science Quiz competition	
	Prof.K U Joseph Memorial Online Science Quiz competition	Chemistry
	Prof.K U Joseph Memorial Online Science Quiz competition	
	Annual plan for the next academic year	IQAC

Facets of History

21-10-1963	Application for the College submitted to the University
05-05-1964	Provisional sanction obtained
09-05-1964	Foundation stone laid by Rev. Fr. Thomas Peechatt, in charge of construction
27-05-1964	College office opened at the temporary site (town church building) by Rev. Dr. John Vallamattam, the Founder Secretary.
21-06-1964	The first Principal Rev. Dr. Theobald C.M.I. took charge
30-06-1964	Rt. Rev. Mgr. Mathew Vellankal took over as Manager in the place of Rt. Rev. Mgr. Kuriakose Nambiaparambil
07-07-1964	Provisional affiliation from University of Kerala
10-07-1964	The college was inaugurated by H.E. Rt. Rev. Dr. Mathew Pothanamuzhy with 400 students
15-12-1964	College shifted to the permanent site
03-12-1965	Ten thousand volumes added to the college library, thanks to the efforts of Rev. Fr. Paul Tharaniyil
09-02-1966	Solemn inauguration of the College Buildings
01-06-1966	Rev. Fr. Paul Tharaniyil took charge as Principal
01-10-1966	Rev. Fr. Paul Kodamullil took charge of construction in view of upgrading the college
01-06-1967	Rev. Fr. Mathew Palamattam took charge as Principal
24-07-1967	Inauguration of Degree Courses in Chemistry, Mathematics, Zoology, English, Economics and History subjects.
27-01-1968	Inauguration of the new Degree Block by Sri. C.H. Mohammed Koya, Minister of Education
22-02-1968	His Em. Cardinal Maximillion, Secretary of the Congregation for Oriental Churches visited the college.
22-11-1969	Rev. Fr. Mathew Palamattam, Principal and Dr. M.V. Pylee, member of the Managing Board, nominated to the newly constituted Syndicate of the Kerala University.
01-06-1970	Prof. U.V. John took charge as Principal.
27-02-1971	Dr. George Jacob, Vice-Chancellor visited the college and presided over the College Day celebrations.
22-04-1971	Foundation stone laid for the library building.
13-09-1971	The Governor Sri. V. Viswanathan visited the college.
25-03-1974	Dr. R.S. Krishnan, Vice-Chancellor chaired the College Day celebrations.
03-06-1974	The new library building blessed and inaugurated by His Ex.

	Rt. Rev. Dr. Mathew Pothanamuzhy.
24-04-1977	Very Rev. Dr. George Punnakottil, consecrated Bishop of Kothamangalam, took charge as Patron of the college.
24-05-1977	Rt. Rev. Mgr. Cherian Veranany took over as Manager
22-10-1977	Dr. V.K. Sukumaran Nair, Vice-Chancellor visited the college.
06-03-1978	Minister Sri. P.J. Joseph, member , Managing Board was felicitated and he presided over the College Day Celebrations.
20-11-1978	Sri. P. K. Vasudevan Nair, Chief Minister visited the College.
09-03-1979	Minister Sri. T. S. John presided over the College Day celebrations
01-08-1979	Shift system introduced in the college.
01-08-1980	Sanction accorded to start B.Com. Course
09-09-1981	Sanction accorded to start B.Sc (Physics) course
10-12-1982	Minister Sri.E. Ahamed visited the Institution
06-05-1983	Very Rev. Msgr. George Edathotty took over as Manager.
02-10-1983	College affiliated to the newly formed Mahatma Gandhi University.
17-11-1984	Sri. P. Ramachandran, Governor of Kerala visited the College.
02-01-1985	M.Sc. Course in Mathematics inaugurated.
24-04-1988	Prof. U.V. John, Principal retired
25-04-1988	Prof. T.S. Chacko took charge as Principal
11-07-1988	Inauguration of the Silver Jubilee Year by His Ex. Mar George Punnakottil, the Patron
18-08-1988	Foundation stone of Jubilee Memorial Block blessed by the Patron
6-15-1-1989	Ten - day long Silver Jubilee celebrations
01-11-1990	Shift system abolished.
15-11-1991	Sri. P.P.Thankachan, Speaker, Kerala Assembly visited the College.
15-02-1992	Indira Gandhi National Open University Study Centre sanctioned.
30-10-1993	M.Sc. Physics Course started
18-12-1993	Construction of Students Centre Building started.
31-03-1994	Prof. T.S. Chacko, Principal retired
01-04-1994	Prof. M.C. John took charge as Principal
14-05-1994	Very Rev.Msgr.Thomas Malekudy took charge as Man-

	ager.
27-11-1994	Foundation Stone laid by the Patron for the new College Chapel
20-07-1995	Blessing of the partially completed Students' Centre building. Canteen shifted to it.
09-11-1995	M.Com course started.
27-05-1996	Thodupuzha East P.O. started functioning in the College Campus
03-09-1996	New main gate of the College opened
05-12-1996	Sri P.J. Joseph, Hon'ble Minister for Education visited the college and addressed the staff
01-06-1998	Prof. M.C. John, Principal proceeded on leave prior to retirement (Retired on 30-6-1998)
01-06-1998	Prof. T. Ousepachan took charge as Principal
15-08-1998	Newly constructed College Chapel, Vijnana Matha Church, consecrated by Mar George Punnakottil, Patron of the College
08-12-1998	M.A. Eng. Literature Course inaugurated by the Hon'ble Minister Sri. P.J. Joseph
1999 Oct. 25 -27	NAAC (National Assessment & Accreditation Council, Bangalore - An autonomous institution of the UGC) Peer team consisting of Prof : M. Lekshmanan, formerly V.C. Madurai Kamaraj University, Dr. S. Indhumathi, Professor of Economics, University of Mysore, and Dr. C. Thangamuthu, Professor, Department of Economics, Bharathidasan University, Thiruchirappilly visited the college for assessment and accreditation.
15-2-2000	B.Sc. Botany Course inaugurated by the Hon'ble Minister Sri. P. J. Joseph.
01-02-2000	The College was accredited by NAAC at Three Star Level for a period of 5 years w.e.f. the academic year 1999 - 2000.
31-7-2000	Indian Journal of Post Colonial Literature, started publishing by the department of English
01-11-2000	Prof. T. Ousepachan, Principal proceeded on deputation as Principal of College of Applied Sciences, Thodupuzha. Prof. K.A. Aprem took charge as Principal.
09-14/01/2001	Kerala State School Youth Festival hosted by the college.

12-02-2001	Rs. 3 Lakhs sanctioned from the M.P. Fund of Sri. K. Francis George, M.P. for the purchase of Computers. The Computer Lab inaugurated by Sri. K. Francis George M.P.
22-03-2001	University Study Centre inaugurated by Hon'ble Minister for Education Sri. P.J. Joseph. M.G. University Vice Chancellor Dr. Cyriac Thomas participated in the function.
31-03-2001	Prof. K.A. Aprem, Principal retired.
01-04-2001	Prof. M.J. John took charge as Principal.
31-05-2001	Pre-Degree Course completely delinked from the College.
04-08-2001	M.Sc Chemistry Course started.
01-02-2002	Episcopal Silver Jubilee of the Patron Rt. Rev. Dr. George Punnakottil, celebrated in the college.
30-04-2003	Prof. M. J. John Principal retired
01-05-2003	Rev. Fr. Paul Nedumpurath took charge as Principal
19-05-2003	M. G. University Information Centre opened in the campus
30-06-2004	Counselling Centre started.
09-07-2004	Ruby Jubilee of the College celebrated. Foundation Day Lecture instituted; Students' Welfare Scheme launched.
11-08-2004	'Newman News' the official news letter of the college started publishing
08-09-2004	Reception accorded to Rear Admiral Sri. S. Balachandran V. S. M., the most proficient alumnus of I batch
1-12-2004	Publication of "Trade Wind" by the department of Commerce started
13-01-2005	DRC Testing Centre inaugurated.
25-27-01-2005	Science Exhibition in commemoration of the 125 th birth anniversary of Albert Einstein.
28-11-2005	The first 'Rev. Dr. John Vallamattom Memorial Lecture, (originally Foundation Day Lecture) delivered by H. E. Sri M. M. Jacob, Governor of Meghalaya.
18-12-2005	The historic visit of Dr. A. P. J. Abdul Kalam, President of India, to the institution. The Karshikamela jointly organised by the Gandihiji Study Centre and the college, inaugurated by His Excellency.
11/08/2006	Refurbished college auditorium dedicated to the student com-

- munity by Rt.Rev. Mar George Punnakottil, the Patron.
- 22/12/2006 - 02/01/2007: National Integration Camp of National Cadet Corps with over 500 participants from all over India, hosted by the college.
- 10/01/2007 Rsearch Centre sanctioned by the University in the PG. department of Physics.
- 17/02/2007 Rev. Dr. John Vallamattam Memorial Lecture on “ Judiciary and Democracy” delivered by H. E. Dr. Cyriac Joseph, Honourable Chief Justice of Karnataka.
- 20-22/03/2007 The Peer Team of National Assessment and Accreditation Council (NAAC) consisting of Dr. B.S. Sherigara, Vice Chancellor, Kuvempu University, Shimoga, Karnataka (Chairperson), Dr. V. Sujatha, Principal, Cauvery College for Women, Thiruchirappilly, Tamilnadu (Co-ordinator), and Dr. Mrs.V. Rajani, H. O. D. of English, St. Theresa’s College, Eluru, West Godawari, Andhrapradesh (Member), visited the college for reassessment and reaccreditation
- 31/03/2007 The National Assessment and Accreditation Council of the University Grants Commission reaccredited the college at ‘A’ grade, on the basis of the recommendations of the three-member Peer Team.
- 04/02/2008 Rev. Dr. John Vallamattam, Memorial Lecture of the year on the topic “New India: New opportunities” delivered by Sri. Kris Gopalakrishnan, Managing Director and Chief Executive Officer, Infosys Pvt. Ltd; Bangalore.
- 31/03/2008 Rev. Fr. Paul Nedumpurath, Principal retired.
- 01/04/2008 Dr. T. M. Joseph took charge as Principal.
- 11/08/2008 Newman Day Lecture series started with Hon. Justice K. Narayana Kurup delivering a Lecture on “Language and Communication”.
- 13/09/2008 Mega Alumini Meet organised. The first batch of students were honoured.
- 06/11/2008 Rev. Dr. John Vallamattom Memorial Lecture was delivered by Padmasree Prof. T. Padmanabhan on “Science Education in Today’s India”.
- 29/06/09 U.G.C. Sponsored Career oriented course in Computerised Accounting started.
- 29/06/09 Choice Based Credit and Semester System for Degree Courses started.
- 14/07/09 Research Centre sanctioned in English, Vide No. 3091 / AC.

A VI /1/RC/2009/ Acad. dt.14-07-09

03/09/09	Mega Alumini Meet organised. The Second batch of students were honoured.
11-13/11/09	ISRO sponsored space exhibition organised
07/12/09	The first Prof. U.V. John Memorial Lecture was delivered by Dr. Jacob John Kattakayam, Director Academic Staff College, University of Kerala
16/12/09	Rev. Dr. John Vallamattom Memorial Lecture delivered by Ambassador Sri. T.P. Srinivasan on "Current Trends in India's Foreign Policy
19-31/12/09	National Integration Camp of NCC with 662 Students from all over India, hosted by the College.
08/06/09	Kum. Jeena Joy won II Rank in M.Sc. Mathematics
01/2010	College won the University level Championship in Weight Lifting and Power lifting.
03/03/2010	UGC sanctioned Gandhian Study Centre in Dept. of Political Science
16/06/2010	Kum. Asha Chandran T.C. won II rank in B.Sc. Mathematics
07/07/2010	Minority status was conferred on the College
24/11/2010	Arch Bishop Mar Joseph Powathil delivered the first Mar Mathew Pothanamuzhi Memorial Lecture
02/12/2010	Sri. D. Babu Paul IAS delivered the 7th Rev. Dr. John Vallamattam Memorial Lecture
18/12/2010	Foundation Stone for the UGC Sponsored Ladies Hostel laid.
11/02/2011	Prof. P.S. Cherian Memorial Lecture series inaugurated.
25/03/2011	Prof. K.S. Tomy Endowment Lecture series inaugurated.
26/06/2011	Kum. Minu Mary Joe bagged I rank in B.Sc. Mathematics and Kum. Aswathy Udayan III rank in B.Sc. Botany.
10/10/2011	Msgr. Palamattam Centre for English Communication started.
24/01/2012	Ms. Daya Bai, noted Social activist, delivered the 8th Rev. Dr. John Vallamattam Memorial Lecture.
07/03/2012	Dr. V.N. Rajasekaran Pillai, former UGC Chairman, delivered the 2nd Mar Pothanamuzhi Memorial Lecture.
19/05/2012	Msgr. Thomas Malekudy relieved from the post of Manager.
20/05/2012	Msgr. Francis Alappatt took over as Manager.
01/07/2012	Add-on Courses in Communicative English and Electronic Equipment Maintenance started.
15/10/2012	Ms. Rubiya K.A. and Ms. Fathima Begam have won III & IV ranks in M.A. English Examination 2012.
29-30/10-2012	All Kerala College Principals' conference hosted on the cam-

	pus.
30/10/2012	Dr. N.R. Madhava Menon, famous jurist delivered the IX Rev. Dr. John Vallamattam Memorial Lecture.
30/10/2012	Renovation of the office Block is completed with a new porch and other modifications. A new conference Hall is created named after Mar George Punnakottil.
01/02/2013	Newman Monthly Lecture Series inaugurated by Prof. M.K. Prasad.
09/02/2013	Mar George Punnakottil retired as Patron.
09/02/2013	Mar George Madathikandathil takes over as Patron.
15/02/2013	Prof. V.A. Mathew Memorial Lecture Series inaugurated.
15/03/2013	Dr. P.K. Michael Tharakan, Vice Chancellor, Kannur University delivered the III Mar Mathew Pothanamuzhy Memorial Lecture.
21/03/2013	Prof. V.M. Ouseph Memorial Lecture Series inaugurated.
08/04/2013	Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Lecture Lecture series inaugurated by Dr. Cyriac Thomas, Member National Minority Commission.
19-08-2013	Multi-Purpose Stadium inaugurated by Hon. Minister P.J. Joseph
12-08-2013	Self Financing Courses in B.Com Computer Application and M.Com Finance Sanctioned (U.O. No. 4361/A1/2013/Aca.dt.12-08-2013)
11-09-2013	Kum. Deepalakshmi D. and Kum. Minu Mary Joe had won I and III Ranks in M.Sc. Mathematics examination, 2013 respectively.
12-09-2013	M.A. Economics and B.A. Malayalam Courses Sanctioned (G.O (MS) No. 615/2013/HEdn). M.A. Economics started in 2013 vide U.O.No. 5365/AI/2013/Acad. dt. 05-10-2013. B.A Malayalam started in 2014 vide U.O.No. 2464/AI/2014/ Acad. dt. 19-05-2014
26-12-2013	Golden Jubilee Special Mega Alumni Meet held.
06-01-2014	Golden Jubilee Proclamation Rally
07-01-2014	Hon'ble Governor Sri. Nikhil Kumar inaugurated the Golden Jubilee Celebrations
07-01-2014	Hon'ble Governor unveiled the cornerstone for the Golden Jubilee Memorial Tower.
23-02-2014	Sri. Soorya Krishnamoorthy delivered the X Dr. John Vallamattam Memorial Lecture on "Mother and Culture"
03-03-2014	Prof. P.J. Kurian, Deputy Chairman, Rajyasabha, delivered

	the IV Mar Mathew Pothanamuzhy Memorial Lecture on "Challenges before Higher Education"
03-03-2014	The first Newman Youth Excellance Award presented to Ms. B. Arundhathi (University College, TVM, by Prof. P.J. Kurian
03-03-2014	Golden Jubilee Special 'Founders' Day' was held
21-06-2014	UGC sponsored Ladies Hostel blessed by the Patron Mar George Madathikandathil
21-06-2014	Golden Jubilee Special 'Samarpitha Sangamam' was held
21-08-2014	Golden Jubilee Special 'Jana Prathinidhi Sangamam' was held
21-08-2014	B.Com Co-opration Model-I course started under self financing stream (U.O. No. 3938/A1/2014/Acad. dt 31-07-2014)
21-09-2014	UGC Sponsored Community College started in Rubber Technology and Diary Sciences (D.O. No. F.1-206/2014 (cc) dt.20-05-2014)
26-09-2014	Dr. B. Ashok IAS delivered the XI Rev. Dr. John Vallamattam Memorial Lecture on the topic "Education as Freedom and the future of Indian Universities"
24-10-2014	UGC sponsored Community College inaugurated by Sri. P.J. Joseph, Minister for Water Resources.
08-12-2014	Rev. Fr. Paul Tharaniyil Memorial Lecture Series inaugurated
31-12-2014	The Postal Department released a special cover in commemmoration of the golden jubilee of the college.
28-01-2015	Dr. Tessy Thomas, the distinguished missile scientst, delivered the V Mar Pothanamuzhy Memorial lecture.
02-03-2015	Sri. Oommen Chandy, Chief Minister of Kerala, inaugurated the Grand Finale of Golden Jubilee Celebrations.
02-03-2015	The Second Newman Youth Excellance Award presented to Ms. Aseena M. Thaha (B.C.M College, Kottayam) by Sri. Oommen Chandy
31-03-2015	Rev. Msgr. Francis Alappatt laid the foundation stone for the golden jubilee memorial Academic Block.
10-04-2015	Self Study Report submitted to NAAC
22-04-2015	Principal Dr. T.M. Joseph is elected General Secretary of the Council of Principals of Colleges in Kerala.
23-05-2015	Rev. Msgr. Francis Alappatt relieved from the post of Manager.
23-05-2015	Rev. Msgr. George Oliapuram took over as Manager.
01-06-2015	The renovated Principals room blessed by the Manager, Msgr George Oliapuram

10-07-2015	B.Com Finance & Taxation, B.A. English Literature & Communication Studies and M.Sc Mathematics courses started under SF stream (U.O. No. 3922/A1/2015/Acad. dt. 10-07-2015
13-07-2015	Dr. Kiran Bedi delivered the Foundation Day Lecture
21-09-2015	The Golden Jubilee Special Car Park was blessed and inaugurated by the Manager, Msgr George Oliapuram
09-10-2015	Dr. G. Gopakumar, Vice Chancellor, Central University of Kerala, delivered the XII Fr. Vallamattam memorial Lecture
19-10-2015	Adv. Prasanth Bhushan delivered the VI Mar Pothanamuzhy Memorial Lecture.
19-11-2015	The renovated Fr. Vallamattam Hall blessed by the Manager, Msgr. George Oliapuram
19-11-2015	The Chemical Museum blessed by the Manager.
28-12-2015	Golden Jubilee Memorial Entry Point opened.
12-01-2016	Plastic Shredding Unit installed.
08-02-2016	The third Newman Youth Excellence Award presented to Ms. Minna Jose, St. Theresa's College, Ernakulam by Ms. Jaya IAS, Director of Public Instructions.
25-02-2016	Foundation Stone laid for the UGC Sponsored Indoor Stadium by Mar George Madathikandathil, Bishop of Kothamangalam.
25-02-2016	Golden Jubilee Memorial Academic block blessed by Mar George Madathikandathil, Bishop of Kothamangalam.
03-05/03/2016	The Peer Team of National Assessment and Accreditation Council (NAAC) consisting of Dr. Satinder Singh, Former Pro Vice-Chancellor, Guru Nanak Dev University, Amritsar. Prof. Surendra Sundararajan, Professor, Dept. of Management Studies, The Maharaja Sayajirao University of Baroda and Dr. Prabir Kumar Chakraborty, Former Principal , Midnapore College, West Bengal, visited the college for reassessment and reaccreditation (III Cycle).
17-03-2016	The National Assessment and Accreditation Council of the University Grants Commission reaccredited the college with a CGPA of 3.32 on a four point scale at 'A' grade, on the basis of the recommendations of the three-member Peer Team.
31-03-2016	Dr. K.J. John, Vice Principal Retired
01-04-2016	Dr. Fr. Raju Jacob Pichalakkattu took charge as Vice Principal
01-06-2016	Dr. T.M. Joseph tranfered to Nirmala College, Muvattupuzha and took charge as Principal of Nirmala College.

01-06-2016	Dr. Fr. Vincent Joseph Nedungattu took charge as Principal.
15-06-2016	Ms. Navya Chandran Secured III Rank in MG University, M.A. English Examination 2015.
01-02-2017	Foundation Stone for the Golden Jubilee Extension block was blessed by Patron Mar George Madathikandathil.
12-02-2017	The best NCC Unit award secured in Kerala and Lakshadweep Directorate. (NCC unit secured best NCC unit Award)
22-02-2017	NCC Unit Celebrated Golden Jubilee.
08-03-2017	The fourth Newman Youth Excellence Award presented to Ms. Emilda George, St. George College, Aruvithura
22-05-2017	Msgr. (Dr.) Cherian Kanjirakombil took charge as Manager in the place of Msgr. (Dr.) George Oliapuram relieved
01-06-2017	Kum. Gopika M. Secured I Rank in MG University, B.Sc Botany Examination 2017.
01-06-2017	Kum. Bibina Vimala Babu Secured III Rank in MG University, B.Sc Zoology Examination 2017.
01-06-2017	Kum. Anju Treesa Jose Secured IV Rank in MG University, B.Sc Chemistry Examination 2017.
01-06-2017	Kum. Navya Biju Secured IV Rank in MG University, B.Sc Physics Examination 2017.
29-08-2017	Kum. Jipsa Joseph Secured III Rank in MG University, M.Sc Chemistry Examination 2017.
29-08-2017	Sri. Sudeesh T.P. Secured V Rank in MG University, M.Sc Physics Examination 2017.
05-02-2018	Adoor Gopalakrishnan (indian film director, script writer, and producer) visited the college
04-06-2018	Golden Jubilee Memorial Academic block Annexe blessed by Mar George Madathikandathil, Bishop of Kothamangalam.
20-07-2018	Kum. Krishna Haridas Secured I Rank in MG University, B.Sc Botany Examination 2018.
20-07-2018	Sri. Nithin Joseph Secured II Rank in MG University, B.Sc Botany Examination 2018.
20-07-2018	Kum. Riya Rose George Secured II Rank in MG University, B.Sc Botany Examination 2018.
20-07-2018	Kum. Bismi Ibrahim Secured II Rank in MG University, B.A Malayalam Examination 2018.
14-08-2018	Chemistry Research Center was inaugurated by Msgr. Dr. Cherian Kanjirakompil, Manager.
15-09-2018	Kum. Jipsa Joseph Secured III Rank in MG University, M.Sc Chemistry Examination 2018.

15-09-2018	Kum. Akhila G. Secured I Rank in MG University, M.A Economics Examination 2018.
15-09-2018	Kum. Leena James Secured I Rank in MG University, M.A English Examination 2018.
15-09-2018	Kum. Ashina Naseer Secured III Rank in MG University, M.A Economics Examination 2018.
15-09-2018	Sr. Mekha Francis Secured III Rank in MG University, M.Sc Physics Examination 2018.
15-09-2018	Kum. Rajalakshmi C.H. Secured V Rank in MG University, M.A Economics Examination 2018.
15-09-2018	Kum. Sreemol Rajan Secured V Rank in MG University, M.Sc Mathematics Examination 2018.
15-09-2018	Achieved 9 UG & 12 PG Ranks
..... -2018	Celebrated Golden Jubilee of English, History, Economics, Mathematics, Zoology and Chemistry UG Depts.

SUCCESSION LIST

PATRONS

Mar Mathew Pothanamuzhy (expired)	1964 - 1977
Mar George Punnakottil	1977 - 2013
Mar George Madathikandathil	2013 -

MANAGERS

Rev. Msgr. Kuriakose Nambiaparambil (expired)	1964
Rev. Msgr. Mathew Vellankal	1964 - 1977
Rev. Msgr. Cherian Veranany (expired)	1977 - 1983
Rev. Msgr. George Edathotty (expired)	1983 - 1994
Rev. Msgr. Thomas Malekudy	1994 - 2012
Rev. Msgr. Francis Alappatt	2012- 2015
Rev. Msgr. George Oliapuram	2015 - 2017
Rev. Msgr. Dr. Cherian Kanjirakompil	2017-

SECRETARIES TO THE MANAGING BOARD

Rev. Dr. John Vallamattom (expired)	1964 - 1979, 1987 - 1997
Rev. Fr. Joseph Nambiaparambil	1979 - 1981
Rev. Fr. George Kunnamkott	1982 - 1987
Rev. Fr. Joseph Puthenkulam (expired)	1997 - 2005
Rev. Fr. Kuriakose Kodakallil	2005 - 2015
Rev. Dr. George Thanathuparambil	2015 -

PRINCIPALS

Rev. Dr. Theobald CMI (expired)	1964 - 1966
Rev. Fr. Paul Tharaniyil (expired)	1966 - 1967
Rev. Msgr. Mathew Palamattam (expired)	1967 - 1970
Prof. U.V. John (expired)	1970 - 1988
Prof. T. S. Chacko	1988 - 1994
Prof. M.C John	1994 - 1998
Prof. T. Ousepachan	1998 - 2000
Prof. K. A. Aprem	2000 - 2001
Prof. M.J. John	2001 - 2003
Rev. Fr. Paul Nedumpurath	2003 - 2008
Dr. T.M. Joseph	2008 - 2016
Dr. Fr. Vincent Joseph Nedungattu	2016-

VICE PRINCIPALS

Rev. Fr. Paul Tharaniyil (expired)	1965-1966, 1967 - 1977
Rev. Fr. Thomas Thudianplackal (expired)	1977 - 1979
Rev. Fr. Cyriac Thazhatheveetil (expired)	1979 - 1983
Prof. T. S. Chacko	1983 - 1985
Prof. P. V. Joseph (expired)	1985 - 1988
Prof. P. J. Mathew	1988 - 1991
Prof. M. C. John	1991 - 1994
Dr. K. U. Joseph (expired)	1994 - 1998
Prof. K. A. Aprem	1998 - 2000
Rev. Fr. Paul Nedumpurath	2000 - 2003
Prof. Ittera Chacko	2003 - 2005
Prof. Jojo Joseph	2005 - 2008
Prof. Jose Varghese	2008 - 2010
Dr. K.J. John	2010 - 2016
Dr. Fr. Raju Jacob Pichalakkattu	2016-

BURSARS

Rev. Fr. Thomas Peechatt (expired)	1964 - 1966
Rev. Fr. Paul Kodamullil	1966 - 1968
Rev. Fr. Paul Tharaniyil (expired)	1968 - 1974
Rev. Fr. Thomas Thudianplackal (expired)	1974 - 1977
Rev. Fr. George Chathamkott (expired)	1977 - 1978
Rev. Fr. George Monippilly (expired)	1978 - 1984
Rev. Fr. Mahew Vadakekara (expired)	1984 - 1988

Rev. Fr. Paul Nedumpurath	1988-1990,1994 - 2003
Rev. Fr. John Kallarackal	1978,1990 - 1991
Rev. Fr. Joseph Kadukanmakal	1991 - 1994
Rev. Fr. Jose Vengooran	2003 - 2006
Rev. Fr. Sotter Peringarappillil	2006 - 2008
Rev. Dr. Manuel Pichalakkatt	2008 - 2013
Rev. Fr. Francis Kannadan	2013 - 2016
Rev. Fr. Thomas Poovathumkal	2016-

Retired Teachers

DEPARTMENT OF ENGLISH

Rev. Msgr. Mathew Palamattam (RIP)

Prof. K.G. Gopalakrishnan Nair	04822-260532, 9496777532
Prof. P.M. John	0482-9248559, 9249107959
Prof. K.O. Ouseph	04862 -274455, 9745946538
Prof. A.M. Rosamma	04862-222561, 7559039236
Prof. K.A. Aprem	04862-223403, 8547238403
Prof. Baby Thomas	04862-225255, 9446418465
Prof. Jose Peter	04862- 272225, 9947949433
Prof. Elizabeth Joseph	04862-222845, 9048002845
Fr. (Dr.) Francis Nambiaparampil	0017187109773
Dr. George Justine V.	0485-2261443, 9446800826
Prof. K.J. Celine	04862-224584, 9446454584
Prof. P.J. Sebastian	04862-224020, 9447734020
Dr. K.V. Dominic	04862-225758, 9947949159
Prof. Vincent John K.	04862-267391, 9446133047
Prof. Baby George	04862-225770, 9747101105
Sr. (Dr.) Leelamma Mathew	9562782580
Sr. (Dr.) Aniamma V.M.	8281357877
Prof. P.A. John	04862-225756, 9947225756
Prof. Joseph Chacko	0485-2261827, 9544596257
Dr. Vincent Aerath	0485-2261408, 9447575508
Dr. Jose Augustine	04862-226430, 9447820282
Dr. A.J. Jose	04862-264071, 9387535321
Sri. Jose K.J. Kollamparambil	9446334516
Sr. Amenda (expired)	

Prof. C.J. Thomas (expired)
 Prof. T.S. Thomas (expired)
 Prof. Annamma Thomas (expired)
 Prof. Manuel Thomas (expired)
 Sr. Berchmans (expired)
 Prof. Varkey Mattam (expired)
 Prof. P.K. Kuriakose (expired)
 Prof. P.J. Paul (expired)

DEPARTMENT OF MALAYALAM

Prof. A.T. John	0485-2887933, 9249776398
Rev. Sr. Vigilia Thottumkal	04862-222708, 9544692737
Prof. M.T. Joseph	04862-224404, 9447522274
Prof. K.M. Mathew	04862-202857, 9496568276
Prof. P.M. Ulahannan	04862-225002, 9446470210
Prof. T.J. Joseph	0485 -2831169, 9745742395
Prof. P.J. Joseph (expired)	

DEPARTMENT OF HINDI

Prof. T.M. Jose	04862-224997, 8281531997
Prof. E.J. Margaret	04862-223018, 9744119722
Dr. Elsy Augustine	04862-222145, 9447330700
Dr. M. Sasidharan Nair	04822-211525, 9400501525
Smt. Lally Thomas	04862 224484, 8714342862
Prof. N.V. Thomas (expired)	
Prof. K.A. Sivaraman (expired)	

DEPARTMENT OF MATHEMATICS

Prof. K. Bhaskaran Nair	0471-2436676, 8606898891
Prof. T.S Chacko	04862 -222784, 9447302854
Prof. M.M. George	04862-225250, 9400825250
Prof. Thomas Paily	04862-224256, 9447330356
Sr. Gracy Joseph	04862- 225348, 9400823485
Prof. Aney Joseph	04822 - 242373, 9447134237
Prof. Marykutty Thomas	04862 - 225888, 9496209189
Prof. M.C. Thomas	04862 - 223113, 9447252233

Prof. Geetha Joseph	04822-213309, 9495537996
Prof. Baby Joseph	04862-225885, 9447206483
Smt. Rani John	4862-202933, 9605336193

Prof. P.V. Joseph (expired)

Sr. Grace Joseph (expired)

Prof. George Josen (expired)

DEPARTMENT OF STATISTICS

Rev. Sr. Vincent Mary	0482-2205821, 7558080600
Dr. K.J. John	04862 225855, 9447979976

DEPARTMENT OF PHYSICS

Prof. P.J. Mathew	0485- 2261639, 9656130190
Rev. Sr. Sibia	0484-2620408, 9961302838
Prof. C.M. Chacko	04862-223475, 9544682927
Prof. M.C. John	04862-222896, 9447475949
Prof. C.A. Joseph	04862 - 223248, 9446131422
Prof. E.D. Sebastian	04862-224545, 9447067859
Prof. Jose Abraham	04862 - 223744, 9447203060
Prof. T. Ousepachan	04862 200600, 9495200600
Rev. Sr. Tresa Maria	04862-229021, 9495832120
Prof. K.M. Luka	04862-273219, 9895117565
Prof. Philomina Dominic	04862-224934, 9895396983
Prof. V.V. Chackochan	04862-223005, 9447985055
Prof. K.P. Geetha	0481- 2533871, 9446201710
Prof. K.S. Tomy	04862- 225395, 9447654395
Prof. Philomenamma George	04862-273336, 9495160729
Prof. C.B. Satheeshkumar	04822-211515, 9447141515
Dr. K.A. Joseph	04862-229760, 9526004128
Smt. Jessy Thomas	04862-223111, 9605602599
Sri. L.J. Parathazham	04862-262414, 9446216170
Prof. U.V. John (expired)	
Prof. P.S. Cherian (expired)	
Prof. M.M. George (expired)	
Prof. Jose Joseph (expired)	

DEPARTMENT OF CHEMISTRY

Prof. P.C. Abraham	04862-224181, 9895884176
--------------------	--------------------------

Prof. K.A. Thomas	04862-225454, 9447522167
Prof. V.J. George	0485-2289717, 9645099717
Prof. Johny Joseph	04862-224556, 9895077432
Prof. Annie Philip	0480-3240300, 9447480187
Prof. K.J. Devasia	04862-222077, 9447206354
Prof. P.M. Mercy	04862-223166, 9447985349
Dr. Lissy Jose	04862-225001, 9447214987
Prof. Lucy James	04862-224244, 9747760079
Prof. Glory Varkey	04862-273219, 9495158925
Prof. N.J. James	04862-225898, 9446131492
Prof. Joseph Daniel	04862-225432, 9847035432
Prof. Rosaline Francis	04862-202857, 9446864191
Prof. Dolly Joseph	04862 - 225789, 9447203950
Prof. M.T. John	04862-273336, 9447215018
Dr. Lovely Mathew P.	04862-267219, 9745922219
Prof. T.G. Clement	04862-228722, 9447979981
Smt. Jessy Mathew	04862-225240, 9497279380
Smt. Minny Kurien	04862-225432, 9446546528
Prof. V.A. Mathew (expired)	
Sr. Jose Mary (expired)	
Dr. K.U. Joseph (expired)	

DEPARTMENT OF BOTANY

Rev. Sr. Lisieux	033-24076378, 09433024800
Rev. Sr. Bertha	04862-229021, 8547891550
Prof. K.J. John	0481-3266248, 9446212596
Prof. Cicily Sebastian	04862-223232, 0016309854838
Prof. Mary V.D.	0485-2289258, 9447331101
Prof. Biniamma Abraham	04862 - 222134, 9446796111
Dr. Leena John	9446606544

DEPARTMENT OF ZOOLOGY

Prof. N.V. John	04862- 222531, 9446131365
Prof. Mathew M. Maliekal	04862-200406, 9846074781
Prof. Kochuthresia Joseph	04862-222877, 9446125849
Prof. Annamma Mathew	04862-226357, 9947864223

Sri.Thampi Varghese	0485-2261610, 9447078821
Smt.Laly Paul	9495187630
Smt. Kochurani K.C.	9495910673

Prof. V.M. Ouseph (expired)

DEPARTMENT OF ECONOMICS

Prof. K.J. Kurian	04862-255066, 9497186160
Prof. K.J. Thomas	04862- 224616, 9447479676
Prof. T.J. Joseph	04862-224069, 9847274219
Fr. N.C. Paul	9495023390
Prof. Gracy Mathew	04862-224020, 9567842443
Prof. Jessy Mathew	04862 - 222019, 9447918247
Prof. T.M. Mani (expired)	

DEPARTMENT OF HISTORY

Prof. Ittera Chacko	04862-224911, 9446212251
Prof. Joseph Augustine	04862-202950, 9447092950
Prof. M.J. Jacob	04862-224343, 9388820171
Prof. A.K. John (expired)	
Prof. Mathew Thomas (expired)	
Prof. Jacob Mathew (expired)	

DEPARTMENT OF POLITICAL SCIENCE

Prof. V.C. Joseph	04862-226083, 9895150225
Prof. Joy Joseph	0485-2833776, 9496114041
Prof. T.J. Francis (expired)	

DEPARTMENT OF COMMERCE

Prof. M.C. George	04862-223018, 9744119722
Prof. P.C. Mathai	04862- 272059, 9446133153
Prof. M.J. John	0485 2834370, 9744841785
Prof. Jojo Joseph	04862-223343, 9447204324
Prof. Joy Jose	0485- 2289565, 9961823673
Prof. Jose Varghese	04862 -224584, 9446440339
Prof. K.J. Thressiamma	04862-222175, 9447900621
Prof. K.A. Thomas	0485-2289907, 9495427774
Prof. K.M.Thomas	04862-223111, 9446212822
Smt.Nancy Joseph K.	04862-223719, 9446323719

DEPT. OF PHYSICAL EDUCATION

Prof. Jacob Jose 04862-224099, 9961345348

Prof. K.A. Mary 04862-223301, 9496227297

Retired Non-Teaching Staff

1. Rev. Fr. John Kallarackal	9446141635
2. Sri. M.O. Kuriakose	9446514338
3. Sri. C.V. Thomas	0485-2206336
4. Sri. K.V. Joseph	9745807171
5. Sr. Annie Grace	9544335376
6. Sri. M.J.Mathai	227746
7. K.P. Paily	9495622987
8. Sr. K.K. Marykutty	222719
9. Sri. K.J.Thomas	0485-2830674
10. Sri. N.V. Joseph	0485-261319
11. Sri. K.M. John	0460 2216242
12. Sri. Joseph Chakkittukudiyil	0485- 289115
13. Sr. Mary Madappilly	277484
14. Sri. K.D. Francis	263778
15. Smt. Rose T.T.	228775
16. Smt.P.J. Philomina	227385
17. Sri. K.J. Thomas (Vazhakulam)	0485- 2262747
18. Sri. N.C. John	267008
19. Sri. V.C. George	210323
20. Smt. Rosamma Joseph	9446126394
21. Sri. K.V. Sebastian	9446864312
22. Sri. Mathew Joseph	04852 568187
23. Sri. James T.V.	278397
24. Sri. P.J. Francis	225208
25. Sri. K.T. Sebastian	9446608864
26. Smt. Annakutty P.J.	253667
27. Sri. K.M. Joseph	9387741149
28. Sri. Ulahannan N.	274029
29. Sri. T.U. Joseph	9048488460
30. Smt. C.M. Mary	9961951030
31. Sri. V.O. Chacko	212265
32. Sri. P.K. Varkey	9400181831
33. Smt. Rosily Joseph	248329
34. Smt. Lucy Thomas	9947720501
35. Smt.M.P. Mary	9544121294
36. Smt. V.M. Thressia	9495001729
37. Smt. Aleyamma Paul	9502325085

38. Sri. A.C. Joseph	9446864239
39. Sri. Tomy Sebastian	9447979806
40. Smt. Cicilykutty Sebastian	0485 229141
41. Smt. Philomina Thomas	9961162334
42. Sr. Elsy K.S.	8301068010
43. Sri. V.J. Joseph	9495601896
44. Sri. George Thomas	201738, 9656322171
45. Sri. V.A. Mathai (expired)	
46. Sri. P.O. Thomas (expired)	

CONTACT NUMBERS

Mahatma Gandhi University (P. D. Hills P. O., Kottayam - 686 560)

Website :www.mgu.ac.in

Enquiry	0481 - 2731050 - 68
Vice Chancellor	0481 - 2731001
Pro. Vice Chancellor	0481 - 2731005
Registrar	0481 - 2731007
Controller of Examinations	0481 - 2731000
Director, College Development Council	0481 - 2731013
Public Relations Officer	0481 - 2732650
Director of Student Services	0481 - 2731031
N.S.S. Programme Co-ordinator	0481 - 2731029
CBCSS Exam Time Table	0481 - 6065051
CBCSS Exam Hall Ticket	0481 - 6065018

CORPORATE EDUCATIONAL AGENCY

DIOCESE OF KOTHAMANGALAM, KERALA-686 691

Bishop's House	0485- 2862236
Very Rev. Msgr. George Oliapuram	0485- 2862237
Rev. Dr. George Thanathuparambil	0485-2262977
Rev. Dr. Stanislaus Kunnel	0485-2861625
Rev. Sr. Little Flower	0485-2861625

INSTITUTIONS

Nirmala College	0485-2832361, 2836300
Pavanatma College, Murickassery	04868 - 2863235
Viswajyothi Engineering College, Vazhakulam	0485-2262977, 2262255
St. Joseph's College, Moolamattam	04862 - 252043, 253258
NESTT, Muvattupuzha	0485-2832685, 2830033
Nirmala College of Pharmacy, Muvattupuzha	0485-2836888, 2830666

IHRD College of Applied Sciences, Thodupuzha	04862 - 228447
Santhigiri College, Vazhithala	04862 - 273476
St. Thomas College of Teacher Education, Mylacombu	04862 - 201910
University College of Engineering, Muttom	04862 - 256222
Al-Azhar College, Thodupuzha	04862 - 221845

DIRECTORATE OF COLLEGIATE EDUCATION

DCE, Vikas Bhavan, Thiruvananthapuram	0471-2303548
Dy. DCE, Market Fed Building Gandhinagar, Kadavanthra, Kochi	0484-2205288

CODE OF CONDUCT FOR THE MANAGING BOARD OF THE COLLEGE

1. The Managing Board of the College consists of the Patron, the Manager, Principal and the members nominated by the Manager and should work with mutual understanding and respect to uphold the vision and mission of the College.
2. The Managing Board should ensure the academic profile of the College, and try to open new avenues for its developments
3. The timely maintenance of the infrastructure and channelling funds for the further development of the institution and initiating remedial measure should be prime concern of the Managing Board.
4. It should maintain transparency and fairness in all kind of administrative activities.
5. It should ensure the taking of feedbacks from students, staff, parents, and non-teaching staff from time to time, and take necessary steps to improve the service of the College at all levels.
6. It should maintain vibrant relationship of the College with the local community and ensure their participation in the welfare of the College.
7. It should ensure non-discriminatory practices in the College providing equal opportunity to all irrespective of caste, creed, religion, race and sex.
8. The Managing Board should take active steps to implement regulations and requirements demanded by State and National Governments, and Councils for Higher Education.
9. The Managing Board should meet at least once in a year but it is advised to meet as frequent as possible.

PRINCIPAL

1. The principal should take creative steps to materialise the vision and mission of the College with the support of management
2. Behave in such a manner that earns respect by upholding integrity, dignity, decorum and efficiency at all levels.

3. Maintain tolerance while dealing with burning issues among students and subordinates and Be impartial in your decision.
4. Do not discriminate the faculty members and students on grounds of gender, color, creed.
5. Do not interfere with the free participation of colleagues in the affairs of their association
6. Do not deliberately distort the evaluation of colleagues.
7. He/she should ensure the existence of an academic environment within the College and should endeavour for its enrichment by encouraging research activities
8. The Principal should monitor, manage and educate the administration of the institution
9. Principal should ensure the discipline of the staff, students and non-teaching staff.
10. Incidents of sexual harassment, sexual abuse and violence against people who belong to scheduled castes and tribes should be immediately informed to the Principal, and the Principal should give an official complaint to the concerned government authority without any delay.
11. The Women Cell and the Complaint Redressal Cell in the College should inform the Principal any case that is reported to it along with the actions the Cell has taken on behalf of it.

TEACHERS AND THEIR RESPONSIBILITIES:

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should:

- i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- iii) Seek to make professional growth continuous through study and research;
- iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;

- v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and
- viii) Participate in extension, co-curricular and extra-curricular activities including community service.

II. TEACHERS AND THE STUDENTS

Teachers should:

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (iii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- (v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;
- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

III. TEACHERS AND COLLEAGUES

Teachers should:

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;

- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. TEACHERS AND AUTHORITIES:

Teachers should:

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. TEACHERS AND NON-TEACHING STAFF:

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

VI. TEACHERS AND GUARDIANS

Teachers should:

- (i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. TEACHERS AND SOCIETY

Teachers should:

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life ;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

CODE OF CONDUCT FOR THE NON-TEACHING STAFF

- 1. Nonteaching Staff should abide the guidelines laid down by the Department of Collegiate Education and Government of Kerala.
- 2. Being supporting staff of the College should work in collaboration with the Superintendent under the orders of the Principal and should strive to maintain the academic atmosphere of the College through the works assigned to them.
- 3. Non-teaching staff should respect Principal, teaching staff and should maintain punctuality
- 4. Should not conduct any activity which will damage the image of the institution
- 5. They should deal with students, staffs and colleagues with respect and courtesy and should maintain honesty, discipline, fairness and justice in their official duties.
- 6. They should keep the confidentiality of the records maintained in their offices and are custodians of the files and papers entrusted to his/her section.

CODE OF CONDUCT FOR THE PARENTS/GUARDIANS OF THE COLLEGE STUDENTS

- 1. Parents/guardians should cooperate with the College authorities in forming good character in their children/wards.
- 2. No outsiders or relatives are expected to engage with matters of the students unless it is duly informed by the parents in an officially assigned format and procedure.

3. Parents/guardians of the students are expected to uphold the vision, values and ethos of the College.
4. Parents have the right to raise issues and concerns related to the education, character or other matters of their child to the right person and follow the correct communication channels according to the College's policies and procedures.
5. Parents/guardians should attend parents teachers meeting and should support college authorities to enhance academic standards and discipline of the college
6. The PTA also has to take creative steps to collect voluntary subscriptions, donations, gifts, etc. from members, non-members and other institutions for furthering the aims and objectives of the association.
7. The PTA shall try to institute scholarships, prizes, medals, etc. to benefit students showing a high proficiency in their studies.
8. The PTA should ensure improvement in the standards of infrastructural facilities.
9. Parents/guardians should maintain a good relationship with teachers and should meet them at least once in a semester.
10. No parent/guardian is allowed to enter the classroom of their children.

POLICY DOCUMENT FOR DIVYANGJAN

Newman College should provide disabled friendly, barrier free environment for the sake of Divyangjan.

College should ensure equal opportunities to all including differently abled students.

Ramps and lift should build for the easy access to college buildings

Displayboards, campus map and tactile path facilities should provide in the campus.

Disabled friendly classrooms, Examination room, wash rooms and clinic facility should provide for the needy.

College should offer facility for scribes and additional time in examinations as per the rules of University and Government.

College should arrange Human assistance, Braille like software or screen reading software, softcopies of reading materials and mechanized equipment for the disabled students.

MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT – RULES 2005 – EXTRACTS

1. Prohibition on Political Activity inside the campus

- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.
- (d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.

2. Procedure for imposition of punishment

- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If, it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 1 above and that the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/students from the college.
- (c) If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council referred to above the Principal shall appoint a competent

teacher/teachers to enquire into the matter and to submit the report immediately.

- (d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit including the imposition of the following punishments.

1. Imposition of fine
2. Issuance of compulsory transfer certificate
3. Dismissal from the college.

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

3. Prohibition of damage to property

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls in connection with any activity. They shall not damage or destroy any furniture, equipments and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

KERALA RAGGING PROHIBITION ACT - 1998

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 - ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

- 2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ

എന്നർത്ഥമാകുന്നതും, അതിൽ-

- (1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ;

അല്ലെങ്കിൽ

- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുവെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. **റാഗിംഗ് നിരോധനം :** ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. **റാഗിംഗിനുള്ള ശിക്ഷ :** ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന് മേൽ, രണ്ടുവർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴശിക്ഷയ്ക്കുംകൂടി വിധേയനാകേണ്ടതുമാണ്.
5. **വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ :** 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
6. **വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ :** (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ച ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് അധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
- (2) (1) -ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടി യെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

GOVERNMENT OF KERALA HIGHER EDUCATION (G) DEPARTMENT

Higher Education - Rules and Regulations for the Smooth Functioning of the Campus (extracts)

No. 26433/GI/15/H.Edn.

Dated, Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- No type of vehicles should be used during celebrations inside the college campus/ hostels.
- Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/ hostel rooms etc., steps will be taken as per the rules in force
- CCTV Cameras will be installed in selected common places such as Entrance/Exit gate of the College and Hostel.
- Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
- Programmes by external agencies/professional groups/paid programmes

such as DJ, musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.

- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- In the interest of security of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory

INTER COM NUMBERS

OFFICE	100
PRINCIPAL	101
VICE PRINCIPAL	102
BURSAR	103
MANAGING BOARD / IQAC ROOM	104
PHYSICS	105
COMMERCE	106
BOTANY	107
ZOOLOGY	108
PHYSICAL EDUCATION	109
MATHEMATICS	110
CHEMISTRY	111
LIBRARY	112
ENGLISH	113
HISTORY	114
ECONOMICS/ POLITICAL SCIENCE	115
MALAYALAM / HINDI	116
COMMERCE SF	117
INFORMATION CENTRE	201

TIME TABLE

Day	I Hr	II Hr	III Hr	IV Hr	V Hr
I					
II					
III					
IV					
V					

PERSONAL DATA

Name.....

Class.....No.....

Residential Address.....

.....

.....Tel:.....

Date of Birth:.....Blood Group.....

Name of Parent/Guardian.....

NOTES

This image shows a full page of white paper with horizontal dashed lines, typical of primary school writing paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



LEAD KINDLY LIGHT

Newman College

Thodupuzha, Idukki (dist.), Kerala - 685 585, India

Website : www.newmancollege.ac.in, Email: principal@newmancollege.ac.in,
newmancollegethodupuzha@gmail.com