

Phone: (04862) 229797, 222686  
Fax: (04862) 229797  
E-mail: [newmancollegethodupuzha@gmail.com](mailto:newmancollegethodupuzha@gmail.com)  
Website: [www.newmancollege.ac.in](http://www.newmancollege.ac.in)



Thodupuzha East  
Kerala – 685 585  
Date: 08-06-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

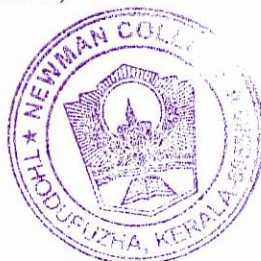
A Meeting of the IQAC members is convened at 2.00pm on 08.06.2021(Tuesday) in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. Evaluation of the Action Plan submitted by the departments
1. Finalizing Handbook and Calendar
2. Certificate Courses
3. Evaluation of the Feedback on teachers received from the students
4. Induction Programme for the newly Appointed Teachers
5. Implementation of MIS
6. Extending Financial Assistance to Faculty Members

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala - 685 585  
Date: 08-06-2021

## **NEWMAN COLLEGE THODUPUZHA**

(NAAC Accredited 'A' Grade Institution)  
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### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 8 June 2021 at 2.00 pm in online mode**


#### **Members Present**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
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15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B. Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External member)
18. Sri. Issac Joseph Kottukappally (External member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External member)
21. Dr. Cyriac Joseph (External member)
22. Dr. Bijimol Thomas (Coordinator)

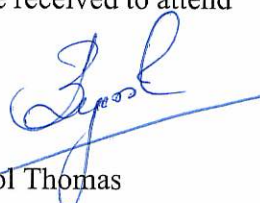
#### **Minutes**

1. The Meeting started with a silent prayer.
2. The Meeting evaluated various activities of the last academic year and shared suggestions and recommendations.

3. The Meeting also evaluated the Action Plan submitted by the departments and decided to incorporate to the Handbook and Calendar
4. It is decided to start certificate courses in the month of June itself.
5. The Meeting also evaluated the Feedback on Teachers collected from the students and the recommendations given by the students were taken seriously.
6. The Meeting decided to arrange an Induction Programme for the newly recruited Faculty.
7. College is pacing fast towards NAAC accreditation process and so it is decided to convene the Meeting of all the Seven Criteria regularly for the purpose of systematizing the documentation process.
8. It is decided to prepare and submit the Mentor-Mentee list.
9. It is planned to implement a better LMS platform for effective Teaching Learning Process.
10. Financial Assistance can be given to faculty members if applications are received to attend conference/ workshop at least once in a year.
11. The Meeting ended at 3:30 PM.

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



  
Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 28-06-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 29.06.2021(Tuesday) in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. FDP Programme for Teaching and Administrative Staff
2. Implementation of IIC
3. Induction Programme for all First year students
4. Observation of all important days
5. Various Programmes for E.D. Club
6. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
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19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



*(Signature)*

Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala – 685 585  
Date: 29-06-2021

## **NEWMAN COLLEGE THODUPUZHA**

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 29 June 2021 at 3.15pm in online mode**


#### **Members Present**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Ms. Divya James – Assistant Professor, Department of Commerce
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14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Dr. Bijimol Thomas (Coordinator)

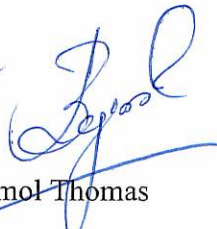
#### **Minutes**

1. The meeting started with a silent prayer.
2. The minutes of the previous meeting were read and approved.
3. Principal gave a briefing of the various academic programs for the current academic year. Members expressed their concern for the completion of various programs due to unexpected lag of university exams and paper valuation.
4. IQAC suggested conducting FDP Programmes for teaching and non-teaching staff.
5. Members also recommended conducting an Orientation Programme for all newly appointed teachers.
6. The meeting approved the suggestion of criterion coordinators to list out all the important days and observe it in the right manner to create an awareness among students.
7. IQAC directed ED Club Coordinator Dr. Boney Bose to collaborate with and organise Programmes in association with Kerala Agriculture Development Society (KADS).
8. IQAC also decided to promote Green initiatives of campus.

9. The meeting also decided to organise seminars to create awareness regarding various start-up programmes.
10. The meeting also discussed various collaborative quality initiatives with other institutions.
11. It is also decided to conduct various Orientation Programmes on quality for teachers and students.

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



  
Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 15-07-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 6.00pm on 16.07.2021(Friday) in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. Evaluation of feedback
2. Value Education classes
3. To collect curriculum feedback
4. PTA Meeting for third year students.
5. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
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17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
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17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



*Bijimol Thomas*

Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala - 685 585  
Date: 16-07-2021

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 16 July 2021 at 3.15pm in online platform

#### Members Present

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
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14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Dr. Bijimol Thomas (Coordinator)

#### Minutes

12. The meeting started with a silent prayer.
13. The minutes of the previous meeting were read and approved.
14. The meeting also decided to analyse the Curriculum Feedback. Immediate step should be taken for the issues raised by the stake holders.
15. The meeting also decided to conduct PTA meeting of the final year students at the early date.
16. All the criterion coordinators are requested to conduct regular weekly meetings to update NAAC files.
17. The meeting decided to restart Value Education classes.

Dr. THOMSON JOSEPH  
PRINCIPAL  
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Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala – 685 585  
Date: 12-08-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 13.08.2021(Friday) in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. Seminars for Girl Students by Women's Forum
2. Newman Monthly Lecture Series
3. Student Induction Programme
4. Public Lectures by different Departments
5. Internal Examination
6. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
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8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
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14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



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IQAC - Coordinator

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Thodupuzha East  
Kerala - 685 585  
Date: 13-08-2021

## **NEWMAN COLLEGE THODUPUZHA**

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### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 13 August 2021 at 3.15pm in online platform.**

#### **Members Present**

1. Dr. Thomson Joseph – Principal
2. Smt. Shelji E.V –Junior Superintendent
3. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
4. Ms. Princy Jacob – Assistant Professor, Department of English
5. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
6. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
7. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
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9. Dr. Cincy George– Assistant Professor, Department of Chemistry
10. Ms. Dary John –Assistant Professor, Department of Mathematics
11. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
12. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
13. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
14. Dr. Bijimol Thomas (Coordinator)

#### **Minutes**

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting were read and approved.
3. The Meeting decided to organize various seminars for Girl students of the College focusing the problems and challenges faced by women community in present scenario.
4. It is noticed that certain departments are yet to conduct induction programmes for the first-year students. The Meeting requested to complete the pending programmes at an earlier date.
5. The Meeting decided to locate coordinators for the various public lectures conducted in the College. Newman Monthly Lecture Series should be conducted.

6. It is also decided to recommend Staff Council and Internal Exam Cell for the conduct of internal examinations for second- and third-year students.
7. The Meeting also suggested that students should enter classes before second bell every day for the smooth conduct of classes and also to ensure discipline.



Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 23-09-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 24.09.2021(Friday)in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. National Conference on Kerala Economy
2. DBT Implementation
3. Green Audit
4. IQAC Common Induction Programme
5. STRIDE Programmes
6. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
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14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
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17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala - 685 585  
Date: 24-09-2021

## **NEWMAN COLLEGE THODUPUZHA**

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 24 September 2021 at 3.15pm in online mode**

#### **Members Present**

1. Dr. Thomson Joseph – Principal
2. Smt. Shelji E.V –Junior Superintendent
3. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
4. Ms. Princy Jacob – Assistant Professor, Department of English
5. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
6. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
7. Ms. Divya James – Assistant Professor, Department of Commerce
8. Dr. Cincy George– Assistant Professor, Department of Chemistry
9. Ms. Dary John –Assistant Professor, Department of Mathematics
10. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
11. Dr. Bijimol Thomas (Coordinator)


#### **Minutes**

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting were read and approved.
3. The Meeting decided to conduct three-day National Conference Kerala Economy and requested to suggest convenient dates for the seminar.
4. IQAC in connection with department of Communicative English decided to organize a National Webinar on the Role of Media in Shaping Public Opinion.
5. The Meeting also decided the implementation of DBT Star Colleges. The Meeting constituted technical and advisory committee and decided all the financial transactions through PFMS.
6. The Meeting also evaluated the progress of STRIDE project and requested the coordinator to shift all the programmes to offline mode, since the majority prefer it.
7. The Meeting also discussed various welfare measures for staff and students.

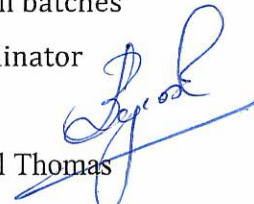
8. It is also recommended to conduct green audit internally under the auspices of various departments.

9. IQAC also decided to conduct a Common Induction Programme for all batches

10. The Meeting ended at 4.30 p.m. with word of thanks by IQAC Coordinator

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



  
Dr. Bijimol Thomas

IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 14-10-2021

**NEWMAN COLLEGE THODUPUZHA**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

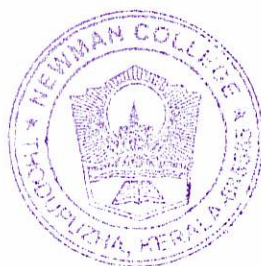
A Meeting of the IQAC members is convened at 2.00pm on 15.10.2021(Friday) in online platform. All members are requested to attend the Meeting without fail.

**Agenda**

1. Implementation of Mentoring Diary.
2. Submission of PBAS.
3. MOOC and E-learning Programmes.
4. Outcome Based Education.
5. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijimol Thomas  
IQAC - Coordinator

Phone: (04862) 229797, 222686  
Fax: (04862) 229797  
E-mail: [newmancollegethodupuzha@gmail.com](mailto:newmancollegethodupuzha@gmail.com)  
Website: [www.newmancollege.ac.in](http://www.newmancollege.ac.in)



Thodupuzha East  
Kerala - 685 585  
Date: 15-10-2021

## **NEWMAN COLLEGE THODUPUZHA**

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the IQAC meeting held on 15 October 2021 at 2.00pm in online mode**


#### **Members Present**

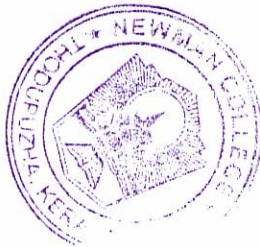
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18. Kum. Clare Martin (III Year B. Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External member)
18. Sri. Issac Joseph Kottukappally (External member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External member)
21. Dr. Cyriac Joseph (External member)
22. Dr. Bijimol Thomas (Coordinator)

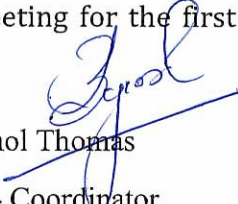


## Minutes

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting were read and approved.
3. Criterion II coordinator presented a draft of modified mentoring diary and IQAC discussed the merits and demerits of it and recommended certain modifications.
4. The Meeting decided to request all head of the departments to initiate the participation of students in the MOOC Courses and make use of e-learning resources.
5. Teachers demanded more classes on OBE since they face many difficulties and IQAC decided to arrange more training programmes.
6. The Meeting decided to collect PBAS of last year with in one week.
7. The Meeting also decided to arrange FDP programmes for administrative staffs.
8. The Meeting decided to recommend conducting PTA Meeting for the first year degree and PG students.
9. The meeting ended at 4.45 pm.

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



  
Dr. Bijimol Thomas

IQAC - Coordinator

Phone: (04862) 229797, 222686  
Fax: (04862) 229797  
E-mail: [newmancollegethodupuzha@gmail.com](mailto:newmancollegethodupuzha@gmail.com)  
Website: [www.newmancollege.ac.in](http://www.newmancollege.ac.in)



Thodupuzha East  
Kerala – 685 585  
Date: 25-11-2021

**NEWMAN COLLEGE THODUPUZZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 26.11.2021(Friday) at Vallamattam Hall. All members are requested to attend the Meeting without fail.

**Agenda**

1. Arts Festival
2. Christmas Day Celebration
3. Financial Support from Alumni
4. Food Fest and Sports Activities
5. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
16. P.K Madhu IPS (Alumni Representative)
17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijino Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala - 685 585  
Date: 26-11-2021

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 26 November 2021 at 3.15 pm at Vallamattom Hall.

#### Members Present

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelly E.V –Junior Superintendent
5. Ms. Princy Jacob – Assistant Professor, Department of English
6. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
7. Dr. Cincy George– Assistant Professor, Department of Chemistry
8. Ms. Dary John –Assistant Professor, Department of Mathematics
9. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
10. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
11. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
12. Dr. Bijimol Thomas (Coordinator)

#### Minutes

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting were read and approved.
3. The Meeting discussed to conduct Inter-departmental Arts Festival seeking the participation of all PG and Degree students.
4. IQAC members suggested that a good number of Alumni from various departments are well placed and they are ready to extend financial support to our college for infrastructural development. The Meeting decided to seek their support.
5. Annual Food Fest can be conducted in the first week of December if the situation permits.
6. Inter-departmental Sports Activities can be done by the department of Physical Education in the evenings
7. It is also decided to conduct Inter-departmental Christmas Day Celebrations under the initiative of various departments.

Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



Dr. Bijimol Thomas  
IQAC - Coordinator



Phone: (04862) 229797, 222686  
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Thodupuzha East  
Kerala – 685 585  
Date: 16-12-2021

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

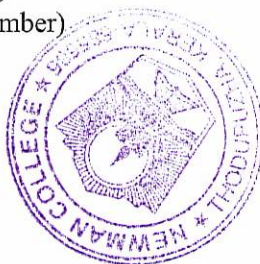
A Meeting of the IQAC members is convened at 3.15pm on 17.12.2021(Friday) at Vallamattam Hall. All members are requested to attend the Meeting without fail.

**Agenda**

1. Green Audit
2. Memorial Lectures
3. Entrepreneurship Development Programme
4. IPR Webinar
5. National Seminars
6. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
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16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
18. Kum. Clare Martin (III Year B.Com, Student Representative)
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17. Fr. Jose Moorkattil (External Member)
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19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala - 685 585  
Date: 17-12-2021

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 17 December 2021 at 3.15 pm at Vallamattom Hall.

#### Members Present

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
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10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Dr. Bijimol Thomas (Coordinator)

#### Minutes

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting was read and approved.
3. The Meeting discussed the details of Green Audit and appointed various teachers to connect external experts to conduct Green Audit.
4. Departments are requested to conduct all Memorial Lectures either Online or Offline mode.
5. It is decided to conduct various Entrepreneurship Development Programmes to promote Entrepreneurship skills of the students.
6. It is also decided to arrange an IPR webinar.
7. All departments are requested to complete all the seminar/webinar mentioned in their Action Plan by the end of February.
8. The Meeting ended at 4.30 p.m.

Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 20-01-2022

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 21.01.2022(Friday) at Vallamattam Hall. All members are requested to attend the Meeting without fail.

**Agenda**

1. Students Satisfaction Survey
2. Two weeks online FDP
3. International MOU with Polish Academy
4. Academic and Administrative Audit
5. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
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16. Fr. Paul Nedumpurath (Management Representative)
17. Sri. Saneesh George (Municipal Chairman, Thodupuzha)
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19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala - 685 585  
Date: 21-01-2022

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 21 January 2022 at 3.15 pm at Vallamattom Hall.

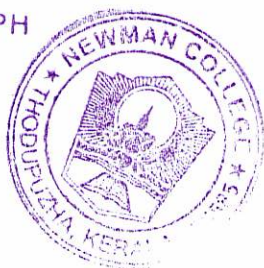
#### Members Present

1. Dr. Thomson Joseph – Principal
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3. Dr. Bejoy Thomas – Assistant Professor, Department of Chemistry
4. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
5. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
6. Ms. Princy Jacob – Assistant Professor, Department of English
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10. Ms. Divya James – Assistant Professor, Department of Commerce
11. Dr. Cincy George – Assistant Professor, Department of Chemistry
12. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
13. Dr. Bijimol Thomas (Coordinator)

#### Minutes

1. The meeting started with a silent prayer.
2. The minutes of the previous meeting were read and approved.
3. The meeting discussed the details of Students Satisfaction Survey and have an elaborate discussion on different templates. Criterion coordinators suggested various modifications and recommendations.
4. A proposal for an International MOU is given by the department of Chemistry. The meeting appreciated the efforts taken by the department.
5. It is also decided to conduct two weeks online FDP and suggested nearest dates for the programme.
6. The meeting formed the committee for Academic and Administrative audit.
7. The meeting ended at 4.30 p.m. with a word of gratitude by the IQAC Coordinator.

Dr. THOMSON JOSEPH  
PRINCIPAL



Dr. Bijimol Thomas  
IQAC – Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 17-02-2022

**NEWMAN COLLEGE THODUPUZHA**  
(NAAC Accredited 'A' Grade Institution)  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 18.02.2022 (Friday) at Vallamattam Hall. All members are requested to attend the Meeting without fail.

**Agenda**

1. AQAR Submission
2. Newman Monthly Lecture Series
3. Internal Examinations
4. Evaluation of the Academic Performance of departments
5. Curricular and Co-curricular activities of students
6. One week FDP on Effective Governance Through Management information system and Government E-Governance Portals
7. Gender Audit
8. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Dr. Bejoy Thomas - Assistant Professor, Department of Chemistry
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
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13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
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17. Fr. Jose Moorkattil (External Member)
18. Sri. Issac Joseph Kottukappally (External Member)
19. Sri. Shaji Varghese (PTA Representative)
20. Prof. (Dr.) P.K Abdul Aziz (External Member)
21. Dr. Cyriac Joseph (External Member)



  
Dr. Bijimol Thomas  
IQAC - Coordinator



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Thodupuzha East  
Kerala - 685 585  
Date: 18-02-2022

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### INTERNAL QUALITY ASSURANCE CELL (IQAC)


Minutes of the IQAC meeting held on 18 February 2022 at 3.15 pm at Vallamattom Hall.

#### Members Present

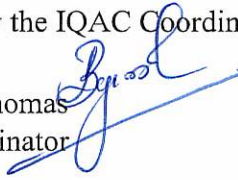
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3. Ms. Liz Jacob- Librarian
4. Ms. Shelji E V- Superintendent
5. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
9. Dr. Cincy George – Assistant Professor, Department of Chemistry
10. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
11. Ms. Dary John
12. Dr. Bijimol Thomas (Coordinator)

#### Minutes

1. The Meeting started with a silent prayer.
2. The minutes of the previous Meeting were read and approved.
3. The Meeting evaluated various Newman Monthly Lecture Series and decided to conduct the lecture from the beginning of every academic year.
4. Evaluation of Academic Performance of all departments were made.
5. The Meeting suggested that students should get verities of opportunities for their skill and personality developments. Curricular and Co-curricular activities should be strengthened by the active participation of students.
6. It is also decided to conduct a one-week FDP programme.
7. The Meeting evaluated whether the departments completed all Endowment Lectures.
8. The Meeting also decided to complete Gender audit.
9. The Meeting ended at 4.30 p.m. with a word of gratitude by the IQAC Coordinator.

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



  
Dr. Bijimol Thomas  
IQAC - Coordinator

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Thodupuzha East  
Kerala – 685 585  
Date: 22-03-2022

**NEWMAN COLLEGE THODUPUZZHA**  
(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**NOTICE- IQAC MEETING**

Dear Sir/Madam

A Meeting of the IQAC members is convened at 3.15pm on 23.03.2022(Wednesday) at Vallamattam Hall. All members are requested to attend the Meeting without fail.

**Agenda**

1. Submission of PBAS
2. Submission of TPR
3. Evaluation of all academic activities
4. FDP for Faculty and Administrative Staff
5. STRIDE Programmes
6. Submission of Annual Report
7. Other relevant matters

**IQAC Members**

1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
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20. Prof. (Dr.) P.K Abdul Aziz (External Member)
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Dr. Bijimol Thomas  
IQAC - Coordinator





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Fax: (04862) 229797  
E-mail: [newmancollegeethodupuzha@gmail.com](mailto:newmancollegeethodupuzha@gmail.com)  
Website: [www.newmancollege.ac.in](http://www.newmancollege.ac.in)



Thodupuzha East  
Kerala - 685 585  
Date: 23-03-2022

## NEWMAN COLLEGE THODUPUZHA

(NAAC Accredited 'A' Grade Institution)  
(Affiliated to Mahatma Gandhi University, Kottayam)

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC meeting held on 23 March 2022 at 3.15 pm at Vallamattom Hall.


#### Members Present

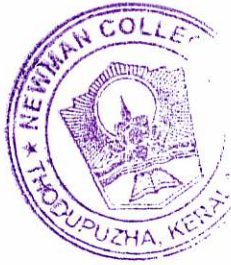
1. Dr. Thomson Joseph – Principal
2. Fr. (Dr.) Raju Jacob- Vice Principal
3. Smt. Liz Jacob – Librarian
4. Smt. Shelji E.V –Junior Superintendent
5. Dr. Jenni K. Alex - Assistant Professor, Department of Economics
6. Ms. Princy Jacob – Assistant Professor, Department of English
7. Dr. M.V. Krishnakumar – Assistant Professor, Department of History
8. Sri. Noble C. Kurian- Assistant Professor, Department of Physics
9. Ms. Jisha Jacob – Assistant Professor, Department of Zoology
10. Dr. Bejot Thomas- Assistant Professor, Department of Chemistry
11. Dr. Cincy George– Assistant Professor, Department of Chemistry
12. Ms. Dary John –Assistant Professor, Department of Mathematics
13. Dr. Anju T.R – Assistant Professor, Department of Botany & Biotechnology
14. Smt. Jaiby Cyriac – Assistant Professor, Department of Botany & Biotechnology
15. Dr. Bijimol Thomas (Coordinator)

#### Minutes

1. The meeting started with a silent prayer.
2. The minutes of the previous meeting were read and approved.
3. All teachers and non-teaching staff were requested to submit completed PBAS by end of March.
4. Teacher Performance Report should submit by teachers to the principal by the end of March
5. The members expressed great satisfaction and appreciation towards all the programmes and activities of the current academic year.
6. FDPs should be completed in the following months
7. All the pending STRIDE Seminars / webinars/workshops can be conducted the months of April and May.

8. It is also decided to conduct Annual Gathering to extend words of gratitude to retiring Teaching and Non-teaching Staff
9. HODs were given instructions regarding the submission of Annual Report data.
10. The meeting ended at 4.30 p.m. with a word of gratitude by Vice Principal

  
Dr. THOMSON JOSEPH  
PRINCIPAL  
NEWMAN COLLEGE  
THODUPUZHA



Dr. Bijimol Thomas  
IQAC - Coordinator

