# INTERNAL QUALITY ASSURANCE CELL (IQAC) ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 03.06.2022

- 1. The action plan given by the departments were consolidated to form the academic plan of the College.
- 2. Two week interdisciplinary refresher course on Advanced Research methodology (FDP) was organized by Newman College in collaboration with Ramanujan College, University of Delhi under the aegis of Pandit Madan Mohan Malavika National mission on teachers and teaching, Ministry of Education.
- 3. Departments decided to start certificate/ value added courses in the month of June or July.
- 4. The action taken report on curriculum feedback from various stakeholders was prepared.
- 5. Suggestions for quality improvement of teachers were recommended by IQAC
- 6. A health awareness talk on 'Understanding genetic profile' was conducted to staff members.
- 7. All academic and administrative activities were shifted to Linways. College stated OBE implementation under the supervision of Dr. Sr. Simi N J.
- 8. The mentor-mentee list was prepared and the mentoring diary was distributed to mentors.
- 9. IQAC distributed Teacher Performance Report (TPR) for proper documentation of teacher plan.

Dr. Anju T R

**IQAC** Co-coordinator

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Dr. Bijimol Thomas

#### ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 08.07.2022

- 1. More green initiatives were introduced in the campus as an outcome of environmental day awareness programmes.
- 2. Programme coordinators of DBT Star college scheme and UGC STRIDE were instructed to conduct student centric activities. STEM and multidisciplinary approaches in both programmes were emphasised by the coordinators.
- 3. One day orientation programme was conducted for students under IQAC and CSM.

4. Skill and innovation programmes were organized by IIC

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#### ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 16.09.2022

- 1. The work on infrastructure augmentation started; all classrooms were provided with ICT facilities.
- 2. The examination cell gave proper instruction to departments regarding new question paper setting and departments mapped the outcomes.
- 3. Induction programme was conducted by IQAC and departments.
- 4. All criteria coordinators presented the progress of data collection and identified the shortcomings. The meeting ended at 04:30 PM.

5. The college submitted ARIIA report.

Dr. Anju T R

**IQAC** Co-coordinator

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#### ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 14.10.2022

- 1. Merit day was conducted to felicitate the meritorious students.
- 2. IQAC organized a student orientation programme on human values in association with CSM; an awareness programme on No to drugs and road safety was organized in association with Motor vehicle department, Police department and Excise department, Govt. of Kerala and a foot ball tournament- Newman Cup was conducted as awareness against drug abuse.
- 3. A new properly furnished IQAC room with all facilities is made available for the effective functioning of IQAC.
- 4. The students were sensitized about programme outcomes and internal examination results were mapped to outcome.
- 5. Students and teachers were encouraged to use the Linways and teachers mapped all components of evaluation in Linways

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# ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 07.11.2022

- 1. IQAC organized a five day FDP for non teaching staff on Effective financial and administrative management in collaboration with the Deputy Directorate of Collegiate Education, Govt. of Kerala.
- 2. IQAC organized training on OBE to the teacher by Dr. Sr. Simi NJ and clarified the queries of teachers.
- IQAC recommended constituting an elaborate committee under the Alumni association to ensure the success of the Mega alumni meet scheduled in January 2023 was approved by College council.

4. Data collection was done for NIRF and AQAR 2021-2022

Dr. Anju T R

**IQAC** Co-coordinator

Dr. Bijimol Thomas
Principal

# ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 04.01.2023

- 1. Teachers submitted research project proposals to KSCSTE and SERB and got selected as visiting faculty in USA and postdoctoral fellowship.
- 2. New curricular feedback form was prepared for circulation to all stakeholders.
- 3. Student feedback on teachers collected in Linways
- 4. Mega alumni meet was conducted successfully with more than 1000 alumni
- 5. College represented MG University arts fest in new team items like Kokkali.
- 6. Staff tour was conducted in January itself.
- 7. IPR awareness programme was conducted in collaboration with NiPAM.
- 8. Newman College stall was exhibited in the MG University exhibition and received a lot of attention.

9. NIRF report submitted.

Dr. Anju TR

**IQAC** Co-coordinator

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# ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 09.02.2023

- 1. The gender audit report was analysed and approved
- 2. The activities organized were consolidated and new PBAS form was finalized.
- 3. The new PBAS was circulated to teachers and non teaching staff for appraisal
- 4. The Newman Youth excellence award was conducted in March.

Dr. Anju T R

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#### ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 15.03.2023

- 1. The annual report data was collected from all departments and clubs in the prescribed format.
- 2. The manual and template files for preparation of data for Administrative and Academic Audit (AAA) were shared to all department HoDs for immediate action.
- 3. The NAAC files updated in the departments were scrutinized and shortcomings were discussed with department members.
- 4. An FDP on Technology for the Management of Teaching Learning Process in online mode is scheduled during May 2023 due to the AAA in April

Dr. Anju T R

**IQAC** Co-coordinator

Dr. Bijimol Thomas

# ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 19.05.2023

- 1. AAA report and its action taken report were prepared
- 2. Curricular feedback action taken report was prepared.
- 3. IQAC started the preparation for SSR submission.

Dr. Anju T R

**IQAC** Co-coordinator

Dr. Bijimol Thomas