



**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 10.06.2020**

1. The departments who have not submitted the documents of Action Plan are asked to submit it by 20.05.2020. It will be included in the College Calendar and the IQAC will monitor the performance of the departments.
2. The title and syllabus of the Certificate Course should be submitted to the Principal on or before 25.06.2020.
3. The Induction Programme for the newly recruited teachers will be conducted in the month of July.
4. All the Criterion Coordinators were asked to conduct Meetings in order to review the data collected by them.

  
Dr. Bijimol Thomas  
IQAC Co-ordinator



  
Dr. Thomson Joseph  
Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 08.07.2020**

1. Coordinators for the various FDP programmes were decided.
2. Departments should prepare Mentor-Mentee list and give it to the Principal.
3. All the Coordinators of the clubs are requested to submit the details of their activities to the Principal.



Dr. Bijimol Thomas

IQAC Co-ordinator



Dr. Thomson Joseph

Principal



**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 05.08.2020**

1. All the departments were asked to arrange Online Webinars before the completion of the academic year.
2. Mentors or class tutors should identify the students who are in need of counselling support and should direct them for using the counselling facilities.
3. Space for the Video Room/Media Lab is identified by the members and requested Rev. Fr. Paul Karakombil, College Bursar to start the construction at the earliest.



Dr. Bijimol Thomas  
IQAC Co-ordinator



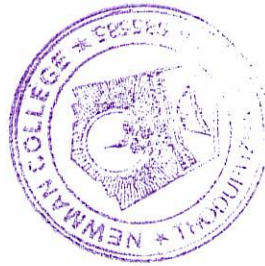
Dr. Thomson Joseph  
Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 10.09.2020**

1. It is decided to improve teaching learning process and E-governance.
2. The council decided to distribute free mobile phones for the needy students and tutors should give the list to the IQAC.
3. Coordinators of Women Cell were entrusted to complete Gender Audit.



Dr. Bijino Thomas  
IQAC Co-ordinator



Dr. Thomson Joseph  
Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 07.10.2020**

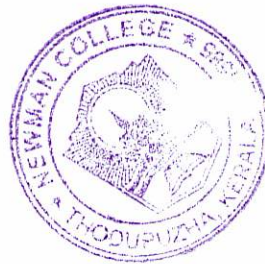
5. Decided to give training on OBE.

6. Dr. Alex Joseph of Dept. of Chemistry and Dr. Anju T.R, Co-ordinator of IQAC will be in charge of start up.

7. Ms. Jaiby Cyriac of Dept. of Botany and Dr. Jithin Joy of Dept. of Chemistry will be the Co-ordinators of MOOC and e-learning



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IQAC Co-ordinator



Dr. Thomson Joseph  
Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 06.11.2020**

1. Construction of the Computer Lab can be made in the month of March after getting financial support.
2. Discussion with Abin Wilson of Physical Education Dept. for the making of Open Gymn.



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IQAC Co-ordinator



Dr. Thomson Joseph  
Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 04.12.2020**

1. Data of Criterion IV and V should be collected from the departments at the earliest.
2. A Committee for STRIDE Project was also implemented.
3. Best PG and UG projects should be identified and help students to get it published.
4. Workshop on Research Writing will be conducted.



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IQAC Co-ordinator



Dr. Thomson Joseph

Principal

**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 07.01.2021**

1. Programme Officers of NSS will be in charge of organising various Environmental Awareness Programmes. Dr. Jerome K. Jose and Dr. Neerada Maria Kurian were asked to submit the details.
2. Dr. Anu Mary Joseph of Dept. of Chemistry will be in-charge of Student Feedback.
3. Dr. Noble C. Kurian of Dept. of Physics was assigned with the duty of Solar Panel implementation.



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IQAC Co-ordinator

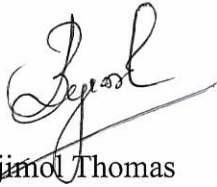


Dr. Thomson Joseph  
Principal



**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 04.02.2021**

1. Training on Consultancy Service should be given to teachers.
2. Proposal for the Research Room were prepared and handed over to Bursar for approval.
3. Decided to prepare a modified format for TPR.
4. Dr. Jenny K. Alex and team are given the charge to analyse all the Policy Documents.



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IQAC Co-ordinator



Dr. Thomson Joseph  
Principal

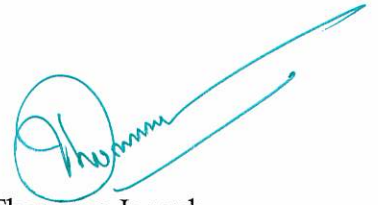


**ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 05.03.2021**

1. It is decided to conduct Meeting of Criterion VII regularly for the purpose of systematic documentation.
2. Data for the Annual Report should be submitted on or before March 30.



Dr. Bijim Thomas  
IQAC Co-ordinator



Dr. Thomson Joseph  
Principal

