

BIBLIOGRAPHY

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What is a Bibliography?

- bibliography can be defined as,
- ***“A list of reference materials (involving any kind of content ; text, music, paintings, video etc.) elucidating the type, nature and other detailed information on the basis of name, date, place and genre of the materials.”***

OR

- ***“A complete categorical compilation of any type of content based on it’s creator(s), editors and time (of production, distribution).”***

IN SHORT

- **Bibliography**, also known as **works cited**, reference list is basically an orderly study and referencing of books and source materials used in academic research.
- It might or might not include any information on the literary analysis or criticism of the materials cited.

Etymology and Origin

- The etymology of this term can be semantically traced back to the New Latin *bibliographia*. It is a Greek word meaning “copying of books.”
- **bibli (books) and graphia -graphy (writing)**

HISTORY

- The concept was in practice by Greek writers in the first three centuries AD and was referred to as the copying of books by hand. By the turn of 12th Century, the concept took a literal form and was referred to as the intellectual practice of compiling books and materials. The modern day notion of bibliographies, however, only took off in the 17th Century.

Importance and Use of Bibliographies

- A mandatory requirement of copyright laws and academic conventions is that whenever a research paper is written, there should be a section at the end of it where you acknowledge the sources used.
- So, bibliography means listing all the sources which you have consulted while writing your essay or research article.

Importance and Use of Bibliographies

- The sources may be in the form of printed and online books, websites, web documents, web blogs, newspaper articles, journals, pod casts, wikis, unpublished material, maps etc.
- Citation ensures that the information contained in the research paper is based on logic, truth and facts.
- Absence of references or bibliography indicates that the paper may be a piece of plagiarism

Standard Citation Styles Used in Bibliographies

- There are various formats used in the creation of bibliographies such as the **American Psychological Association (APA)**,
- **Modern Language Association of America (MLA)** and
- **Chicago Manual of Style** and
- **Council of Biology Editors (CBE).**

APA Bibliography Format

Definition and Examples

- APA style referred by American Psychological Association uses both in-text citations and a list of references to document the sources. This style is used in social sciences. For Example,
- According to Adams (2008),
- (Adams, 2008).
- American Psychological Association. (2010). *Publication Manual of the American Psychological Association* (6th ed.). Washington, DC: Author.

citing book

- Follow this format while citing book with one author using APA style:
- **Author:** Include author's last name and only the initials of the first name.
- **Year:** Year of publication will be included in parenthesis.
- **Title:** Title should be in italics and only the first word of title should be capitalized or any proper noun.
- **Place of Publication:** Mention city name followed by country name separated by a comma.
- **Publisher:** include the name of publisher.

EXAMPLE

- Author's Last name, Initials . (Year)
. *Title (italicized)* . Place of publication
: Publisher.
- Spielberg, S. (2010). *Creative Writing*.
Boston, MA: Bedford/St.Martin's.

APA Format:

- **APA Format:** APA stands for **American Psychological Association**. Scientists in the field of behavioural and social sciences came up with the APA style of referencing so that all research papers, journals and articles be written in a standardized format.

The papers written in APA style are based on following sections:

- Cover page/Title
- Abstract
- Introduction
- Method
- Results
- Discussion
- Reference
- Appendix (charts, tables, diagrams)

THINGS TO REMEMBER

- While you are formatting your work in the APA style, make sure you pay attention to very minor details such as margins, punctuations, headings, line spacing and typography.
- **Alignment** of the text should always be towards the **left of the page**, the entire paper should be in **double spacing** and the **font style must be Times New Romans.**

APA Style Sample Headline

- Headings and sub headings make it easier for the readers to read and understand your ideas and opinions.
- In APA style, there are usually five levels of heading which are differentiated on basis of their alignment on the **page, text size and text style (bold, italics, underlined)**.

APA Style Sample Bibliography

- In APA style, it is mandatory to include a list of sources consulted in the composition of the manuscript otherwise, the content will be considered as plagiarized.

APA Style Reference Sample

- When referencing in the APA style, document the sources used in complete and accurate format.
- For every source you should mention the name of author(s), year of publication, title of the source, name of publisher, place of publication and page numbers.
- It is crucially important to follow the specified punctuation and capitalization.

For example

- Sanders, G. P. (1990). *Animal models of discrimination learning*. *Journal of Learning and Behavior*, 81, 635 – 647.
- Rovin, J. (1979). *The fantasy almanac*. New York: Dutton.