



FOUNDED IN 1964

# **NEWMAN COLLEGE**

**THODUPUZHA, KERALA - 685 585**

(Re-Accredited by NAAC with A Grade at CGPA 3.32  
and affiliated to M.G. University)

## **HANDBOOK & CALENDAR**

**2019-2020**

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## NEWMAN COLLEGE STUDENT CHARTER

We the students of Newman College, Thodupuzha, have consciously debated and meticulously documented this charter.

- Foremost, we resolve to make deliberate effort to propagate adopt and accomplish the aims of this charter in our daily tasks. We shall remind ourselves frequently about this charter.
- Understanding the fact that self-motivation is very essential to keep our spirits high and to strengthen our focus, we will ensure that we will remain self-motivated and self-disciplined.
- Understanding the role of self-learning in higher education, we faithfully take on the responsibility of self-learning *[under the guidance of faculty]*.
- Variety being the spice of life, we appreciate the variegated opinions of our friends and consider them the essence of democratic thinking. The differences of our opinions and beliefs with regard to politics, religion and the like not prevent us from uniting in our effort for common progress based on this charter.
- We love our mother tongue and will keep it close to our heart, but we realize the importance of English as a global language, and we shall conquer it for bettering our future chances. Towards this end, we will unfailingly practice this language.
- We understand the importance of meeting persons from various fields and from various institutions with various outlooks and experiences. We shall always grab such opportunities which will help us to broaden our vision.
- We understand the importance of developing a positive attitude towards constructive criticism and of self-assessment and therefore we shall adopt both.
- We realize that education is not all about answering questions but about asking questions also. Hence we resolve to raise a question a day and display it for all to ponder, to kindle the spirit of creative questioning.
- Public hygiene and ecofriendly practices are obviously important to any civilized community and we shall strive to uphold these in all our actions.

**Adopted in 2015**



**PATRON:**

**Mar George Madathikandathil**  
Bishop of Kothamangalam

**MANAGER:**

**V. Rev. Msgr. Dr. Cherian Kanjirakompil**  
Vicar General

**SECRETARY:**

**Rev. Dr. George Thanathuparambil**

**PRINCIPAL:**

**Dr. Thomson Joseph**

**VICE PRINCIPAL:**

**Rev. Dr. Raju Jacob Pichalakkattu**

**BURSAR:**

**Rev. Fr. Paul Karakombil**

## MISSION AND VISION

Newman College is a minority Christian institution governed and managed by the Syrian Catholic Diocese of Kothamangalam, specially founded to cater to the needs of the community without any discrimination against other social segments. Established in 1964, the college is named after John Henry Cardinal Newman, one of the greatest luminaries of all times in the field of higher education. Nationally reaccredited at 'A' grade by the NAAC in 2007, the college has all along identified three key areas as its mission:

- academic excellence
- spiritual vitality
- social concern

The college seeks to serve certain important social ideals. These include the inculcation of spiritual and moral values in students and imparting training in socially productive sectors intended to mould them as socially useful citizens. The values which guide us at Newman College are:

- Trust in God
- Integrity of Character
- Social Commitment
- Pursuit of Excellence

The integral development of an individual is attained through academic excellence and professional competence, personal, interpersonal and societal skills. The college is committed to its mission and vision in all its endeavours.

## COLLEGE ANTHEM

Lead, kindly Light, amid th'encircling gloom  
lead Thou me on!

The night is dark, and I am far from home; lead Thou me on!  
Keep Thou my feet; I do not ask to see  
The distant scene; one step enough for me.

I was not ever thus, nor prayed that Thou shouldst lead me on;  
I loved to choose and see my path; but now lead Thou me on!  
I loved the garish day, and, spite of fears,  
Pride ruled my will. Remember not past years!

So long Thy power hath blest me, sure it still will lead me on.  
O'er moor and fen, o'er crag and torrent, till the night is gone,  
And with the morn those angel faces smile, which I  
Have loved long since, and lost awhile!

Meantime, along the narrow rugged path, Thyself hast trod,  
Lead, Savior, lead me home in childlike faith, home to my God.  
To rest forever after earthly strife  
In the calm light of everlasting, life.

നിത്യമാം പ്രകാശമേ നയിക്കുകെന്ന നീ  
ചുറ്റിലും ഇരുൾ പരന്നിടുന്ന വേളയിൽ  
അന്ധകാരപൂർണ്ണമായ രാത്രിയാണുപോൽ  
എൻ ഗൃഹത്തിൽ നിന്നും ഏറെ ദൂരെയാണു ഞാൻ

നീ നയിക്കുക! സാദരം വിഭോ!  
നിൻ പ്രകാശധാര തുകി  
നീ നയിക്കുക! നീ നയിക്കുക!

ഏറെ ദൂരെയുള്ള നല്ല കാഴ്ച കാണുവാൻ  
അല്ല എന്റെ അർത്ഥനകൾ നിൻ വരത്തിനായ്  
എന്റെ പാദമൊന്നു നീ നയിക്കിലെത്രയും  
എന്റെ മാർഗ്ഗദീപമേ എനിക്കു തൃപ്തിയായ്

നീ നയിക്കുക! സാദരം വിഭോ!  
നിൻ പ്രകാശധാര തുകി  
നീ നയിക്കുക! നീ നയിക്കുക!

- Card. John Henry Newman (1801 - 1890)

## **JOHN HENRY CARDINAL NEWMAN (1801 - 1890)**

John Henry Cardinal Newman was a prominent religious leader of the 19<sup>th</sup> century, born on February 21, 1801 in London. In 1816, he entered Trinity College, Oxford. The experiences at Oxford gave him substance for his classic, "The Idea of a University". After 1833, he became the leader of the spiritual renewal known as the Oxford Movement. The movement was Newman's whole life between 1833 and 1845. In 1845 he embraced Catholicism. It was the culmination of a long interior struggle in search of truth and light. He says, "it was like coming to port after a rough sea." He was ordained priest in Rome in May 1847. Later in May 1879, Pope Leo XIII made him Cardinal. Cardinal Newman died on August 11, 1890. On his death, 'The Cork Examiner' affirmed "Cardinal Newman goes to his grave with the singular honour of being acknowledged by all creeds and classes as the just man made perfect."

Two volumes of Catholic sermons, two novels, three major sets of lectures, one of them the book we know as the "Idea of a University", two minor series of lectures - are the main literary works of Newman. "The Idea of a University" was published in 1852. The discourses in it are directed to the aims and principles of education. The book defines a gentleman as "one who does not inflict pain upon others." The aim of a university is to form a gentleman of everyone.

"Lead Kindly Light" is a beautiful hymn composed by Newman in 1833 while sailing from Sicily to France. It describes the author's spiritual conflict. The poem has gained universal acclaim as an expression of the basic conflict in the mind of everyone caught up in a dilemma. It was a favourite of Mahatma Gandhi. The Father of our nation used to sing it at his prayer meetings. It is our college anthem also.

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## PROGRAMMES OF STUDY

1. Three Year Under Graduate Programmes	No. of Seats
<b>Common Courses</b>	
English	
Malayalam / Hindi	
<b>Core and Complementary Courses</b>	
<b>B.A.</b>	
1. <b>Economics</b> (Core), History, Political Science (Compl.)	60
2. <b>History</b> (Core), Economics, Political Science (Compl.)	60
3. <b>English</b> (Core), Evolution of Literary Movements, Political Science (Compl.)	60
4. <b>Malayalam</b> (Core), Kerala Culture and Sanskrit (Compl.)	24
5. <b>English Literature &amp; Communication Studies</b> - Model III-Double Main (SF)	24
<b>B.Sc.</b>	
1. <b>Mathematics</b> (Core), Statistics, Physics (Compl.)	50
2. <b>Physics</b> (Core), Mathematics, Chemistry (Compl.)	32
3. <b>Chemistry</b> (Core), Mathematics, Physics (Compl.)	40
4. <b>Zoology</b> (Core), Chemistry, Botany (Compl.)	40
5. <b>Botany</b> , Biotechnology and Biochemistry (Model -II)	24
<b>B.Com</b>	
1. <b>B.Com : Finance &amp; Taxation</b>	50
2. <b>B.Com: Computer Applications</b> - Model III (S.F)	40
3. <b>B.Com: Co-operation</b> - Model I (S.F)	40
4. <b>B.Com: Finance &amp; Taxation</b> - Model I (S.F)	40
<b>2. Two Year Post Graduate Programmes</b>	
1. <b>M.Sc Mathematics</b>	15
2. <b>M.Sc Physics</b>	12
3. <b>M.Sc Chemistry</b>	12
4. <b>M.Sc Mathematics</b> (SF)	15
5. <b>M.Com.</b>	15
6. <b>M.A. English</b>	15
7. <b>M.A. Economics</b>	15
8. <b>M.Com: Finance</b> (S.F)	20
<b>3. Doctoral Programmes</b>	
1. <b>Physics</b>	
2. <b>English</b>	
3. <b>Chemistry</b>	
<b>4. Diploma Courses under Center for Continuing Education Kerala</b>	
1. One year Professional Diploma in Shipping and Logistics	
2. Six months Advanced Diploma in Logistics and Supply Chain Management	



### 5. Add-on Programmes

The career oriented certificate / Diploma programmes run parallel to the conventional B.A., B.Com. and B.Sc Courses. The Add - on Programmes currently available are:

- 1 **Communicative English** (UGC)
- 2 **Electronic Equipment Maintenance** (UGC)
- 3 **Plant Tissue Culture** (UGC)
- 4 **Additional Skill Acquisition Programme** (ASAP) (Govt. of Kerala)

### OPEN COURSES OFFERED

SI No.	Programme	Open Courses Offered in the College	Code No.
1	Mathematics	Applicable Mathematics	MM5D02
2	Physics	Amateur Astronomy	H5D01.1U
3	Chemistry	Environmental Chemistry	H5D01.4
4	Botany	Agri-based Microenterprises	BO5OP01
5.	Zoology	Human Genetics, Nutrition, Community Health and Sanitation	ZYSD02U
6	Economics	Fundamentals of Environmental Economics	EC5OPT01
7	History	Social Implications of Modern Revolutions	HYCP04
8	English	English for Careers	EN0G3
9	Commerce	Capital Market and Investment Management	CM05DAP04
10	Malayalam	Journalism : Basic Principles	ML5OPT01
11	Physical Education	Physical Health and Life Skill Education	PE05DAP01
12	Commerce (SF)	Investment and Port Folio Management	BB05DAP01

## GOVERNING BODY

Mar George Madathikandathil (Patron)  
Rev. Msgr. Dr. Cherian Kanjirakompil (Manager)  
Rev. Msgr. Dr. George Oliapuram (Protosyncellus)  
Rev. Msgr. Dr. Francis Keerampara (Syncellus)  
Rev. Dr. George Thanathuparambil (Secretary, Higher Education)  
Rev. Dr. Stanislaus Kunnel (Secretary, Corporate Education)  
Rev. Fr. Jose Pulloppillil (Chancellor, Bishop's House)  
Rev. Fr. Jose Kuzhikanniyil (Procurator, Bishop's House)  
Rev. Dr. Joseph Ezhumayil (Director, Vijnanabhavan, Bishop's House)  
Rev. Dr. Francis Alappatt  
Rev. Fr. Joseph Makolil  
Rev. Fr. Jose Vengooran  
Rev. Fr. Paul Nedumpurath  
Rev. Fr. Kuriakose Kodakallil  
Rev. Dr. Vincent Joseph  
Rev. Dr. Raju Jacob  
Rev. Fr. Paul Karakombil  
Rev. Fr. Francis Kannadan  
Rev. Fr. Jose Mailadiath  
Rev. Dr. Johnson Oroplackal  
Rev. Fr. Abraham Niravathinal  
Rev. Sr. Dr. Christina S.H.  
Dr. T. M Joseph  
Dr. James Mathew  
Dr. Thomson Joseph  
Prof. Jose Karikunnel  
Prof. Saji Joseph  
Dr. J Georgi Neernal  
Dr. Manju Maria Mathews  
Dr. JohnyScaria  
Dr. Sony Kuriakose  
Dr. Bijimol Thomas  
Mr. V. J. Sebastian  
Ms. Lovely Varghese  
Ms. Shija Paul P  
Mr. P. J. Joseph (MLA)  
Mr. Eldho Abraham (MLA)  
Adv. Dean Kuriakose (MP)  
Mr. Antony John (MLA)  
Mr. Francis George (Ex. MP)  
Mr. Jose Kappen FCA

### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The National Assessment and Accreditation Council (NAAC) advocates the establishment of Internal Quality Assurance Cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity. The IQAC was set up in the college in 2005. The IQAC works in accordance with the guidelines issued by the UGC and acts as change agent in the college. The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. Dissemination of information of various quality parameters of higher education, documentation of the various programmes and activities leading to quality improvement of the college are some of the important functions of the IQAC. IQAC meets at least once in a month.

Dr. Thomson Joseph  
(Chairman)

Dr. Bijimol Thomas  
(Co-ordinator)

Dr. A.P. Philip  
(Joint Co-ordinator)

Ms. Dary John  
(Joint Co-ordinator)

Sri. Biju Peter  
(Sub Co-ordinator)

Smt. Nancy Jacob  
(Sub Co-ordinator)

Dr. Jenni K. Alex  
(Sub Co-ordinator)

Dr. Saju Abraham  
(Sub Co-ordinator)

Smt. Jisha Jacob  
(Sub Co-ordinator)

Dr. Bejoy Thomas  
(Sub Co-ordinator)

Dr. Anju T.R.  
(Sub Co-ordinator)

Sri. Noble C. Kurian  
(Sub Co-ordinator)

Rev.Fr. Paul Karacombil

Prof. (Dr.) Jacob John Kattakayam  
(Alumni Representative)

Prof. (Dr.) P.K. Abdul Azis  
(External Member)

Sri. Issac Joseph Kottukappally  
(External Member)

Fr. Jose Moorkattil  
(External Member)

Fr. (Dr.) Raju Jacob  
Dr. P.A. Jose

Dr. Joe Jacob  
Sri. Benny Mathew

Dr. Jane A. Luke  
Sri. Prageesh C. Mathew

Sri. Xavier Kurian P.  
Dr. Neerada Maria Kurian

Dr. M.V. Krishnakumar  
Dr. George Sebastian

Sri. Aby Thomas  
Ms. Sobha Thomas

Ms. Liz Jacob  
Sri. V.J. Sebastian  
Student Representative

### **STAFF COUNCIL**

Dr. Thomson Joseph  
Rev. Dr. Raju Jacob  
Dr. Sr. Alphonsa P.O.  
Sri. P.A. John  
Dr. Joe Jacob  
Dr. A.P. Philip  
Smt. Nancy Jacob  
Sri. M.C. Thomas  
Dr. Jane A. Luke  
Sri. Biju Peter  
Dr. Saju Abraham  
Smt. Jisha Jacob  
Smt. Sobha Thomas  
Dr. M.V. Krishnakumar  
Dr. P.A. Jose  
Dr. Bijimol Thomas  
Sri. Benny Mathew  
Dr. Jenni K. Alex  
Dr. Neerada Maria Kurian  
Smt. Liz Jacob

### **PLANNING BOARD**

Dr. Thomson Joseph (Chairman)  
Rev. Dr. Raju Jacob  
Fr. Paul Karakombil  
Dr. A.P. Philip  
Dr. Bijimol Thomas  
Dr. Jane A. Luke  
Dr. Jisha Jacob  
Dr. Jenni K. Alex  
Smt. Liz Jacob  
Dr. George Sebastian (Secretary)

## FACULTY

### PRINCIPAL

**Dr. Thomson Joseph** M.P.Ed, Ph.D 9446222716

### VICE PRINCIPAL

**Rev. Dr. Raju Jacob** M.A., B.Ed., Ph.D. 9447432908

### DEPARTMENT OF ENGLISH

#### Associate Professors

1. **Dr. (Sr.) P.O. Alphonsa** M.A., M.Phil., Ph.D. (H.O.D.) 222293, 9446173293

2. **Dr. Bijimol Thomas** M.A., M.Phil., Ph.D., B.Ed. 9961971552

#### Assistant Professors

3. **Dr. Jerome K. Jose** M.A., M.Phil., Ph.D. 0484 2645521, 8547441757

4. **Smt. Princy Jacob** M.A., B.Ed. 262436, 9961435299

5. **Smt. Anu Joy Chemparathy** M.A. 9074775364

6. **Smt. Ajomy Maria Joseph** M.A., M.Phil., M.A (Philosophy) 9544659047

7. **Dr. George Sebastian** M.A., Ph.D., PGDJC, B.Ed 8547484335

8. **Ms. Bindhu Joseph** M.A., B.Ed 9497320019

9. **Sr. Leena P. Kuriakose** M.A., B.Ed 8281204293

10. **Dr. Anitha J Mattam** M.A., Ph.D. 9447056769

#### Assistant Professors on Contract

11. **Ms. Indulekha R.** M.A., B.Ed 9446989429

12. **Ms. Athira Vasavan** M.A 9526891485

13. **Ms. Divya Mathew** M.A 9744516225

### SELF FINANCING DIVISION

#### Honorary Professors

14. **Sri. P.A. John** M.A., B.Ed (Course Co-ordinator) 04862 225756, 9947225756

15. **Sri. Baby George** M.A. 9747101105

#### Assistant Professors on Contract

16. **Ms. Romy Thomas** M.A., B.Ed 9846605629

17. **Ms. Fathima Begum** M.A. 7558884405

18. **Ms. Athira Sathish** M.C.J 9037637438

19. **Ms. Rose Mary John** M.C.J 04869280337, 9633942695

20. **Sri. Bibin Sebastian** M.A 9562856595

### DEPARTMENT OF HINDI

#### Assistant Professor

1. **Dr. Neerada Maria Kurian** M.A. B.Ed, Ph.D. (H.O.D) 9447064187

#### Assistant Professor on Contract

2. **Dr. Preethi R.,** M.A., B.Ed., M.Phil, Ph.D. 9746847655

### DEPARTMENT OF MALAYALAM

#### Assistant Professors

1. **Fr. (Dr.) Raju Jacob** M.A., B.Ed., Ph.D. (H.O.D& Vice Principal)9447432908

#### Assistant Professors on Contract

2. **Ms. Afina Mary Saju,** M.A., B.Ed. 9656282180

3. **Ms. Manju N.K.,** M.A., B.Ed. 9495994260

- |    |                                              |            |
|----|----------------------------------------------|------------|
| 4. | Ms. Alphonsa Chacko, M.A., M.Phil (Sanskrit) | 9747035817 |
| 5. | Ms. Greeshma Ann George, M.A., B.Ed. M.Phil  | 8301970577 |
| 6. | Ms. Sibi Mohanan M.A., B.Ed                  | 8086874517 |
| 7. | Ms. Neethu Soman M.A., B.Ed                  | 9745823808 |

#### **DEPARTMENT OF MATHEMATICS**

##### **Associate Professors**

- |    |                                                    |            |
|----|----------------------------------------------------|------------|
| 1. | <b>Smt. Nancy Jacob</b> M.Sc., M.Phil, B.Ed. H.O.D | 9446131937 |
|----|----------------------------------------------------|------------|

##### **Assistant Professors**

- |    |                                              |            |
|----|----------------------------------------------|------------|
| 2. | Sri. Pratheesh Mathew M.Sc., B.Ed., M. Phil. | 9846927238 |
| 3. | Smt. Dary John M.Sc., B.Ed.                  | 9446517397 |
| 4. | Dr. Sona Jose M.Sc., Ph.D.                   | 9034279326 |

##### **Assistant Professors on Contract**

- |    |                                 |            |
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| 5. | Ms. Nisha Jose M.Sc.            | 9400864228 |
| 6. | Ms. Geethu Kuriachan M.Sc       | 9207294095 |
| 7. | Ms. Arya Sasidharan M.Sc., B.Ed | 9048667069 |
| 8. | Sri. Amal Shaji M.Sc.           | 9633657624 |
| 9. | Ms. Ambily Thankachan M.Sc.     | 7558087885 |

#### **SELF FINANCING DIVISION**

##### **Honorary Professors**

- |     |                                                                |                    |
|-----|----------------------------------------------------------------|--------------------|
| 9.  | <b>Sri. M.C. Thomas</b> , M.Sc., M.Phil, (Course Co-ordinator) | 9447252233         |
| 10. | Smt. Marykutty Thomas, M.Sc                                    | 9496209189         |
| 11. | Dr. K. V. Alice M.Sc., M. Phil. Ph.D.                          | 223096, 9447915509 |

##### **Assistant Professors on Contract**

- |     |                         |            |
|-----|-------------------------|------------|
| 12. | Ms. Athira Sivan M.Sc.  | 8281818323 |
| 13. | Ms. Simnamol P.S. M.Sc. | 9747066478 |

#### **DEPARTMENT OF STATISTICS**

##### **Associate Professors**

- |    |                                             |            |
|----|---------------------------------------------|------------|
| 1. | Dr. Jane A. Luke M.Sc., M.Phil, B.Ed. PGDCA | 9495748227 |
|----|---------------------------------------------|------------|

##### **Assistant Professor on Contract**

#### **DEPARTMENT OF PHYSICS**

##### **Associate Professors**

- |    |                                         |                          |
|----|-----------------------------------------|--------------------------|
| 1. | Dr. Joe Jacob M.Sc., Ph.D (HOD)         | 04862 222784, 9846015011 |
| 2. | Sri. Baby Mathew M.Sc.                  | 9446216171               |
| 3. | Smt. Marykutty John M.Sc., B.Ed, M.Phil | 9895414632               |

##### **Assistant Professor**

- |    |                                          |                        |
|----|------------------------------------------|------------------------|
| 4. | Dr. Indu Sebastian M.Sc., Ph. D.         | 9446802549             |
| 5. | Dr. Beena Mary John M.Sc., Ph. D.        | 9447819863, 8848522094 |
| 6. | Sri. Noble C. Kurian M.Sc, B.Ed, M. Tech | 9446501116             |

##### **Assistant Professors on Contract**

- |     |                                        |            |
|-----|----------------------------------------|------------|
| 7.  | Ms. Christeena Thomas M.Sc.            | 8304891418 |
| 8.  | Ms. Merin P. James M.Sc.               | 9745709953 |
| 9.  | Ms. Dinu Alexander M.Sc., M.Phil, B.Ed | 9400176859 |
| 10. | Ms. Jelby George M.Sc., B.Ed           | 8078783700 |

## DEPARTMENT OF CHEMISTRY

### Associate Professors

1. **Sri. Biju Peter, M.Sc. (HOD)** 9495128773

### Assistant Professors

2. Dr. Bejoy Thomas M.Sc., Ph. D., D. Catal (Ulm, Germany) 9497579673
3. Ms. Sona John M.Sc. 04862 223997, 9562845410
4. Dr. Cincy George M.Sc., Ph.D. 9447142289
5. Dr. Alex Joseph M.Sc., B.Ed., Ph. D 9497719239
6. Dr. Cintil Jose Chirayil M.Sc., B.Ed., Ph. D 9048994868
7. Sri. Jithin Joy M.Sc., B.Ed 9895981293
8. Dr. Anu Mary Joseph M.Sc, Ph.D. 9747122420
9. Smt. Liz George M.Sc 0485 2289358, 9846261099

### Assistant Professors on Contract

10. Ms. Maya K.S M.Sc. B.Ed 04862 224114,9447821144

## DEPARTMENT OF ZOOLOGY

### Assistant Professors

1. **Smt. Jisha Jacob M.Sc., B.Ed. (HOD)** 04862 273858, 9446373858
2. Sri. Bany Joy, M.Sc., JRF 9656491003
3. Ms. Anju B. Kanjirakkattu, M.Sc., JRF 9497726294

## DEPARTMENT OF BOTANY

### Associate Professors

1. **Dr. Saju Abraham M.Sc., Ph. D. (HOD)** 04862 263932, 9447384331
2. Dr. Stephen Joseph M.Sc., M.Phil., M.A., Ph.D. 9447612913

### Assistant Professors

3. Ms. Jaiby Cyriac M.Sc. 0485 2282639, 9946280023

## BIO TECHNOLOGY DIVISION

4. Dr. Anju T.R. M.Sc., Ph.D 9446002071

### Assistant Professors on Contract

5. Ms. Parvathy S., M.Sc. 9497675624
6. Dr. Maria Theresa, M.Sc., B.Ed., Ph.D 9207574369

## DEPARTMENT OF ECONOMICS

### Associate Professors

1. Dr. Celinkutty Mathew M.A., M.Phil., Ph.D 9497120865

### Assistant Professor

2. **Dr. Jenni K. Alex** M.A. (Eco.) M.A. (Soc.), B.Ed , Ph. D(H. O. D.)9495383191
3. Sri. Xavier Kurian P., M.A., B.Ed 9447146639

### Assistant Professors on Contract

4. Ms. Rose Mary Varghese M.A., B.Ed 9497445354
5. Sri. Beetu Sebastian, M.A. 9605108142
6. Sri. Ratheesh E.R. M.A., B.Ed 9947178519
7. Ms. Sandhyamol V.S. M.A., B.Ed 8281179760

## DEPARTMENT OF HISTORY

### Assistant Professors

1. Dr. M.V. Krishnakumar M.A., M.Phil., Ph. D. (H.O.D.) 9995552731
2. Sri. Joby Thomas M.A., B.Ed 9656442092

### Assistant Professors on Contract

3. Sri. George Joseph M.A. 9847563607

## DEPARTMENT OF POLITICAL SCIENCE

### Associate Professor

1. **Dr.P.A. Jose** M.A., M.Phil., Ph.D.(H.O.D) 225316, 9495763832

## DEPARTMENT OF COMMERCE

### Associate Professors

1. Dr. A.P. Philip M.Com., Ph. D., (H. O. D.) 9446223651

### Assistant Professors

2. Lt. Prageesh C. Mathew M.Com.M.Ed., M.B.A, M.Sc(Psy), PGDHRM, 9947710433, 9400272427
3. Smt. Divya James M.Com, M.Phil., (on FDP leave) 9961064252
4. Smt. Beena Deepthi Louis M.Com, M.Phil., B.Ed 9446287087
5. Sri. Aby Thomas M.Com, B.Ed 9567351984
6. Smt. Anitha Thomas M.Com, M.Phil., B.Ed 9446821975

### Assistant Professors on Contract

7. Ms. Geethu Jose M.Com 7034698368
8. Ms. Renjitha K.R. M.Com 9496808554
9. Ms. Sarika Pushpan M.Com 0485 2833595,9495843436
10. Ms. Shalu Devasia M.Com 9656785346

## SELF FINANCING DIVISION

### Assistant Professors on Contract

11. **Ms. Sobha Thomas** M.Com., B.Ed (Co-ordinator) 9562421565
12. Ms. Jain Maria George M.Com 9895042635
13. Ms. Rosmy T. Jolly M.Com 8139889999
14. Ms. Maria Mathews M.Com, MBA 8592990340
15. Ms. Teena Baby M.Com 9562873203
16. Ms. Elizabeth Joseph M.Com 9947800895
17. Ms. Nimmy John. M.Com 9072597095
18. Ms. Rintu Jose M.Com 9567730783
19. Ms. Preethy Mathew M.Com, B.Ed 9496826699
20. Ms. Chandranjaly V.C. M.Com 9447744528
21. Ms. Jesmol Paul M.Com, B.Ed 9961436095
22. Ms. Anju Sukumaran M.Com, B.Ed 9645599405
23. Ms. Jisna Joseph M.Com 9605101322
24. Sona Liz Mathew M. Com 7025084750

## Computer Application Division

### Assistant Professors on Contract

25. Mintu Movi M.CA (on Leave) 9496295689
26. Divya Joy M TECH 9446428293



**DEPARTMENT OF PHYSICAL EDUCATION**

**Associate Professors**

1. **Dr. Thomson Joseph** M.P.Ed, Ph.D (Principal) 9446222716
2. Sri. Benny Mathew M.P.E., M.Phil (H.O.D) 229429, 9447984818

**OFFICE**

**Working Hours 9.30 a. m. - 4.30 p. m.**

**Noon Break 12.30 - 1.15 p. m.**

**OFFICERS**

Dr. Thomson Joseph	Principal	9446222716
Dr. Fr. Raju Jacob	Vice Principal	9447432908
Fr. Paul Karakombil	Bursar	222486
Sri.V.J. Sebastian	Sr. Superintendent	9495376056
Sri. V.V Jose	Head Accountant	7034855630

**CLERKS / TYPISTS**

Smt. Shylet Peter	UDC	9495843284
Sri. Jose K.V.	UDC	9544967244
Sr. Philomina V.U.	UDC	9497318783
Sr. Jayamol Thomas	UDC	9656070242
Sri. James M.E.	LDC	9744763526
Sri.Emmanuel Thomas	LDC	9496227498, 261447
Sri.Jose Varghese	LDC	7907534494
Smt. Jolly P.D.	LDC	9495601978
Sri. Rijo John	LD Computer Assistant	9744521415
Sri. Jijo Thankachan	Office Attendant	9947686792
Sri. Mathews M.J.	,,	9961142213
Sri. Anoop P. Thomas	,,	9947484558
Sri. Jerin George	,,	9544583946
Sr. Anju Thomas	,,	9495569925
Sri. Ajin Joy	,,	8281157039

**LIBRARY**

Smt.Liz Jacob M. L. I. Sc.	(UGC Librarian)	9447049516
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**LABORATORY ASSISTANTS**

Smt. Shally Joseph	9446864239
Smt.Susan Jose	0485 - 2567130, 8547527951
Sri. George Joseph	9656483157

**TECHNICAL STAFF**

Sri.Jinesh Joseph	9447067653
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**HOSTEL**

<b>Director</b>	
Fr. Paul Karakombil	9947710277
<b>Warden</b>	
Sr. Philamin Thekkummattam SABS	223503

**ADHOC STAFF**

Sri. Sangeeth Jose	9495316413
Smt. Sindhu Sabu	9497027171
Smt. Jenimol Augustine	9961216077
Smt. Sinolji Jose	9605514814
Smt. Shiny Benny	9745979783
Sri. Jubin Jolly Baby	8086987971
Sri. Ajo Martin Thomas	9633405553
Smt. Siny Joseph	7356633928
Sri. Jithu Benny (Placement Officer)	8281261697
Smt. Shiny Benny	9656137564
Ms. Alpha Jose	9495256533
Sri. Benny	9947721314
Smt. Reethamma	9526841101
Smt. Leelamma	9544316150
Smt. Lisy Regy	9747341508
Smt. Sheeba Baiju	9656447838
Smt. Sheeba Binoy	8606885518
Smt. Gracy	7560856406
Smt. Mini Cheriyan	7994034107

**TASK FORCE****A. Administrative Services**

Principal	:	Dr. Thomson Joseph
Vice Principal	:	Dr. Fr. Raju Jacob
Bursar	:	Rev. Fr. Paul Karakombil
Staff Secretary	:	Dr. Joe Jacob
College Staff Council Secretary	:	Dr. Jenni K. Alex
Staff Adviser & Returning Officer	:	Sri. Biju Peter
Additional Returning Officer	:	Pratheesh Mathew
Academic Facilitators & Course Content & Syllabus	:	Smt. Nancy Jacob, Smt. Dary John
IQAC Co-ordinator	:	Dr. Bijimol Thomas
Chief Supt. of Examinations	:	Dr. Saju Abraham
Senior Asst. of Examinations	:	Sri. Xavier Kurian
Internal Exam Co-ordinator	:	Sri. Xavier Kurian P., Dr. M.V. Krishnakumar
Co-ordinator, UGC Cell	:	Dr. M.V. Krishnakumar, Pratheesh Mathew, Smt. Dary John, Smt. Indu Sebastian
On line Teacher Evaluation	:	Dr. M.V. Krishnakumar, Smt. Ann Mary Joseph
FIST Programme (DST)	:	Dr. Bejoy Thomas, Dr. Anju T.R.
Placement Officer	:	Lt. Prageesh C. Mathew, Smt. Jisha Jacob
Teacher Performance Record	:	Ms. Dary John

On line Registration of Students : Dr. A.P. Philip, Dr. M.V. Krishnakumar  
 Web Site : Sri. Jithin Joy, Sri. Noble C. Kurian  
 Campus Photography : Sri. Benny Mathew  
 Campus Lay out , Mapping : Dr. Bijimol Thomas, Sri. Benny Mathew,  
 & Sign Boards : Sri. Sangeeth Jose  
 Inspirational Photo Display : Dr. George Sebastian  
 Staff Vehicle Parking facilities : Sri. M.C. Thomas, Sri. Pratheesh Mathew  
 Student Assignments &  
 Seminars : Smt. Jaiby Cyriac  
 Information Centre : Sri. Sangeeth Jose, Sri. Rijo John  
 Public Relation officers : Dr. George Sebastian, Sri. Prageesh C. Mathew  
 Liaison with the University : Dr. A.P. Philip, Dr. George Sebastian  
 Liaison with the D.D. Office : Dr. M.V. Krishnakumar, Sri. V.J. Sebastian  
 Event Management : Fr. Dr. Raju Jacob, Dr. Bijimol Thomas,  
 Sri. Benny Mathew, Lt. Prageesh C. Mathew,  
 Dr. Jenni K. Alex, Ms. Dary John,  
 Sri. Noble C. Kurian, Dr. Anitha J. Mattam  
  
 CBCSS Co-ordinator : Dr. A.P. Philip  
 Open Courses : Ms. Dary John, Dr. Anu Mary Joseph  
 PTA Secretary : Dr. Jane A. Luke  
 Budgeting & Auditing : Sri. M.C. Thomas, Sri. Noble Kurian  
 Smt. Nancy Jacob  
 Nodal Officer for CAP : Sr. Leena P. Kuriakose, Ms. Sobha Thomas  
 Admission Committee : Fr. Dr. Raju Jacob, Smt. Beena Mary John  
 Sr. Leena P. Kuriakose, Sri. Benny Mathew,  
 Sri. Pratheesh Mathew, Smt. Beena Depthi  
 Louis, Ms. Sobha Thomas, Sri. Noble C.  
 Kurian, Dr. Anju T.R, Sri. Bany Joy,  
 Sri. Ratheesh E.R., Ms. Anju B.  
 Kanjirakkattu, Sri. V.J. Sebastian  
  
 PTA Treasurer : Smt. Nancy Jacob  
 Students' Uniform : Sri. Benny Mathew, Dr. Jenni K. Alex,  
 Dr. Neerada Maria Kurian,  
 Sri. Prageesh C. Mathew, Smt. Dary John  
  
 Time Table : Smt. Dary John, Ms. Anu Joy Chemparathy  
 Identity Cards : Smt. Jisha Jacob, Dr. Jerome K. Jose  
 Nodal officer for  
 Academic Innovations : Dr. George Sebastian, Dr. Cincy George  
 SPARK : Dr. Saju Abraham, Sri. M.E. James  
 State Public Information Officer : Fr. Dr. Raju Jacob  
 Assist. State Public  
 Information Officer : Sr. Philamin SABS  
 Statistical Data & Reports : Ms. Sona John, Dr. Cincy George

Attendance of Students : Smt. Marykutty John, Dr. Anu Mary Joseph  
Sri. Rijo John

Student Charter : Sri. Joby Thomas

**UGC Sponsored Add-on Courses:**

Electronic Equipment

Maintenance & Management : Dr. Beena Mary John

Communicative English : Dr. Bijimol Thomas, Dr. Anitha J. Mattam

Plant Tissue Culture : Smt. Jaiby Cyriac, Dr. Anju T.R.

**Diploma Courses under Dept. of Continuing Education (Govt. of Kerala):**

Diploma in Shipping and Logistics : Sri. Xavier Kurian P.

**Special Programmes under New Initiatives in Higher Education**

Additional Skill Acquisition

Programme (ASAP) : Dr. Cintil Jose, Smt. Anitha Thomas

Scholar Support Programme (SSP): Sri. Bany Joy

Walk with the Scholar (WWS): Dr. Cintil Jose, Dr. Anju T.R.

**B. ICT Enabled Services**

Computer Networking : Dr. Alex Joseph, Sri. Jithin Joy,  
Ms. Mintu Movi

Internet Facility : Sri. Jithin Joy, Dr. Alex Joseph

Inter-com Facility : Sri. Jinesh Joseph

Smart Class Rooms : Sri. Xavier Kurian P., Sri. Jithin Joy, Dr. Alex Joseph

English Language Laboratory : Sr. Dr. P.O. Alphonsa, Sri. Bibin Sebastian

PG Computer Lab : Dr. Joe Jacob, Dr. Beena Mary John

Community College Computer Lab

& Library Computer Lab : Sri. Jinesh Joseph

Computer Training Centre : Sri. Xavier Kurian P., Ms. Mintu Movi

Theatre : Dr. George Sebastian, Dr. Preethy R.,  
Sri. Jinesh Joseph, Sri. Anoop Thomas

**C. Student Support Services / Amenities**

Nodal Officer for

Scholarships & Grants : Smt. Beena Deepthi Louis,  
Smt. Anitha Thomas

Endowments : Smt. Beena Deepthi Louis  
Smt. Anitha Thomas

Bank Coaching : Sri. Prageesh C. Mathew

Placement Cell : Lt. Prageesh C. Mathew, Sri. Jithu Benny

Students with Special Needs : Dr. M.V. Krishnakumar

Enabling Unit for Differently

Abled Persons (Co-ordinator): Dr. M.V. Krishnakumar

Employment Information Cell : Lt. Prageesh C. Mathew, Smt. Liz Jacob

Human Resources

Development Centre : Lt. Prageesh C. Mathew

Remedial Teaching : Ms. Liz George, Sri. Bany Joy

Suggestion Box	:	Dr. Jenny K. Alex
UGC NET Coaching	:	Lt. Prageesh C. Mathew, Dr. Jenny K. Alex
Catholic Students Movement, Retreat, Seminars	:	Fr. Dr. Raju Jacob, Dr. Sr. Alphonsa P.O. Sr. Leena P. Kuriakose, Dr. Jane A. Luke, Sri. Pratheesh Mathew, Sri. Bany Joy
AIACHE Programmes & Xavier Board	:	Sr. Leena P. Kuriakose, Sri. Pratheesh Mathew, Smt. Dary John
Human Rights Club & Legal Awareness	:	Sri. Joby Thomas, Lt. Prageesh C. Mathew
Astronomical Observatory	:	Dr. Joe Jacob, Sri. Baby Mathew
Canteen	:	Dr. P.A. Jose, Sri. V.J. Sebastian
'Kalam' Park & Bird Sanctuary	:	Sr. Leena P. Kuriakose, Sri. Beetu Sebastian, Smt. Rose Mary Varghese
Reprographic Centre	:	Smt. Sini Joseph
Caretaker of students living in private lodges	:	Dr. M.V. Krishnakumar, Sri. Bibin Sebastian
Travel Facilities of Students	:	Sri. Joby Thomas
Counselling Cell	:	Dr. Sr. P.O. Alphonsa, Dr. Celinkutty Mathew, Dr. Jane A. Luke
Women Empowerment Cell & Keep it as Common Room for Ladies	:	Dr. Jane A. Luke, Dr. Anitha J. Mattam
Equal Opportunity Centre (UGC)	:	Dr. Cintil Jose Chirayil

#### **D. Publications**

Director of Publication Division	:	Dr. M.V. Krishnakumar
New Man and Society (Journal)	:	Dr. M.V. Krishnakumar
IJPCL (Journal)	:	Dr. Bijimol Thomas, Dr. Jerome K. Jose
Trade Wind (Journal)	:	Smt. Anitha Thomas, Smt. Beena Deepthi Louis
Newman News (News Letter)	:	Dr. P.A. Jose, Dr. Jerome K. Jose
College Magazine	:	Fr. Dr. Raju Jacob, Smt. Princy Jacob Dr. Neerada Maria Kurian
Department Magazines	:	Fr. Dr. Raju Jacob, Smt. Princy Jacob
Brochure & Prospectus	:	Sri. Pratheesh Mathew, Dr. Anitha J Mattam
Handbook & Calendar	:	Dr. Bijimol Thomas, Dr. Jerome K. Jose
Annual Report	:	Dr. Bijimol Thomas, Dr. George Sebastian
Documentary Production	:	Smt. Romy Thomas, Smt. Athira Satheesh, Ms. Rose Mary John

#### **E. Study / Training Centres**

Gandhian Study Centre (UGC)	:	Dr. P.A. Jose
Centre for Women Empowerment	:	Dr. Jane A. Luke, Ms. Ajomy Maria Joseph

- Yoga Training Centre : Sri. Benny Mathew,  
Sri. Paul Madathikandam
- Fitness Centre : Sri. Benny Mathew, Sri. Pratheesh Mathew

**F. Extra - Curricular Activities**

- Arts Club : Fr. Dr. Raju Jacob, Dr. Bijimol Thomas,  
Ms. Dary John, Dr. Neerada Maria kurian  
Dr. Jenni K. Alex, Dr. M.V. Krishnakumar,  
Ms. Anitha Thomas, Ms. Sobha Thomas  
Dr. Cyntil Jose Chirayil, Ms. Anu Joy  
Chemparathy, Ms. Greeshma Ann George
- Dance Club : Dr. Neerada Maria Kurian, Ms. Anu Joy  
Chemparathy, Ms. Alphonso Chacko
- Communicative English  
and Soft Skills : Dr. Sr. Alphonso P.O.,  
Smt. Ajomy Maria Joseph
- Health Club : Sri. Benny Mathew
- Music Club : Dr. M.V. Krishnakumar, Dr. Jenny K. Alex,  
Ms. Rose Mary Varghese, Dr. Preethi R.,  
Sri. Ratheesh E.R.
- Debate & Oratory Club : Fr. Dr. Raju Jacob, Dr. Jenni K. Alex,  
Ms. Sona John, Sr. Leena P. Kuriakose,  
Smt. Princy Jacob, Ms. Greeshma Ann George
- Newman Economic Forum : Dr. Jenni K. Alex, Sri. Xavier Kurian P.
- Quiz Club : Dr. A.P. Philip
- E.D. Club : Ms. Anitha Thomas, Sri. Aby Thomas
- Science Club : Sri. Jithin Joy, Sri. Noble C. Kurian
- Road Safety Club : Sri. Joby Thomas, Dr. Indu Sebastian,  
Smt. Bindhu Jacob
- Folklore Club : Fr. Dr. Raju Jacob, Dr. Preethy R.
- Tourism Club : Sri. Xavier Kurian, Sri. Jithin Joy
- Dramatic & Film Club : Dr. George Sebastian, Dr. Jerome K. Jose,
- Chess Club : Dr. Saju Abraham, Sri. Prageesh C. Mathew
- Spoken English Club : Ms. Anu Joy Chemparathy,  
Smt. Fathima Begam
- Nature Club : Dr. Stephen Joseph, Dr. Saju Abraham  
Smt. Jisha Jacob, Smt. Jaiby Cyriac

**G. Green Initiatives**

- Organic Farming Club : Sri. Benny Mathew, Dr. Saju Abraham,  
Smt. Nancy Jacob
- Green Pavilion : Sri. Benny Mathew, Dr. Saju Abraham,  
Smt. Nancy Jacob,  
Ms. Anju B. Kanjirakkattu
- Rain Water Recharging Unit : Sri. Benny Mathew
- Solar Power System : Sri. Baby Mathew, Sri. Jinesh Joseph
- Bio-Diversity Club : Dr. Saju Abraham, Sri. Benny Mathew

Anti-Narcotic Club	:	Sri. Benny Mathew, Ms. Rosemary Varghese, Dr. Beena Mary John
Animal Welfare Club	:	Smt. Jisha Jacob, Ms. Anju B. Kanjirakkattu
Plastic Shredding Unit	:	Sri. Jithin Joy, Dr. Indhu Sebastian
Waste Management	:	Dr. Cyntil Jose Chirayil, Smt. Romy Thomas
'Bhoomitrasena' Project	:	Dr. Saju Abraham, Smt. Jaiby Cyriac
Botanical Garden	:	Smt. Jaiby Cyriac, Dr. Anju T.R.

#### **H. Extension Activities**

Newman Youth Excellence Award:	:	Dr. Bijimol Thomas, Dr. Jerome K. Jose Dr. George Sebastian
NSS	:	Sri. Jithin Joy, Dr. Neerada Maria Kurian
NCC	:	Lt. Prageesh C. Mathew
IGNOU	:	Ms. Sobha Thomas, Dr. Alex Joseph, Dr. Jerome K. Jose
Multi-Sport Space Facility	:	Sri. Benny Mathew
'Zero Hour' & Newman Radio	:	Dr. George Sebastian, Ms. Siby Mohan Ms. Athira Sathish, Ms. Fathima Begum
Science Popularisation	:	Dr. Joe Jacob, Sri. Biju Peter
DRC Testing Unit	:	Dr. Cincy George, Sri. Jithin Joy
Water Testing Unit	:	Dr. Cyntil Jose Chirayil
'Sneha Sparsam' (Share a Bread) Programme	:	Lt. Prageesh C. Mathew
Heritage Museum	:	Sri. Joby Thomas, Dr. M.V. Krishnakumar
Soil Testing	:	MS. Sona John, Dr. Alex Joseph
'Summer Showers'	:	Dr. Sr. Alphonsa P.O., Dr. Jerome K. Jose Smt. Anu Joy Chemparathy
Blood Donors Forum	:	Lt. Prageesh C. Mathew, Dr. Saju Abraham, Sri. Jithin Joy
Dr. George Joseph Endowment Inter-Collegiate Mathematics Quiz:	:	Dr. Jane A. Luke, Sri. Pratheesh Mathew
Prof. U.V. John Memorial Inter-Collegiate Elocution Competetion	:	Fr. Dr. Raju Jacob, Smt. Princy Jacob, Ms. Afina Mary Saju
Rev. Dr. John Vallamattam Memorial Inter-Collegiate Elocution Competetion	:	Fr. Dr. Raju Jacob, Ms. Sobha Thomas
Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Inter-Collegiate Elocution Competetion	:	Fr. Dr. Raju Jacob, Sr. Dr. P.O. Alphonsa Sr. Leena P. Kuriakose, Ms. Anitha Thomas, Ms. Dary John Ms. Afina Mary Saju

Prof. C.J. Thomas Memorial : Sr. Dr. P.O. Alphonsa, Dr. Bijimol Thomas  
Inter-Collegiate English : Dr. Jerome K. Jose, Dr. George Sebastian  
Literary Quiz (Litt-Regatta)

**I. Associational Activities**

Alumni Association : Lt. Prageesh C. Mathew, Dr. Jenni K. Alex  
Ms. Anu Joy Chemparathy, Sri. Jithin Joy  
Staff Tour : Dr. Saju Abraham, Sri. Xavier Kurian P.,  
Dr. Jane A. Luke, Sri. Prageesh C. Mathew  
Non-Teaching Staff Tour : Sr. Jayamol Thomas, Sri. James M.E.  
Food Festival & Trade Fair : Dr. Jane A. Luke,  
Dr. Neerada Maria Kurian  
Onam Celebrations : Fr. Dr. Raju Jacob, Dr. Jane A. Luke  
Dr. Preethy R.  
Science Day Celebrations : Dr. Cyntil Jose Chirayil, Sri. Jithin Joy  
Christmas Celebrations : Fr. Dr. Raju Jacob, Sri. Benny Mathew,  
Sr. Leena P. Kuriakose  
Staff Co-operative Society : Dr. Sony Kuriakose (President)  
: Smt. Marykutty John (Secretary)  
Former Faculty Forum (FFF) : Prof. George Joseph Koickakudy,  
Prof. E.D. Sebastian  
Staff Recreation : Smt. Jisha Jacob, Dr. Neerada Maria  
Kurian, Smt. Jaiby Cyriac

**J. Public Lectures**

Newman Day Lecture : Sr. Dr. Alphonsa P.O., Dr. Beena Mary John  
Merit Day Lecture : Ms. Beena Deepthi Louis, Ms. Anitha Thomas  
Mar. Mathew Pothanamuzhy  
Memorial Lecture : Dr. Jenny K. Alex  
Prof. V.A. Mathew  
Memorial Lecture : Dr. Alex Joseph, Dr. Cyntil Jose Chirayil  
Prof. V.M. Ouseph  
Memorial Lecture : Smt. Jisha Jacob  
Foundation Day Lecture : Dr. Bijimol Thomas  
Mar George Punnakottil : Fr. Dr. Raju Jacob  
Sacerodotal Golden Jubilee  
Memorial Lecture : Sr. Dr. P.O. Alphonsa,  
Sr. Leena P. Kuriakose  
Rev. Dr. John Vallamattam : Dr. Bijimol Thomas, Dr. George Sebastian  
Memorial Lecture  
Prof. P.S. Cherian Memorial  
Lecture : Sri. Baby Mathew, Smt. Marykutty John  
Prof. Francis Thonikuzhy  
Memorial Lecture : Sri. Jenni K. Alex,  
Smt. Rose Mary Varghese



Newman Monthly Lecture Series : Dr. Jenni K. Alex, Smt. Ajomy  
 Prof. M.T. Joseph  
 Faculty Orientation Lectures : Dr. Jane A. Luke, Smt. Jisha Jacob  
 Prof. U.V. John Memorial Lecture : Ms. Anitha Thomas, Sri. Noble Kurian  
 Prof. K.S. Tomy Endowment  
 Lecture : Sri. Baby Mathew, Dr. Indhu Sebastian  
 Annual Day Lecture : Dr. Sona Jose, Ms. Afina Mary Saju  
 Fr. Paul Tharaniyil Memorial Lecture: Dr. Beena Mary John, Dr. Indhu Sebastian

#### **K. Research and Development**

Nodal Officer for Research Grants : Dr. Bejoy Thomas  
 Course Work for Ph.D : Dr. Joe Jacob, Dr. George Sebastian  
 Erudite Scheme : Dr. Alex Joseph  
 Flair : Dr. George Sebastian

#### **Research Guides**

Dr. Stephen Joseph (Botany)	Dr. Joe Jacob (Physics)
Dr. S. Sankararaman (Physics)	Dr. Thomas Varghese (Physics)
Dr. George Sebastian (English)	Dr. Jinu George (English)
Dr. Bejoy Thomas (Chemistry)	Dr. Cincy George (Chemistry)

#### **Campus Development Cell**

Dr. Thomson Joseph	Fr. Dr. Raju Jacob
Rev. Fr. Paul Karakombil	Smt. Nancy Jacob
Sri. Benny Mathew	Prof. M.C. Thomas

#### **Value Education**

Sr. Leena P. Kuriakose  
 Dr. Jenni K. Alex  
 Smt. Dary John  
 Sri. Pratheesh Mathew  
 Smt. Bindhu Joseph

#### **L. Regulatory Bodies**

##### **Purchase Committee**

The committee will look after the genuineness and budgetary limit in respect of the proposals made by the Heads of the department / authorized faculty member, subject to the guidelines of the Stores and Purchase Manual of the Government of Kerala/UGC directions.

Dr. Thomson Joseph	Fr. Dr. Raju Jacob
Fr. Paul Karakombil	Dr. Joe Jacob
Sri. Biju Peter	Sri. Benny Mathew
Dr. Bejoy Thomas	Dr. Jane A. Luke
Dr. Saju Abraham	Smt. Jisha Jacob
Smt. Liz Jacob	

##### **Research Promotion Committee**

The College aims at achieving excellence in teaching as well as research. Various research programmes are undertaken with the support of various

agencies by the faculty of the College. Emphasis is placed on pure, applied, interdisciplinary and socially relevant subjects/ topics.

Fr. Dr. Raju Jacob	Dr. A.P. Philip
Dr. Joe Jacob	Dr. George Sebastian
Dr. Bejoy Thomas	Dr. Alex Joseph
Dr. Cyntil Jose Chirayil	Dr. M.V. Krishnakumar
Dr. Indu Sebastian	Dr. Jerome K. Jose
Dr. Anju T.R	

#### **P.T.A. Executive**

Dr. Thomson Joseph (President)	
Dr. Jane A. Luke (Secretary)	Smt. Nancy Jacob (Treasurer)
Fr. Dr. Raju Jacob	Fr. Paul Karakombil
Dr. Bijimol Thomas	Sri. Pankajashan Nair (Vice President)
Dr. A.P. Philip	Sri. Thomas
Sri. Shaji Varghese	

#### **Hostel Committee**

A five member committee is constituted to superwise the functioning of the Hostel.

The Principal (Chairman)	Fr. Dr. Raju Jacob
Fr. Paul Karakombil	Prof. M.C. Thomas
Sr. Philomine SABS (Convener)	

#### **Grievance Redressal Forum**

Grievance Redressal Forum is an appellate body to hear and decide on the matters related to academic, discipline, curricular and co-curricular activities which could not be settled at the grievance redressal cell formed at Department level. The grievance redressal cell at the department level consists of the Head of the Department and the faculty advisor concerned. The Grievance Redressal Forum at the college level consists of the following members:

- Principal (Chairman)
- Staff Advisor
- Coordinator of the Internal Assessment
- A member of the College Council nominated by the Principal
- A student representative nominated by the Principal

#### **Ethics Committee**

An ethics committee has been constituted as per the Govt. Order (RT) No. 346/05/H.Edn. dt. 01/03/2005 to monitor implementation of the decision banning mobile phones, cinematic dance and fashion show on the campus with the cooperation of the PTA, Staff, Management, NSS, NCC and local authorities. The Committee consists of the following members:

Chairman	: Principal
Vice Chairman	: PTA Vice President
Convener	: Staff Advisor

Members : Bursar  
NSS Officer  
NCC Officer  
Ward Counsellor, Municipal Council  
Co-ordinator, Women's Cell  
Student Representative.

### **Surprise Inspection Squad**

A surprise inspection squad has been constituted in the College as per the circular No. 30115/K3/09/H.Edn. dt. 10-02-2010 of the Higher Education Department, Govt. of Kerala for prohibiting the use of mobile phones in the college. The squad consists of the Vice Principal, one lady teacher, one representative of PTA and two representatives of students.

### **Ragging**

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardships or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student will be treated as ragging. Ragging of any form is a non-bailable offence and requires criminal procedure. If any incident of ragging and / or of abetting ragging comes to the notice of the authority, severe action will be taken against such students. Please refer "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" in the website of the UGC [www.ugc.ac.in](http://www.ugc.ac.in).

### **Anti-Ragging Committee**

The Anti – Ragging Committee shall consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty. The Anti-Ragging Committee is constituted as follows:

The Principal (Chairman)  
Rev. Dr. Raju Jacob, Vice Principal  
Dr. A.P. Philip, Teacher Representative  
Dr. Jane A. Luke, Teacher Representative  
Sri. Biju Peter, Teacher Representative (Convenor)  
Ms. Anitha Thomas, Teacher Representative  
Ms. Liz Jacob, Representative of NTS  
Sub Inspector of Police, Thodupuzha  
Sri. Sabu Neyyasseri, Representative of Local Media  
Sri. N.K. Raveendran, Representative of NGO  
PTA Vice President

Two student representatives belonging to freshers and senior categories.

**Anti-Ragging Squad**

The Anti – Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The squad will have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said committee.

**Anti - Narcotic Cell**

Lt. Prageesh C. Mathew, President  
Fr. Dr. Raju Jacob, Vice President  
Sri. Benny Mathew, Secretary  
PTA Vice President, Member  
Ms. Anitha Thomas, Member  
Student Representative, Member

**M. Monitoring Bodies**

**Discipline Committee**

Fr. Dr. Raju Jacob (Convener)  
Fr. Paul Karakombil  
Sri. Benny Mathew  
Sri. Prageesh C. Mathew  
Smt. Nancy Jacob  
Dr. Jane A. Luke  
Sri. Biju Peter

**UGC Committee**

Smt. Nancy Jacob  
Dr. Bijimol Thomas  
Dr. Joe Jacob  
Dr. A.P. Philip  
Sri. Biju Peter  
Dr. Jenni K. Alex  
Sri. Benny Mathew  
Dr. Saju Abraham  
Dr. Bejoy Thomas  
Smt. Liz Jacob

**Building Committee**

Dr. Thomson Joseph (Chairman)  
Fr. Dr. Raju Jacob

Fr. Paul Karakombil  
 Nominee from the University  
 Ms. Tessimol Sebastian, Asst. Exe. Engineer, Building Sub Division PWD  
 Dr. George Sebastian (Secretary)  
 Smt. Nancy Jacob  
 Sri. M.C. Thomas  
 Sri. V.J. Sebastian (Office Supt.)  
 Sri. Jose K.V (Head Accountant)  
 Smt. Maja M. Kalappura. (Architect)  
 Sri. Anson M.R. (Engineer)

**Career Orientation Council for Add-on Courses**

Dr. Thomson Joseph (Convenor)  
 Fr. Paul Karakombil                      Dr. Jenni K. ALEX  
 Sri. Benny Mathew                      Dr. Bijimol Thomas  
 Dr. Beena Mary John

**Library Advisory Committee**

Dr. Thomson Joseph (Chairman)      Smt. Liz Jacob (Convenor)  
 Fr. Dr. Raju Jacob                      Fr. Paul Karakombil  
 Dr. Bejoy Thomas                      Dr. Bijimol Thomas  
 Smt. Nancy Jacob                      Dr. M.V. Krishnakumar  
 Dr. Jerome K. Jose                      Ms. Jain Mariya George  
 Dr. George Sebastian                      Dr. Alex Joseph  
 Ms. Indu Sebastian

**Staff Welfare Committee**

Fr. Dr. Raju Jacob (Chairman)      Sri. Benny Mathew  
 Sri. Baby George                      Sri. Jose Mathew  
 Sri. Pratheesh Mathew                      Sri. V.J. Sebastian

**SC/ ST Monitoring Cell**

The SC/ST Monitoring Cell is constituted to promote the welfare of SC/ST students. It takes care to provide them with all assistance available from the government in addition to addressing their personal problems. Their progress is examined periodically and great care is taken to see that they are not marginalized in the college.

Dr. Thomson Joseph, Chairman      Dr. M.V. Krishnakumar, Secretary  
 Municipal Chairperson                      Smt. Marykutty Thomas  
 Smt. Rose Mary Varghese                      Sri. V.J. Sebastian

**MENTORING SYSTEM**

Each class is entrusted to the care of one or two Faculty Advisors. They are the local guardians and the students are advised to seek their help in all their needs. The Advisors will have personal contact with their students and thereby help them grow as better human beings. He / She may give them proper guidance in matters of study and conduct within and outside the

class room. The Faculty Advisors are also encouraged to arrange programmes of their choice for the cultural, social and intellectual growth of their students. The Advisor is the immediate authority of that class in all its day to day affairs. The following are the Faculty Advisors of each class.

Dept.	Batch		Dept.	Batch	
MATHEMATICS	MS1 & MS2	Dary John Arya Sasidharan	ENGLISH	LS7 & LS8	Dr. George Sebastian Ms. Princy Jacob (Leave)
	MS3 & MS4	Dr. Sona Jose Geethu Kuriachan		LS9 & LS10	Dr. Anitha J. Mattam Dr. Bijimol Thomas
	MS5 & MS6	Pratheesh Mathew Nisha Jose		ELS1 & ELS2	Fathima Begum
	MS7 & MS8	Nancy Jacob		ELS3 & ELS4	Athira Satheesh
	MS9 & MS10	Dr. Jane A. Luke		ELS5 & ELS6	Romy Thomas
	MT7 & MT8	Athira Sivan	ECONOMICS	ES1 & ES2	Ratheesh E.R
	MT9 & MT10	Simnamol P.S		ES3 & ES4	Xavier Kurian P.
PHYSICS	PS1 & PS2	Merin P. James Christeena Thomas		ES5 & ES6	Dr. Jenni K. Alex
	PS3 & PS4	Noble C. Kurian Indu Sebastian		ES7 & ES8	Xavier Kurian P.
	PS5 & PS6	Marykutty John Beena Mary John		ES9 & ES10	Dr. Jenni K. Alex,
	PS7 & PS8	Dr. Joe Jacob	HISTORY	HS1 & HS2	Dr. Krishnakumar M.V.
	PS9 & PS10	Baby Mathew		HS3 & HS4	George Joseph
CHEMISTRY	CS1 & CS2	Jithin Joy Dr. Cintil Jose Chirayil		HS5 & HS6	Joby Thomas
	CS3 & CS4	Dr. Cincy George Maya K.S	MALAYALAM	MLS1 & MLS2	Sibi Mohanan
	CS5 & CS6	Dr. Bejoy Thomas Anu Mary Joseph		MLS3 & MLS4	Greeshma Ann George
	CS7 & CS8	Dr. Alex Joseph Liz George		MLS5 & MLS6	Afina Mary Saju
	CS9 & CS10	Biju Peter, Sona John	COMMERCE	KS1 & KS2	Lt. Prageesh C. Mathew
BOTANY	BS1 & BS2	Dr. Anju T.R		KS3 & KS4	Beena Deepthi Loues
	BS3 & BS4	Jaiby Cyriac		KS5 & KS6	Aby Thomas
	BS5 & BS6	Dr. Saju Abraham		KS7 & KS8	Anitha Thomas
ZOOLOGY	ZS1 & ZS2	Jisha Jacob		KS9 & KS10	Dr. A.P. Philip
	ZS3 & ZS4	Anju B. Kanjirakkattu		KCS1 & KCS2	Teena Baby
	ZS5 & ZS6	Bany Joy		KCS3 & KCS4	Maria Mathews
ENGLISH	LS1 & LS2	Sr. Leena P. Kuriakose Athira Vasavan		KCS5 & KCS6	Swathy Venugopal
	LS3 & LS4	Anu Joy Chemparathy Ajomy Maria Joseph		KOS1 & KOS2	Anju Sukumaran
	LS5 & LS6	Dr. Jerome K. Jose Dr. Bindhu Joseph		KOS3 & KOS4	Chandranjaly V.C.
			KOS5 & KOS6	Nimmy John	
			KFS1 & KFS2	Jisna Joseph	
			KFS3 & KFS4	Preethi Mathew	
			KFS5 & KFS6	Rintu Jose	
			KFS7 & KFS8	Sona Liz Mathew	
			KFS9 & KFS10	Jesmol Paul	

In order to resolve day to day academic problems of the students, mentors are appointed for a group of around 20 students and the mentors are advised to keep the record of their mentees till their mentees complete their academics. Though mentors are available for their needy times there is a face-to-face meeting at least twice in a semester. Mentoring boosts the inter personal relationship of learners with their teachers in addition to building knowledge, skills and abilities. Thus, mentors have become facilitators who can guide them in intellectual and professional development.

The objectives of the practice followed by the college are:

- Supporting personal and professional growth
- Monitoring psychological growth and progress
- Identifying special talents, skills of learners
- Locating and solving attendance issues
- Providing sustained motivation
- Ensuring and providing feedback for parents
- Assisting in developing rights, responsibilities values

### **COLLEGE RULES AND REGULATIONS**

- I. The following rules and regulations are applicable to all students of the college.
  1. The Principal is the ultimate disciplinary authority in the college.
  2. Ragging is banned on the college campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the college and a case will be filed with the local police authorities.
  3. The college prohibits political activities on the campus and forbids students from conducting and attending political meetings within the college campus.
  4. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phone on the campus and bring their vehicles to the restricted areas of the college.
  5. Students shall compulsorily wear the prescribed college uniform on all all the prescribed days. Uniform symbolises unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability . Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Newmanite shall possess.
  6. No celebration be arranged in the campus without the written permission of the Principal.
  7. Programmes by External agencies / professional groups/paid programmes such as D J, musical events shall not be permitted inside the campus.

No type of fund raising by the students should be permitted, as these practices lead to extortion and misuse of funds.

8. Bike race / motor car race / elephant procession or similar activities shall not be permitted inside the campus / Hostel premises.
9. No type of vehicles shall be used during celebrations inside the college campus / hostel.
10. All celebrations in the campus will be under the supervision of the Principal or the staff designated by him.
11. Students will be allowed to bring their vehicles only upto the designated parking area. Entry beyond that point is strictly prohibited.
12. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the class rooms.
13. Students shall not invite Police or Media Persons to the campus on their own.
14. Students shall not use the emblem / Photo of the college in the transaction of the social media (Facebook, Whats App etc). Students are strictly advised not to participate in any discussions, trolling or any such or other kinds of activities detrimental to the reputation of the college, departments, staff and students. If any such activities come to the notice of the Principal, the authorities shall initiate appropriate legal action against such individuals or groups under the provisions of Cyber Crime Act.
15. The Principal reserves the right to refuse admission to any applicant for any course without assigning any reason, if he or she feels that admission of that person is detrimental to the interest and discipline of the College.
16. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student for his/her misconduct.
17. Misconduct shall include:
  - a) Staying away from classes without sufficient reason.
  - b) Disrespectful behaviour towards the staff
  - c) Provoking students to strike and participating in strike, dharna etc. in the college.
  - d) Loitering in the verandas during free hours and creating disturbance to the classes in progress.(During free hours the students are expected to make use of the library)
  - e) Disorderly behaviour in the class.
  - f) Organizing tours without the permission of the Principal



- g) Organizing meetings in the college or displaying notices on the college notice board without the permission of the Principal.
  - h) Blocking gates/doors or passages which would restrict the mobility of staff and students in the college.
  - i) Involvement in manhandling or harassing fellow students.
  - j) Disturbing the functions in the auditorium by shouting, howling or dancing.
  - k) Resorting to any kind of malpractice in the examinations.
  - l) Collecting money from staff or students without the permission of the Principal.
  - m) Distributing leaflets, hand-bills or other materials and displaying banners and posters inside the campus.
  - n) Scribbling offensive, abusive or obscene words or figures on black boards or any kind of writing on the walls or other places in the college or the college campus.
  - o) Throwing or showering colour powder himself herself on or others.
18. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be taken against those found under the influence of alcohol or narcotic drugs within the campus.
  19. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine.
  20. The college campus and classrooms should always be kept neat and clean. Students should see that no damage is done to college property including plants and trees in the campus. Scribbling on wall and furniture is strictly prohibited.
  21. The college is not responsible for the loss of textbooks, note books, tiffin boxes, clothes, money, ornaments etc.
  22. Discourtesy towards any member of the staff or any act, which affects the discipline and tone of the college, will be seriously viewed and in extreme cases they are sufficient reason for dismissal from college. Immorality, grave insubordination, contempt for authority, wilful damage to college property, malpractice in examinations etc., are sufficient reasons for immediate dismissal.
  23. Students should carry at all times college identification cards which should be shown to the staff and to the watchman when demanded.
  24. When the students meet a member of the staff within the campus or outside, they will greet him/ her as a mark of respect.
  25. Students are expected to keep decency and decorum in their dress and behaviour.
  26. Students have to occupy their seats by the second bell at the commencement of morning and afternoon sessions. The teachers will be

present in the class at the second bell. Observance of strict silence during morning prayer is compulsory.

27. If the teacher is absent, the class leader should inform the Head of the Department / Principal for alternative arrangements
28. Late comers should not enter the class room, nor should any student leave the class room, without the permission of the teacher in charge of the class.
29. In any case, late comers will not be given attendance
30. Parents/ guardians are expected to respond to the calls from the college authorities, from time to time.
31. Teachers hold the responsibility of maintaining discipline in their classes.
32. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
33. A Call to the auditorium or conference halls for any programme must be promptly and strictly responded. No one should remain in the class-rooms or elsewhere during such occasions.

#### **II. General Rules and Regulations**

1. Any unavoidable movements on the verandahs (to the library, laboratory, auditorium, activity rooms etc.) during class hours have to be in silence. This is to avoid disturbance to neighbouring classes.
2. No Student shall enter another class room without prior permission.
3. Every student has to participate in atleast two of the co-curricular activities offered in the college.
4. No Student is allowed to remain in the campus after 5.30 p.m.
5. Students are not allowed to bring their vehicles beyond the parking slot as per the order of the Hon. High Court and Govt.
6. Any student persistently insubordinate, repeatedly or willfully mischievous, guilty of fraud or malpractice in examinations shall be removed from the rolls.
7. Students are expected to spend their free time in the library. They should not loiter along the corridor or crowd along the verandah.
8. No student shall leave the campus during the working hours without the permission of the Principal. He/She shall not be sent home without the written request by the parent/guardian.
9. Strict silence must be observed in Chapel and Library. Chapel and its premises are used only for prayer.
10. Discipline and decorum is expected from the students during programmes convened in the auditorium or else where.
11. Prior permission from the Principal is essential to take part in inter – collegiate competitions or in live photographic modelling, Fashion shows or Radio/T.V. programmes.

12. It is the responsibility of the student to earn a conduct certificate. It is not issued as a matter of right. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
13. The Principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his /her study in the college without assigning any specific reason.
14. For acts of misbehavior the principal may impose such punishment as fines, cancellation of attendance, withholding of terms certificate, forfeiture of educational concession and scholarship, suspension and expulsion.
15. The Principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the discipline, credit and reputation of the college and the hostels.
16. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring the class rooms, the furniture, compound walls and buildings or any part of the college campus by pasting poster's fixing nails or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
17. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
18. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
19. Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed especially culpable and be punished accordingly.
20. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
21. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof, shall be treated as infringing on the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/ST's and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.

22. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students / officials/ faculty members.
23. Outsiders including police and media shall not enter the campus without the permission of Principal.
24. Photography / video / audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
25. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing of vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staff have to register their vehicle number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
26. The Security Personnel / designated college staff are authorized to inspect the records of the vehicles entering the campus and register the details in the gate register.
27. The College Council and Parent Teacher Association can advice Principal on internal matters of the college.
28. Complaints of students will be looked into if they are presented through the proper channel. Collective petitions, however will not be allowed. Students and staff members can make use of the grievance redressal mechanism available in the college.
29. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
30. The Principal reserves the right to amend and alter the Rules and Regulations at par with the timely requirements.
31. It is the responsibility of the students and staff to get informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not condoned.
32. The Principal is the final authority to interpret the rules and regulations in the best interest of the institution.

### **III. GOOD MANNERS AND CONDUCT**

1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her.
2. When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
3. Students should keep with them the texts and note books required for classes they attend.

4. No student shall leave the classroom during a lecture without the permission of the teacher.
5. Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read or retire to their hostels.
6. Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
7. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum.
8. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
9. Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
10. Students are expected to keep decency and decorum in their talk behaviour, dress, hair style etc.

#### IV. **ATTENDANCE AND LEAVE OF ABSENCE**

1. The College works from 9.30 a.m. to 4.30 p.m. For the purpose of attendance, all working days will be considered as full working days irrespective of the number of hours. **Absence during one hour either from the forenoon or the afternoon session will be considered half a day of absence. Late comers will not be given attendance.**
2. Semester certificate of attendance and progress required for admission to university examination as well as promotion shall not be given unless the applicant has attended at least 75% of the working days of the semester and the Principal is satisfied with the student's progress and conduct.
3. Leave for one hour may be obtained from the tutor. Application for longer periods of absence must be made to the Principal. Application for sick leave for more than three days should be supported by a medical certificate. The certificate should be submitted immediately after the treatment. Certificates delayed and dubious will be summarily rejected.
4. Absence without leave is punishable.
5. Absence for ten consecutive working days will result in the removal of the name from the rolls.

6. Duty leave for participating in Arts/Sports events will be granted only to students representing the College or the University in various competitions. In such cases, leave applications should be submitted to the Principal in advance and it should be recommended by the teacher in charge.

### **RESIDENCE**

1. Students not residing with parents may reside in approved hostels. They may, also reside with local guardians subject to the approval of the Principal. Students are forbidden to reside in unapproved private lodgings. Approved lodges will be subjected to inspection by the staff member appointed for the purpose.
2. They should submit full information regarding their residence to the college office at the time of admission. Any subsequent change in residence may be made only after informing the Principal.

### **COLLEGE HOSTEL**

1. Hostel accommodation is available for girl students. Admission to the hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office. Admission is confirmed only after remitting the admission fee and the first instalment of fee. Hostel fee has to be paid on a monthly basis. Clearance of Hostel dues is essential for issuing Hall ticket, T.C and other certificates.
2. Admission is only for one academic year. The warden reserves the right to grant or deny admission/readmission, without assigning any reason.
3. Parent/Guardian should be present at the time of admission/readmission.
4. Residents are bound to comply with all the rules of the hostel set down by the warden.
5. Residents should strictly observe the study time **(6.00 pm to 8.00 pm and 8.45 pm to 10.30pm)**.
6. Residents are **not permitted to receive or entertain guests** including their class/college mates without the prior written permission from the warden.
7. Residents should return to the hostel by 5.30pm after their classes.
8. Use of mobile phone is strictly controlled in the hostel. Residents are directed not to use mobile phone between 6.00pm and 5.00am.
9. Attendance position of the residents will be periodically checked and those who are found to be irregular in the class will not be permitted to continue in the hostel.

10. Residents will not have the choice to select their room and room mates. The room and room mates will be changed and shuffled after each semester.
11. It is the responsibility of the residents to ensure that the room allotted to them are very kept tidy. Electrical fittings, furniture and other facilities provided in the room should remain intact. Residents will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room.
12. Attitude and relationship of the residents with the employees of the hostel should be cordial and positive.
13. Residents shall make the entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
14. Residents who wish to stay in the hostel during vacation should get prior permission from the Warden.
15. **Hostel dues of each month should be cleared before 10<sup>th</sup> of next month. Defaulter names will be removed from the hostel roll.**
16. Readmission will strictly be on the basis of performance in the University/ College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
17. **Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police.** They will be immediately dismissed from the hostel and the college.
18. Grievances, Complaints, Suggestions by the residents can be brought to notice of the Warden.
19. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
20. Decision of the Warden pertaining to all matters of the hostel will be final.

### **IDENTITY CARD & UNIFORM**

1. **Students must always wear their identity cards on their neck whenever they are on the campus. Students found without Identity card will be charged a fine of Rs. 500/-** They are essential for bus concession, payment of fee entry into the library, loan of books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extraordinary circumstances, on formal application establishing the loss of the original and on payment of Rs. 200/-. Identity card must be surrendered when the T.C. is issued.
2. Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolises unity and uni-

formity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability. Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Newmanite shall possess.

### **CERTIFICATES**

1. Students in need of any certificate shall apply in the prescribed form worth Rs. 5/- . Applicants for unusual certificates will have to pay service charge of Rs. 100/.
2. Ordinarily a notice of 24 hours is necessary for issue of certificates. No certificate will be sent by post unless the transmission charges are prepaid.
3. Transfer certificate should be issued only after the payment of all dues to the College and the College hostel.
4. Transfer Certificates of students expelled from the college will be sent to the Registrar of the University and the matter will be reported to the guardians. Duplicate T.C. will be issued only on very extra-ordinary circumstances and would be charged Rs. 100/-
5. Conduct Certificates will be issued only on recommendation of the tutor. It is the responsibility of the students to earn a good conduct certificate. It is not issued as a matter of right.
6. S.S.L.C. book, Mark list or other qualifying certificates have to be claimed at least within a year after leaving the college. The college office cannot be held responsible for any damage or loss to the certificates left unclaimed by the student.

### **Collection and Payment of Fees**

1. Fee of Self financing section shall be collected at the beginning of each semester (i.e., June and December) and fee of Aided section shall be collected at the beginning of each year.
2. Fee for the whole semester will be levied from the students who leave the College in the course of a semester.
3. Each instalment of fees shall be paid on the date notified in the college calender / notice board. All cash transactions in the office will be closed at 2.30 p. m. every day.
4. Students seeking admission have to pay the prescribed fee at the time of admission. Students joining the college in the middle of a semester have to pay the fees due from them from the beginning of the semester.
5. Receipts signed by the accountant will be issued to the students at the time of payment of fees and the students must keep them safe and produce them on demand.
6. Mistakes if any, in the receipts issued for payments made should



be pointed out then and there, and should get corrected on the spot. Complaints made later will not be entertained.

7. The special fees prescribed will be collected from the students of junior classes, viz. I.D.C and I.P.G. classes, at the time of admission, and from students of senior classes, within a period of seven consecutive working days commencing from the re-opening of the College after the semester break. Particular days will be allotted to each class.
8. If any student fails to pay the fees or special fees on the due dates, he / she shall be liable to pay fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10 th day.
9. If the fee with the fine of Rs. 5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 10 /- will have to be paid and the fee and the fine should be paid on the eleventh day after the due date.
10. If the fee and fines are not paid on the 11th day or within 15 days from that date, the name of the student will be entered in a special register of defaulters. The attendance of the student would also be taken every day as usual and his/ her attendance or absence would be marked. If the student settles the arrears of fees with fine before the last opportunity given for such settlement, he/she would be granted attendance as per actual presence or absence recorded. The students, who fail to settle the dues to the college till the last date prescribed, will not be sent up for the University Examination or promoted to the next higher class as the case may be. The last opportunity for clearing one instalment will be at the date previous to the due date for the succeeding instalment. A student will be admitted to the next semester only if he / she clears the dues for the previous semester before the commencement of the next semester.

Note:- Re-admission fee for a student whose name is removed off the rolls for reasons other than default in payment of fees will be Rs. 100/ Rules 9 and 10 will not be applicable to students enjoying full fee concession by virtue of their community when they are subsequently awarded with scholarships / fee concessions.

11. Every student shall be liable to pay the prescribed fee for the whole semester or any part of which his / her name is on the rolls of the College.
12. The Caution Deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for on completion of the course or on leaving the College on transfer certificate. The caution deposit will be refunded after adjusting dues, if any, and on surrender of identity cards. Caution deposit remaining unclaimed after six months of the due date for completion of the course will be forfeited. Excess caution deposit, if any, on change of course of study would be re-

- funded on sanction of such change.
13. SC/ST/OEC/KPCR students, who discontinue their studies before concession being granted by the govt., will be required to pay all fees before their transfer certificates are issued.
  14. Students joining under self-financing stream are not eligible for fee concession, except SC/ST/OEC students who join under merit quota.
  15. Collective common fines will be imposed on all the students of the college to realise the loss caused to furniture, tools and apparatuses of college due to the reckless handling of the college properties.
  16. Fee once paid will not be refunded, except caution deposit.

### DETAILS OF FEES

**CHART 1**

	Fee Structure	I DC	II DC	IIIDC	I PG	II PG
1	Tuition Fee	1000	1000	1000	1800	1800
2	Admission Fee	75	-	-	150	-
3	Library Fee	100	100	100	100	100
4	Stationary Fee	50	50	50	50	50
5	Medical Insp. Fee	5	-	5	5	-
6	Athletic Fee	100	100	100	100	100
7	Calendar	30	30	30	30	30
8	Magazine	50	50	50	50	50
9	Association	50	50	50	50	50
10	Uty. Students Welfare Fund	30	30	30	30	30
11	Uty. Union	50	50	50	50	50
12	College Union	20	20	20	20	20
13	Audio Visual	25	25	25	25	25
14	Group Accident Policy	23	23	23	23	23
15	Sports Affiliation	300	300	300	300	300
16	Student Aid Fund	5	5	5	5	5
17	Matriculation	150	-	-	-	-
18	Uty. Affiliation Fee	400	-	-	400	-
19	Caution Deposit	360	-	-	600	-
20	Women's Study	5	5	5	5	5
21	Laboratory Fee					
	Mathematics	300	300			
	Physics	400	400	250	1200	1200
	Chemistry	400	400	250	1200	1200
	Botany	550	550	250	-	-
	Zoology	550	550	250	-	-

## CHART II

COURSE	I Sem		II Sem	Total
	Tuition Fee (Rs.)	Spl. & Uty Fee+CM (Rs.)	Tuition Fee (Rs.)	
<b>I DC</b>				
B.A., B.Com	500	1468+360	500	2828
B.Sc Maths	500	1768+360	500	3128
B.Sc Phy., Chem	500	1868+360	500	3228
B.Sc Bot, Zool.	500	2018+360	500	3265
B.Com, Com. Appl.	11250	1403	11250	23903
B.Com Tax, Co-op, B.A. Com. Eng	9000	1403	9000	19403
<b>II DC</b>				
B.A, B.Com	500	838	500	1838
B.Sc Maths	500	1138	500	2138
B.Sc Phy., Chem	500	1238	500	2238
B.Sc Bot., Zool.	500	1388	500	2388
B.Com Com. Appl	11250	853	11250	23353
B.Com Tax, Co-op, B.A. Com. Eng	9000	853	9000	18853
<b>III DC</b>				
B.A, B.Com, B.Sc Maths	500	843	500	1843
B.Sc Phy, Che., Bot., Zoo.	500	1093	500	2093
B.Com Com. Appl	11250	853	11250	23353
B.Com Tax, Co-op, B.A. Com. Eng	9000	853	9000	18853
<b>I PG</b>				
M.A., M.Com., M.Sc Maths	900	1393+600	900	3793
M.Sc Phy., Chem.	900	2593+600	900	4993
M.Com, M.Sc Maths (SF)	18750	1503	18750	39003
<b>II PG</b>				
M.A. M.Com, M.Sc Maths	900	838	900	2638
M.Sc Phy, Chem.	900	2038	900	3838
M.Com, M.Sc Maths (SF)	18750	1103	18750	38603

\* Defaulters of fee are not eligible for attendance

## SCHOLARSHIPS AND AWARDS

### COLLEGE LEVEL AWARDS

The college has instituted the following awards sponsored by the benefactors, teachers and alumni. The awardees will receive the interest of the endowment given against each award subject to the conditions set forth in the guidelines for each endowment.

Deposit No.	Award	Instituted by	Amount deposited
<b>General</b>			
	St. Mary's Scholarship (to the daughter of a widow)	Dr. K.J. John	1,84,813
659	Mar George Punnakottil award for the Best NCC Cadet	Dr. K.J. John	1,04,000
K. 2307 (3113)	Sri. Joseph Kulathinal merit cum means award (from among all students)	Sri. Joseph Kulathinal	1,07,896
696	Sri K.D. Francis award for top scorer in SSLC among children of NTS, Newman College	Sri K.D. Francis	4157
<b>Department of English</b>			
699	Msgr. Mathew Palamattam award for top scorer in MA English (final)	Msgr. Mathew Palamattom	6,327
270 2 (A)	Prof. Sr. Berchumans memorial award for top scorer in Part I English (upto IV Sem)	Family of Prof. Sr. Berchumans	2,500
272 & 39	Prof. Sr. Amanda memorial award for top scorer in BA English (upto IV Sem)	Family of Prof. Sr. Amanda	2,500
688	Prof. Manuel Thomas memorial award for top scorer in BA English (Final)	Family of Prof. Manuel Thomas	6327
687	Prof Elezabeth Joseph award for top scorer in MA English (upto II Sem)	Prof. Elezabeth Joseph	7,713
591	SABS sisters award for top scorer in MA English (Final)	SABS Congregation	25,000
<b>Department of Mathematics</b>			
698	Prof T.S. Chacko award for top scorer in B.Sc. Mathematics (upto IV Sem)	Prof. T.S. Chacko	3,557

692	Prof. K. Bhaskaran Nair award for top scorer in M.Sc. Mathematics (Final)	Prof. Bhaskaran Nair	2,472
<b>Department of Physics</b>			
38	Prof. U.V. John Memorial award for top scorer in B.Sc. Physics (upto IV Sem)	Family of Prof. U.V. John	1,000
693	Anusha Memorial award for top scorer in B.Sc. Physics (Upto II Sem)	Classmates	1,927
<b>Department of Chemistry</b>			
28	Prof. V.A. Mathew memorial award for top scorer in B.Sc. Chemistry (Upto IV Sem)	Family of Prof. V.A. Mathew	1,000
95	Prof. P.C. Abraham award for top scorer in B.Sc. Chemistry (Upto II Sem)	Prof. P.C. Abraham	1,500
691	Dr. K.U. Joseph memorial award for top scorer in M.Sc. Chemistry (Upto II Sem)	Family of Prof. K.U. Joseph	12,054
703	Prof. Lucy James merit cum means award (from among B.Sc. Chemistry students)	Prof. Lucy James	48,417
708	Sr. Jose Mary Memorial Endowment for Quiz in Chemistry	Fr. Jose Mulanjananiyil	25,000
<b>Department of Zoology</b>			
690	Prof. Kochuthressia Joseph award for top scorer in B.Sc. Zoology (Final)	Prof. Kochuthressia Joseph	5,219
<b>Department of Botany</b>			
695	Prof. K.J. John award for top scorer in B.Sc. Botany (Final)	Prof. K.J. John	3,557
590	Sr. Lissieux Award for Top Scorer in B.Sc. Botany (Final)	Prof. Biniamma Abraham	20,000
<b>Department of Economics</b>			
697	A.S. Gafoor memorial award for top scorer in B.A. Economics (Upto IV Sem)	Classmates	3,557

589	Rony M. Joshy memorial award for top scorer in B.A. Economics (Final)	Family of Sri Rony M. Joshy	1,00,000
<b>Department of History</b>			
702	Jins Jacob memorial award for top scorer in B.A. History (Upto IV Sem)	Classmates	3,142
701	Golden Jubilee memorial endowment award for top scorer in B.A. History (Final)	1997-80 BA History Batch	26,969
<b>Department of Commerce</b>			
694	Prof. M.J. John Award for Top Scorer in M.Com (Upto II Sem)	Prof. M.J. John	6,327
<b>OTHER ENDOWMENTS</b>			
581	Prof. V.A. Mathew Memorial Lecture	Family of Prof. V.A. Mathew	150,000
505	Mar Mathew Pothanamuzhy Memorial Lecture	Rev. Dr. Thomas Pothanamuzhy	10,00,00
574	Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Lecture	Mar George Punnakottil	100,000
573	Prof. C.J. Thomas Memorial English Literery Quiz	Dr. Bijimol Thomas	75,000
704	Prof. K.S. Tomy Endowment Lecture	Prof. K.S. Tomy	107,125
689	Dr. George Joseph Endowment Mathematics Quiz	Dr. George Joseph	25,995
220	NSS Award	NSS	5000
219	NSS Award	NSS	5000
686 & 700	Best Out going student Award	College	12991

### STATE GOVERNMENT SCHEMES

Scheme	Amount	Eligibility	Time to Apply
Kerala State Suvarna Jubilee Scholarship	Rs.10,000/p.a	50% marks in the qualifying examination and belongingness to BPL family	After the completion of first year admission
State Merit Scholarship	Degree Rs. 1250 p.a. P.G Rs. 1500 p.a	50% marks in the qualifying examination, income limit Rs. 1.00 lakh	After the completion of first year admission
District Merit Scholarship	Rs. 1250 p.a.	Student who gets A+ Grade in SSLC Examination	”
C.H. Muhammed Koya Girls Scholarship	Degree Rs. 4000/- P.G Rs. 5000/ p.a	Only Muslim girls Income limit Rs. 2.5 lakhs	”
Hostel fee for Muslim girls	Maximum Rs. 10000/- p.a.	Muslim Girls residing in Govt. approved hostels and income limit Rs. 2.5 Lakhs	”
Muslim Nadar Scholarship	Rs. 125/- p.a.	Girl students from Muslim / Nadar communities; 50% marks in qualifying exam; income limit Rs. 18000/- p.a.	”
Scholarship for blind / Deaf / Physically Challenged Students	Fee and Hostel Charges	Fee Concessin only to those whose annual income is below Rs. 25000/-	”
Higher Education Scholarship	UG 1 Year -12000/- 2 Year-18000/- 3 Year-24000/- PG 1 year-40000/- 2 Year-60000/-	First year Student's who get the high marks in qualifying exam  Renewal is based on accademic progress	”

### CENTRAL GOVERNMENT SCHEME

Post Metric Scholarship for Minority Students	Tuition fees and maintenance allowance	Only Muslim & Christian students, 50 % Marks in qualifying exam. Income limit Rs. 2.00 lakhs	Decided by Govt. of India <a href="http://www.minorityaffairs.gov.in">www.minorityaffairs.gov.in</a>
Central Sector Scholarship	UG - Rs. 1000 p.m. PG - Rs - 2000 p.m.	Income: 6 lakhs	

## **FEE CONCESSIONS, STIPEND & SCHOLARSHIPS**

1. Students belonging to Scheduled Castes, Scheduled Tribes and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, and monthly stipends at the rate fixed by the Govt. from time to time.
2. They will have to produce a certificate of nativity and community (if these are not specified in their S.S.L.C. book) from the Village Officer concerned. Proper applications with necessary certificates have to be submitted within the prescribed time, to the Harijan Welfare Department through the Principal.
3. The Lumpsum grant and monthly stipend will be released to the students only on the basis of their good conduct, attendance and progress in studies, as certified by the Principal.
4. Poor students of Other Backward Communities and Forward communities who are bona fide subjects of Kerala State, are eligible for full fee concession as per Kumara Pillai Commission Report (KPCR).
5. They will have to produce the necessary nativity and income certificates (below Rs.1,00,000/- for both UG & PG) from the Village Officer. They also will have to submit proper applications together with necessary certificates within the prescribed time.
6. Poor students can apply for assistance from college SAF in the month of August.
7. Benefits of the 'Students' Welfare Scheme' launched in connection with the Ruby Jubilee of the College, will be made available to poor students who happen to undergo prolonged and expensive medical treatment or who fall victims to natural calamities.
8. Fee concession is not available for students joining under self-financing stream except those belonging SC/ST/OEC categories who have joined under merit quota.

## **EXAMINATION & PROMOTION**

1. The following points will receive special consideration in deciding promotion and selection of candidates for University Examinations:- (a) The progress as testified by marks throughout the course (b) Regularity of attendance (minimum 75%) and (c) Conduct and behaviour.
2. Candidates who do not register their names for the Unty. examination of the semester will not be permitted to continue the course of study in the next semester.
3. Candidates who register their names for the I semester examination and who do absent themselves will not be eligible for "improvement" as per provisions in the regulations.



4. Candidates who have appeared for the first semester examination will be allowed to appear again for the first semester examination for improvement, only along with the same semester examination in the next year and on registering for that semester Examination.
5. The provisions contained in (3) and (4) above will be applicable in the case of candidates appearing for the subsequent semester examinations.
6. Cancellation is permitted only for examinations, the results of which are published by the University. Cancellation will be permitted only part wise and not paper wise or group wise.

### **STUDY TOURS / EXCURSIONS / PICNICS**

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Principal.
2. Study tours will be organized by the respective Departments.
3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
4. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
5. No student from another class will be permitted to join a class going on excursion.
6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.
7. A lady escort (regular teaching faculty) is compulsory in case there are any girl student in the tour team.
8. As far as possible, study tours shall be conducted during the months of November and December.
9. Final year UG students are allowed to organize study tours for a maximum period of 60 hours.
10. Final year PG students are allowed to organize study tours for a maximum period of 36 hours.
11. No tour be organized without the prior permission of the tutor, Head of the Department and the Principal
12. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teachers in charge.

13. The students shall obey all the directions given by class teacher / teachers accompanying them.
14. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
15. The use of alcohol, drugs and tobacco is strictly prohibited while on tour.
16. When the tour party returns at night, the approximate time of arrival should be intimated to the night watcher.
17. The Principal has the right to cancel or to make any modification in the tour programme at any time.

**CHOICE BASED CREDIT -  
SEMESTER SYSTEM AND GRADING (CBCSS)  
(w.e.f. 2013 Admission)  
CHOICE BASED CREDIT - SYSTEM AND GRADING (CBCS)  
(w.e.f. 2017 Admission)**

**1. GENERAL FEATURES**

- ★ The three year undergraduate programme will be divided into 6 semesters, each semester consisting of a minimum of 90 working days, inclusive of examinations, distributed over 18 five-day academic weeks. The duration of the odd semesters will be from June to October and even semesters from November to March.
- ★ The time table shall be set according to the Day order system to provide proper distribution of working days for all courses. There will be a common calendar giving schedule of admission, classes, Internal and External examinations, evaluation and publication of results.

**2. The structure of the semester system will be as follows:**

- ★ **Common Courses:** which will include compulsory courses in English and additional Languages.
- ★ **Core Courses:** which include methodology courses and courses on the subject of specialisation, one elective and one project which will be compulsory for all students doing a particular programme.
- ★ **Complementary Courses:** which include courses the study of which would complement the study of the subject of specialisation, which will be compulsory for all students doing a particular programme.
- ★ **Open Courses:** which include all courses other than courses in the area of specialisation of the student concerned, the choice which will be decided by

preferences of students and availability of teachers.

### **3. DEFINITIONS**

- 3.1. 'Academic Week' is a unit of five working days in which distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 3.2. 'Additional Course' is a course registered by a student over and above the minimum required courses.
- 3.3. 'Audit Course' is a course for which no credits are awarded.
- 3.4. 'College Co-ordinator' is a teacher nominated by the College Council to co-ordinate the continuous evaluation undertaken by various departments within the college. He/she shall be nominated to the college level monitoring committee.
- 3.5. 'Common Course I' means a course that comes under the category of courses for English and 'Common Course II' means additional language, a selection of both is compulsory for all students undergoing undergraduate programmes.
- 3.6. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.7. 'Core course' means a course in the subject of specialization within a degree programme.
- 3.8. 'Course' means a complete unit of learning which will be taught and evaluated within a semester.
- 3.9. 'Credit' is the numerical value assigned to a course according to the relative importance of the content of the syllabus of the programme.
- 3.10. 'Department' means any teaching department in a college.
- 3.11. 'Department Co-ordinator' is a teacher nominated by a Department Council to co-ordinate the continuous evaluation undertaken in that department.
- 3.12. 'Department Council' means the body of all teachers of a department in a college.
- 3.13. 'Faculty Advisor' means a teacher from the parent department nominated by the Department Council, who will advise the student in the choice of his/her courses and other academic matters.
- 3.14. Grace Marks shall be awarded to candidates as per the University Orders issued from time to time.
- 3.15. 'Grade' means a letter symbol (e.g., A, B, C, etc.), which indicates the broad level of performance of a student in a course/ semester/ programme.

- 3.16. 'Grade point' (GP) is a numerical of the percentage of marks awarded to a student in a course.
- 3.17. 'Open course' means a course outside the field of his/her specialization, which can be opted by a student.
- 3.18. 'Parent Department' means the department which offers core courses within a degree programme.
- 3.19. 'Programme' means a three/four year programme of study and examinations spread over six/eight semesters, according to the regulations of the respective programme, the successful completion of which would lead to the award of a degree
- 3.20. 'Semester' means a term consisting of a minimum of 450 contact hours distributed over 90 working days, inclusive of examination days, within 18 five-day academic weeks.
- 3.21. Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes.

#### **4. ELIGIBILITY FOR ADMISSION, AND RESERVATION OF SEATS**

- 4.1 Eligibility of admission, Norms for admission, reservation of seats for various Degree Programmes shall be according to the rules framed by the University from time to time.

#### **5. DURATION**

- 5.1 The duration of U.G. programmes shall be 6/8 semesters (the semesters defined under 3.20, above).
- 5.2 The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months vacation during April and May in every academic year.
- 5.3 A student may be permitted to complete the Programme, on valid reasons, within a period of 12/16 continuous semesters from the date of commencement of the first semester of the programme.

#### **6. REGISTRATION**

- 6.1 The strength of students for each course shall remain as per existing regulations, except in case of open courses for which there shall be a minimum of 15 and maximum of 75 students per batch, subject to a marginal increase of 10.
- 6.2 Each student shall register for the courses in the prescribed registration form in consultation with the Faculty Advisor within two weeks from the commencement of each semester. Faculty Adviser shall permit registration on the basis of the preferences of the student and availability of seats.
- 6.3 The number of courses/credits that a student can take in a semester

is governed by the provisions in these regulations pertaining to the minimum and maximum number of credits permitted.

- 6.4 A student can opt out of a course/courses registered subject to the minimum credits requirement, within seven days from the commencement of the semester.
- 6.5 The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat courses to the University in the prescribed form within 20 days from the commencement of the Semester.
- 6.6 Those students who possess the required minimum attendance and progress during an academic year/semester and could not register for the annual/semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

**7. SCHEME AND SYLLABUS**

- 7.1. The U.G. programmes shall include (a) Common courses I & II, (b) Core courses, (c) Complementary Courses, (d) Open Course.
- 7.2. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

**8. PROGRAMME STRUCTURE**

There shall be a maximum of three credits for the open course and remaining one credit should be shifted to choice based course or any other core course.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the programme	120
c	Minimum credits required from common courses	38
d	Minimum credits required from Core + complementary + vocational* courses including Project	79
e	Minimum credits required from Open course	3
f	Minimum attendance required	75%

\*The credit distribution for vocational courses is to be decided separately.

## 9. EXAMINATIONS.

9.1 The evaluation of each course shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of **20** marks for internal evaluation. For all courses (theory & practical), grades are given on a 07-point scale based on the total percentage of marks. **(ISA+ESA)** as given below

Percentage of Marks	Grade	Grade Point
90 and above	A+ - Outstanding	10
80-89	A - Excellent	9
70-79	B - Very Good	8
60-69	C - Good	7
50-59	D - Satisfactory	6
40-49	E - Adequate	5
Below 40	F - Failure	4

Note: Decimal are to be rounded to the next whole number

## 10. CREDIT POINT AND CREDIT POINT AVERAGE

**Credit Point (CP)** of a course is calculated using the formula

**CP = C x GP, where C = Credit; GP = Grade point**

Credit Point Average (CPA) of a Semester/Programme is calculated using the formula

**CPA = TCP/TC, where TCP = Total Credit Point; TC = Total Credit Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:**

CPA	Grade
Above 9	A+ - Outstanding
Above 8, but below or equal to 9	A - Excellent
Above 7, but below or equal to 8	B -Very Good
Above 6, but below or equal to 7	C - Good
Above 5, but below or equal to 6	D - Satisfactory
Above 4, but below or equal to 5	E - Adequate
4 or below	F - Failure

Note: A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 40% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade E is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/ Programme only F grade will be awarded for that Semester/Programme until he/she improves this to E grade or above within the permitted period. Candidate who secures E grade and above will be eligible for higher studies.

#### 11. MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below.

##### 11.1 For all courses without practical

**a) Marks of external Examination : 80**

**b) Marks of internal evaluation : 20**

All the three components of the internal assessment are mandatory. For common course English in I Semester, internal oral examination shall be conducted instead of test paper.

Components of Internal Evaluation	MARKS
Attendance	5
Assignment /Seminar/Viva	5
Test paper(s) (1 or 2) (1x10=10; 2x5=10)	10
Total	20

##### 11.2 For all courses with practical

**a) Marks of theory –External Examination : 60**

**b) Marks of theory –Internal Evaluation : 10**

Components of Theory – Internal Evaluation	Marks
Attendance	3
Assignment/Seminar/Viva	2
Test paper(s) (1 or 2) (1x5=5; 2x2.5=5)	5
Total	10

- c) Marks of Practical –External Examination: 40  
(only in even semesters)
- d) Marks of Practical- Internal Evaluation: 20  
(odd and even semesters combined annually)

<b>Components of Practical-Internal evaluation</b>	<b>Marks</b>
Attendance	4
Record*	10
Lab involvement	6
<b>Total</b>	<b>20</b>

**\*Marks awarded for Record should be related to number of experiments recorded.**

**11.3 Project Evaluation: (Max. marks100)**

Components of Project-Evaluation	Marks
Internal Evaluation	20
Dissertation (External)	50
Viva-Voce (External)	30
<b>Total</b>	<b>100</b>

**12. Attendance Evaluation**

**1) For all courses without practical**

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

**2) For all courses with practical**

<b>% of Attendance</b>	<b>Marks for theory</b>
90 and above	3
80—89	2
75—79	1

<b>% of Attendance</b>	<b>Marks for practical</b>
90 and above	4
85—89	3
80—84	2
75—79	1



(Decimals are to be rounded to the next higher whole number)

**13. ASSIGNMENTS**

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.

**14. SEMINAR/VIVA**

A student shall present a seminar in the 5th semester and appear for Vivavoce in the 6th semester.

**15) INTERNAL ASSESSMENT TEST PAPERS**

At least one internal test-paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

**15.1 Grievance Redressal Mechanism**

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Dept. Level: The department cell chaired by the Head; and Dept. coordinator and teacher in-charge, as members.

Level 2: College level: A committee with the Principal as Chairman, Dept. Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as members.

Level 3: University Level: A Committee constituted by the Vice-Chancellor as Chairman and Pro-Vice-Chancellor, Convener - Syndicate sub-committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary.

15.2 The college council shall nominate a senior teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

15.3 The internal evaluation report in the prescribed format should reach the University before the 4th week of October and March in every academic year.

## **16. External examination**

The external examination of all semesters shall be conducted by the University at the end of each semester.

- 16.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending University/ College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

- 16.2 All students are to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.
- 16.3 There will be no supplementary exams. For reappearance/ improvement, the students can appear along with the next batch.
- 16.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 16.5 A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.
- 16.6 A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently.
17. All programmes and courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification number and this number is to be attached with the codes of the courses for which he/she can perform examination duty.

### **The College Level Co-ordinator**

The College level co-ordinator, who is nominated by the College Council shall

perform the following:

The Coordinator shall make arrangement to give proper awareness of the programme, especially internal/continuous evaluation scheme to the students admitted.

The coordinator shall propose to the college council, the measures which are to be taken in the continuous evaluation.

The coordinator shall work as a link between the college and the university (as an assistance to the Principal) in academic matters.

The coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester.

The college shall send a list of students registered for each programme in the prescribed format given by the university.

The college shall intimate the student strength for each open course to the university.

#### **The Department Level Co-ordinator**

There shall be a department level Co-ordinator to oversee the process of internal assessment for all programmes under the Department. The Head of the Department shall normally hold this responsibility.

## COURSE CONTENT - UG

Semester I-		Semester I – Core/ Complementary			
		Programme	Course	Code	Title
COURSE CODE AND TITLE	ENICC01 Fine - Tune your English	B.Sc. Maths	Core- I	MM1CRT01	Foundation of Mathematics
	ENICC02 Pearls from the Deep		Phy -1	PH1CMT01	Properties of Matter and Error Analysis
	HN1CC01 Prose and One act play ; Poetry and One act play for Botany. ; for B.Com: Prose and Mass Media		Stati. -1	ST1CMT01	Descriptive Statistics
	MLICC01 Kadha Sahithyam; for B.Com:Kathayum Kavithayum, MA01ABA01	B.Sc. Phy.	Core –I	PH1CRT01	Methodology and Perspectus of Physics
			Maths -I	MMICMT01	Partial Differentiation matrices, Trigonometry , Numerical Methods
			Chem. I	CH1CMT01	Basic Theoretical and Analytical Chemistry
		B.Sc. Chem.	Core –I	CH1CRT01	General and Analytical Chemistry
			Maths -I	MMICMT01	Partial Differentiation matrices, Trigonometry , Numerical Methods
			Phy. -1	PH1CMT02	Properties of Matter and Thermodynamics
	English I	B.Sc. Zoo.	Core –I	ZY1CRT01	General Perspectives in Science and Protistan diversity
			Chem -I	CH1CMT01	Basic Theoretical and Analytical Chemistry
			Bot. -1	BO1CMT01	Cryptogams, Gymnosperms & Plant Pathology
English - II	B.Sc. Bot.	Core –I Science	BO1CRT01	Methodology of & An Introduction to Botany	
Hindi (Except all B.Com S.F. Course and B.A. Comm. Engl.)		Bio-Chem.I	BC1CMT01	Elementary Biochemistry	
Malayalam (Except B.Sc. Bot. B.Com Comp. Appln & B.A. Comm. Engl)		V.Course I	BO1V04T01	Introduction to Biotechnology	
		V.Course II	BO1V04T02	Microbiology	

Semester I- Common Courses		Semester I – Core/ Complementary			
		Programme	Course	Code	Title
COURSE CODE AND TITLE	ENICC01 Fine - Tune your English ENICC02 Pearls from the Deep HNICCT01 Prose and One act play ; Poetry and One act play for Botany: ; for B.Com: Prose and Mass Media MLICCT01 Kadha Sahityam; for B.Com:Kathayum Kavithayum, MA01ABA01	B.A Eng.	Core –I	ENICR01	Methodology for studying Literature
			Compl-I	PS01CA901	An introduction to Political Science
		B.A. Eco.	Core –I	EC1CRT01	Perspective and methodology of Economics
			Compl-I	HYICMT02	Social Formation in Pre-modern India
		B.A. Hist.	Core –I	HYICRT01	Methodology and Perspectives of Social Science
			Compl-I	EC1/3CMT01	Principles of Economics
		B.A. Mal	Core 1	MLICRT01	നവീന കവിത
			Compl- I	MLICMT01	മലയാളപഠനത്തിന്റെ രീതിശാസ്ത്രം
				MLICMT02	നാടകവും സിനിമയും
		B.A. Comm. Engl.	Core-1	EN1CR01	NUANCES- Methology of Literary Studies
			Core-2	EN1CE02	Conversational Skills
			Compl. I		Sociology
	Core-3	ENICS01	English in Informal Situations		
B.Com (Fina. Taxa)	Core-1	CO1CRT01	Dimensions and Methodology of Business Studies		
	Core-2	CO1CRT02	Financial Accounting I		
	Core-3	CO1CRT03	Corporate Regulations and Administration		
	Compl.	CO1CMT01	Banking and Insurance		
B.Com Comp. Appln. (Model III)	Core	CO1CRT01	Dimensions and Methodology of Business Studies		
	Core	CO1CRT02	Financial Accounting I		
	Core	CO1CRT03	Corporate Regulations and Administration		
	Compl.	CO1CMT01	Banking and Insurance		
	Compl.	C01CMT03	Business Communication and MIS		
B.Com Co-per. (Model I)	Core	CO1CRT01	Dimensions and Methodology of Business Studies		
	Core	CO1CRT02	Financial Accounting I		
	Core	CO1CRT03	Corporate Regulations and Administration		
	Compl.	CO1CMT01	Banking and Insurance		

Semester II- Common Courses		Semester II – Core/ Complementary				
		Programme	Course	Code	Title	
COURSE English III English - IV Hindi Malayalam B.Com (Hindi), Botany(Hindi) B.Com (Malayalam)	COURSE CODE EN2CC03 EN2CC04 HN2CC102 ML2CC102 HN2CC102, HN2ACC102 ML2CC106	B.Sc. Maths	Core-2	MM2CRT02	Analytic Geometry, trigonometry & differential Calculus	
			Phy-2	PH2CMT01	T	Mechanics and Astrophysics
				PH2CMP01	P	Complimentary Physics Practical - I
		Stati. -2	ST2CMT02		Probability Theory	
		B.Sc. Phy.	Core 2	PH02CRT02	T	Mechanics and Properties of Matter
				PH2CRP01	P	
				MM2CMT02		Integral Calculus and Differential Equations
		Che-2	CH2CMT02	T	Basic Organic Chemistry	
			CH12CA901	P	Volumetric analysis	
		B.Sc. Chem	Core -2	CH2CRT02	T	Theoretical and Inorganic Chemistry
				CH2CRP01	P	Volumetric analysis
			Maths -2	MM2CMT02		Integral Calculus and Differential Equations
Phy-2	PH2CMT02	T	Mechanics and Supper conductivity			
	PH2CMP01	P	Complimentary Physics Practical - I			
B.Sc. Zoo	Core -2	ZY2CRT02	T	Animal diversity-		
		ZY2CRP01	P	Nonchordata General erspectives in science, Protistan diversity & Animal diversity, Nonchordata (P)		
	Che-2	CH2CMT02	T	Basic Organic Chemistry		
		CH2CMP01	P	Volumetric Analysis		
Bot.-2	BO2CMT02	T	Plant Physiology			
	BO2CMP02	P				
B.Sc. Bot.	Core -2	BO2CRT02	T	Microbiology, Mycology and Plant Pathology		
		BO2CRP02	P			
	Bio.Che-2	BC2CMT02	T	Biomolecules		
		BC2CMP01	P	Biomolecular		
V.Co III	BO2VO4T03	T	Molecular Biology			
V.Co. IV	BO2VO4T04	T	Fundamentals of Enzymology and Radiobiology			
		BO2VO4P04	P			

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Semester II - Common Courses		Semester II – Core/ Complementary			
COURSE	TITLE	Programme	Course	Code	Title
English III	Issues that Matter	B.A Eng.	Core -2	EN2CR02	Introducing Language and Literature
			Compl-2	PS02CA902	Indian Constitution: Social issues in India
English - IV	Savouring the Classics	B.A. Eco.	Core -2	EC2CRT02	Micro economics Analysis I
			Compl-2	HY2CMT03	Translations to the Modern World
Hindi	Short stories and Novel Kavitha	B.A. Hist.	Core -2	HY2CRT02	Understanding Early India
			Compl-2	EC2/4CMT02	Basic Economic Studies
Malayalam	Commercial Correspondence and	B.A. Mal	Core 2	MLICRT02	മലയാളകവിത എഴുത്തച്ഛൻ മുതൽ കവിത്രയം വരെ
			Compl-2	MLICMT03	ആധുനികലോക കവിത
			Compl-2	MLICMT04	ഫോക്ലോർ വിജ്ഞാനം
B.Com (Hindi), Botany(Hindi)	Commercial Correspondence and	B.A. Com. Engl	Core 3	ENCNE2	Introduction to Communication
			Core 4	ENCE 3	Business Communication
			Compl-2		Sociology
B.Com (Malayalam)	Translation, Prose and Short stories	B.Com (Fin. & Tax.)		EN2CR02	Introducing Language and Literature
			Core	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
			Core	CO2CRT06	Business Management
B.Com (Hindi), Botany(Hindi)	Translation, Prose and Short stories	B.Com comp. Appln. (Model III)	Com.core	CO2CMT02	Principles of Business Decisions
			Core	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
			Core	CO2CRT06	Business Management
B.Com (Malayalam)	Translation, Prose and Short stories	B.Com Co-oper. (Model I)	Compl.	CO2CMT02	Principles of Business Decisions
			Compl.	C02CMT04	Business Environment
			Core	CO2CRT04	Financial Accounting II
			Core	CO2CRT05	Business Regulatory Framework
B.Com (Malayalam)	Translation, Prose and Short stories	B.Com Co-oper. (Model I)	Core	CO2CRT06	Business Management
			Compl.	CO2CMT02	Principles of Business Decisions

Semester III- Common Courses		Semester III- Core/ Complementary					
TITLE		Programme	Course	Code	Title		
COURSE CODE	EN3CC05 HN3CCT03 ML3CCT03	B.Sc. Maths	Core-3	MT3CRT03	Calculus		
			Phy.3	PH03CAA01	Quantum Mechanics, Spectroscopy, Nuclear Phy. Basic Electronics, & Digital Electronics		
			Stati. 3	ST3CMT03	Probability Distributions		
			B.Sc. Phy.	Core -3	PH03CR001	Electronics	
				Maths -3	MM3CMT03	Vector calculus Analytic Geometry and Abstract Algebra	
				Chem-3	CH3CAA03	Physical Chemistry -I	
			B.Sc. Chem.	Core -3	CH3CRC03	Organic Chemistry -I	
				Maths -3	MM3CMT03	Vector calculus Analytical Geometry and Abstract Algebra	
				Phy.-3	PH03CA901	Quantum Mechanics, Spectroscopy, Nuclear Phy. Basic Electronics, & Digital Electronics	
		B.Sc. Zoo	ML3CCT03	B.Sc. Zoo	Core -3	ZYSCRT03	Animal Diversity - Chordata
					Chem -3	CH3CMT04	Inorganic & Organic Chemistry
					Bot.-3	BO03CMT03	Angiosperm Taxonomy & Economic Botany
B.Sc. Bot.	Core -3			BO03CRT03	Phycology & Bryology		
	Bio-Chem.-3			BC3CMT03	Enzymology and Metabolism		
	V.Co. V			B03V04T05	Biotechniques & Instrumentation		
B.A Eng.	ML3CCT03	B.A Eng.	V.Co IV	BO3VO4T06	Basics of molecular cloning techniques		
			Core -3	EN3CR03	Harmony of Prose		
			Core-4	EN3CR04	Symphony of Verse		
			Compl.-3	EN3CM03	Evolu. of Literary Move:The Shapers of Destiny		
B.A. Eco.	ML3CCT03	B.A. Eco.	Core -3	EC3CRT03	Microeconomic Analysis-II		
			Core-4	EC3CRT04	Economics of Growth & Development		
			Compl.3	PS03CL001	An introduction to Political Science		



Semester III- Common Courses		Semester III- Core/ Complementary					
TITLE		Programme	Course	Code	Title		
COURSE CODE	COURSE	EN3CC05 HN3CCT03 ML3CCT03	Literature and as Identity Poetry, Grammar and Translation ദൃശ്യകലാസാഹിത്യം	B.A. Hist.	Core -3	HY03BAC01	Making of Modern Kerala
					Core 4	HY03BAC05	Informatics
					Compl-3	PS03CL001	An introduction to Political Science+
				B.A. Mal	Core 3	ML36RT03	കേരള സംസ്കാരം - പുരീവൃഹട്ടം
					Compl	ML3CMT05	ഒരു എഴുത്തുകാരൻ / എഴുത്തുകാരി - മാധവിക്കുട്ടി.
					Compl. 3	SC3CMT01	Poetry, Rhetories & Basics of Grammar
				B.A. Comm.Engl	Core 5	EN3CR03	Harmony of prose
					Core- 6	ENCE 4	Print Media and Journalism 1
					Core-7	EN3CR04	Symphony of Verse
						EN3CR05	Indian writing in English
					Compl-2	ENCY 1	Evolu. of Liter. Movments: The Shapers of Desti.
				B.Com (Fina.& Taxa.)	Core	C03CRT10	Marketing Management
					Core	C03CRT07	Corporate Accounts-I
					Com. core	C03CRT08	Quantitative Technique for Business -I
					Core	C03CRT09	Financial Markets and operations
O.C	CO30CT01	Goods and service Tax					
B.Com Comp. Appln. (Model III)	Compl.	C03CMT05	Business Ethics and Corporate Social Responsibility				
	Core	C03CRT07	Corporate Accounts I				
	Core	C03CRT08	Quantitative Techniques for Business-I				
	Core	C03CRT09	Financial Markets and Operations				
	Core	C03CRT10	Marketing Management				
	Core	C030CT02	Information Technology for Business				
B.Com Co-oper. (Model I)	Core	C03CRT07	Corporate Accounts-I				
	Core	C03CRT08	Quantitative Techniques for Business-I				
	Core	C03CRT09	Financial Marketing and Operations				
	Core	C03CRT10	Marketing Management				
	Optional	C030CT03	Basics of Co-opration				

Semester IV- Common Courses		Semester IV- Core/ Complementary						
TITLE		Programme	Course	Code	Title			
COURSE CODE	COURSE	EN4CC06 HN4CCT04 ML4CCT04	B.Sc. Maths	Core-5	MM4CRT04	Vector Calculus Theory of Numbers & Transforms		
				Laplace				
				Phy.4	PH03CAA02	T&P	Physical Optics, Laser Physics and Astrophysics	
						Stati. 4	ST4CMT04	Statistical Inference
			B.Sc. Phy.	Core -4	PH04CR001	T&P	Electricity and Electrodynamics	
				Maths -4	MM4CMT04		Fourier Series, Laplace transforms & Complex Analysis	
				Chem-4	CH4CMT05 CH4CMP02	T P	Physical Chemistry -II	
			B.Sc. Chem.	Core -4	CH4CRT04	T	Organic Chemistry -II	
					CH4CRP02	P	Qualitative Organic Analysis	
				Maths- 4	MM4CMT04		Fourier Series, Laplace transform & Complex Analysis	
				Phy.-4	PH04CA901	T&P	Physical Optics, Laser Physics and Astrophysics	
			B.Sc. Zoo.	Core -3	ZY4CRT04	T&P	Research methodology, Biostatistics	
Chem -4	CH4CMT06	T&P		Advanced Bio- organic Chemistry				
Bot.-4	B04CMT04	T		Anatomy & Applied Botany				
	CH4CMP03	P		Organic Chemistry Practicals				
B.Sc. Bot.	Core -4	B04CRT04	T&P	Pteridology, Gymnosperms and palaeobotany				
	Bio-Che-4	BC4CMT04	T	Nutritional and Clinical Biochemistry				
		BC4CMP02	P					
	V.C.VII	B04V04T07	T&P	Genetic engineering				
	V.CVIII	B04V04T08	T&P	Plant Tissue Culture				
B.A Eng.	Core -5	EN4CR05		Modes of Fiction				
	Core-6	EN4CR06		Language and Linguistics				
	Compl.-4	EN4CM04		Evolu.of Literary Movments:The Cross Currents				

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Semester IV- Common Courses		Semester IV- Core/ Complementary					
TITLE		Programme	Course	Title			
COURSE CODE	EN4CC06 HN4CCT04 ML4CCT04	B.A. Eco.	Core -5	EC4CRT05	Micro Economic -I		
			Core-6	EC4CRT06	Public Economics		
			Compl.4	PS04CAB02	Governmental Machinery and Process		
			B.A. Hist.	Core -5	HY04BAC01	Understanding the past	
				Core -6	HY04BAC02	Early Societies in India	
				Compl-4	PS04CAB02	Governmental Machinery and Process	
		B.A. Mal	Core 5	ML4CRT04	കേരളസംസ്കാരം-ഉത്തരഘട്ടം		
			Compl.	ML4CMT06	ആധുനിക മലയാളഭാഷ		
			Compl. 4	SC3MT02	Prose,Vrutha, Alankara, Theories of Poetics & Grammar		
		COURSE	English V (Except B.Com Comp. Appln) Hindi (Except B.Sc. Bot., B.A Comm. Engl.& all B.Com batches) Malayalam (Except B.Sc. Bot., B.A. Comm. Engl.& all B.Com batches)	B.A. Comm. Engl	Core- 8	EN4CR05	Modes of Fiction
					Core- 9	EN4CR0 6	Language and Linguistics
					Core-10	ENCE 6	Print media & Journalism -2
	EN4CR07				Acts on the Stage		
Compl.2	ENCY 2				Evolution of literary movements		
B.Com (Fina & Taxa.)	Core			C04CRT12	Quantitative Techniques for business - II		
	Core			C04CRT11	Corporate Accounts-II		
	Core			C04CRT13	Entrepreneurship Development & Project Manag		
B.Com Comp. Appln. (Model III)	Optional			CO4OCT01	Financial Services		
	Core			C04CRT11	Corporate Accounts II		
	Core			C04CRT12	Quantitative Techniques for Business - II		
	Core			C04CRT13	Entrepreneurship Development and Project Management		
	Core	C04OCT02	Logistics and Supply Chain Management				
B.Com Co-oper. (Model I)	Voc.core	C04OCT02	Information Technology for Office				
	Core	C04CRT11	Corporate Accounts-II				
	Core	C04CRT12	Quantitative Techniques for Business-II				
	Core	C04CRT13	Entrepreneurship Development and Project Management				
	Optional	CC04OCT03	Management of Co-operative enterprises				

SEMESTER - V CORE/COMPLEMENTARY				
Programme	Course	Code		Title
B.Sc. Maths	Core	MM5CRT01		Mathematical Analysis
	Core	MM5CRT02		Differential Equation
	Core	MM5CRT03		Abstract Algebra
	Core	MM5CRT04		Environmental Mathematics
	O.C	MM50PT02		Applicable Mathematics
B.Sc. Phy.	Core -5	PH5CRT05	T&P	Electricity and Electrodynamics
	Core -6	PH5CRT06	T&P	Classical and Quantum Mechanics
	Core-7	PH5CRT07	T&P	Digital Electronics and Programming
	Core -8	PH5CRT08	T&P	Environmental Physics and Human Rights
	O.C	PH5OPT01		Our Universe
B.Sc. Chem.	Core-5	CH5CRT05		Environment Ecology and Human Rights
	Core-6	CH5CRT06		Organic Chemistry - III
	Core 7	CH5CRT07		Physical Chemistry -I
	Core-8	CH5CRT08		Physical Chemistry -II
	O.C	CH5OPT01		Chemistry in Everyday Life
B.Sc. Zoo.	Core -5	ZY5CRT05	T&P	Environmental Biology and Human rights
	Core -6	ZY5CRT06	T&P	Cell Biology and Genetics
	Core 7	ZY5CRT07	T&P	Evolution, Ethology and Zoogeography
	Core -8	ZY5CRT08	T&P	Human physiology, Bio chemistry & Endocrinology
	O. C	ZY5OPT02		Public Health and Nutrition
B.Sc. Bot.	Core -5	B05CRT05	T&P	Anatomy, Reproductive Botany and Micro technique
	Core VI	B05CRT06	T&P	Research Methodology, Bio Physics and Bio Statistics
	Core VII	B05CRT07	T&P	Plant physiology and Bio chemistry
	Core VIII	B05CRT08	T&P	Environmental Science and Human rights
	O.C	BO5OP01		Agri based Micro enterprises

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SEMESTER - V CORE/COMPLEMENTARY			
Programme	Course	Code	Title
B.A Eng.	Core Human	EN5CR01	Environmental Science and Human Rights
	Core	EN5CR07	Acts on the Stage
	Core	EN5CR08	Literary Criticism and Theory
	Core	EN5CR09	Indian Writing in English
	O.C	EN5CROP03	Theatre Studies
B.A. Eco.	Core -7	EC5CRT07	Quantitative Techniques
	Core-8	EC5CRT08	Marco Economics II
	Core-9	EC5CRT09	Environmental Economics
	Core-10	EC5CRT10	Introductory Econometrics
	O.C	EC5OPT01	Fundamentals of Economics
B.A. Hist.	Core -7	HY5CRT07	Inheritance and Departures in Historiography
	Core -8	HY5CRT08	India Nation in the Making
	Core- 9	HY5CRT09	State & Society in Ancient and Medieval World
	Core-10	HY5CRT10	Environmental Studies & Human Right in Historical Outline
	O.C	HY5OCT02	Social implication of Modern Revolutions
B.A. Mal	Core	ML5CRT05	പരിസ്ഥിതി വിജ്ഞാനീയവും മനുഷ്യാവകാശ പഠനവും
	Core	ML5CRT06	സാഹിത്യമീമാംസ
	Core	ML5CRT07	ചെറുകുപ്പ, നോവൽ
	Core	ML5CRT08	ഭാഷാശാസ്ത്രം
	O.C	ML5OPT01	പത്രപ്രവർത്തനം
BA Comm. Engr	Core	EN5CREN01	Environmental Service and Human Right
	Core	EN5CREN07	Creative writing and Translation Studies
	Core	EN5CREN08	Mass Communication and Broadcasting
	Core	EN5CREN09	Public Relation-I
	O.C	EN5CROPG03	English for Careers

SEMESTER - V CORE/COMPLEMENTARY				
Programme	Course	Code	Title	
B.Com (Finance & Taxation)	Core	CO5CRT14	Cost Accounting - I	
	Core	CO5CRT15	Environment management and Human Rights	
	Compl.	CO5CRT16	Financial Management	
	Opt. core	CO5OCT01	Income Tax	
	O.C	CO50OP05	Fundamentals of Accounting	
B.Com (Finance & Taxation) SF	Core	CO5CRT14	Cost Accounting - I	
	Core	CO5CRT15	Environment management and Human Right	
	Compl.	CO5CRT16	Financial Management	
	Opt. core	CO5OCT01	Income Tax	
	O.C	BM5OPT25	Modern Banking	
B.Com Co- operation (Model I)	Core	CO5CRT14	Cost Accounting - I	
	Core	CO5CRT15	Environment management and Human Right	
	Compl.	CO5CRT16	Financial Management	
	Opt. core	CO5OCT03	Co-operative Legal Stsyem	
	O.C	BM5OPT25	Modern Banking	
B.Com Comp. Appln. (Model III)	Core	CO5CRT14		Cost Accounting - I
	Core	CO5CRT15		Environment management and Human Right
	Compl.	CO5CMT08	T&P	Programming in C Language
	Opt. core	CO5OCT02	T&P	Computerised Accounting
	O.C	BM5OPT25		Modern Banking
Phy. Edn.	Open Course			Physical Health and Life skill Education

'T' refers to Theory, 'P' refers to Practical

SEMESTER - VI CORE/COMPLEMENTARY			
Programme	Course	Code	Title
B.Sc. Maths	Core-11	MM6CRT01	Real Analysis
	Core- 12	MM6CRT02	Graph Theory & Metric Spaces
	Core -13	MM6CRT03	Complex Analysis
	Core -14	MM6CRT04	Linear Algebra
		MM6CBT01	Operations Research
B.Sc. Phy.	Core -9	PHGCRT10	Relativity and Spectro Scopy
	Core -10	PHGCRT11	Nuclear, Particle Physics and Astrophysics
	Core-11	PHGCRT12	Solid State Physics
	Core -12	PH6CBT05	Astronomy and Astrophysics
		PH6CRT09	Thermal and Statistical Physics
		PH6CRP03	Electricity, Magnetism and Laser
		PH6CRP04	Digital Electronics
		PH6CRP05	Thermal Physics, Spectroscopy and C++ Programming
		PH6CRP06	Acoustics, Photonics and Advanced Semiconductor Physics
	Project	PHO6PR901	
B.Sc. Chem.	Core -9	CH6CRT09	Inorganic Chemistry
	Core -10	CH6CRT10	Organic Chemistry -IV
	Core- 11	CH6CRT11	Physical Chemistry - III
	Core -12	CH6CRT12	Physical Chemistry -IV
		CH6CBT02	Nano Chemistry & Nano Technology
		CH6CRP03	Qualitative Inorganic Analysis
		CH6CRP04	Organic Preparations & Basic Laboratory Techniques
		CH6CRP05	Physical Chemistry Practical
		CH6CRP06	Gravimetric Analysis
		Project	CH6PR01
B.Sc. Zoo.	Core -9	ZY6CRT09	Developmental Biology
	Core -10	ZY6CRT10	Microbiology and Immunology
	Core -11	ZY6CRT11	Biotechnology, Bioinformatics and molecular Biology
	Core -12	ZY6CRT12	Occupatc and Zoology
	Chose Based Core	ZY6CBT04	Nutrition, Health and Life style management
		ZY6CRP03	P Environmental Biology, Toxiology, Cell Biology and Genetics
		ZY6CRP04	P Evolution, Ethology, Zoogeography Human Physiology, Bio chemistry & Endocrinology
		ZY6CRP06	P Biotechnology, Bioinformatics, Molecular Biology & Occupational Zoology
		ZY6CRP05	P Developmental Biology, Micro Biology, Immunology
		Project	

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SEMESTER - VI CORE/COMPLEMENTARY				
Programme	Course	Code	Title	
B.Sc. Bot.	Core -9	B06CRT09	T & P	Genetics, Plant Breeding and Horticulture
	Core -10	B06CRT10	T & P	Cell and Molecular Biology
	Core -11	B06CRT11	T	Angiosperm Morphology, Taxonomy and Economic Botany
	Core -12	B06CRT12	T & P	Biotechnology and Bioinformatics
	Elective	B06PET02	T	Plant Genetic Resource Management
		Project		
B.A Eng.	Core -10	EN6CR10		Postcolonial Literature
	Core -11	EN6CR11		Women writing
	Core -12	EN6CR12		American Literature
		EN6CR13		Modern World Literature
		EN6CB03		Regional Literature Translation
		Project	EN6PR01	
B.A. Eco.	Core -11	EC6CRT11		Quantitative Methods
	Core-12	EC6CRT12		International Economics
	Core-13	EC6CRT13		Money and Financial Markets
	Core-14	EC6CRT14		Indian Economy
	Chose Based	EC6CBT02		Business Economics
		Project		
B.A. Hist	Core -11	HY6CRT11		Making of Contemporary India
	Core -12	HY6CRT12		Understanding Modern World
	Core- 13	HY6CRT13		Capitalism & Colonialism
	Core-14	HY6CRT14		Gender in Indian Perspective
		Project	HY06BFB01	
B.A. Mal	Core 11	ML6CRT09		കേരളീയ ദൃശ്യകല
	Core 12	ML6CRT10		പ്രാചീന സാഹിത്യം
	Core 13	ML6CRT11		ഗദ്യസാഹിത്യം നിരൂപണം
	Core 14	ML6CRT12		വ്യാകരണം, ഭാഷാ ചരിത്രം
		Project	ML6CRT01	പ്രോജക്ട്
B.A. Comm. Eng		EN6CS10		Entrepreneurship Development
		EN6CS11		Visual Media Television and Cinema
		EN6CS12		Public Relation 2
		EN6CS13		Office Administration and Human Resource Management
	Chose Based	EN6CB03		Regional Literature in Translation

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<b>SEMESTER - VI CORE/COMPLEMENTARY</b>			
<b>Programme</b>	<b>Course</b>	<b>Code</b>	<b>Title</b>
B.Com (Finance & Taxation)	Core	CO6CRT17	Cost Accounting -III
	Core	C06CRT18	Advertisement and Sales Management
	Core	C06CRT19	Auditing and Assurance
	Core	C06CRT20	Management Accounting
	Opt. Core	CO6OCT01	Income Tax II
	Project	CO6PR01	
B.Com (Finance & Taxation) SF	Core	C06CRT17	Cost Accounting - 2
	Core	C06CRT18	Advertisement and Sales management
	Core	C06CRT19	Auditing and Assurance
	Core	C06CRT20	Management Accounting
	Opt. Core	CO60CT01	Income Tax - II
	Project	C06PR01	Project and Viva
B.Com Comp. Appl. (Model III)	Core	C06CRT17	Cost Accounting -III
	Core	C06CRT18	Advertisement and Sales Management
	Comple	C06CMT10	T&P Data base management system
	Core	C06CRT20	Management Accounting
	Opt. Core	C060CT02	T&P Software for business and Research
B.Com Co- operation (Model I)	Core	C06CRT17	Cost Accounting -II
	Core	C06CRT18	Advertisement and Sales Management
	Core	C06CRT19	Auditing and Assurance
	Core	C06CRT20	Management Accounting
	Opt. Core	C060CT03	Accounting for co-operative societies

### COURSE CONTENT - PG

M.Sc Mathematics (Regular, SF)	Semester - I		
	Course	Course Code	Title
	1	ME010101	Abstract Algebra
	2	ME010102	Linear Algebra
	3	ME010103	Basic Topology
	4	ME010104	Real Analysis
	5	ME010105	Graph Theory
	Semester - II		
	6	ME010201	Advanced Abstract Algebra
	7	ME010202	Advanced Topology
	8	ME010203	Numerical Analysis With Python
	9	ME010204	Complex Analysis
	10	ME010205	Measure And Intergration
	Semester - III		
	11	MT03C11	Multivariate Calculus And Integral Transforms
	12	MT03C12	Functional Analysis
	13	MT03C13	Differential Geometry
	14	MT03C14	Number Theory And Cryptography
	15	MT03C15	Optimization Techniques
	Semester - IV		
	16	MT04C16	Spectral Theory
	17	MT04E01	Analytic Number Theory
	18	MT04E04	Probability Theory
	19	MT04E05	Mathematical Economics
	20	MT04E07	Operations Research
21	MT04P01	Project / Dissertation	
22	MT04V01	Viva - Voce	

M.Sc Physics	Semester - I		
	Course	Course Code	Title
	1	PH010101	Mathematical Methods in Physics-1
	2	PH010102	Classical Mechanics
	3	PH010103	Electrodynamics
	4	PH010104	Electronics
	Semester - II		
	5	PH010201	Mathematical Methods in Physics-II
	6	PH010202	Quantum Mechanics-I
	7	PH010203	Statistical Mechanics
	8	PH010204	Condensed Matter Physics
	P	PH010105	General Physics Practicals
	P	PH010205	Electronics Practicals
	Semester - III		
	9	PH3C09	Quantum Mechanics-II
	10	PH3C10	Computational Physics
	EE 1	PH3EA1	Integrated Electronics And Digital Signal Processing
	EE 2	PH3EA 2	Microelectronics And Semiconductor Devices
	Semester - IV		
	11	PH4C11	Atomic And Molecular Physics
	12	PH4C12	Nuclear And Particle Physics
	EE 3	PH4EA3	Instrumentation And Communication Electronics
	OE	PH4OE1	Optoelectronics
	P	PH3P03	Computational Physics Practicals
	P	PH4PA4	Advanced Electronics Practicals
P / D	PH4D05	Project	
V V	PH4V06	Viva Voce	

M.Sc Chemistry	Semester - I	Course	Course Code	Title
		1	CH 50 01 01	Organometallics and Nuclear Chemistry
		2	CH 50 01 02	Structural and Molecular Organic Chemistry
		3	CH 50 01 03	Quantum Chemistry and Group Theory
	4	CH 50 01 04	Thermodynamics, Kinetic Theory and Statistical Thermodynamics	
	P	CH 50 02 05	Inorganic Chemistry Practical - I	
	P	CH 50 02 06	Organic Chemistry Practical - I	
	P	CH 50 02 07	Physical Chemistry Practical - I	
	Semester - II	5	CH 50 02 01	Coordination Chemistry
		6	CH 50 02 02	Organic Reaction Mechanisms
		7	CH 50 02 03	Chemical Bonding and Computational Chemistry
		8	CH 50 02 04	Molecular Spectroscopy
		P	CH 50 02 05	Inorganic Chemistry Practical - I
		P	CH 50 02 06	Organic Chemistry Practical - I
	P	CH 50 02 07	Physical Chemistry Practical - I	
	Semester - III	9	CH3C09	Structural Inorganic Chemistry
		10	CH3C10	Organic Syntheses
11		CH3C11	Chemical Kinetics, Surface Chemistry And Photochemistry	
12		CH3C12	Spectroscopic Methods In Chemistry	
Semester - IV	13 E1	CH4E01	Advanced Inorganic Chemistry	
	P	CH4P04	Inorganic Chemistry Practical - 2	
	14 E 2	CH4E02	Advanced Organic Chemistry	
	P	CH4P05	Organic Chemistry Practical - 2	
	15 E3	CH4E03	Advanced Physical Chemistry	
	P	CH4P06	Physical Chemistry Practical-2	
16	CH4D01	Project		
17	CH4V01	Viva		

M.A. Economics	Semester - I	Course	Course Code	Title
		1	EC010101	Microeconomics-I
		2	EC010102	Macroeconomics-I
		3	EC010103	Development Economics
		4	EC010104	Indian Economy-I
	5	EC010105	Mathematical Methods for Economic Analysis	
	Semester - II	6	EC010201	Microeconomics-II
		7	EC010202	Macroeconomics-II
		8	EC010203	Public Economics
		9	EC010204	Indian Economy-II
		10	EC010205	Statistical Methods for Economic Analysis
	Semester - III	11	ECOPGS311	International Trade Theory And Policy
		12	ECOPGS312	Public Economics
		13	ECOPGS313	Research Methods In Economics
		14	ECOPGS314	Economics Of Environment and Social Sector
		15	E G A	Ecopgele1 Monetary Theory and Policy
	Semester - IV	16	ECOPGS415	Global Trading and Monetary System
		17	ECOPGS416	Indian Public Finance
		18	EGB	Ecopgele8 Personal Management
		19	EGB	Ecopgele9 Capital Market
		20	EGB	Ecopgele11 Ec Onomics Of Agriculture
		21		Dissertation Cum Viva
22			General Viva	

M.A. English	Semester - I	Course	Course Code	Title
		1	EN010101	Up Until Chaucer: Early Literature in English
		2	EN010102	Literatures of the English Renaissance
		3	EN010103	Literatures of the English Revolution/Enlightenment
		4	EN010104	19 <sup>th</sup> Century English Literatures
	5	EN010105	Literary Criticism	
	Semester - II	6	EN010201	Modernity and Modernisms
		7	EN010202	Postmodernism and Beyond
		8	EN010203	American Literatures
		9	EN010204	English Language History and Contemporary Linguistics
		10	EN010205	Thinking Theory
	Semester - III	11	LEN03PC 11	American Literature
		12	LEN03PC 12	Cultural Studies
		13	LEN03PC 13	Gender Studies
		14	LEN03PC 14	Modes of Fiction
		15	LEN03PC 15	Theories of Knowledge
	Semester - IV	16	LEN04PC 16	Literature and the Empire
		17	LEN04PE 01	Modern European Drama
		18	LEN04PE 04	Canadian Literature
		19	LEN04PE 06	Dalit Studies
		20	LEN04PE 10	English Language Teaching (ELT)
		21	LEN04PP	Programme Project
22		LEN04VV	Comprehensive Viva (No Grade Point or Grade)	

M.Com (Regular & SF)	Semester - I	Course	Course Code	Title
		1	CM010101	Specilised Accounting
		2	CM010102	Organisational Behaviour
		3	CM010103	Marketing Management
		4	CM010104	Management Optimisation Techniques
	5	CM010105	Methodology for Social Science Research	
	Semester - II	6	CM010201	Advanced Corporate Accounting
		7	CM010202	Human Resource Management
		8	CM010203	International Business and Finance
		9	CM010204	Quantitative Techniques
		10	CM010205	Strategic Management
	Semester - III	11	DT03C12	Direct Taxes-law And Practice
		12	1B03C13	International Business
		13	CG03C14	Corporate Governance
		14	BE03C15	Business Environment
		15	AC04C16	Advanced Cost Accounting
	Semester - IV	16	DT04C17	Direct Taxes - Assessment and Procedures
		17	1F04E01	International Finance
		18	FM04E02	Financial Markets and Derivatives
		19	SA04E03	Security Analysis and Portfolio Management
		20	PD04C18	Project / Dissertation
21		VV04C19	Viva - Voce	

## **PARENT TEACHER ASSOCIATION (PTA)**

The parent teacher association shall consist of the Principal, representative of the Manager, the members of the teaching staff, Office Superintendent and parents of all students on the rolls in the college register. The executive committee shall be constituted with the Principal, representative of Manager, five parent representatives representing each batch of students and teacher representatives nominated by the Principal. The Principal shall be the ex-officio President and Treasurer of the Association. The Vice President shall be a parent representative and Secretary will be a teacher representative. The association takes special interest in the development of the College and renders every possible help to the management and teachers for the smooth running of the College.

## **LIBRARY & READING ROOM**

1. The college encourages every student to read additional books and periodicals to supplement what is learnt in the class rooms. The college has a well-equipped fully computerised library with about fifty thousand books on various heads covering almost all scholastic and co-scholastic disciplines.
2. All the members of the staff and students are entitled to use the Library for consultation and for taking books on loan. The entry to and exit from the library are regulated by the RFID attached to the Identity card. The staff and students are, therefore, required to extend their ID cards towards the device fixed at the entrance.
3. The Library will function from 9 A. M. to 5.30 P. M. on all working days and from 9. 30 a. m. to 3. 30 p. m. on Saturdays.
4. Only writing materials can be taken inside the reading room and library.
5. The number of books that can be borrowed at a time is follows:

UG Students - 02	Teaching Staff	- 10
PG Students - 04	Non - Teaching Staff	- 03
6. All the books borrowed from the centred library by students and members of teaching and non-teaching staff must be returned by the first of March every year for the annual physical stock verification of the library.
7. Transfer Certificate will be issued and caution deposit refunded only after the clearing of all dues to the library.
8. A member of staff who proceeds on leave or on transfer must return all books borrowed from the library before proceeding on leave/transfer.
9. The teaching staff who fails to return the library books on or before the due date also entails to pay the five (Rs. 1/- per day).
10. For loss of books, the following procedure will be followed.
  1. If the copies of the book is available with the suppliers, the book has to be replaced with a new one.
  2. If the it is not available for replacement, the value of the lost book will be realised at the following rates.
    - a. Ten times the face value of the books which are published prior to 1946.

- b. Six times face value of the books which are published prior to 1970.
  - c. Three times face value of the books in all other cases.
  - d. If the book value cannot be ascertained from the library stock registers, compensation will be fixed on the basis of the market price of similar publication at the time of fixation.
11. Books in the reference section will not be lent out, but they may be consulted in the library.
  12. The Principal and the Librarian have the right to call back any book at 24 hours notice.
  13. Strict silence should be observed in the library and its premises.
  14. Readers will be responsible for any damage caused to books or any library property. To be safe, when a book is issued to a reader, he / she must point out to the Librarian any defect noted concerning the book. Otherwise the presumption will be that the book was quite intact when issued. CCTV is arranged in the Library to ensure strict surveillance.
  15. To get books on loan, degree students have to obtain one library card and P. G. students have to obtain two library cards on payment of Rs. 10/- each. If the card is irrecoverably lost, request for duplicate card will be considered on payment of Rs. 20/- each. For each card, a student can take two books at a time.
  16. All persons entering the library should register themselves in the Entrance Register kept for the purpose. Before getting books and other reading materials, students should produce their identity cards.
  17. Queue system is to be followed at the issue counter.
  18. The period of loan is usually 14 days including the day of issue. After that period a fine of Re. 1 per day will be levied per book. If the due date happens to be a holiday, books need be returned only on the next working day, except during the major vacation. Any book which is temporarily in special demand may be lent for shorter periods as determined by the Librarian.
  19. Sub-lending of books is strictly forbidden.
  20. Books will be lent to the members of the staff on getting their signature in a personal ledger maintained for the purpose. No member of the staff is allowed to keep with him more than 10 books at a time. All the books should be returned at the end of the academic year.
  21. All final year students should return the books borrowed from the library two weeks before the closing of the academic year.
  22. In all matters regards of the library the decision of the Principal shall be final.

## **FACILITIES ON THE CAMPUS**

### **Indira Gandhi National Open University**

The Study Centre of Indira Gandhi National Open University functioning in our college offers a number of Certificate/ Diploma/ Degree and P.G. Courses. These courses, offered through the distance education mode, have relaxed entry qualifications, low fees and wide choice of subjects. The instructional package includes self-study printed notes, classes on Sundays and audio/video components. The courses are designed for learner centred study and admission is open to all those who are eligible. Regular students also can join these courses to enhance their job potentials and skills.

#### **The following courses are offered from the IGNOU Study Centre.**

- ❖ M.A. in English, Rural Development
- ❖ Bachelors Degree (B.A/B.Com/ BTS/ BSW) in Commerce, Tourism, Social Work, English, History, Sociology etc.
- ❖ Diploma/ Certificate in Computer Education, Tourism, Rural Development, Food and Nutrition, Human Rights, etc.

### **M.G. University Study Centre**

The M.G. University Study Centre in the College Campus offers a rich variety of latest books in almost all subjects. The Electronic Library called INFLIBNET containing several online journals is freely accessible at this centre.

### **Newman Institute of Human Resources Development**

The HRD Centre functions in the college with special attention on the overall development of students. Classes and other training programmes are conducted regularly. The centre provides information on educational and job opportunities in India and abroad; gives training in public speaking and leadership, gives coaching for various competitive examinations conducted by various bodies. The centre also helps students to get placements in reputed companies/ institutions.

### **College Union**

1. The objectives of College Union are (i) to train students of the college in the duties and rights of citizenship. (ii) to promote opportunities for the development of character, leadership and spirit of service among students. (iii) to organise debates, seminars, work squads etc. (iv) and to promote opportunities for students to organise sports, arts and other cultural and recreational activities.
2. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
3. The tenure of office of the College Union shall be one academic year.
4. The Principal shall be ex-officio patron and honorary treasurer of the College Union. The executive of the College Union, shall normally formulate the general policy of the Union, but the patron shall be the ultimate authority in all matters connected with the college Union. He can depute a staff member to act for him if he so desires.

5. To organise any programme by the College Union, prior permission of the Principal is to be obtained.
6. The details of the programme estimated expenditure, its sources and the details of grants should be intimated to the Principal through the Staff Adviser, at least five days prior to the conduct of the programme.
7. The funds of the College Union shall be held by the honorary treasurer.

#### **N. C. C.**

There are separate units of N.C.C. for boys and girls in the college. Interested students can seek admission to the unit. Besides imparting a sense of discipline, it helps students to take up career in defence services. Successful completion of the N.C.C. training will be an additional qualification for getting admission for higher studies and for securing jobs.

#### **N. S. S.**

National Service Scheme is the largest network in India, linking university / college students throughout the country. Founded in 1969, N. S. S. aims at personality development through community service. Coming under the Union Ministry of Human Resources Development, the NSS Promoter discipline, leadership, national integration, religious harmony, work culture, respect for labour and Gandhian principles and to channelise the energy and enthusiasm of the youth in productive endeavors. This college has three units of N. S. S. consisting of 200 volunteers led by two programme officers. The volunteers are required to put in 240 hours of work in two years. The NSS certificate holders will get 10 marks as grace marks along with the actual degree marks and five marks as weightage for admission to higher courses.

#### **Entrepreneurship Development Club**

The ED club, constituted as per the directions of the Department of Industries, Government of Kerala, has the prime objective of inculcating entrepreneurial culture among the youth and to equip them with the skills, techniques and confidence to survive in the modern era.

#### **Science Club**

The club envisages the development of scientific aptitude among the young minds. High school students from in and around Thodupuzha are provided basic training in developing their scientific skills.

#### **NEWMANITES (Alumni Association)**

Newman College Alumni Association is an active organization which aims at the inculcation of intimate fellowship and promotion of frequent interaction among the former students and teachers of the college. Besides this, each department has its own Alumni Forum. Every year January 26 (Republic Day) is celebrated as the NEWMANITES Day.

#### **Retired Teachers' Forum**

The Newman College Retired Teachers' Forum is an active association which aims at the inculcation of intimate fellowship and promotion of frequent



interaction among the former teachers of the college. The activities of the Forum are being guided by Prof. N.V. Thomas and Prof. E.D. Sebastian.

#### **Computer Training Centre**

The centre focuses its activities in providing computer literacy among the students. It also plays a key role in the application of modern technology to teaching and learning process.

#### **Cultural Forum**

Various clubs like Music club, Dance club, Quiz club, Debate club, etc. function under the Cultural Forum. It organizes various competitions and prepares students for participating in various University and State level competitions.

#### **Library Committee**

The Library committee supervises the proper functioning of the Library. It ensures that the students are given maximum access to the books and journals and more stock is added to the library every year.

#### **Health Club**

The club tries to create awareness among students on the importance of physical exercise. The club also aims at fighting alcoholism, smoking and the use of drugs.

#### **Nature And Tourism Club**

The club tries to enlighten the student community on the need for preserving the environment free from pollution. Opportunities to enjoy nature are provided to the students by taking them to different places of scenic beauty.

#### **Staff Co-operative Society**

A Staff Co-operative society functions in the college for the welfare of the staff of the college. All the permanent members of the teaching and Non – teaching staff are eligible for membership in the society. The society provides facilities for deposit and loans of various kinds. The management of the society is vested in a Board of Directors consisting of 8 members.

#### **Catholic Students Movement**

All Catholic students of the college shall be members of the C.S.M. The Catholic members of the faculty shall be honorary members. C.S.M. organizes various programmes to inculcate spiritual and moral values among the members.

#### **Counseling Centre**

This centre aims at the integral development of the students. Counseling helps the students:

- a) to become aware of his/her personal problems/strengths/weaknesses etc.
- b) to make appropriate decisions
- c) to use their psychic energy creatively
- d) to develop will power.

## **EXTENSION SERVICES**

### **NEWMAN COMMUNITY COLLEGE**

The education system of India has witnessed a huge change with the introduction of high quality affordable and socially relevant syllabus. This has helped to harness the full demographic dividend into the field of higher education. The immensity of human resources stands to the country's advantage though there is a dearth of skilled workforce. The XII Five year plan has envisaged many initiatives, to narrow down this disproportion between demand and supply of skilled workforce. Community colleges form a prominent source to contribute efficient and skilled human beings to this pressing demand in the global scene.

#### **Aims and Objectives**

1. To make higher education relevant to the learner and the community by providing skill based education.
2. To provide the platform for students to join the workforce at the end of every year and to resume their education at a subsequent stage, may be after some years.
3. To provide for up-gradation and certification of traditional/acquired skills of the learners irrespective of their age.
4. To provide opportunities for community- based life-long learning by offering courses of general interest to the community for personal development and interest.

#### **Courses offered**

The UGC has sanctioned one year diploma programmes in Dairy Science and Rubber Technology. On completion of first year the students are given a diploma in respective skill sector.

#### **DRC Testing Centre**

The Dry Rubber Content testing is the regular extension activity of the Chemistry Department. This service enables the farmers to get the genuine price for their rubber products.

#### **'Summer Showers'**

This ten day long crash course in summer vacation provides free coaching in Communicative English for the 10th Standard pupils from malayalam medium schools. This is the initiative from the Department of English.

#### **Centre for Women Empowerment**

The centre, attached to the Women's Forum of the College, aims, at enhancing the capability levels of women folk in the larger society. The centre undertakes various skill oriented training programmes and awareness programmes for women in society.

#### **Centre for Gandhian Studies**

The University Grants Commission has established a Gandhian Study Centre at the College in 2010. Attached to the Department of Political Science, the centre aims at propagating the ideals of Mahatma Gandhi in the Society at large.

#### **Yoga Training Centre**

The College has a well functioning Yoga Training Centre under the mastership of 'Yogacharya' Paul Madathikandam. The training facility is available to the students on all working days from 3.45 to 4.45 p.m.

**COLLEGE CALENDAR 2016-2017**  
**JUNE 2019**

Date	Day	Class Days	Particulars
1	Sat	H	
2	Sun	H	
3	Mon	1	
4	Tue	2	
5	Wed	H	Id - Ul - Fitr (Ramadan), Environment Day
6	Thu	3	V Sem. Classes begin
7	Fri	4	Observance of Environment day, Organised by Dept. of Botany
8	Sat	H	
9	Sun	H	
10	Mon	5	Orientation Talk for III & IV Sem B.A. English Students
11	Tue	6	III Sem. Classes begin
12	Wed	7	'Lumia 2019' Department of Physics Organised a National Seminar
13	Thu	8	
14	Fri	9	World Blood Donor Day
15	Sat	H	Department of Commerce Merit Day
16	Sun	H	
17	Mon	10	Orientation Talk for I Year M.A. English Students
18	Tue	11	
19	Wed	12	വായനാമത്സരം (മലയാളം)
20	Thu	13	Merit Day Department of English, വായനാമത്സരം (ഹിന്ദി)
21	Fri	14	അഭിവാചനാമത്സരം (ഹിന്ദി, മലയാളം)
22	Sat	H	
23	Sun	H	
24	Mon	15	I Sem. Classes begin
25	Tue	16	സാഹിത്യപ്രശ്നോത്തരി
26	Wed	17	വായനക്കൂട്ടം ഉദ്ഘാടനം
27	Thu	18	
28	Fri	19	Project orientation for Zoology Students, NEF Inauguration, Organised by Dept. of Economics
29	Sat	H	
30	Sun	H	

## JULY 2019

Date	Day	Class Days	Particulars
1	Mon	1	
2	Tue	2	
3	Wed	3	St. Thomas Day
4	Thu	4	World Population Day, Zoology Aptitude Text for Ist year Zoology Students
5	Fri	5	Orientation programme for first year Chemistry Students, ബഷീർ അനൂസ്ഥരണം
6	Sat	H	
7	Sun	H	
8	Mon	6	Invited Talk organised by Dept. of Commerce
9	Tue	7	Dept. of Botany Meritday Celebration & Orientation Programme
10	Wed	8	One Seminar for Chemistry Students
11	Thu	9	Orientation Programme for I year BA History Students
12	Fri	10	One Day Seminar Organised by Dept. Chemistry, Invited Lecture on Empowering Women, organised by Dept. of Economics
13	Sat	H	
14	Sun	H	
15	Mon	11	
16	Tue	12	Seminar on Global Competitiveness organised by Dept. of Physics
17	Wed	13	
18	Thu	14	രാമായണപാരായണ മത്സരം
19	Fri	15	വായനാകൂട്ടം
20	Sat	H	
21	Sun	H	
22	Mon	16	First internal examination PG semester 3
23	Tue	17	First internal examination PG semester 3
24	Wed	18	First internal examination PG semester 3
25	Thu	19	First internal examination PG semester 3 Seminar on Lit. Theory for M.A. Eng. Students
26	Fri	20	Kargil Day, First internal examination PG semester 3
27	Sat	H	
28	Sun	H	
29	Mon	21	International Tiger Day Observance 2019 by Dept. Zoology
30	Tue	22	Seminar on Research Methodology organised by Dept. English Career Guidance Seminar for Zoology Students
31	Wed	H	Karkkadaka Vavu

### AUGUST 2019

Date	Day	Class Days	Particulars
1	Thu	1	
2	Fri	2	
3	Sat	H	International Friendship Day
4	Sun	H	
5	Mon	3	
6	Tue	4	Hiroshima Day, Regional Seminar Organised by Dept. of Mathematics & Statistics, രാമായണം ക്വിസ്സ്
7	Wed	5	NET/GATE Coaching for M.Sc Physics Students.
8	Thu	6	P. S Cherian memorial lectures organised by Dept. of Physics
9	Fri	7	
10	Sat	H	
11	Sun	H	Eid al-Adha (Bakrid)
12	Mon	8	
13	Tue	9	V.M. Ouseph Memorial Lecture organised by Dept. of Zoology നാടൻപാട്ട് മത്സരം
14	Wed	10	Invited Lecture on Capital Marketing, organised by Dept. of Economics
15	Thu	H	Independence Day
16	Fri	11	Commerce Quiz for Plus Two Students Organised by Dept. of Commerce, വായനാക്കൂട്ടം
17	Sat	H	
18	Sun	H	
19	Mon	12	Prof. V.A Mathew memorial endowment Lecture organised by Dept. of Chemistry
20	Tue	13	
21	Wed	14	World Mosquito Day Observance organised by Dept. of Zoology
22	Thu	15	National Honey Bee Day Celebration organised by Dept. of Zoology
23	Fri	H	Sree Krishna Jayanthi
24	Sat	H	
25	Sun	H	
26	Mon	16	First internal examination UG semester 1, 3 and 5
27	Tue	17	First internal examination UG semester 1, 3 and 5
28	Wed	H	Ayyankali Jayanthi
29	Thu	18	First internal examination UG semester 1, 3 and 5
30	Fri	19	One Day Seminar, Organised by Dept. of Economics
31	Sat	H	

## SEPTEMBER 2019

Date	Day	Class/ Days	Particulars
1	Sun	H	
2	Mon	I	NET Coaching for M.A. Eng. Students
3	Tue	2	
4	Wed	3	
5	Thu	4	Teacher's Day
6	Fri	5	College Closes for Onam Vacation
7	Sat	H	
8	Sun	H	World Literacy Day
9	Mon	H	Muharam
10	Tue	H	First Onam
11	Wed	H	Thiru Onam
12	Thu	H	Third Onam
13	Fri	H	Fourth Onam, Sree Narayana Guru Jayanthi
14	Sat	H	
15	Sun	H	
16	Mon	6	College reopens after Onam Vacation, ഹിന്ദി ദിനാഘോഷം First internal examination PG semester 1, Second internal examination PG sem 3
17	Tue	7	World Ozone Day Observance organised by Dept. of Zoology First internal examination PG semester 1, Second internal examination PG sem 3
18	Wed	8	Traffic Awareness Programme organized by Dept. of Commerce SF First internal examination PG semester 1, Second internal examination PG sem 3
19	Thu	9	Workshop on Python programming organised by dept. of Physics First internal examination PG semester 1, Second internal examination PG sem 3
20	Fri	10	വാചനക്കൂട്ടം First internal examination PG semester 1, Second internal examination PG sem 3
21	Sat	H	Sree Narayana Guru Samadhi
22	Sun	H	
23	Mon	11	Traffic Awareness Programme organized by Dept. of Commerce SF
24	Tue	12	National Service Scheme Day
25	Wed	13	
26	Thu	14	Invited talk organised by Dept. of Commerce
27	Fri	15	
28	Sat	16	
29	Sun	17	
30	Mon	18	Lecture Series _II, Organised by Dept. Of History, ഏകദിന സെമിനാർ

## OCTOBER 2019

Date	Day	Class/ Days	Particulars
1	Tue	1	
2	Wed	H	Gandhi Jayanthi, Non Violence Day
3	Thu	2	
4	Fri	3	World Animal Day Obsrvance organised by Dept. of Zoology Sr. Jose Mary Memorial Quiz competitions Organised by Dept. of Chemistry
5	Sat	H	
6	Sun	H	
7	Mon	H	Mahanavami
8	Tue	H	Vijayadasami
9	Wed	4	Seminar on Financial Management organized by Dept. of Commerce SF
10	Thu	5	Second internal examination UG Semester 1, 3 and 5
11	Fri	6	Second internal examination UG Semester 1, 3 and 5
12	Sat	H	
13	Sun	H	
14	Mon	7	ചലച്ചിത്രോത്സവം, Second internal examination UG Semester 1, 3 and 5
15	Tue	8	ചലച്ചിത്രോത്സവം
16	Wed	9	ചലച്ചിത്രോത്സവം
17	Thu	10	
18	Fri	11	വായനക്കൂട്ടം
19	Sat	H	
20	Sun	H	
21	Mon	12	
22	Tue	13	
23	Wed	14	
24	Thu	15	
25	Fri	16	
26	Sat	H	
27	Sun	H	Deepavali
28	Mon	17	
29	Tue	18	
30	Wed	19	
31	Thu	20	

## NOVEMBER 2019

Date	Day	Class/ Days	Particulars
1	Fri	1	Kerala Piravi Day Celebration, Organised by Dept. of Malayalam
2	Sat	H	
3	Sun	H	
4	Mon	2	
5	Tue	3	Sky watch programme organised by Dept. of Physics
6	Wed	4	Hardware Training Programme organized by Dept. of Commerce SF
7	Thu	5	
8	Fri	6	
9	Sat	H	Milad-Un-Nabi (Nabi Dinam)
10	Sun	H	
11	Mon	7	
12	Tue	8	
13	Wed	9	Temple Entry Proclamation Day, Dr. K.U Joseph memorial inter-collegiate science competition, Organised by Dept. of Chemistry
14	Thu	10	Children's Day, NCC Day
15	Fri	11	National Seminar organised by Dept. of Commerce, റ്റാഴ്ചസമ്മേളനം, Invited Lecture, Organised by Dept. of Economics
16	Sat	H	
17	Sun	H	
18	Mon	12	നാടകമത്സരം, Two Day National Seminar organised by Dept. of English
19	Tue	13	
20	Wed	14	
21	Thu	15	
22	Fri	16	Inter School higher secondary science, Organised by Dept. of Chemistry
23	Sat	H	
24	Sun	H	
25	Mon	17	Second internal examination PG semester 1
26	Tue	18	Second internal examination PG semester 1
27	Wed	19	Second internal examination PG semester 1
28	Thu	20	Annual Zoology Exhibition-2019 Second internal examination PG semester 1
29	Fri	21	Lecture Series III, Organised by Dept. of History Second internal examination PG semester 1
30	Sat	H	



## DECEMBER 2019

Date	Day	Class/ Days	Particulars
1	Sun	H	World AIDS Day
2	Mon	1	
3	Tue	2	George Joseph Memorial Inter Collegiate Quiz Competition organised by Dept. Mathematics & Statistics
4	Wed	3	Quiz Competitions for +2 Students, Organised by Dept. of Economics
5	Thu	4	Commerce Fest
6	Fri	5	
7	Sat	H	
8	Sun	H	
9	Mon	6	Two Workshop Organised by Dept. of Botany
10	Tue	7	Workshop on Spectroscopic Characterization, organised by Dept. of Physics
11	Wed	8	Invited talk on Recent trends in Biology Organised by Dept. of Zoology
12	Thu	9	National Conference Organised by Dept. of Chemistry
13	Fri	10	All Kerala Economics Quiz, Organised by Dept. of Economics
14	Sat	H	Dept. of Chemistry Alumni Meet,
15	Sun	H	
16	Mon	11	
17	Tue	12	Dept. of Zoology Organised a workshop on Apiculture and Honey Processing
18	Wed	13	വഞ്ചിപ്പാട്ടു മത്സരം
19	Thu	14	
20	Fri	15	College Closes for Christmas Vacation, വായനക്കൂട്ടം
21	Sat	H	
22	Sun	H	
23	Mon	H	Farmer's Day
24	Tue	H	Christmas Eve
25	Wed	H	Christmas
26	Thu	H	
27	Fri	H	
28	Sat	H	
29	Sun	H	
30	Mon	16	College reopen after Christmas Vacation
31	Tue	17	

## JANUARY 2020

Date	Day	Class/ Days	Particulars
1	Wed	1	New Year Day,
2	Thu	H	Mannam Jayanthi
3	Fri	2	
4	Sat	H	
5	Sun	H	
6	Mon	3	ശ്രീദിന ദേശീയ സെമിനാർ
7	Tue	4	
8	Wed	5	
9	Thu	6	
10	Fri	7	LIT- Regatta- Organised by Dept. of English
11	Sat	H	Department of Economics Youth Icon Award
12	Sun	H	
13	Mon	8	K.S Tomy endowment lecture, Organised by Dept. of Physics
14	Tue	9	
15	Wed	10	National seminar on Recent trends in biosciences, Organised by Dept. of Botany
16	Thu	11	
17	Fri	12	വായനക്കൂട്ടം
18	Sat	H	
19	Sun	H	
20	Mon	13	
21	Tue	14	
22	Wed	15	
23	Thu	16	
24	Fri	17	Invited Lecture organised by Dept. Mathematics & Statistics Lecture series -IV, Organised by Dept. of History, പത്തൊമ്പതാം അനുസ്മരണം
25	Sat	H	
26	Sun	H	Republic Day
27	Mon	18	First internal examination UG semester 2, 4 and 6
28	Tue	19	First internal examination UG semester 2, 4 and 6
29	Wed	20	First internal examination UG semester 2, 4 and 6
30	Thu	21	
31	Fri	22	

## FEBRUARY 2020

Date	Day	Class/ Days	Particulars
1	Sat	H	
2	Sun	H	
3	Mon	1	First internal examination PG semester 2 and 4
4	Tue	2	First internal examination PG semester 2 and 4 World Cancer Day, World wetland Day observance organised by Dept. of Zoology
5	Wed	3	First internal examination PG semester 2 and 4
6	Thu	4	First internal examination PG semester 2 and 4 National Science Day Celebration, Organised by Dept. of Physics
7	Fri	5	First internal examination PG semester 2 and 4
8	Sat	H	
9	Sun	H	
10	Mon	6	രോഗവർത്തനം, Budget Discussion, Organised by Dept. of Economics
11	Tue	7	
12	Wed	8	Budget Analysis Organised by Dept. of Commerce
13	Thu	9	
14	Fri	10	
15	Sat	H	Training programme on Solid waste Management and vermicomposting organized by Dept. of Zoology
16	Sun	H	
17	Mon	11	Project awareness class on Commerce SF Students
18	Tue	12	
19	Wed	13	
20	Thu	14	വായനക്കൂട്ടം
21	Fri	15	Sivarathri, മാതൃഭാഷാദിനാചരണം
22	Sat	H	
23	Sun	H	
24	Mon	16	Observance of World Wetland Day, Organised by Dept. of Botany
25	Tue	17	
26	Wed	18	
27	Thu	19	National Science Day Seminar, Organised by Dept. of Chemistry
28	Fri	20	
29	Sat	H	

## MARCH 2020

Date	Day	Class/ Days	Particulars
1	Sun	H	
2	Mon	1	
3	Tue	2	Water Day Celebration, Organised by Dept. of Chemistry, രചനാപരിശീലനം
4	Wed	3	
5	Thu	4	
6	Fri	5	
7	Sat	H	
8	Sun	H	
9	Mon	6	
10	Tue	7	
11	Wed	8	
12	Thu	9	
13	Fri	10	
14	Sat	H	
15	Sun	H	World Disabled Day
16	Mon	11	
17	Tue	12	
18	Wed	13	
19	Thu	14	Carrer Guidance programme of Commerce SF Students
20	Fri	15	
21	Sat	H	World Forestry Day, വായനക്കൂട്ടം
22	Sun	H	
23	Mon	16	Second internal examination PG semester 2 and 4
24	Tue	17	Second internal examination PG semester 2 and 4
25	Wed	18	Second internal examination PG semester 2 and 4
26	Thu	19	Second internal examination PG semester 2 and 4
27	Fri	20	Second internal examination PG semester 2 and 4
28	Sat	H	
29	Sun	H	
30	Mon	21	
31	Tue	22	

## APRIL 2020

Date	Day	Class/ Days	Particulars
1	Wed		
2	Thu		
3	Fri		
4	Sat	H	
5	Sun	H	
6	Mon		
7	Tue		World Health Day
8	Wed		
9	Thu	H	Maundy Thursday
10	Fri	H	Good Friday
11	Sat	H	
12	Sun	H	Easter
13	Mon		
14	Tue	H	Vishu, Ambedkar Jayanthi
15	Wed		
16	Thu		Summer Showers organised by Dept. of English
17	Fri		
18	Sat	H	World Heritage Day
19	Sun	H	
20	Mon		
21	Tue		
22	Wed		Earth Day
23	Thu		
24	Fri		
25	Sat	H	
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		

## MAY 2020

Date	Day	Class/ Days	Particulars
1	Fri	H	May Day
2	Sat	H	Mother's Day
3	Sun	H	
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		World Red Cross Day
9	Sat	H	
10	Sun	H	
11	Mon		National Technology Day
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat	H	
17	Sun	H	World Telecommunication day
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	H	
24	Sun	H	Common Wealth Day
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat	H	
31	Sun	H	Anti Tobacco Day

## **Facets of History**

21-10-1963	Application for the College submitted to the University
05-05-1964	Provisional sanction obtained
09-05-1964	Foundation stone laid by Rev. Fr. Thomas Peechatt, in charge of construction
27-05-1964	College office opened at the temporary site (town church building) by Rev. Dr. John Vallamattam, the Founder Secretary.
21-06-1964	The first Principal Rev. Dr. Theobald C.M.I. took charge
30-06-1964	Rt. Rev. Mgr. Mathew Vellankal took over as Manager in the place of Rt. Rev. Mgr. Kuriakose Nambiaparambil
07-07-1964	Provisional affiliation from University of Kerala
10-07-1964	The college was inaugurated by H.E. Rt. Rev. Dr. Mathew Pothanamuzhy with 400 students
15-12-1964	College shifted to the permanent site
03-12-1965	Ten thousand volumes added to the college library, thanks to the efforts of Rev. Fr. Paul Tharaniyil
09-02-1966	Solemn inauguration of the College Buildings
01-06-1966	Rev. Fr. Paul Tharaniyil took charge as Principal
01-10-1966	Rev. Fr. Paul Kodamullil took charge of construction in view of upgrading the college
01-06-1967	Rev. Fr. Mathew Palamattam took charge as Principal
24-07-1967	Inauguration of Degree Courses in Chemistry, Mathematics, Zoology, English, Economics and History subjects.
27-01-1968	Inauguration of the new Degree Block by Sri. C.H. Mohammed Koya, Minister of Education
22-02-1968	His Em. Cardinal Maximillion, Secretary of the Congregation for Oriental Churches visited the college.
22-11-1969	Rev. Fr. Mathew Palamattam, Principal and Dr. M.V. Pylee, member of the Managing Board, nominated to the newly constituted Syndicate of the Kerala University.
01-06-1970	Prof. U.V. John took charge as Principal.
27-02-1971	Dr. George Jacob, Vice-Chancellor visited the college and presided over the College Day celebrations.
22-04-1971	Foundation stone laid for the library building.
13-09-1971	The Governor Sri. V. Viswanathan visited the college.
25-03-1974	Dr. R.S. Krishnan, Vice-Chancellor chaired the College Day celebrations.
03-06-1974	The new library building blessed and inaugurated by His Ex.

Rt. Rev. Dr. Mathew Pothanamuzhy.

24-04-1977 Very Rev. Dr. George Punnakottil, consecrated Bishop of Kothamangalam, took charge as Patron of the college.

24-05-1977 Rt. Rev. Mgr. Cherian Veranany took over as Manager

22-10-1977 Dr. V.K. Sukumaran Nair, Vice-Chancellor visited the college.

06-03-1978 Minister Sri. P.J. Joseph, member , Managing Board was felicitated and he presided over the College Day Celebrations.

20-11-1978 Sri. P. K. Vasudevan Nair, Chief Minister visited the College.

09-03-1979 Minister Sri. T. S. John presided over the College Day celebrations

01-08-1979 Shift system introduced in the college.

01-08-1980 Sanction accorded to start B.Com. Course

09-09-1981 Sanction accorded to start B.Sc (Physics) course

10-12-1982 Minister Sri.E. Ahamed visited the Institution

06-05-1983 Very Rev. Msgr. George Edathotty took over as Manager.

02-10-1983 College affiliated to the newly formed Mahatma Gandhi University.

17-11-1984 Sri. P. Ramachandran, Governor of Kerala visited the College.

02-01-1985 M.Sc. Course in Mathematics inaugurated.

24-04-1988 Prof. U.V. John, Principal retired

25-04-1988 Prof. T.S. Chacko took charge as Principal

11-07-1988 Inauguration of the Silver Jubilee Year by His Ex. Mar George Punnakottil, the Patron

18-08-1988 Foundation stone of Jubilee Memorial Block blessed by the Patron

6-15-1-1989 Ten - day long Silver Jubilee celebrations

01-11-1990 Shift system abolished.

15-11-1991 Sri. P.P.Thankachan, Speaker, Kerala Assembly visited the College.

15-02-1992 Indira Gandhi National Open University Study Centre sanctioned.

30-10-1993 M.Sc. Physics Course started

18-12-1993 Construction of Students Centre Building started.

31-03-1994 Prof. T.S. Chacko, Principal retired

01-04-1994 Prof. M.C. John took charge as Principal

14-05-1994 Very Rev.Msgr.Thomas Malekudy took charge as Man-



- ager.
- 27-11-1994 Foundation Stone laid by the Patron for the new College Chapel
- 20-07-1995 Blessing of the partially completed Students' Centre building. Canteen shifted to it.
- 09-11-1995 M.Com course started.
- 27-05-1996 Thodupuzha East P.O. started functioning in the College Campus
- 03-09-1996 New main gate of the College opened
- 05-12-1996 Sri P.J. Joseph, Hon'ble Minister for Education visited the college and addressed the staff
- 01-06-1998 Prof. M.C. John, Principal proceeded on leave prior to retirement (Retired on 30-6-1998)
- 01-06-1998 Prof. T. Ousepachan took charge as Principal
- 15-08-1998 Newly constructed College Chapel, Vijnana Matha Church, consecrated by Mar George Punnakottil, Patron of the College
- 08-12-1998 M.A. Eng. Literature Course inaugurated by the Hon'ble Minister Sri. P.J. Joseph
- 1999 Oct. 25 -27 NAAC (National Assessment & Accreditation Council, Bangalore - An autonomous institution of the UGC) Peer team consisting of Prof : M. Lekshmanan, formerly V.C. Madurai Kamaraj University, Dr. S. Indhumathi, Professor of Economics, University of Mysore, and Dr. C. Thangamuthu, Professor, Department of Economics, Bharathidasan University, Thiruchirappilly visited the college for assessment and accreditation.
- 15-2-2000 B.Sc. Botany Course inaugurated by the Hon'ble Minister Sri. P. J. Joseph.
- 01-02-2000 The College was accredited by NAAC at Three Star Level for a period of 5 years w.e.f. the academic year 1999 - 2000.
- 31-7-2000 Indian Journal of Post Colonial Literature, started publishing by the department of English
- 01-11-2000 Prof. T. Ousepachan, Principal proceeded on deputation as Principal of College of Applied Sciences, Thodupuzha. Prof. K.A. Aprem took charge as Principal.
- 09-14/01/2001 Kerala State School Youth Festival hosted by the college.

- 12-02-2001 Rs. 3 Lakhs sanctioned from the M.P. Fund of Sri. K. Francis George, M.P. for the purchase of Computers. The Computer Lab inaugurated by Sri. K. Francis George M.P.
- 22-03-2001 University Study Centre inaugurated by Hon'ble Minister for Education Sri. P.J. Joseph. M.G. University Vice Chancellor Dr. Cyriac Thomas participated in the function.
- 31-03-2001 Prof. K.A. Aprem, Principal retired.
- 01-04-2001 Prof. M.J. John took charge as Principal.
- 31-05-2001 Pre-Degree Course completely delinked from the College.
- 04-08-2001 M.Sc Chemistry Course started.
- 01-02-2002 Episcopal Silver Jubilee of the Patron Rt. Rev. Dr. George Punnakottil, celebrated in the college.
- 30-04-2003 Prof. M. J. John Principal retired
- 01-05-2003 Rev. Fr. Paul Nedumpurath took charge as Principal
- 19-05-2003 M. G. University Information Centre opened in the campus
- 30-06-2004 Counselling Centre started.
- 09-07-2004 Ruby Jubilee of the College celebrated. Foundation Day Lecture instituted; Students' Welfare Scheme launched.
- 11-08-2004 'Newman News' the official news letter of the college started publishing
- 08-09-2004 Reception accorded to Rear Admiral Sri. S. Balachandran V. S. M., the most proficient alumnus of I batch
- 1-12-2004 Publication of "Trade Wind" by the department of Commerce started
- 13-01-2005 DRC Testing Centre inaugurated.
- 25-27-01-2005 Science Exhibition in commemoration of the 125<sup>th</sup> birth anniversary of Albert Einstein.
- 28-11-2005 The first 'Rev. Dr. John Vallamattom Memorial Lecture, (originally Foundation Day Lecture) delivered by H. E. Sri M. M. Jacob, Governor of Meghalaya.
- 18-12-2005 The historic visit of Dr. A. P. J. Abdul Kalam, President of India, to the institution. The Karshikamela jointly organised by the Gandihiji Study Centre and the college, inaugurated by His Excellency.
- 11/08/2006 Refurbished college auditorium dedicated to the student com-

- munity by Rt.Rev. Mar George Punnakottil, the Patron.
- 22/12/2006 - 02/01/2007: National Integration Camp of National Cadet Corps with over 500 participants from all over India, hosted by the college.
- 10/01/2007 Research Centre sanctioned by the University in the PG. department of Physics.
- 17/02/2007 Rev. Dr. John Vallamattam Memorial Lecture on “ Judiciary and Democracy” delivered by H. E. Dr. Cyriac Joseph, Honourable Chief Justice of Karnataka.
- 20-22/03/2007 The Peer Team of National Assessment and Accreditation Council (NAAC) consisting of Dr. B.S. Sherigara, Vice Chancellor, Kuvempu University, Shimoga, Karnataka (Chairperson), Dr. V. Sujatha, Principal, Cauvery College for Women, Thiruchirappilly, Tamilnadu (Co-ordinator), and Dr. Mrs.V. Rajani, H. O. D. of English, St. Theresa’s College, Eluru, West Godawari, Andhrapradesh (Member), visited the college for reassessment and reaccreditation
- 31/03/2007 The National Assessment and Accreditation Council of the University Grants Commission reaccredited the college at ‘A’ grade, on the basis of the recommendations of the three-member Peer Team.
- 04/02/2008 Rev. Dr. John Vallamattam, Memorial Lecture of the year on the topic “New India: New opportunities” delivered by Sri. Kris Gopalakrishnan, Managing Director and Chief Executive Officer, Infosys Pvt. Ltd; Bangalore.
- 31/03/2008 Rev. Fr. Paul Nedumpurath, Principal retired.
- 01/04/2008 Dr. T. M. Joseph took charge as Principal.
- 11/08/2008 Newman Day Lecture series started with Hon. Justice K. Narayana Kurup delivering a Lecture on “Language and Communication”.
- 13/09/2008 Mega Alumini Meet organised. The first batch of students were honoured.
- 06/11/2008 Rev. Dr. John Vallamattom Memorial Lecture was delivered by Padmasree Prof. T. Padmanabhan on “Science Education in Today’s India”.
- 29/06/09 U.G.C. Sponsored Career oriented course in Computerised Accounting started.
- 29/06/09 Choice Based Credit and Semester System for Degree Courses started.
- 14/07/09 Research Centre sanctioned in English, Vide No. 3091 / AC.

	A VI /1/RC/2009/ Acad. dt.14-07-09
03/09/09	Mega Alumini Meet organised. The Second batch of students were honoured.
11-13/11/09	ISRO sponsored space exhibition organised
07/12/09	The first Prof. U.V. John Memorial Lecture was delivered by Dr. Jacob John Kattakayam, Director Academic Staff College, University of Kerala
16/12/09	Rev. Dr. John Vallamattom Memorial Lecture delivered by Ambassador Sri. T.P. Srinivasan on "Current Trends in India's Foreign Policy
19-31/12/09	National Integration Camp of NCC with 662 Students from all over India, hosted by the College.
08/06/09	Kum. Jeena Joy won II Rank in M.Sc. Mathematics
01/2010	College won the University level Championship in Weight Lifting and Power lifting.
03/03/2010	UGC sanctioned Gandhian Study Centre in Dept. of Political Science
16/06/2010	Kum. Asha Chandran T.C. won II rank in B.Sc. Mathematics
07/07/2010	Minority status was conferred on the College
24/11/2010	Arch Bishop Mar Joseph Powathil delivered the first Mar Mathew Pothanamuzhi Memorial Lecture
02/12/2010	Sri. D. Babu Paul IAS delivered the 7th Rev. Dr. John Vallamattam Memorial Lecture
18/12/2010	Foundation Stone for the UGC Sponsored Ladies Hostel laid.
11/02/2011	Prof. P.S. Cherian Memorial Lecture series inaugurated.
25/03/2011	Prof. K.S. Tomy Endowment Lecture series inaugurated.
26/06/2011	Kum. Minu Mary Joe bagged I rank in B.Sc. Mathematics and Kum. Aswathy Udayan III rank in B.Sc. Botany.
10/10/2011	Msgr. Palamattam Centre for English Communication started.
24/01/2012	Ms. Daya Bai, noted Social activist, delivered the 8th Rev. Dr. John Vallamattam Memorial Lecture.
07/03/2012	Dr. V.N. Rajasekaran Pillai, former UGC Chairman, delivered the 2nd Mar Pothanamuzhi Memorial Lecture.
19/05/2012	Msgr. Thomas Malekudy relieved from the post of Manager.
20/05/2012	Msgr. Francis Alappatt took over as Manager.
01/07/2012	Add-on Courses in Communicative English and Electronic Equipment Maintenance started.
15/10/2012	Ms. Rubiya K.A. and Ms. Fathima Begam have won III & IV ranks in M.A. English Examination 2012.
29-30/10-2012	All Kerala College Principals' conference hosted on the cam-

	pus.
30/10/2012	Dr. N.R. Madhava Menon, famous jurist delivered the IX Rev. Dr. John Vallamattam Memorial Lecture.
30/10/2012	Renovation of the office Block is completed with a new porch and other modifications. A new conference Hall is created named after Mar George Punnakottil.
01/02/2013	Newman Monthly Lecture Series inaugurated by Prof. M.K. Prasad.
09/02/2013	Mar George Punnakottil retired as Patron.
09/02/2013	Mar George Madathikandathil takes over as Patron.
15/02/2013	Prof. V.A. Mathew Memorial Lecture Series inaugurated.
15/03/2013	Dr. P.K. Michael Tharakan, Vice Chancellor, Kannur University delivered the III Mar Mathew Pothanamuzhy Memorial Lecture.
21/03/2013	Prof. V.M. Ouseph Memorial Lecture Series inaugurated.
08/04/2013	Mar George Punnakottil Sacerdotal Golden Jubilee Memorial Lecture Lecture series inaugurated by Dr. Cyriac Thomas, Member National Minority Commission.
19-08-2013	Multi-Purpose Stadium inaugurated by Hon. Minister P.J. Joseph
12-08-2013	Self Financing Courses in B.Com Computer Application and M.Com Finance Sanctioned (U.O. No. 4361/A1/2013/Aca.dt.12-08-2013)
11-09-2013	Kum. Deepalakshmi D. and Kum. Minu Mary Joe had won I and III Ranks in M.Sc. Mathematics examination, 2013 respectively.
12-09-2013	M.A. Economics and B.A. Malayalam Courses Sanctioned (G.O (MS) No. 615/2013/HEdn). M.A. Economics started in 2013 vide U.O.No. 5365/AI/2013/Acad. dt. 05-10-2013. B.A Malayalam started in 2014 vide U.O.No. 2464/AI/2014/ Acad. dt. 19-05-2014
26-12-2013	Golden Jubilee Special Mega Alumni Meet held.
06-01-2014	Golden Jubilee Proclamation Rally
07-01-2014	Hon'ble Governor Sri. Nikhil Kumar inaugurated the Golden Jubilee Celebrations
07-01-2014	Hon'ble Governor unveiled the cornerstone for the Golden Jubilee Memorial Tower.
23-02-2014	Sri. Soorya Krishnamoorthy delivered the X Dr. John Vallamattam Memorial Lecture on "Mother and Culture"
03-03-2014	Prof. P.J. Kurian, Deputy Chairman, Rajyasabha, delivered

	the IV Mar Mathew Pothanamuzhy Memorial Lecture on “Challenges before Higher Education”
03-03-2014	The first Newman Youth Excellence Award presented to Ms. B. Arundhathi (University College, TVM, by Prof. P.J. Kurian
03-03-2014	Golden Jubilee Special ‘Founders’ Day’ was held
21-06-2014	UGC sponsored Ladies Hostel blessed by the Patron Mar George Madathikandathil
21-06-2014	Golden Jubilee Special ‘Sampitha Sangamam’ was held
21-08-2014	Golden Jubilee Special ‘Jana Prathinidhi Sangamam’ was held
21-08-2014	B.Com Co-operation Model-I course started under self financing stream (U.O. No. 3938/A1/2014/Acad. dt 31-07-2014)
21-09-2014	UGC Sponsored Community College started in Rubber Technology and Dairy Sciences (D.O. No. F.1-206/2014 (cc) dt.20-05-2014)
26-09-2014	Dr. B. Ashok IAS delivered the XI Rev. Dr. John Vallamattam Memorial Lecture on the topic “Education as Freedom and the future of Indian Universities”
24-10-2014	UGC sponsored Community College inaugurated by Sri. P.J. Joseph, Minister for Water Resources.
08-12-2014	Rev. Fr. Paul Tharaniyil Memorial Lecture Series inaugurated
31-12-2014	The Postal Department released a special cover in commemoration of the golden jubilee of the college.
28-01-2015	Dr. Tessy Thomas, the distinguished missile scientist, delivered the V Mar Pothanamuzhy Memorial lecture.
02-03-2015	Sri. Oommen Chandy, Chief Minister of Kerala, inaugurated the Grand Finale of Golden Jubilee Celebrations.
02-03-2015	The Second Newman Youth Excellence Award presented to Ms. Aseena M. Thaha (B.C.M College, Kottayam) by Sri. Oommen Chandy
31-03-2015	Rev. Msgr. Francis Alappatt laid the foundation stone for the golden jubilee memorial Academic Block.
10-04-2015	Self Study Report submitted to NAAC
22-04-2015	Principal Dr. T.M. Joseph is elected General Secretary of the Council of Principals of Colleges in Kerala.
23-05-2015	Rev. Msgr. Francis Alappatt relieved from the post of Manager.
23-05-2015	Rev. Msgr. George Oliapuram took over as Manager.
01-06-2015	The renovated Principals room blessed by the Manager, Msgr George Oliapuram

- 10-07-2015 B.Com Finance & Taxation, B.A. English Literature & Communication Studies and M.Sc Mathematics courses started under SF stream (U.O. No. 3922/A1/2015/Acad. dt. 10-07-2015)
- 13-07-2015 Dr. Kiran Bedi delivered the Foundation Day Lecture
- 21-09-2015 The Golden Jubilee Special Car Park was blessed and inaugurated by the Manager, Msgr George Oliapuram
- 09-10-2015 Dr. G. Gopakumar, Vice Chancellor, Central University of Kerala, delivered the XII Fr. Vallamattam memorial Lecture
- 19-10-2015 Adv. Prasanth Bhushan delivered the VI Mar Pothanamuzhy Memorial Lecture.
- 19-11-2015 The renovated Fr. Vallamattam Hall blessed by the Manager, Msgr. George Oliapuram
- 19-11-2015 The Chemical Museum blessed by the Manager.
- 28-12-2015 Golden Jubilee Memorial Entry Point opened.
- 12-01-2016 Plastic Shredding Unit installed.
- 08-02-2016 The third Newman Youth Excellence Award presented to Ms. Minna Jose, St. Theresa's College, Ernakulam by Ms. Jaya IAS, Director of Public Instructions.
- 25-02-2016 Foundation Stone laid for the UGC Sponsored Indoor Stadium by Mar George Madathikandathil, Bishop of Kothamangalam.
- 25-02-2016 Golden Jubilee Memorial Academic block blessed by Mar George Madathikandathil, Bishop of Kothamangalam.
- 03-05/03/2016 The Peer Team of National Assessment and Accreditation Council (NAAC) consisting of Dr. Satinder Singh, Former Pro Vice-Chancellor, Guru Nanak Dev University, Amritsar. Prof. Surendra Sundararajan, Professor, Dept. of Management Studies, The Maharaja Sayajirao University of Baroda and Dr. Prabir Kumar Chakraborty, Former Principal, Midnapore College, West Bengal, visited the college for reassessment and reaccreditation (III Cycle).
- 17-03-2016 The National Assessment and Accreditation Council of the University Grants Commission reaccredited the college with a CGPA of 3.32 on a four point scale at 'A' grade, on the basis of the recommendations of the three-member Peer Team.
- 31-03-2016 Dr. K.J. John, Vice Principal Retired
- 01-04-2016 Dr. Fr. Raju Jacob Pichalakkattu took charge as Vice Principal
- 01-06-2016 Dr. T.M. Joseph transferred to Nirmala College, Muvattupuzha and took charge as Principal of Nirmala College.

01-06-2016 Dr. Fr. Vincent Joseph Nedungattu took charge as Principal.

15-06-2016 Ms. Navya Chandran Secured III Rank in MG University, M.A. English Examination 2015.

01-02-2017 Foundation Stone for the Golden Jubilee Extension block was blessed by Patron Mar George Madathikandathil.

12-02-2017 The best NCC Unit award secured in Kerala and Lakshadweep Directorate. (NCC unit secured best NCC unit Award)

22-02-2017 NCC Unit Celebrated Golden Jubilee.

08-03-2017 The fourth Newman Youth Excellence Award presented to Ms. Emilda George, St. George College, Aruvithura

22-05-2017 Msgr. (Dr.) Cherian Kanjirakombil took charge as Manager in the place of Msgr. (Dr.) George Oliapuram relieved

01-06-2017 Kum. Gopika M. Secured I Rank in MG University, B.Sc Botany Examination 2017.

01-06-2017 Kum. Bibina Vimala Babu Secured III Rank in MG University, B.Sc Zoology Examination 2017.

01-06-2017 Kum. Anju Treesa Jose Secured IV Rank in MG University, B.Sc Chemistry Examination 2017.

01-06-2017 Kum. Navya Biju Secured IV Rank in MG University, B.Sc Physics Examination 2017.

29-08-2017 Kum. Jipsa Joseph Secured III Rank in MG University, M.Sc Chemistry Examination 2017.

29-08-2017 Sri. Sudeesh T.P. Secured V Rank in MG University, M.Sc Physics Examination 2017.

05-02-2018 Adoor Gopalakrishnan (indian film director, script writer, and producer) visited the college

04-06-2018 Golden Jubilee Memorial Academic block Annexe blessed by Mar George Madathikandathil, Bishop of Kothamangalam.

20-07-2018 Kum. Krishna Haridas Secured I Rank in MG University, B.Sc Botany Examination 2018.

20-07-2018 Sri. Nithin Joseph Secured II Rank in MG University, B.Sc Botany Examination 2018.

20-07-2018 Kum. Riya Rose George Secured II Rank in MG University, B.Sc Botany Examination 2018.

20-07-2018 Kum. Bismi Ibrahim Secured II Rank in MG University, B.A Malayalam Examination 2018.

14-08-2018 Chemistry Research Center was inaugurated by Msgr. Dr. Cherian Kanjirakompil, Manager.

15-09-2018 Kum. Jipsa Joseph Secured III Rank in MG University, M.Sc Chemistry Examination 2018.



15-09-2018 Kum. Akhila G. Secured I Rank in MG University, M.A Economics Examination 2018.

15-09-2018 Kum. Leena James Secured I Rank in MG University, M.A English Examination 2018.

15-09-2018 Kum. Ashina Naseer Secured III Rank in MG University, M.A Economics Examination 2018.

15-09-2018 Sr. Mekha Francis Secured III Rank in MG University, M.Sc Physics Examination 2018.

15-09-2018 Kum. Rajalakshmi C.H. Secured V Rank in MG University, M.A Economics Examination 2018.

15-09-2018 Kum. Sreemol Rajan Secured V Rank in MG University, M.Sc Mathematics Examination 2018.

15-09-2018 Achieved 9 UG & 12 PG Ranks

..... -2018 Celebrated Golden Jubilee of English, History, Economics, Mathematics, Zoology and Chemistry UG Depts.

26-03-2019 **Golden Jubilee Memorial Academic block Annexe II blessed by Mar George Madathikandathil, Bishop of Kothamangalam.**

28-03-2019 **Indoor Stadium blessed by V. Rev. Msgr. Cherian Kanjirakobil, Manager, Corporate Educational Agency, Kothamangalam**

31-03-2019 Rev. Dr. Vincent Joseph Nedungattu Principal Retired

01-04-2019 Dr. Thomson Joseph took charge as Principal

2019 Ranked 78 in the National Level (NIRF 2019)

17-06-2019 Sri. Vishnu Satheesh Secured I Rank in MG University, B.Com Examination 2019.

17-06-2019 Sri. Vishnu Satheesh Secured I Rank in MG University, B.Com Examination 2019.

17-06-2019 Kum. Unnimaya R. Secured I Rank in MG University, B.Sc Physics Examination 2019.

17-06-2019 Kum. Bismi Nizzar Secured I Rank in MG University, B.A Communicative English Examination 2019.

17-06-2019 Kum. Veena Vinod Secured I Rank in MG University, B.Sc Botany Examination 2019.

17-06-2019 Kum. Ashna Shaji Secured II Rank in MG University, B.Sc Botany Examination 2019.

17-06-2019 Kum. Neethu Gopal Secured II Rank in MG University, B.Sc Botany Examination 2019.

17-06-2019 Kum. Ansiya Jabbar Secured IV Rank in MG University, B.Sc Botany Examination 2019.

17-06-2019 Achieved 12 UG Ranks

2019 RUSA Fund

## SUCCESSION LIST

### PATRONS

Mar Mathew Pothanamuzhy (expired)	1964 - 1977
Mar George Punnakkottil	1977 - 2013
<b>Mar George Madathikandathil</b>	2013 -

### MANAGERS

Rev. Msgr. Kuriakose Nambiaparambil (expired)	1964
Rev. Msgr. Mathew Vellankal	1964 - 1977
Rev. Msgr. Cherian Veranany (expired)	1977 - 1983
Rev. Msgr. George Edathotty (expired)	1983 - 1994
Rev. Msgr. Thomas Malekudy	1994 - 2012
Rev. Msgr. Francis Alappatt	2012- 2015
Rev. Msgr. George Oliapuram	2015 - 2017
<b>Rev. Msgr. Dr. Cherian Kanjirakompil</b>	2017-

### SECRETARIES TO THE MANAGING BOARD

Rev. Dr. John Vallamattom (expired)	1964 - 1979, 1987 - 1997
Rev. Fr. Joseph Nambiaparambil	1979 - 1981
Rev. Fr. George Kunnamkott	1982 - 1987
Rev. Fr. Joseph Puthenkulam (expired)	1997 - 2005
Rev. Fr. Kuriakose Kodakallil	2005 - 2015
<b>Rev. Dr. George Thanathuparambil</b>	2015 -

### PRINCIPALS

Rev. Dr. Theobald CMI (expired)	1964 - 1966
Rev. Fr. Paul Tharaniyil (expired)	1966 - 1967
Rev. Msgr. Mathew Palamattam (expired)	1967 - 1970
Prof. U.V. John (expired)	1970 - 1988
Prof. T. S. Chacko	1988 - 1994
Prof. M.C John	1994 - 1998
Prof. T. Ousepachan	1998 - 2000
Prof. K. A. Aprem	2000 - 2001
Prof. M.J. John	2001 - 2003
Rev. Fr. Paul Nedumpurath	2003 - 2008
Dr. T.M. Joseph	2008 - 2016
Dr. Fr. Vincent Joseph Nedungattu	2016 - 2019
<b>Dr. Thomson Joseph</b>	2019-

**VICE PRINCIPALS**

Rev. Fr. Paul Tharaniyil (expired)	1965-1966,1967 - 1977
Rev. Fr. Thomas Thudianplackal (expired)	1977 - 1979
Rev. Fr. Cyriac Thazhatheveetil (expired)	1979 - 1983
Prof. T. S. Chacko	1983 - 1985
Prof. P. V. Joseph (expired)	1985 - 1988
Prof. P. J. Mathew	1988 - 1991
Prof. M. C. John	1991 - 1994
Dr. K. U. Joseph (expired)	1994 - 1998
Prof. K. A. Aprem	1998 - 2000
Rev. Fr. Paul Nedumpurath	2000 - 2003
Prof. Ittera Chacko	2003 - 2005
Prof. Jojo Joseph	2005 - 2008
Prof. Jose Varghese	2008 - 2010
Dr. K.J. John	2010 - 2016
<b>Dr. Fr. Raju Jacob Pichalakkattu</b>	<b>2016-</b>

**BURSARS**

Rev. Fr. Thomas Peechatt (expired)	1964 - 1966
Rev. Fr. Paul Kodamullil	1966 - 1968
Rev. Fr. Paul Tharaniyil (expired)	1968 - 1974
Rev. Fr. Thomas Thudianplackal (expired)	1974 - 1977
Rev. Fr. George Chathamkott (expired)	1977 - 1978
Rev. Fr. George Monippilly (expired)	1978 - 1984
Rev. Fr. Mahew Vadakekara (expired)	1984 - 1988
Rev. Fr. Paul Nedumpurath	1988-1990,1994 - 2003
Rev. Fr. John Kallarackal	1978,1990 - 1991
Rev. Fr. Joseph Kadukanmakal	1991 - 1994
Rev. Fr. Jose Vengooran	2003 - 2006
Rev. Fr. Sotter Peringarappillil	2006 - 2008
Rev. Dr. Manuel Pichalakkatt	2008 - 2013
Rev. Fr. Francis Kannadan	2013 - 2016
Rev. Fr. Thomas Poovathumkal	2016- 2019
<b>Rev. Fr. Paul Karakombil</b>	<b>2019-</b>

**Retired Teachers****DEPARTMENT OF ENGLISH**

Rev. Msgr. Mathew Palamattam (RIP)	
Prof. K.G. Gopalakrishnan Nair	04822-260532, 9496777532

Prof. P.M. John	0482-9248559, 9249107959
Prof. K.O. Ouseph	04862 -274455, 9745946538
Prof. A.M. Rosamma	04862-222561, 7559039236
Prof. K.A. Aprem	04862-223403, 8547238403
Prof. Baby Thomas	04862-225255, 9446418465
Prof. Jose Peter	04862- 272225, 9947949433
Prof. Elizabeth Joseph	04862-222845, 9048002845
Fr. (Dr.) Francis Nambiaparampil	0017187109773
Dr. George Justine V.	0485-2261443, 9446800826
Prof. K.J. Celine	04862-224584, 9446454584
Prof. P.J. Sebastian	04862-224020, 9447734020
Dr. K.V. Dominic	04862-225758, 9947949159
Prof. Vincent John K.	04862-267391, 9446133047
Prof. Baby George	04862-225770, 9747101105
Sr. (Dr.) Leelamma Mathew	9562782580
Sr. (Dr.) Aniamma V.M.	8281357877
Prof. P.A. John	04862-225756, 9947225756
Prof. Joseph Chacko	0485-2261827, 9544596257
Dr. Vincent Aerath	0485-2261408, 9447575508
Dr. Jose Augustine	04862-226430, 9447820282
Dr. A.J. Jose	04862-264071, 9387535321
Sri. Jose K.J. Kollamparambil	9446334516
Sr. Amenda (expired)	
Prof. C.J. Thomas (expired)	
Prof. T.S. Thomas (expired)	
Prof. Annamma Thomas (expired)	
Prof. Manuel Thomas (expired)	
Sr. Berchmans (expired)	
Prof. Varkey Mattam (expired)	
Prof. P.K. Kuriakose (expired)	
Prof. P.J. Paul (expired)	
<b>DEPARTMENT OF MALAYALAM</b>	
Prof. A.T. John	0485-2887933, 9249776398
Rev. Sr. Vigilia Thottumkal	04862-222708, 9544692737
Prof. M.T. Joseph	04862-224404, 9447522274

Prof. K.M. Mathew	04862-202857, 9496568276
Prof. P.M. Ulahannan	04862-225002, 9446470210
Prof. T.J. Joseph	0485 -2831169, 9745742395
Rev. Dr. Vincent Joseph	9447368222

Prof. P.J. Joseph (expired)

**DEPARTMENT OF HINDI**

Prof. T.M. Jose	04862-224997, 8281531997
Prof. E.J. Margaret	04862-223018, 9744119722
Dr. Elsy Augustine	04862-222145, 9447330700
Dr. M. Sasidharan Nair	04822-211525, 9400501525
Smt. Lally Thomas	04862 224484, 8714342862
Prof. N.V. Thomas (expired)	
Prof. K.A. Sivaraman (expired)	

**DEPARTMENT OF MATHEMATICS**

Prof. K. Bhaskaran Nair	0471-2436676, 8606898891
Prof. T.S Chacko	04862 -222784, 9447302854
Prof. M.M. George	04862-225250, 9400825250
Prof. Thomas Paily	04862-224256, 9447330356
Sr. Gracy Joseph	04862- 225348, 9400823485
Prof. Aney Joseph	04822 - 242373, 9447134237
Prof. Marykutty Thomas	04862 - 225888, 9496209189
Prof. M.C. Thomas	04862 - 223113, 9447252233
Prof. Geetha Joseph	04822-213309, 9495537996
Prof. Baby Joseph	04862-225885, 9447206483
Smt. Rani John	04862-202933, 9605336193
Dr. K.V. Alice	04862 -223096, 9447915509
Prof. P.V. Joseph (expired)	
Sr. Grace Joseph (expired)	
Prof. George Josen (expired)	

**DEPARTMENT OF STATISTICS**

Rev. Sr. Vincent Mary	0482-2205821, 7558080600
Dr. K.J. John	04862 225855, 9447979976

**DEPARTMENT OF PHYSICS**

Prof. P.J. Mathew	0485- 2261639, 9656130190
Rev. Sr. Sibia	0484-2620408, 9961302838

Prof. C.M. Chacko	04862-223475, 9544682927
Prof. M.C. John	04862-222896, 9447475949
Prof. C.A. Joseph	04862-223248, 9446131422
Prof. E.D. Sebastian	04862-224545, 9447067859
Prof. Jose Abraham	04862-223744, 9447203060
Prof. T. Ousepachan	04862 200600, 9495200600
Rev. Sr. Tresa Maria	04862-229021, 9495832120
Prof. K.M. Luka	04862-273219, 9895117565
Prof. Philomina Dominic	04862-224934, 9895396983
Prof. V.V. Chackochan	04862-223005, 9447985055
Prof. K.P. Geetha	0481- 2533871, 9446201710
Prof. K.S. Tomy	04862- 225395, 9447654395
Prof. Philomenamma George	04862-273336, 9495160729
Prof. C.B. Satheeshkumar	04822-211515, 9447141515
Dr. K.A. Joseph	04862-229760, 9526004128
Smt. Jessy Thomas	04862-223111, 9605602599
Sri. L.J. Parathazham	04862-262414, 9446216170
Smt. Rageena Joseph	9526037824
Sri. K.A. Philip	0485 2830856, 9847930856

Prof. U.V. John (expired)  
 Prof. P.S. Cherian (expired)  
 Prof. M.M. George (expired)  
 Prof. Jose Joseph (expired)

**DEPARTMENT OF CHEMISTRY**

Prof. P.C. Abraham	04862-224181, 9895884176
Prof. K.A. Thomas	04862-225454, 9447522167
Prof. V.J. George	0485-2289717, 9645099717
Prof. Johny Joseph	04862-224556, 9895077432
Prof. Annie Philip	0480-3240300, 9447480187
Prof. K.J. Devasia	04862-222077, 9447206354
Prof. P.M. Mercy	04862-223166, 9447985349
Dr. Lissy Jose	04862-225001, 9447214987
Prof. Lucy James	04862-224244, 9747760079
Prof. Glory Varkey	04862-273219, 9495158925
Prof. N.J. James	04862-225898, 9446131492

Prof. Joseph Daniel	04862-225432, 9847035432
Prof. Rosaline Francis	04862-202857, 9446864191
Prof. Dolly Joseph	04862 - 225789, 9447203950
Prof. M.T. John	04862-273336, 9447215018
Dr. Lovely Mathew P.	04862-267219, 9745922219
Prof. T.G. Clement	04862-228722, 9447979981
Smt. Jessy Mathew	04862-225240, 9497279380
Smt. Minny Kurien	04862-225432, 9446546528
Sri. Jose Mathew	04862 - 223854, 9447985258

Prof. V.A. Mathew (expired)

Sr. Jose Mary (expired)

Dr. K.U. Joseph (expired)

#### **DEPARTMENT OF BOTANY**

Rev. Sr. Lisieux	033-24076378, 09433024800
Rev. Sr. Bertha	04862-229021, 8547891550
Prof. K.J. John	0481-3266248, 9446212596
Prof. Cicily Sebastian	04862-223232, 0016309854838
Prof. Mary V.D.	0485-2289258, 9447331101
Prof. Biniamma Abraham	04862 - 222134, 9446796111
Dr. Leena John	9446606544

#### **DEPARTMENT OF ZOOLOGY**

Prof. N.V. John	04862- 222531, 9446131365
Prof. Mathew M. Maliekal	04862-200406, 9846074781
Prof. Kochuthresia Joseph	04862-222877, 9446125849
Prof. Annamma Mathew	04862-226357, 9947864223
Sri.Thampi Varghese	0485-2261610, 9447078821
Smt.Laly Paul	9495187630
Smt. Kochurani K.C.	9495910673

Prof. V.M. Ouseph (expired)

#### **DEPARTMENT OF ECONOMICS**

Prof. K.J. Kurian	04862-255066, 9497186160
Prof. K.J. Thomas	04862- 224616, 9447479676
Prof. T.J. Joseph	04862-224069, 9847274219
Fr. N.C. Paul	9495023390
Prof. Gracy Mathew	04862-224020, 9567842443

Prof. Jessy Mathew 04862 - 222019, 9447918247

Prof. T.M. Mani (expired)

**DEPARTMENT OF HISTORY**

Prof. Ittera Chacko 04862-224911, 9446212251

Prof. Joseph Augustine 04862-202950, 9447092950

Prof. M.J. Jacob 04862-224343, 9388820171

Dr. K.A. Benny 9495571357

Prof. A.K. John (expired)

Prof. Mathew Thomas (expired)

Prof. Jacob Mathew (expired)

**DEPARTMENT OF POLITICAL SCIENCE**

Prof. V.C. Joseph 04862-226083, 9895150225

Prof. Joy Joseph 0485-2833776, 9496114041

Prof. T.J. Francis (expired)

**DEPARTMENT OF COMMERCE**

Prof. M.C. George 04862-223018, 9744119722

Prof. P.C. Mathai 04862- 272059, 9446133153

Prof. M.J. John 0485 2834370, 9744841785

Prof. Jojo Joseph 04862-223343, 9447204324

Prof. Joy Jose 0485- 2289565, 9961823673

Prof. Jose Varghese 04862 -224584, 9446440339

Prof. K.J. Thressiamma 04862-222175, 9447900621

Prof. K.A. Thomas 0485-2289907, 9495427774

Prof. K.M.Thomas 04862-223111, 9446212822

Smt.Nancy Joseph K. 04862-223719, 9446323719

Sri. K.P. Benny 9495571357

**DEPT. OF PHYSICAL EDUCATION**

Prof. Jacob Jose 04862-224099, 9961345348

Prof. K.A. Mary 04862-223301, 9496227297

**Retired Non-Teaching Staff**

1. Rev. Fr. John Kallarackal 9446141635
2. Sri. M.O. Kuriakose 9446514338
3. Sri. C.V. Thomas 0485-2206336
4. Sri. K.V. Joseph 9745807171
5. Sr. Annie Grace 9544335376
6. Sri. M.J.Mathai 227746



7. K.P. Paily	9495622987
8. Sr. K.K. Marykutty	222719
9. Sri. K.J.Thomas	0485-2830674
10. Sri. N.V. Joseph	0485-261319
11. Sri. K.M. John	0460 2216242
12. Sri. Joseph Chakkittukudiyil	0485- 289115
13. Sr. Mary Madappilly	277484
14. Sri. K.D. Francis	263778
15. Smt. Rose T.T.	228775
16. Smt.P.J. Philomina	227385
17. Sri. K.J. Thomas (Vazhakulam)	0485- 2262747
18. Sri. N.C. John	267008
19. Sri. V.C. George	210323
20. Smt. Rosamma Joseph	9446126394
21. Sri. K.V. Sebastian	9446864312
22. Sri. Mathew Joseph	04852 568187
23. Sri. James T.V.	278397
24. Sri. P.J. Francis	225208
25. Sri. K.T. Sebastian	9446608864
26. Smt. Annakutty P.J.	253667
27. Sri. K.M. Joseph	9387741149
28. Sri. Ulahannan N.	274029
29. Sri. T.U. Joseph	9048488460
30. Smt. C.M. Mary	9961951030
31. Sri. V.O. Chacko	212265
32. Sri. P.K. Varkey	9400181831
33. Smt. Rosily Joseph	248329
34. Smt. Lucy Thomas	9947720501
35. Smt.M.P. Mary	9544121294
36. Smt. V.M. Thressia	9495001729
37. Smt. Aleyamma Paul	9502325085
38. Sri. A.C. Joseph	9446864239
39. Sri. Tomy Sebastian	9447979806
40. Smt. Cicilykutty Sebastian	0485 229141
41. Smt. Philomina Thomas	9961162334
42. Smt.Annamma Mathew	9961218091
43. Sr. Elsy K.S.	8301068010
44. Sri. V.J. Joseph	9495601896
45. Sri. George Thomas	201738, 9656322171
46. Thomas M.V.	9495601968
47. Sr. Mary Abraham	9497330348
48. Smt. Gracy E.R.	9497461123

49. Sr. Ancy Varghese	9446415580
50. Smt.Molly Joseph	9539251965
51. Sri. V.A. Mathai (expired)	
52. Sri. P.O. Thomas (expired)	

### **CONTACT NUMBERS**

#### **Mahatma Gandhi University (P. D. Hills P. O., Kottayam - 686 560)**

Website :www.mgu.ac.in

Enquiry	0481 - 2731050 - 68
Vice Chancellor	0481 - 2731001
Pro. Vice Chancellor	0481 - 2731005
Registrar	0481 - 2731007
Controller of Examinations	0481 - 2731000
Director, College Development Council	0481 - 2731013
Public Relations Officer	0481 - 2732650
Director of Student Services	0481 - 2731031
N.S.S. Programme Co-ordinator	0481 - 2731029
CBCSS Exam Time Table	0481 - 6065051
CBCSS Exam Hall Ticket	0481 - 6065018

#### **CORPORATE EDUCATIONAL AGENCY**

##### **DIOCESE OF KOTHAMANGALAM, KERALA-686 691**

Bishop's House	0485- 2862236
Very Rev. Msgr. George Oliapuram	0485- 2862237
Rev. Dr. George Thanathuparambil	0485-2262977
Rev. Dr. Stanislaus Kunnel	0485-2861625
Rev. Sr. Little Flower	0485-.2861625

#### **INSTITUTIONS**

Nirmala College	0485-2832361, 2836300
Pavanatma College, Murickassery	04868 - 2863235
Viswajyothi Engineering College, Vazhakulam	0485-2262977, 2262255
St. Joseph's College, Moolamattam	04862 - 252043, 253258
NESTT, Muvattupuzha	0485-2832685, 2830033
Nirmala College of Pharmacy, Muvattupuzha	0485-2836888, 2830666
IHRD College of Applied Sciences, Thodupuzha	04862 - 228447
Santhigiri College, Vazhithala	04862 - 273476
St. Thomas College of Teacher Education, Mylacombu	04862 - 201910
University College of Engineering, Muttom	04862 - 256222
Al-Azhar College, Thodupuzha	04862 - 221845

## **DIRECTORATE OF COLLEGIATE EDUCATION**

DCE, Vikas Bhavan, Thiruvananthapuram 0471-2303107  
Dy. DCE, Near MCRV Hostel, Hospital Road  
Ernakulam -682 011 0484-2362268

### **CODE OF CONDUCT FOR THE MANAGING BOARD OF THE COLLEGE**

1. The Managing Board of the College consists of the Patron, the Manager, Principal and the members nominated by the Manager and should work with mutual understanding and respect to uphold the vision and mission of the College.
2. The Managing Board should ensure the academic profile of the College, and try to open new avenues for its developments
3. The timely maintenance of the infrastructure and channelling funds for the further development of the institution and initiating remedial measure should be prime concern of the Managing Board.
4. It should maintain transparency and fairness in all kind of administrative activities.
5. It should ensure the taking of feedbacks from students, staff, parents, and non-teaching staff from time to time, and take necessary steps to improve the service of the College at all levels.
6. It should maintain vibrant relationship of the College with the local community and ensure their participation in the welfare of the College.
7. It should ensure non-discriminatory practices in the College providing equal opportunity to all irrespective of caste, creed, religion, race and sex.
8. The Managing Board should take active steps to implement regulations and requirements demanded by State and National Governments, and Councils for Higher Education.
9. The Managing Board should meet at least once in a year but it is advised to meet as frequent as possible.

### **PRINCIPAL**

1. The principal should take creative steps to materialise the vision and mission of the College with the support of management
2. Behave in such a manner that earns respect by upholding integrity, dignity, decorum and efficiency at all levels.
3. Maintain tolerance while dealing with burning issues among students and subordinates and Be impartial in your decision.
4. Do not discriminate the faculty members and students on grounds of gender, color, creed.
5. Do not interfere with the free participation of colleagues in the affairs of their association
6. Do not deliberately distort the evaluation of colleagues.

7. He/she should ensure the existence of an academic environment within the College and should endeavour for its enrichment by encouraging research activities
8. The Principal should monitor, manage and educate the administration of the institution
9. Principal should ensure the discipline of the staff, students and non-teaching staff.
10. Incidents of sexual harassment, sexual abuse and violence against people who belong to scheduled castes and tribes should be immediately informed to the Principal, and the Principal should give an official complaint to the concerned government authority without any delay.
11. The Women Cell and the Complaint Redressal Cell in the College should inform the Principal any case that is reported to it along with the actions the Cell has taken on behalf of it.

**TEACHERS AND THEIR RESPONSIBILITIES:**

Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

**Teachers should:**

- i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- iii) Seek to make professional growth continuous through study and research;
- iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- v) Maintain active membership of professional organizations and strive to improve education and profession through them;
- vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as:

assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and

viii) Participate in extension, co-curricular and extra-curricular activities including community service.

## **II. TEACHERS AND THE STUDENTS**

Teachers should:

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (iii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- (v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;
- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

## **III. TEACHERS AND COLLEAGUES**

**Teachers should:**

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

#### **IV. TEACHERS AND AUTHORITIES:**

##### **Teachers should:**

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

#### **V. TEACHERS AND NON-TEACHING STAFF:**

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

#### **VI. TEACHERS AND GUARDIANS**

##### **Teachers should:**

- (i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

## **VII. TEACHERS AND SOCIETY**

### **Teachers should:**

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life ;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

### **CODE OF CONDUCT FOR THE NON-TEACHING STAFF**

1. Nonteaching Staff should abide the guidelines laid down by the Department of Collegiate Education and Government of Kerala.
2. Being supporting staff of the College should work in collaboration with the Superintendent under the orders of the Principal and should strive to maintain the academic atmosphere of the College through the works assigned to them.
3. Non-teaching staff should respect Principal, teaching staff and should maintain punctuality
4. Should not conduct any activity which will damage the image of the institution
5. They should deal with students, staffs and colleagues with respect and courtesy and should maintain honesty, discipline, fairness and justice in their official duties.
6. They should keep the confidentiality of the records maintained in their offices and are custodians of the files and papers entrusted to his/her section.

### **CODE OF CONDUCT FOR THE PARENTS/GUARDIANS OF THE COLLEGE STUDENTS**

1. Parents/guardians should cooperate with the College authorities in forming good character in their children/wards.
2. No outsiders or relatives are expected to engage with matters of the students unless it is duly informed by the parents in an officially assigned format and procedure.

3. Parents/guardians of the students are expected to uphold the vision, values and ethos of the College.
4. Parents have the right to raise issues and concerns related to the education, character or other matters of their child to the right person and follow the correct communication channels according to the College's policies and procedures.
5. Parents/guardians should attend parents teachers meeting and should support college authorities to enhance academic standards and discipline of the college
6. The PTA also has to take creative steps to collect voluntary subscriptions, donations, gifts, etc. from members, non-members and other institutions for furthering the aims and objectives of the association.
7. The PTA shall try to institute scholarships, prizes, medals, etc. to benefit students showing a high proficiency in their studies.
8. The PTA should ensure improvement in the standards of infrastructural facilities.
9. Parents/guardians should maintain a good relationship with teachers and should meet them at least once in a semester.
10. No parent/guardian is allowed to enter the classroom of their children.

#### **POLICY DOCUMENT FOR DIVYANGJAN**

Newman College should provide disabled friendly, barrier free environment for the sake of Divyangjan.

College should ensure equal opportunities to all including differently abled students.

Ramps and lift should build for the easy access to college buildings

Displayboards, campus map and tactile path facilities should provide in the campus.

Disabled friendly classrooms, Examination room, wash rooms and clinic facility should provide for the needy.

College should offer facility for scribes and additional time in examinations as per the rules of University and Government.

College should arrange Human assistance, Braille like software or screen reading software, softcopies of reading materials and mechanized equipment for the disabled students.

#### **MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT – RULES 2005 – EXTRACTS**

##### **1. Prohibition on Political Activity inside the campus**

- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students



inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.

- (b) Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.
- (d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.

## **2. Procedure for imposition of punishment**

- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If, it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 1 above and that the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/students from the college.
- (c) If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council referred to above the Principal shall appoint a competent teacher/teachers to enquire into the matter and to submit the report immediately.
- (d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary

delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit including the imposition of the following punishments.

1. Imposition of fine
2. Issuance of compulsory transfer certificate
3. Dismissal from the college.

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

**3. Prohibition of damage to property**

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls in connection with any activity. They shall not damage or destroy any furniture, equipments and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

**KERALA RAGGING PROHIBITION ACT - 1998**

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 - ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാകുന്നതും, അതിൽ-

- (1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ;

അല്ലെങ്കിൽ

- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.

3. **റാഗിംഗ് നിരോധനം** : ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
4. **റാഗിംഗിനുള്ള ശിക്ഷ** ; ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന് മേൽ, രണ്ടുവർഷം വരെയോകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോകാവുന്ന പിഴശിക്ഷയ്ക്കുംകൂടി വിധേയനാകേണ്ടതുമാണ്.
5. **വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ** : 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
6. **വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ** : (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് അധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
- (2) (1) -ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
7. **കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്** : വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

**GOVERNMENT OF KERALA  
HIGHER EDUCATION (G) DEPARTMENT**

**Higher Education - Rules and Regulations for the Smooth  
Functioning of the Campus (extracts)**

No. 26433/GI/15/H.Edn.                      Dated,Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- No type of vehicles should be used during celebrations inside the college campus/ hostels.
- Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/ hostel rooms etc., steps will be taken as per the rules in force
- CCTV Cameras will be installed in selected common places such as Entrance/Exit gate of the College and Hostel.
- Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
- Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.

- In the interest of security of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory

### **INTER COM NUMBERS**

OFFICE	100
PRINCIPAL	101
VICE PRINCIPAL	102
BURSAR	103
MANAGING BOARD / IQAC ROOM	104
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BOTANY	107
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### TIME TABLE

Day	I Hr	II Hr	III Hr	IV Hr	V Hr
I					
II					
III					
IV					
V					

### PERSONAL DATA

Name.....

Class.....No.....

Residential Address.....

.....

.....Tel:.....

Date of Birth:.....Blood Group.....

Name of Parent/Guardian.....