Minutes of the IQAC meeting held at 3.00 p.m. on 26 July 2018 at Dr. John Vallamattom Hall

1. The meeting started at 3.00pm with a silent prayer
2. All departments are requested to submit their action plan for the academic year on or before 8th Aug.2018.The meeting also decided to modify the existing tutorial register
3. A student progression register should be maintained by all departments.
4. Student Progression Report of last two final year batches , both PG and UG should be submitted by all departments before 17th Aug. 2018
5. The meeting discussed the matters that should be included in the AQAR.
6. The meeting congratulated Dr. George Sebastian for submitting documents for FLAIR.
7. All members congratulated Mr. Jenny K Alex of Dept. Of Economics for successfully completing Ph.D Open Defence.
8. IQAC encourages teachers to participate in the Refresher and Orientation programmes. Ms. Anitha Thomas of Dept. Of Commerce completed Refresher course from Kannur University and joined duty. Dr. Sony Kuriakose and Dr. Cintil Jose Chirayil of Dept. Of Chemistry are gone for Refresher courses.
9. The meeting also enquired the progression of UGC Block Grant.
10. First Internal Examinations for the Third and Fifth Semester students will be on 29th Aug. - 31st Aug.

The meeting ended at 4.30 p.m.